

SECTION 4: PRICING SCHEDULE

PRICING DATA

PRICING INSTRUCTIONS

1. **The offered tender pricing must be completed per project tendered for as explained hereunder and indicated in the example attached hereto:**
 - a. **Tables A1.1 – A 1.20: Contract costs applicable during contract period:**
 - i. This table contains data on which the bidder must indicate the applicable costs and tariffs to be charged during the contract period.
2. The actual fee that will be paid for such service will be determined prior to the commencement of the contract.
3. **Amounts stated in this table are exclusive of VAT.**

TABLE A 1 – COSTS AND TARIFFS	
Description	Pricing (VAT Excl.)
TABLE A1.1 - Financial - transfers, un-nominated payments and nominated payments and collections	
Debits (collections)	
▪ Fee per transaction	
▪ 2 Day	
Credits (payments)	
▪ Fee per transaction	
▪ 2 Day	
Pay and Clear now:	
▪ Payments > R5 million	
▪ Payments < R5 million	
▪ Payments < R5 million (*RTC participants)	
Unpaid items - Collections and Payments per transaction	
Service fee - contra transactions	
Enquiry Non-Financial: Transactional history enquiries, balance enquiries, scheduled exports of transaction history and restoring of archived/deleted batches and transaction detail search & search recipients' payment history	
SUB-TOTAL TABLE A1.1 (VAT Excl.)	
TABLE A1.2. Monthly Access Fees	
Access for the first 2 users	
Access for the next 10 users (3 - 12) - per user	
Access for each subsequent user (>12 users) - per user	
Collection modular fee	
Delivery mechanism of selected data by FTP or Xcom	
SUB-TOTAL TABLE A1.2 (VAT Excl.)	

TABLE A 1 – COSTS AND TARIFFS	
Description	Pricing (VAT Excl.)
TABLE A1.3. Cash Management	
Cash management fee	
Cash management reports per scheduled export	
Notification of cash management structure changes by sms	
Notification of cash management structure changes by Email	
Target balancing transfer	
SUB-TOTAL TABLE A1.3 (VAT Excl.)	
TABLE A1.4. Statements	
Current monthly statement per account by email	
Historical statements per account by email (last 3 months free)	
Scheduled exports of interim and final statements per account per month	
▪ 15 Minutes	
▪ Hourly	
▪ Daily	
▪ Weekly	
▪ Bi-weekly	
SUB-TOTAL TABLE A1.4 (VAT Excl.)	
TABLE A1.5. Once-off Setup Fee	
Set-up Fee	
SUB-TOTAL TABLE A1.5 (VAT Excl.)	
TABLE A1.6. Support and Training Fees	
User training:	
▪ On-site at client offices	
▪ Charge per km	
Support fee: (per client request only)	
▪ Charge per hour	
▪ Charge per km	
SUB-TOTAL TABLE A1.6 (VAT Excl.)	
TABLE A1.7. Data Storage	
Transaction history/statements, Storage of transfers, un-nominated, nominated payments and collection batches	
▪ 60 Days	
▪ 90 Days	
▪ 120 Days	
▪ 150 Days	
▪ 180 Days (only applicable for statements and transaction history)	
SUB-TOTAL TABLE A1.7 (VAT Excl.)	
TABLE A1.8. Other Non-financial Transactions	
Batch authorisation alert by SMS	
Batch authorisation alert by E-mail	
Payment notification by SMS	

TABLE A 1 – COSTS AND TARIFFS	
Description	Pricing (VAT Excl.)
Scheduled payment notification by SMS	
Payment notification by E-mail	
Scheduled payment notification by E-mail	
Payment notification by Fax	
Rejected batch notification by SMS	
Rejected batch notification by E-mail	
Account verification Batch (per item)	
Account verification Realtime	
Account verification notification by SMS	
Account verification notification by E-mail	
SUB-TOTAL TABLE A1.8 (VAT Excl.)	
TABLE A1.9. Other Fees	
Reversal of processed EFT (successful or unsuccessful)	
Query of a disputed item	
Query fee per transaction older than 3 months	
Reactivation per administrator	
Export of archived billing report (current month free)	
Download of detailed user report	
Import of user permissions	
Accession document completion for additional account linking to existing profile per entity	
Recipient maintenance done by Bank-Online client support: (adding, maintaining, deleting)	
▪ Per recipient	
▪ File upload	
Personal Security Key token/s issued per token (excl. delivery)	
Personal Security Key Certificate per issue	
Personal Initiation of settlement limit changes per request	
Initiation of settlement limit changes per request	
SUB-TOTAL TABLE A1.9 (VAT Excl.)	
TABLE A1.10. Client Setup	
Initial hierarchy setup	
Hierarchy maintenance done by Bank-Online client support	
▪ Special once off client set up request	
▪ Subsequent hierarchy maintenance per request	
Profile maintenance done by Bank Online client support:	
▪ First 5 users - per user	
▪ Next 10 users (6-15) - per user	
▪ Next 15 users (16-30) - per user	
▪ Each subsequent user (>30) - per user	
SUB-TOTAL TABLE A1.10 (VAT Excl.)	

TABLE A 1 – COSTS AND TARIFFS	
Description	Pricing (VAT Excl.)
TABLE A1.11. Foreign Exchange and Cross Border Payments	
Manual Outward Payments (Rand and Foreign Currency)	
▪ Ad valorem (calculated on spot or actual ZAR value of transaction)	
▪ Minimum charge	
▪ Maximum charge	
SWIFT	
Unpaid/return fee (excluding any fees from foreign banks)	
Recall or stop payment fee (best effort basis)	
Settlement instructions - incorrect/incomplete, request for amendments or cancelation prior to release (per payment)	
Admin fee on Movements reference Number (MRN) exceeding 10 per transaction in increments of five MRN's	
Outward Payments Electronic Channel (Rand and Foreign Currency)	
Payment commission	
Settlement instructions - incorrect/incomplete, request for amendments or cancelation prior to release (per payment)	
Unpaid/return fee (excluding any fees from foreign banks)	
Recall or stop payment fee (best effort basis)	
Admin fee on Movements Reference Number (MRN) exceeding 10 per transaction in increments of five MRN's if not captured on channel	
Loading and maintenance of beneficiaries - charged monthly in arrears (Self-loading and maintenance - Free)	
Outward Payments Electronic Channel - Letter of Undertaking Clients(Rand and Foreign Currency)	
Payment commission	
Settlement instructions - incorrect/incomplete, request for amendments or cancelation prior to release (per payment)	
Unpaid/return fee (excluding any fees from foreign banks)	
Recall or stop payment fee (best effort basis)	
Loading and maintenance of beneficiaries - charged monthly in arrears (Self-loading and maintenance – Free)	
Inward Payments (Rand and Foreign Currency)	
▪ Ad valorem (calculated on spot or actual ZAR value of transaction)	
▪ Minimum charge	
▪ Maximum charge	
Admin fee for Unique Consignment Reference (UCR) exceeding 10 per transaction in increments of five UCR's	
Inward Payments on Electronic Channel (Rand and Foreign Currency)	
▪ Ad valorem (calculated on spot or actual ZAR value of transaction)	
▪ Minimum charge	
▪ Maximum charge	
Admin fee for Unique Consignment Reference (UCR) exceeding 10 per transaction in increments of five UCR's not captured on Channel	

TABLE A 1 – COSTS AND TARIFFS	
Description	Pricing (VAT Excl.)
Bank Drafts	
▪ Ad valorem (calculated on spot or actual ZAR value of transaction)	
▪ Minimum charge	
▪ Maximum charge	
Draft fee	
Recall or stop payment fee (best effort basis)	
Replacement draft / Repurchased draft	
Clean Collection	
▪ Ad valorem (calculated on spot or actual ZAR value of transaction)	
▪ Minimum charge	
▪ Maximum charge	
Query fee	
Unpaid/return fee (excluding any fees from foreign banks)	
Settlement instructions - incorrect/incomplete (per payment)	
Bills Negotiable/Bills Payable	
▪ Ad valorem (calculated on spot or actual ZAR value of transaction)	
▪ Minimum charge	
▪ Maximum charge	
Unpaid/return fee (excluding any fees from foreign banks)	
Forward Exchange Contracts	
Establishment	
Drawdown: per drawdown	
Cancellation	
Extension	
Customer Foreign Currency Accounts (CFC)	
Withdrawal conversion to rand	
Deposit conversion from rand	
Credit interest rate: LIBID LESS**	
Debit interest rate: LIBOR PLUS**	
Purchase of Foreign Notes	
Delivery fee	
Foreign notes	
▪ Commission - ad valorem	
▪ Minimum charge	
Encashment of Foreign Notes	
Foreign notes	
▪ Commission - ad valorem	
▪ Minimum charge	
Cash Passport - Bank Selling	
Initial card fee	

TABLE A 1 – COSTS AND TARIFFS	
Description	Pricing (VAT Excl.)
Delivery fee	
Commission	
▪ Ad valorem of rand value	
▪ Minimum charge	
Cash Passport - Encashment	
Encashment	
▪ Commission - ad valorem	
▪ Minimum charge	
Exchange Control Application	
Minimum fee: written/e-mail	
Extraordinary/personal visits: depending on time spent	
SAD 500 - Customs Declaration Form (Bill of Entry)	
Follow-up	
Customer Queries	
0 to 3 months form transaction date	
> 3 months, negotiable depending on query	
Past Due Deals^{2*}	
Charge per day = Calculated as if contract were extended	
PLUS per day admin fee	
SUB-TOTAL TABLE A1.11 (VAT Excl.)	
TABLE A1.12. Trade Services	
Local, Foreign and Property Guarantee ¹	
Establishment - Standard wording	
Establishment - Customized wording	
Commission: Performance related guarantee	
▪ Non-cash secured: ad valorem fee ²	
▪ Minimum commission ²	
Commission: Lending related guarantee	
▪ Non-cash secured: ad valorem fee ²	
▪ Minimum commission ²	
Commission: Property related guarantee	
Amendment ³	
SWIFT (if applicable)	
Request for cancellation	
Letters of intent	
Inward guarantee advising fee	
Risk fee (Applicable to establishment/amendments increasing value and validity of Counter Guarantee)	
▪ Ad valorem fee	

² In terms of exchange control, past due deals are not allowed

Initials of Service Provider's Authority:

TABLE A 1 – COSTS AND TARIFFS	
Description	Pricing (VAT Excl.)
▪ Minimum fee	
Courier / Delivery / Postage	
SUB-TOTAL TABLE A1.12 (VAT Excl.)	
TABLE A1.13. Cash Withdrawals	
Encashment at designated branches (F105)	
▪ First facility	
▪ per subsequent facility established, and every 6 months thereafter	
▪ per amendment	
▪ per encashment	
Encashment where no encashment facility is held	
Cash withdrawals at own branch	
▪ per encashment	
Cash handling fee per R100 - Bulk Centre	
▪ Minimum Fee	
▪ Base Fee	
▪ Fee per R100 or part thereof for withdrawals:	
Cash handling fee per R100 - Branch	
▪ Minimum Fee	
▪ Base Fee	
▪ Fee per R100 or part thereof for withdrawals:	
SUB-TOTAL TABLE A1.13 (VAT Excl.)	
TABLE A1.14. Deposits	
Cash deposits - Bulk	
▪ Minimum fee	
▪ Base fee	
▪ Fee per R100 or part thereof	
Cash deposits - Branch	
▪ Minimum fee	
▪ Base fee	
▪ Fee per R100 or part thereof	
ATM Advanced (ADT)	
▪ Minimum fee	
▪ Base fee	
▪ Fee per R100 or part thereof	
Deposits	
Cash Drop facility (Minimum of 2500 notes) Refer to 2.3 (xxiii) regarding installation and removal charges)	
Cash swaps at Branch or Bulk centres	
Referenced Deposit Fee	
Reference deposit implementation charge	

TABLE A 1 – COSTS AND TARIFFS	
Description	Pricing (VAT Excl.)
Amendments fee	
Reference validation transaction fee	
▪ Over the counter	
▪ Electronic channels	
▪ Electronic channels - Other banks	
High volume file upload (per line item)	
Deposit Charges (per Item)	
Special clearance (issuing and receipting)	
ENC (Effects Not Cleared) upliftment fee	
▪ Per R10,000 uplifted or part thereof	
▪ Minimum fee per upliftment	
▪ Maximum fee per upliftment	
Deposit books ⁴	
▪ Non MICR encoded (per 100-page book)	
▪ MICR encoded (per 100-page book)	
▪ Special Printed	
Error in cast - per deposit	
Items listed but not received, or received but not listed (per item)	
Surplus or shortage in deposit (incident fee)	
Manual Payment & Transfers (Including Manual Target Balancing) Instruction Cut-Off Time: 14h00	
Manual payments and transfers and sweeping	
Manual payments, transfers and sweeping - After 14h00 (Penalty Fee)	
Same day payments - participating banks only	
Manual recall/reversal - including debit order reversals (best effort basis)	
SUB-TOTAL TABLE A1.14 (VAT Excl.)	
TABLE A1.15. Other Banking Services	
Per mandate amendment (per mandate per account)	
Auditor reports	
▪ up to 10 accounts per Legal Entity	
▪ up to 50 accounts per Legal Entity	
▪ more than 50 accounts per Legal Entity	
Confirmation/certificates of balance (per account)	
Bank codes	
▪ Full general (per report)	
▪ Same day	
▪ Normal - 24 Hours	
▪ Out of territory (cross border where available)	
Manual account verification (FNB Accounts only)	
Confirmation of account/signatories	

Initials of Service Provider's Authority:

TABLE A 1 – COSTS AND TARIFFS				
Description		Pricing (VAT Excl.)		
Debit orders				
▪ External				
▪ Internal ⁵				
▪ Scheduled payments				
▪ Scheduled transfer				
SUB-TOTAL TABLE A1.15 (VAT Excl.)				
TABLE A1.16. Queries				
Queries on deposits ⁶				
▪ Dated less than 3 months (per item)				
▪ Older than 3 months (per item)				
Confirmation of entry				
SUB-TOTAL TABLE A1.16 (VAT Excl.)				
TABLE A1.17. Statements				
Statement delivery fee (per delivery)				
Email statement (PDF)				
Multiple paper-based statements				
▪ Monthly/quarterly				
▪ Fortnightly				
▪ Weekly				
▪ Daily				
Statement re-creates provided on CD				
Unpaid images to be e-mailed (per e-mail address per month)				
Statement recreates per statement page				
E-mailing of historical statements (per statement)				
SUB-TOTAL TABLE A1.17 (VAT Excl.)				
TABLE A1.18. Domestic Current Account⁷				
▪ Debit interest rate				
▪ Penalty fee				
▪ Commitment fee on unutilised facilities				
▪ Credit interest rates				
SUB-TOTAL TABLE A1.18 (VAT Excl.)				
Table A1.19. Cash in Transit Services to nearest Cash Centre				
		YEAR 1: R (VAT Excl.)		
Pick up points: Municipal Offices	Number of pick-up points For Evaluation Purposes	Rate per month for 5 days X week	Rate per month for 1 day X week	Rate per month for once a month

TABLE A 1 – COSTS AND TARIFFS				
Description				Pricing (VAT Excl.)
Riversdale	1			
Riversdale Traffic Department	1			
Still Bay	1			
Heidelberg	1			
Albertinia	1			
Melkhoutfontein	1			
Gouritsmond	1			
Slangrivier	1			
Witsand	1			
SUB-TOTAL TABLE A1.19 (VAT Excl.)				
TABLE A1.20. Additional fees				
Any additional computer hardware or software (and its cost to the Municipality, if applicable) that Municipality must acquire in order for the proposed banking systems to interface with the financial system vendor of the Municipality and/or to operate at the required level of efficiency and effectiveness.				
The training requirements (and its cost to Municipality, if applicable) for Municipality's staff to use the proposed banking systems				
SUB-TOTAL TABLE A1.20 (VAT Excl.)				
SUB- TOTAL A1.1 - A1.20(VAT Excl.) (TOTALS)				
VAT				
GRAND TOTAL (VAT Incl.)				

DECLARATION,

I, THE UNDERSIGNED [NAME] CERTIFY THAT THE INFORMATION FURNISHED ABOVE IS CORRECT. I ACCEPT THAT THE MUNICIPALITY MAY EXECUTE DUE CONSEQUENCE MANAGEMENT ACTIONS AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

AUTHORISED SIGNATURE:

NAME:

CAPACITY:

DATE:.....

Initials of Service Provider's Authority: