



SOUTH AFRICAN AIRWAYS

A STAR ALLIANCE MEMBER 

Title	Request for Proposal: Line maintenance service provider for A320 aircraft at Kinshasa Airport
RFP	SAAT017-25
Validity Period	180 days
RFP Open	13 November 2025
RFP Closes	27 November 2025 (11h00)
SAAT Business Unit	Operations
E-Mail	mmapitsokhoetha@flysaa.com

SAAT requests your quotation for Line Miantenance Services. Please furnish all information as requested and return your quote on/before the date stipulated. Late and incomplete submissions may invalidate the quote submitted.

NAME OF VENDOR:

POSTAL ADDRESS:

TELEPHONE NO.:

CELL NO:

E MAIL ADDRESS:

CONTACT PERSON:

This RFP (Request for Quotation) will be evaluated on Critical Criteria, Pricing and Specific Goals.

1. REQUIRED DOCUMENTATION TO BE ATTACHED

a) SARS Tax Clearance Certificate (or proof of application for same where applicable)
Please note new National Treasury instruction for national and international Service Providers' compliance:

b) BBBBEE Certificate (Where Applicable)

<http://www.treasury.gov.za/legislation/pfma/TreasuryInstruction/Treasury%20Instruction%203%20of%202014%202015%20on%20Tax%20Clearance%20Certificates.pdf>

c) Bidders are to provide relevant documentation in support of the proposal.

d) The following documents must be submitted with the BID

- Completed SBD Form 1
- Completed SBD Form 4

2. CONDITIONS

- The final terms and conditions are subject to negotiations and the issuance of a letter of award to the successful bidder.
- Final payment terms will be negotiated with the successful Service Provider before awarding the RFP.
- The Service Provider shall provide its best price in response to the RFP. This price will be considered together with all other relevant criteria in the quote. The validity period Will be 180 days
- The RFP shall be awarded, whether in whole or in part, at the sole and absolute discretion of SAAT. SAAT hereby represents that it is not obliged to award this RFP to any Service Provider. SAAT is entitled to retract this RFP at any time as from the date of issue. SAAT is not obliged to award this RFP to the Service Provider that quotes the best price. In the event, that SAAT does make an award and should the successful Service Provider then fail to honor its quote, such Service Provider shall be liable to SAAT for any damages SAAT may incur as, a result of such breach.
- The Service Provider shall be disqualified from quoting if any attempt is made either directly to solicit and/ or canvass any information from any employee or agent of SAAT regarding this RFP from the date the offer is submitted until the date of award of the RFP.
- SAAT will adjust any arithmetical errors found in the Quotation and shall advise the Service Provider accordingly.
- Quotations and any information contained within will be treated as confidential and will not be disclosed to any third party - including other Service Providers.

The successful bidder shall:

- Provide services in accordance with the scope of services, at the negotiated prices and in accordance with the agreed timeline;
- Enter into a non-exclusive agreement when requested to do so by SAAT within the stipulated period;

- Be liable for all additional expenses incurred by SAAT in having to call for RFP's afresh and/ or accepting any less favorable quote if the Service Provider fails to enter into an agreement with SAAT timeously.

- The RFP will be evaluated in line with the "Preferential Procurement Regulations of 2022"

BACKGROUND

The SAA Technical (SAAT) is a maintenance, repair and overhaul organization situated in Johannesburg. It provides services to most major airlines both locally and internationally.

SCOPE OF REQUIREMENTS

The scope of work is outlined in Annexure A (attached), pricing structure is provided in Annexure B (attached).

PHASE 1: CRITICAL EVALUATION CRITERIA

CRITICAL CRITERIA	Conform Yes/No
Non-compliance to Critical Criteria as defined below will disqualify the bid.	Fill in here
<p>Regulatory Compliance</p> <ul style="list-style-type: none"> ● The bidder must have SACAA approval. Proof of certification must be provided with the response to the RFB. - ● In the event that the bidder is not SACAA approved, they will be granted a period of three months to obtain/secure SACAA approval after being awarded ● Bidder must provide proof that they have an authority to work at the Kinshasa Airport 	
<p>Tooling Requirements</p> <p>Bidder must provide a list of tools that that they have in stock that will be used to maintain A320 Aircraft.</p>	
<p>Qualified Technicians</p> <ul style="list-style-type: none"> ● The bidder must provide a list of certifying staff and proof of applicable part 66 certificates obtained relevant to A320 aircraft." ● If the bidder's staff are foreign nationals, they must be able to provide a 	



valid work visa.	
<p>Experience</p> <ul style="list-style-type: none"> ● Certified staff must have at least five years' experience in performing line maintenance tasks (to be verified by record of experience) <p>A summarized CV highlighting the employment record must be provided.</p>	

Phase 2: Functional Criteria

NO.	DESCRIPTION	SCORE/WEIGHT
1	<p>Maintenance Service Response Time</p> <p>The bidder must commit to attend to the aircraft within ten (10) minutes after the aircraft has landed on ground. The commitment must be in writing and part of the response to the bid.</p> <p>Note: The commitment will be part of the service level agreement.</p> <p>Maintenance response time within 10 minutes - 50 points Maintenance response time after 10 minutes - 0 points</p>	50 POINTS
2	<p>Turn Around Time (TAT) - Maintenance Service Completion Time frame</p> <p>The bidder must commit to completing maintenance work (<i>routine maintenance</i>) less than or equal to one and a half hours hour after the aircraft has been handed over for maintenance.</p> <p>Note: The commitment will be part of the service level agreement.</p> <p>Maintenance work completion time within one and half hours 50 points Maintenance work completion time more than one and half hour 0 points</p>	50 POINTS
THRESHOLD		100 points
TOTAL		100 POINTS



PHASE 3: PRICE AND SPECIFIC GOALS		Allocation of Points (80/20)	Number of points claimed (80/20) <i>(To be completed by the bidder)</i>
PRICE		80	
SPECIFIC GOAL 1.	ACHIEVEMENT LEVEL	20	
Persons historically disadvantaged based on race	100% Black ownership	10	
	75% - 99% Black ownership	8	
	50% - 74% Black ownership	5	
	Below 50% Black ownership	0	
SPECIFIC GOAL 2.	ACHIEVEMENT LEVEL	POINTS	
Persons historically disadvantaged based on gender.	100% Black Woman ownership	5	
	75% - 99% Black Woman ownership	4	
	50 % - 74% Black Woman ownership	3	
	Below 50 % Black Woman ownership	0	
SPECIFIC GOAL 3.	ACHIEVEMENT LEVEL	POINTS	
Persons historically disadvantaged based on disability	100% owned by persons living with disabilities	5	
	75% - 99% owned by persons living with	4	



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	disabilities		
	50% - 74% owned by persons living with disabilities	2	
	Below 50% owned by persons living with disabilities	0	
TOTAL - PRICE & SPECIFIC GOALS		100 POINTS	

3. SUBMISSION OF RFP

The RFP pricing and required documents must be **clearly addressed via e-mail to:** mmapitsokhoetha@flysaa.com , **not later than, 27 November 2025 at 11H00. (GMT + 2 hours)**

All the questions must be forwarded to the Procurement Lead by not later than 25 November 2025 at the following address: mmapitsokhoetha@flysaa.com.

4. GENERAL TERMS AND CONDITIONS RFP

a. Indemnify SAAT

SAAT shall not be responsible for payment of wages and or any other emoluments to the staff/workers of the Service Provider so deployed and it shall be the sole responsibility of the Service Provider to make payment to the said staff/workers in time and the Service Provider shall at all-time keep SAAT indemnified against any claim from its staff/workers in this regard. The Service Provider shall indemnify SAAT to make good any claim/penalty/loss or damages including costs thereof in respect of any breach or violation on any of the provisions of any law including labour laws governing the Service Provider's employees or contractors. In case of failure to make good above losses/expenses to SAAT, the same shall be claimed from the Service Provider.

b. Arbitration Clause

Any dispute which arises between the Service Provider and SAAT shall be negotiated with each other in good faith and shall use commercially reasonable endeavours to resolve such dispute within 15 (fifteen) business days of the dispute being declared. Should the Service

Provider and SAAT be unable to resolve a dispute in accordance with the foregoing, any one of the parties may refer the matter to arbitration.

The arbitration will be held as an expedited arbitration in Johannesburg in accordance with the AFSA Rules for Expedited Arbitrations by 1 (one) arbitrator appointed by written agreement between the parties, including any appeal against the arbitrator's decision. If the parties cannot agree on the arbitrator or appeal arbitrators within a period of 10 (ten) business days after the referral of the dispute to arbitration, the arbitrator and appeal arbitrators shall be appointed by the Secretariat of AFSA, who shall administer and manage the arbitration proceedings.

c. JURISDICTION

This Agreement will in all respects be governed by and construed under the laws of the Republic of South Africa.

Submissions to reach SAAT by 11h00 am on Thursday, 27 November 2025. (GMT + 2 hours)

NAME OF THE BIDDER'S REPRESENTATIVE: _____

SIGNATURE: _____

CAPACITY: _____