



Independent Development Trust

TENDER NOTICE

PANEL FOR PROFESSIONAL SERVICE PROVIDERS

Bid No. - EOI NO: IDTKZN-PANEL 2024-2027

EOI NO: IDTKZN-PANEL 2024-2027 - A CALL FOR PROFESSIONAL SERVICE PROVIDERS IN THE CONSTRUCTION SECTOR TO SUBMIT EXPRESSIONS OF INTEREST TO BE ON A PRE-APPROVED PANEL OF PROFESSIONAL SERVICE PROVIDERS IN KWAZULU-NATAL PROVINCE OF THE IDT FOR A PERIOD OF 36 MONTHS

Independent Development Trust in Kwazulu-Natal hereby calls for Expression of Interest from suitably, qualified and experienced Professional Service Providers from the construction sector to establish a pre-approved panel of Professional Service Providers (PSPs) for infrastructure projects in Kwa-Zulu Natal for a period of 36 months. The following categories of professional service providers are invited:

DISCIPLINE	DISCIPLINE	DISCIPLINE
Project Managers	Structural Engineers	Land Surveying
Quantity Surveyors	Electrical Engineers	Geo-Hydrologist
Architects	Mechanical Engineers	Environmental Specialist
Civil Engineers	Health and Safety Consultants	

Only PSPs/Consultants with at least one director who is professionally registered with relevant professional body are eligible to submit expressions of interest. Entities with multi disciplines must submit individual bids per discipline. Proposals will be evaluated in terms of the mandatory requirements and generic functionality criteria.

Bidders shall note the following conditions:

- No late, emailed or faxed bids will be accepted.
- Preferential Procurement Policy Framework Act (PPPFA) principles will apply and IDT Supply Chain Management policy will apply in processing this bid.

For service providers to qualify to be in the database/panel, they should meet the following statutory requirements and the stated minimum functionality points.

PHASE ONE

MANDATORY REQUIREMENTS/ DOCUMENTATION

- Failure to complete all supplementary information and return of full document will result in the document being deemed null and void (eliminated).
- Detailed full CIPC certificate or other authentic proof of company ownership documents.
- Certified ID Copies of Directors (certification not older three (3) months from bid closing date)
- Valid Active Proof of professional registration of the company director/(s) and other proposed resources (certification not older three (3) months from bid closing date)
- Proof of National Treasury (NT) Central Supplier Database Registration i.e. submit a copy of CSD Master Registration Number (Supplier Number)
- Compensation for Occupational Injuries and Diseases Act Certificate (COIDA) or Federated Employers Mutual Assurance (FEMA) Insurance
- Notarised Joint Venture Agreement (where applicable),
- Proof of indemnity insurance of R 2,000,000.00 (Two Million Rands) and above (Note: PI Insurance required may differ from the aforementioned for each project when pricing proposals / RFQs are issued out and will be required per project)
- Fully completed and signed Standard Bidding Documents as contained in the bid document (SBD 1; SBD 4; SBD 6.1)
- Completion of declaration for satellite offices
- Proof of existing company offices (municipal bills or lease agreement will be accepted)

PSPs that are located outside the KwaZulu Natal Province with no existing branches in the province are required to sign a declaration to accept that they shall set up a satellite office should they be awarded work to the construction value of R20 Million or more.

PHASE TWO

Functionality allocation of points is as follows:

EVALUATION CRITERIA

- Service Providers are to obtain a minimum of 80 points of the total functionality points to be eligible to be in the database/panel for a period of 3 (three) years.

Breakdown of the functionality points:

FUNCTIONALITY AREA	POINTS
Previous Experience (Project Experience of firm for the past 5 years)	40
Capability (Qualifications, Skills and Experience of Key Projects Resources)	50
References	10
TOTAL	100

Only bidders who qualify to be in the panel will be invited to respond to request for quotations of projects specific compliance criteria, functionality criteria, price and Preferential Goals in line with project scope, size, complexity and value.

The evaluation criteria referred to above will be defined by the Tender Specification Committee in accordance with the IDT SCM Policy.

Service providers are encouraged to submit their enquiries in writing to:

General Enquiries

Name: Nondumiso Khumalo
 Designation: SCM Administrator
 Email: NondumisoK@idt.org.za
 Tel: 031 369 7400

Technical Enquiries

Name: Sibusiso Kunene
 Designation: Program Manager
 Email: SibusisoK@idt.org.za
 Tel: 031 3697400

The Terms of Reference (ToR) which must be completed and submitted are available on IDT website: www.idt.org.za/business-opportunities/current-tenders

The Physical Address for delivery of Tender documents is:

**22 Dorothy Nyembe Street
 04th Floor The Marine Building
 Durban
 4001**

Duly completed documents sealed in an envelope marked with the name of the Notice number must reach the IDT KZN office and placed in the IDT (KZN REGION) Bid Box on the 04th Floor The Marine Building, 22 Dorothy Nyembe Street, Durban not later than **11:00 am Thursday, 25 May 2023**. No Telegraphic, telephonic, telex, facsimile, e-mail and late Bids **WILL NOT** be accepted.

FINAL
12/04/2023

APPROVED BY:
M-MDLALOSE
SCM MANAGER