



### PROJECT DESCRIPTION

Mnquma Local Municipality hereby invites experienced contractors for the construction services of the following projects:

Bid Number	Project Name	Compulsory Briefing Sessions	Closing Date and Time	Preferential point System	CIDB Grading	Pre-qualification criteria for preferential procurement
MNQ/SCM/07/22-23	Construction of Mbongendlu Access Road	<b>Date:</b> 22/06/2022 <b>Time:</b> 10H00 <b>Venue:</b> Foyer Mnquma Local Municipality, Corner King and Mthatha Street Butterworth, 4960	Date:18/07/2022 Time: 12H00	80/20	4CE or Higher	N/A

**Technical Enquiries:** Ms. Zanele Mbusi (Manager: Civil Services) at 047 050 1251, email: [zmbusi@mnquma.gov.za](mailto:zmbusi@mnquma.gov.za)

**SCM Enquiries:** Ms. Nontathu Mnini (Manager: SCM) at (047) 050 1150, email: [nmnini@mnquma.gov.za](mailto:nmnini@mnquma.gov.za)

**Evaluation Criteria:** The evaluation will be conducted in three stages namely:

#### Stage 1: “Administrative compliance”

Bidders that do not meet the **Administrative compliance** (Compliance with mandatory and other bid requirements) will not be eligible for further evaluation and will be deemed as non-responsive.

#### Stage 2: “functionality” evaluation

CRITERIA	WEIGHT	VALUE 1-5	MAXIMUM POSSIBILITY SCORE
<b>1. EXPERIENCE: (10 points per completed project</b>			<b>40</b>
Bidder has successfully completed 1 road construction project (10 points)	2	5	
Bidder has successfully completed 2 road construction project (20 points)	4	5	
Bidder has successfully completed 3 road construction project (30 points)	6	5	
Bidder has successfully completed 4 or road construction project (40 points)	8	5	
Bidder has submitted no information or inadequate information to determine the scoring level ( <b>score 0</b> )	0	0	
<b>Proof of professional experience: Signed reference letters or completion certificates with appointment letters in relation to the required services must be attached. No practical completion certificates will be considered.</b>			
<b>2. KEY STAFF COMPETENCE:(must be working for the Bidding company)</b>			<b>40</b>
<b>2.1 Site Agent/Project Manager</b>			
<ul style="list-style-type: none"> <li>Academic Qualification: Btech/ND: Civil Eng./Construction Management with experience in roads</li> </ul>	4	5	



maintenance, roads upgrade, roads rehabilitation and or construction of roads projects (2 points for experience per year (max. 10 years)			
<b>2.2 General foreman</b>			
<ul style="list-style-type: none"> <li>Academic Qualification: Grade 12 or equivalent qualification with experience in roads maintenance, roads upgrade, roads rehabilitation and or construction of roads projects (1 point for experience per year (max. 10 years)</li> </ul>	2	5	
<b>2.3 Occupational Health and Safety Officer</b>			
<ul style="list-style-type: none"> <li>Grade 12 or equivalent qualification and Occupational Safety and Health certificate with experience in relevant projects (1 point for experience per year (max. 10 years)</li> </ul>	2	5	
<b>Bidders must submit detailed CVs with original certified (not older than 06 months) copies of the required professional qualifications. If the required certified copies of professional qualifications are not attached to the CVs no points will be allocated. (Copy of a certified copy will not be considered).</b>			
<b>3. CONSTRUCTION EQUIPMENT</b>			<b>20</b>
<ul style="list-style-type: none"> <li>Excavator = 4 points</li> </ul>	0.8	5	
<ul style="list-style-type: none"> <li>Grader = 4 points</li> </ul>	0.8	5	
<ul style="list-style-type: none"> <li>Water Tanker/Carter = 2 points</li> </ul>	0.4	5	
<ul style="list-style-type: none"> <li>Roller= 2 points</li> </ul>	0.4	5	
<ul style="list-style-type: none"> <li>TLB = 2 points</li> </ul>	0.4	5	
<ul style="list-style-type: none"> <li>Concrete Mixer = points</li> </ul>	0.4	5	
<ul style="list-style-type: none"> <li>Tipper Truck (2 points per tipper truck to maximum of 2) = 4 points</li> </ul>	0.8	5	
<b>NB: Proof of ownership (copies of registration certificates or signed letter of intent to lease with copies of registration certificate of the owner) are required in order to score points.</b>			
<b>Total</b>			<b>100</b>

**NB: Bidders must score 70 out of 100 to proceed to the next stage (Financial Evaluation)**

**Stage 3:** Evaluation in terms of the 80/20 preference point systems prescribed in Preferential Procurement Regulations Price=80 points, B-BBEE=20 points. Bidders are required to submit an original or certified copy of B-BBEE certificate to claim preferential points.



#### REQUIRED DOCUMENTS:

Potential bidders are urged to submit the following attachments when submitting their proposals, failure to do so will lead to disqualification.

1. Valid CIDB Grading
2. Full CSD Report (Not older than one Month)
3. Fully Completed and signed Tender Forms i.e. Form of Offer, all returnable MBDs (MBD 1-9 (Part of the document). Return all returnable documents to the employer after completing them entirely by writing legibly in non-erasable ink.
4. Only the original tender document, printed one (01) sided will be accepted.
5. In the case of partnerships/ consortiums/ joint venture agreement, signed agreement must be submitted with the tender document.

#### OBTAINING OF TENDER DOCUMENTS:

Tender documents for this project are downloadable at the municipal website: [www.mnquma.gov.za](http://www.mnquma.gov.za) and on eTender portal: <http://etenders.treasury.gov.za/>

#### TENDER SUBMISSION AND OPENING

Tenders/Proposals must be submitted by hand at Bid Box, Corner King and Mthatha Street, Butterworth. 4960.

#### Tenders should be sealed, endorsed:

Front of the envelope with:

- **BID NUMBER: MNQ/SCM/07/22-23**
- **PROJECT NAME: CONSTRUCTION OF MBONGENDLU ACCESS ROAD**
- Back of the envelope with:
- **Company Name, Address and Contact person and Contact details**

#### CONDITIONS OF ACCEPTANCE:

- The Municipality is under no obligation to accept any proposal/tender and reserves the right to accept the whole or any part of the proposal/tender. No proposal/tenders will be considered from persons in the service of the state.
- The bidder or any of its directors/shareholders is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;
- The bidder has not abused the Employer's Supply Chain Management System; or failed to perform on any previous contract and has been given a written notice to this effect.
- No late, incomplete, unsigned faxed, couriered, and emailed tenders will be accepted
- The tender offer submitted shall remain valid, irrevocable and open for written acceptance by the Mnquma Local Municipality for a period of 90 days from the closing date.
- The award of the tender may be subjected to price negotiation with the preferred tenderers.
- The municipality reserves the right to extend the tender period by notice in the press and on the municipality's official website [www.mnquma.gov.za](http://www.mnquma.gov.za)

#### NB: Preferred bidders will be required to furnish the municipality with:

- CK/ Company registration, Certified ID Copies not later than six (06) month
- Tax Compliance Status PIN
- Certificate issued by the municipality or any other municipality to which he may be indebted to the effect that he and, in the event of the bidder being a company, also any of its directors, is not indebted to the municipality or any other municipality or municipal entity for rates, taxes and/or municipal service charges which are in arrear for a period more than **three months** and that no dispute exists between such bidder and municipality or municipal entity concerned in respect of any such arrear amounts. Bidders who reside within the Mnquma Local Municipality (MLM) jurisdiction will be verified with MLM Revenue Section.

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**S. MAHLASELA**  
**MUNICIPAL MANAGER**