

Transnet Request for Proposal No. TPNAT/NAT/3536 (T)

Annexure "A" Specification

CATEGORY	DESCRIPTION	Per	Quantity	Unit of Measure
TRAYS	LETTER TRAY STACKABLE SINGLE TIER - VARIOUS COLOURS	Each	1	
	DESK TRAY - SET OF 2 + RISERS - VARIOUS COLOURS	Each	1	Set of 2
	LETTER TRAY VIKING PVC - VARIOUS COLOURS	Each	1	
RUBBER BANDS	RUBBER BANDS - NO.8	Each	1	Box 100g
	RUBBER BANDS - NO.12	Each	1	Box 100g
	RUBBER BANDS - NO.16	Each	1	Box 100g
	RUBBER BANDS - NO.18	Each	1	Box 100g
	RUBBER BANDS - NO.19	Each	1	Box 100g
	RUBBER BANDS - NO.32	Each	1	Box 100g
	RUBBER BANDS - NO.34	Each	1	Box 100g
	RUBBER BANDS - NO.38	Each	1	Box 100g
	RUBBER BANDS - NO.54/99	Each	1	Box 100g
	RUBBER BANDS - NO.64	Each	1	Box 100g
	RUBBER BANDS - NO.69	Each	1	Box 100g
LABELS	INSTRUCTION LABEL SELF ADHESIVE - BY HAND	Each	1	Box of 125
	INSTRUCTION LABEL SELF ADHESIVE - CONFIDENTIAL	Each	1	Box of 125
	INSTRUCTION LABEL SELF ADHESIVE - FINAL NOTICE	Each	1	Box of 125
	INSTRUCTION LABEL SELF ADHESIVE - FRAGILE	Each	1	Box of 125
	INSTRUCTION LABEL SELF ADHESIVE - NOW PAST DUE	Each	1	Box of 125
	INSTRUCTION LABEL SELF ADHESIVE - NOW DUE	Each	1	Box of 125
	INSTRUCTION LABEL SELF ADHESIVE - NOW LONG OVERDUE	Each	1	Box of 125
	INSTRUCTION LABEL SELF ADHESIVE - THANK YOU	Each	1	Box of 125
	INSTRUCTION LABEL SELF ADHESIVE - URGENT (OBLONG)	Each	1	Box of 125
	INSTRUCTION LABEL SELF ADHESIVE - URGENT (ROUND)	Each	1	Box of 125
	LABEL LEVER ARCH - PASTEL - VARIOUS COLOURS	Each	1	Pack of 12
	LABEL REDFERN 16UP	Each	1	Box of 100
	LABEL REDFERN 24UP	Each	1	Box of 100
	LABEL REDFERN 2UP CD 41MM	Each	1	Box of 100
	LABEL REDFERN A4 1UP 200 X 289MM	Each	1	Box of 100
SHEETS	SHEET FROSTED A4 - VARIOUS COLOURS	Each	1	

TAPES/TABS/FLAGS/NOTES/CUBES/INDEXES	POST IT TAPE FLAGS - VARIOUS COLOURS	Each	1	
	POST IT FAX NOTES 105 X 375MM VARIOUS COLOURS	Each	1	
	ECONOMY TAPE 12MM X 66M	Each	1	
	ECONOMY TAPE 18MM X 66M	Each	1	
	MASKING TAPE 48MM X 50M	Each	1	
	MAGIC TAPE 18MM X 50M	Each	1	
	PACKAGING TAPE VYNIL BUFF 48MM X 50M	Each	1	
	INDEX TABS TO VIEW A4 10 PART - RAINBOW COLOURS	Each	1	
	PRONOTI NOTE 75 X 70MM 100 SHEET	Each	1	
	PRONOTI NOTE 75 X 125MM 100 SHEET	Each	1	
	DESK CUBE HOLDER 100 X 100MM - VARIOUS COLOURS	Each	1	
	PAPER CUBE REFILL 100 X 100MM 800PAGES - VARIOUS COLOURS	Each	1	
	INDEX PVC A4 - 1 to 31	Each	1	
	INDEX PVC A4 - 1 to 10	Each	1	
	INDEX PVC A4 - 1-12	Each	1	
	INDEX PVC A4 - Jan to Dec	Each	1	
	INDEX PVC A4 16 CARD - A to Z	Each	1	
PAPER/CHARTS/BOARDS	FLIPCHART PAD A1 BOND PUNCHED	Each	1	50 sheets
	FLIPCHART STAND NON MAGNETIC 1000 X 640MM	Each	1	
	COPY PAPER A4 210MM x 297MM 80GSM - WHITE	Each	1	Ream of 500 pgs
	COPY PAPER A4 210MM x 297MM 80GSM - WHITE (5 reams in a box)	Each	1	Box of 2500 pgs
	BOND PAPER A4 210MM x 297MM 80GSM - TINTS PASTELS	Each	1	Ream of 500 pgs
	COPY PAPER A3 297MM x 420MM 80GSM - WHITE	Each	1	Ream of 500 pgs
	COPY PAPER A3 297MM x 420MM 80GSM - WHITE (5 Reams in box)	Each	1	Box of 2500 pgs
	CONSOL PAPER NCR 280 X 241MM 2 PART	Each	1	Box of 1000
	CONSOL PAPER NCR 280 X 241MM 1 PART	Each	1	Box of 1000
	CONSOLE PAPER 305 X 241/1 58GM	Each	1	Box of 1000
	CONSOLE PAPER NDP 280 X 368MM 1 PT	Each	1	Box of 1000
	TINTED SHEET BOARD A4 160G - BLUE	Each	1	
ELEMENTS/BINDERS	RING BINDING ELEMENT 51MM A4 21 RING - VARIOUS COLOURS	Each	1	Box of 50
	COMBO ELEMENTS 6MM A4 - 21 RING - VARIOUS COLOURS	Each	1	Box of 50
	COMBO ELEMENTS 8MM A4 - 21 RING - VARIOUS COLOURS	Each	1	Box of 50
	COMBO ELEMENTS 10MM A4 - 21 RING - VARIOUS COLOURS	Each	1	Box of 50
	COMBO ELEMENTS 12MM A4 - 21 RING - VARIOUS COLOURS	Each	1	Box of 50
	COMBO ELEMENTS 16MM A4 - 21 RING - VARIOUS COLOURS	Each	1	Box of 50
	COMBO ELEMENTS 20MM A4 - 21 RING - VARIOUS COLOURS	Each	1	Box of 50
	COMBO ELEMENTS 25MM A4 - 21 RING - VARIOUS COLOURS	Each	1	Box of 50
	SLIDE BINDERS A4 5MM - VARIOUS COLOURS	Each	1	Box of 25
	SLIDE BINDERS A4 10MM - VARIOUS COLOURS	Each	1	Box of 25
	SLIDE BINDERS A4 15MM - VARIOUS COLOURS	Each	1	Box of 25

	RING BINDER A4 PVC 25MM 2 RING - VARIOUS COLOURS	Each	1	
	GRIPBINDERS 25MM	Each	1	Box of 100
	GRIPBINDERS 50MM	Each	1	Box of 100
	QUOTATION FOLDER CLEAR FRONT - VARIOUS COLOURS	Each	1	
	RING BINDER A4 2DR 40MM VARIOUS COLOURS	Each	1	
	RING BINDER A4 2DR 50MM VARIOUS COLOURS	Each	1	
HIGHLIGHTERS/MARKERS/PENS	HIGHLIGHTER LARGE - VARIOUS COLOURS	Each	1	
	WHITEBOARD MARKER LARGE - VARIOUS COLOURS	Each	1	
	WHITEBOARD ERASER MAGENTIC	Each	1	
	BALLPEN CLEAR 1MM TIP - BLACK/BLUE/RED	Each	1	
	BALLPEN RETRACTABLE CLEAR 1MM TIP - BLACK/BLUE/RED	Each	1	
	BALLPEN CRYSTAL 1MM TIP - BLACK/BLUE/RED	Each	1	
	MARKER NO.10 - BLACK/BLUE/RED/GREEN	Each	1	
	MARKER NO.20 - BLACK/BLUE/RED/GREEN	Each	1	
	BALLPOINT PEN CLIC - BLACK/BLUE/RED FINE	Each	1	
	BALLPOINT PEN CLIC - BLACK/BLUE/RED MEDIUM	Each	1	
	PAINT MARKER ARTLINE 400 2.3MM - BLACK/WHITE	Each	1	
	FINE MARKER ARTLINE 700 - BLACK/BLUE/RED/GREEN	Each	1	
	MARKER PERMANENT BULLET - BLACK/BLUE/RED/GREEN	Each	1	
FLASH DRIVE	USB FLASH DRIVE 2GB	Each	1	
	USB FLASH DRIVE 4GB	Each	1	
FILES/FOLDERS/POUCHES	ACCESSIBLE FILE PASTEL - VARIOUS COLOURS	Each	1	
	SUSPENSION FILE FOOLSCAP - VARIOUS COLOURS	Each	1	Box of 25
	SUSPENSION FILE FOOLSCAP - VARIOUS COLOURS	Each	1	
	SUSPENSION FILE FOOLSCAP	Each	1	
	LEVERARCH FILE DUST COVER FOOLSCAP MOTTLED BOARD	Each	1	
	LEVERARCH BOARD FILE 279 X 311MM	Each	1	
	SHOW FILE A4 30 POCKET	Each	1	
	PRESENTATION FOLDER FILE - VARIOUS COLOURS	Each	1	
	FOLDER FOOLSCAP 453 X 342MM 200G - VARIOUS COLOURS	Each	1	
	LAMINATING POUCHES A4 150 MICRON	Each	1	Box of 100
	LAMINATING POUCHES A3 150 MICRON	Each	1	Box of 100
/STAPLES	FOLDBACK CLIP NO.1 19MM	Each	1	
	FOLDBACK CLIP NO.3 32MM	Each	1	
	FOLDBACK CLIP NO.4 41MM	Each	1	
	FOLDBACK CLIP NO.5 51MM	Each	1	
	BULLDOG CLIP HAND 75MM	Each	1	
	BULLDOG CLIP HAND 50MM	Each	1	
	GIAANT PAPER CLIPS 50MM	Each	1	Box of 100
	PAPER CLIPS SILVER 25MM	Each	1	Box of 100
	NICELER CLIPS 6.4MM	Each	1	Box of 50

CLIPS	OPTIPLAN 445 FILES H/W NO FLAP CLIP A4 250G - 350 SHEETS	Each	1	
	PAPER FASTENERS NO.4 26MM	Each	1	Box of 100
	PAPER FASTENERS NO.2 15MM	Each	1	Box of 100
	PAPER FASTENERS NO.7 51MM	Each	1	Box of 100
	STAPLES 23/15	Each	1	Box of 1000
	STAPLES 23/10	Each	1	Box of 1000
	STAPLES 26/6	Each	1	Box of 5000
	STAPLES 66/8	Each	1	Box of 5000
INKS	ENDORISING INK 28ML - BLACK/BLUE/GREEN/VIOLET	Each	1	
BOOKS/DIARIES/PLANNERS	COUNTER BOOK QUAD RULED A4 2 QUIRE 192PG	Each	1	
	COUNTER BOOK FEINT AND MARGIN A4 288PG	Each	1	
	PLANNER (CALENDAR) YEARLY 600MM X 800MM	Each	1	
	PLANNER (CALENDAR) WEEKLY 600MM X 800MM	Each	1	
	PEN CARBON BOOK A5 210 X 148 DUPLICATION	Each	1	
	MEMO BOOK FEINT RULED A6 96PG	Each	1	
	MEMO BOOK FEINT RULED A6 144PG	Each	1	
	NOTE BOOK SHORT HAND A5 210 X 148MM (WITHOUT CENTRE LINE) 144PG	Each	1	
	NOTE BOOK SHORT HAND A5 210 X 148MM (WITH CENTRE LINE) 144PG	Each	1	
	COUNTER BOOK FEINT AND MARGIN A4 1 QUIRE 96 PG	Each	1	
	MANAGEMENT DIARY 260 X 210MM	Each	1	
	DIARY PAD A4 PAGE-A-DAY PADDED STANDARD	Each	1	
	PEN CARBON BOOK A4 DUPLICATION 100PG	Each	1	
	INDEX BOOK A4 FEINT RULED 192 PAGES	Each	1	
	PAPER PUNCH 2 HOLE HEAVY DUTY	Each	1	
	PAPER PUNCH 2 HOLE LIGHT DUTY	Each	1	
	FINGERETTE SIZE 00	Each	1	
	FINGERETTE SIZE 0	Each	1	
	FINGERETTE SIZE 01	Each	1	
	FINGERETTE SIZE 02	Each	1	
	PENCILS HB	Each	1	
	CLUTCH PENCIL 0.5MM	Each	1	
	PENCIL REFILL LEADS HB 0.5MM	Each	1	
	PENCIL SHARPER 1 HOLE METAL	Each	1	
	ERASER PENCIL	Each	1	
	STAPLER HEAVY DUTY	Each	1	
	STAPLER LIGHT DUTY	Each	1	
	A4 BLUE TENACIA WRITE CARBON	Each	1	Pack of 100
	CHEVRON PINS 16MM	Each	1	Tub 100g
	A4 WHITE 2 SHEET BOARDS 160GSM	Each	1	

GENERAL	FOAM CLEANER ANTI STATIC SPRAY 375ML	Each	1	
	SCREEN CLEANER ANTI STATIC SPRAY 375ML	Each	1	
	WHITEBOARD STANDARD MAGNETIC 600MM X 900MM	Each	1	
	WHITEBOARD STANDARD NON MAGNETIC 600MM X 900MM	Each	1	
	WHITEBOARD STANDARD NON MAGNETIC 1000MM X 1200MM	Each	1	
	WHITEBOARD CLEANER SPRAY 250ML	Each	1	
	BANTEX VIKING LETTER TRAY RISERS V9892-08 FOR V9899	Each	1	Pack of 4
	ENVELOPES 229 X 324MM C4 - WHITE	Each	1	Box of 250
	ENVELOPES SELF SEAL 254MM X 381MM	Each	1	Box of 250
	WINDOW ENVELOPES (110MM X 220MM)	Each	1	Box of 500
	ENVELOPES SELF SEAL 110 X 220MM DLB - WHITE	Each	1	Box of 500
	CHALK SOFT WHITE	Each	1	Box of 100
	DRAWING PINS 11MM	Each	1	Box of 100
	ANTI REFLECTION SCREEN 17 GLASS	Each	1	
	COTTON TWINE THIN	Each	1	Roll 500g
	COTTON TWINE MEDIUM	Each	1	Roll 500g
	CRYSTAL INSERTS - WHITE	Each	1	Pack of 100
	STAPLE REMOVER CLAW STYLE	Each	1	
	ACETATE COVERS A4 CLEAR	Each	1	
	KEYRINGS ECONOPAK PVC - ASSORTED COLOURS	Each	1	
	GLUE STICK LEEHO 21G	Each	1	
	GLUE STICK PRITT 20G	Each	1	
	CORRECTION PEN METAL TIP 1.0MM	Each	1	18ml
	MOUSE PAD PLAIN	Each	1	
	DISA NAL CLIP GUN	Each	1	
GENERAL	CALCULATOR DESKTOP CASIO MS20V (or equivalent / similar)	Each	1	
	CALCULATOR HANDHELD CASIO HL-820VA-S-DH (or equivalent / similar)	Each	1	
	CONTRACT POCKETS A4 PVC MUTLI-PUNCH	Each	1	Pack of 100
	WASTE BIN PLASTIC SQUARE 16 LT - VARIOUS COLOURS	Each	1	
	RULER PLASTIC 30CM	Each	1	
	PRITT STICKY STUFF 100G (or equivalent / similar)	Each	1	
	STAPLING PLIER RAPID K1	Each	1	
	SCISSORS STAINLESS STEEL 21CM	Each	1	
	SCREEN CLEANING WIPES	Each	1	Pack of 50
	DESK PAD EXECUTIVE FEINT A4 80PG	Each	1	
	FILE FASTENERS	Each	1	Box of 50
	CLIPBOARD MASONITE 240 X 380MM	Each	1	