

DETAILES SPECIFICATION: TAUNG CULTURAL CALABASH 2023

MMABANA ARTS, CULTURE AND SPORTS FOUNDATION



DETAILES SPECIFICATION

TENDER DESCRIPTION:	EXPRESSION OF INTEREST AND APPOINTMENT OF A SERVICE PROVIDER AS EVENT MANAGEMENT FOR MMABANA ARTS, CULTURE AND SPORT FOUNDATION FOR THE TAUNG CULTURAL CALABASH EVENT FOR THREE (3) YEARS.
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TENDER NUMBER: MACSF10/B/HO/2023

NAME OF BIDDER:

CSD NUMBER:

BID CLOSING DATE 29 AUGUST 2023

REQUIRED SERVICES- TAUNG CULTURAL CALABASH

Item	Qty
STAGE AND SOUND	
Stage _ With Structural Certificate and engineers	<p>Dimensions : 10m(w) x 6m(d) x 6.1m(h) Stage area (60sqm) Platform height (1.5m) Roof 1600kg (as basic structure) PA towers Stage platform (with steps and railing) Stage floor (slip-proof) Branding (PA Scrims – Back Wall) 2x LED Screens (suspended left and right of stage) 1.5m(w) x 2.5m (w)</p>
Backline	<p>2x Pioneer CDJ 2000 or Similar. 1x Pioneer DJM 800 Mixer or Similar. Mark Bass Head Mark Bass 4x10" and 1x15" (Stacked) DW Collectors Series 22" inch Kick Drum 14" Maple Snare 10" and 12" Toms 14" and 16" Tom on Legs 6x Boom Cymbal stands 1x Adjustable Drum Throne 1x Hi Hat stand 1x Kick drum pedal with felt beater 1x Drum carpet Zildjian K/A Custom Series cymbal set or Similer. 1x Yamaha Motif XF 8 or Similar. 2x Yamaha Motif XF 7 or Similar. 1x Korg Kronos 1 1x Fender Deville 3x Double Tier stand 2x Single Tier stands 2x Guitar Stands 1x Laptop Stand 3 x keyboard stands 1x professional Bass-guitar amp with cabinet 2x Guitar amps with cabinet 1x synthesizer keyboard (with stand) 1x Professional keyboard Backline technician 1 X Sound engineer 1 X FOH engineer 4 X Stagehands (Final list will be determined and compared with tech-riders from the selected artists)</p>

Microphones	<p>8x Shure ULX-D (Beta 58) or Similar. 1x Shure Beta 91 or Similar. 1x Shure Beta 52 or Similar. 4x Shure Beta 98 or Similar. 7x Shure SM 57 or Similar. 5x Shure SM 81 or Similar. 15x Dis.</p> <p>4x Short Boom Stands 11x Long Boom Stands 2x Upright Stand (Final list will be determined and compared with tech-riders from the selected artists).</p>
Monitoring	<p>9x JBL PRX 715 Monitors or Similar. 4x PSM 1000 5x Allen and Heath MEs or or Similar. (Final list will be determined and compared with tech-riders from the selected artists)</p>
FOH	<p>16 x 15inch Active line array speaker cabinets (8 or more per tower) Chain hoists 8 x dual 18inch active sub-bass speakers (4 or more per side) Front fill speaker Cabinets – 4x 12inch two-way speakers (Final list will be determined and compared with tech-riders from the selected artists)</p>
Lighting	<p>8 x Beams 12 x Led Moving heads. 8 x Stage Wash 2 x Smoke Machines 1 x Lighting desk</p>
Mixers & Amps	<p>2 x Sound craft Vi series /Digi CO / Yamaha CL5 Xlr cables Speakon cables Phone cables P5000s/ equivalent P3500s/ equivalent</p>
Power Generator	<p>250 Kva Diesel Generator (silent) Maximum 275 kVA, 380V, 1500RPM Constant voltage AVR (Automatic Voltage Regulator) - 24 Volt Electric Starter</p>

	<ul style="list-style-type: none"> - 500 Litre Fuel Tank, 14 Hours @ 75% load - Silent Version (± 75dBa) - Four cylinder, water cooled, Turbo & Intercooled Diesel Engine - Three Phase Output - Datakom D300 Digital Control Panel - Low oil pressure system - Low water cut out engine protection 	
TENT (BEHIND STAGE – FOR ARTISTS)		
	<p>20m X 10m Aluminium Frame Tent for artists behind the stage - with 2 entrances;</p> <p>20m x 10m artificial grass flooring;</p> <p>5 round tables with chairs;</p> <p>5 sets of modern 6 seater couches;</p> <p>5x cocktail tables with chairs.</p> <p>8 x 15m String Lights</p>	
MARQUEES AND DÉCOR (FOR VIPS)		
	<p>25m X 15m Aluminium Frame Marquee for VIP Guests with front glasses and 3 entrances;</p> <p>25m X 15m artificial grass flooring to cover the entire marquee;</p> <p>50 designer phoenix tiffany chairs;</p> <p>10 glass round tables with flower centre pieces;</p> <p>10 sets of modern designer 6 seater couches with modern coffee tables;</p> <p>10 cocktail tables with chairs;</p> <p>5x Air-conditioners.</p> <p>Corded Electric; Model; Portable Air Conditioner; Features - Heating and Cooling Function; Item Dimensions LxWxH 13.4 x 17.4 x 32.1 inches; Item Weight 25.4 kgs; Control Method – Remote; Voltage- 230 Volts.</p> <p>2x red carpets covering 20m.</p> <p>6x String Lights</p>	

	<p>4x Fire Extinguisher (Setup on the 22 - 24 September 2023)</p> <p>SECURITY AND SPEED FENCING: (note before awarding service provider must provide proof of all relevant documents in line with PSIRA requirements)</p> <p>PSIRA (DIRECTOR) PSIRA (COMPANY) LETTER OF GOOD STANDING WITH LABOUR ; REFERENCE LETTERS MAXIMUM OF THREE (3).</p> <p>140x Grade C Security officials 10x Grade B Security officials 10x Armed Bodyguards (VIP)</p> <p>Services Required</p> <p>Secure premises and its contents during the event</p> <ul style="list-style-type: none"> - Search vehicles in and out of the venue. - Guard and protect collection revenue at all collection points during the event. - Protect guests/ community and VIP attending the event. - During the event, patrol and safeguard the Mmabana premises. - Report any incidents as and when it happens to the law enforcement. - Submit reports on any occurrences while patrolling in terms of Control of Access to Public Premises and Vehicle Act of 1985 - React and report any emergency situations to the relevant structures during the event for immediate response. - Locking and unlocking of Mmabana Taung gates when necessary. - Ensure compliance with the provisions of Firearm Control Act, of 2000 (Act 60 of 2000). <p>EQUIPMENT</p> <ul style="list-style-type: none"> • 2 x Patrol car • Two-way radio with base station • Hand cuffs, Batons • Pepper spray, Touches • Metal Detectors • Uniform with reflect jackets. <p><u>Speed Fencing</u></p>	
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	2x 1km Collapsible Fencing (for Crowd Control) 1.8m Height.	
ABLUTION FACILITIES		
10 x VIP Toilets 30 x Public Toilets (Flushable). And a 2500L water tank (To be set up in line with the floor plan)		
CATERING SERVICES-MAIN EVENT		
<p>Catering services should be procured for the following:</p> <ul style="list-style-type: none"> • Opening night, Art Exhibition and Fashion show on the 22 Sept 2023. • Fringe Programme on the 23 September 2023. • Main Event on the 24 September 2023. <p>For Invited guests/ VIP/ Artists/ MACSF officials/ Working Team and JOC members.</p> <p>22 September 2023 (Opening night, Art Exhibition & Fashion Show) for 170+ guests.</p> <p>Welcome Drinks for 170 guests.</p> <p>Platters. 20 x Meat Platter 15 x Savoury Platters 10 x Sandwich Platters 5x Vegetarian Platters</p> <p>Drinks. 170 x Mixture of 440ml of Soft Drinks and Juices. 170 x Bottled water 500ml.</p> <p>23 September 2023 Fringe Programme 100+pax (Officials, Team, Artists, and JOC) Menu</p> <p>2 x Starches (Rice and Pap); 2 x Meats; 1 x Vegetables; 1 x Salad;</p> <p>Drinks 100 x 440ml Fizzy Drinks and 100% Juice 200 x 500ml water bottles.</p> <p>24 September 2023 (Main Event – Music Festival 300+pax (VIP Tent guests , Officials, Team, Artists and JOC) 2 x starches;</p>		

	<p>2 x Meats; 1 x Veg; 1 x Salad; 300 x Mixture of 440ml of Soft Drinks and Juices. 900 x bottled water 500ml.</p>	
ACCREDITATION & TICKETING		
	<p>Ticketing services</p> <ul style="list-style-type: none"> - Tickets to be sold through reputable retail outlets/ online platforms - Ticket Booth at Mmabana Taung Centre. <p>Provision of Coloured/Branded wristbands</p> <ul style="list-style-type: none"> - VIP - Artists - Staff - Crew - Patrons 	
ARTIST MANAGEMENT SERVICES		
Music Festival 24 September 2024	<p>THE SERVICES OF THE ARTIST MANAGEMENT SERVICE PROVIDER IS NEEDED FOR TAUNG CULTURAL CALABASH MAIN FESTIVAL AND OFFICIAL OPENING NIGHT</p> <p>90 % Local Artist (to be sourced from all four NW Districts) 10% National Artist.</p> <p>Genre :</p> <ul style="list-style-type: none"> Motswako Afro-Soul Amapiano Jazz Alternative 	
OPENING NIGHT - FASHION SHOW AND ARTS EXHIBITION		
	<p>DELIVERY:</p> <p>Arts Exhibition: 22-24 September 2023</p> <p>OPENING NIGHT 22 September 2023</p> <p><u>Procurement of.</u></p> <p>1x Curator 1x Graphic Designer (develop a catalogue) 16x Visual Artists and crafters (5 artworks per artist) Easels and pedestals /stands to display artworks.</p>	

	<p>Fashion Show: 22 September 2023</p> <p>12x Designers 1x Choreographer (15x Models – male and female)</p> <p>1x Fashion show director</p> <p><u>PA System</u></p> <p>2x Speakers (Tops) 1x Mixer and Amplifier 1x CDj (Memory Stick Compliant) 4x Performance Microphones Podium Cabling Sound & lighting Technicians</p> <p><u>Modelling Ramp:</u></p> <p>Elevated T-shaped Platform (Rostrums) 30cm(h) X 1.5m(w) X 10m(l) – With side steps 3m(h) x 4m(w) Backdrops</p> <p><u>Performances:</u></p> <p>4x Musicians (To perform with Backing tracks)</p>	
Arts and Craft Market & Food Stalls Mmabana Taung overflow parking) 22- 24 September 2023	20 x 3m x 3m Stalls (in alignment with the floor plan.	
Theatre Shows, film screenings and Story Telling Mmabana Taung Theatre Intimate Theatre 23 September 2023	<p>Procurement of 4 Theatre productions TCC Competition winners' theatre productions.</p> <p>Procurement of 4 Short films</p> <p>(In conjunction with MACSF programme director)</p> <p>Procurement of 4 Storytelling troupes</p> <p><u>PA System</u></p> <p>2x Speakers (Tops) 1x Mixer and Amplifier 1x CDj (Memory Stick Compliant) 4x Performance Microphones Podium</p>	

	<p>Cabling</p> <p>1x projector</p> <p>1 X Sound Technician</p>	
Kgotla Event: Venue – Tribal Office		
Date: 22 September 2023	<p>Expected Turnout (1000 pax)</p> <p>Elevated Stage Platform (30cm (H) x 10m (w) x 6m (D)) with gaffer tape on the joints and side steps</p> <p>20m x 10m Tent (for attendees)</p> <p>10m x 5m Tent (for Catering – in consultation with the Tribal Office)</p> <p>Tables with décor and tablecloths x 10 (for dignitaries in the guest tent)</p> <p>Plastic Chairs X 1000</p> <p>1. PA SOUND SYSTEM FOR MUSIC AUDITIONS</p> <p>2 Speakers (tops) 1x double head bass speaker 1 Mixer 1 CD (Memory Stick Compliant) 4x Microphones Cables Aux cables 2x Technicians</p> <p>Ablution facilities</p> <p>2x VIP toilets</p> <p>6 Public flushing toilets</p> <p>Procurement of local artists in consultation with the tribal authority:</p> <p>Traditional dancers (10 Group)</p> <p>Clap and tap choirs (10 Groups)</p> <p>10 Praise poets</p>	

	10 Gospel Groups	
Catering	<ol style="list-style-type: none"> 1. 2 cows, 3 sheep 2. 200ltrs ginger beer. 3. 1000x 500ml water 4. 50 x 5lts cooking oil. 5. 200lts of Sorgum Beer. 6. Cooking Apparels-Woods, Pots brewers for 1000 guests. 7. Mobile Coolers x 2 8. 3 x Starch (100kg Mabele, 100kg Samp and 100kg Meal Meel). 9. Disposable – 1000 plates, 1000 spoons, 1000 cups 	
Transport	3x 60-seater Buses (to collect groups and community members)	
BRANDING COLLATERAL & MARKETING-		
	<ul style="list-style-type: none"> - Event Graphics for TCC 2023 <ul style="list-style-type: none"> -Event Poster, infographics, invitations, different event programmes, etc. -TCC Wall banners x 8 -TCC Telescopic flags x 30 -Branded tablecloths x 22 -Branded chairs -Pull up banners x 12 -cloth Street banners (Audition dates x main fest dates x 120) – are to be distributed around the province -Branded Apparel (Golf shirts x200/ Round neck t-shirts x 800/ bucket hats x 800/ Sling bags x 300) Municipal Bylaw fees to be considered <p>PRINT MEDIA FEATURE</p> <p>Feature the TCC advert and/or Media statement in their print newspaper publication.</p>	
FILM AND PHOTOGRAPHY SERVICES-		
	<p>Delivery :</p> <p>1x Director of photography 5x Camera Men (Video and Stills) 1x Director Take Images and Videos of the action in the different audition and festival venues</p> <p>Take Images and Videos of invited guests dignitaries at all productions Take picture of artworks and visual artists for the development of the art exhibition catalogue.</p> <p>Take profile images and short videos of all the groups and artists alike, that we can use as head shots for media</p>	

	<p>releases.</p> <p>Drone shots, establishing shots of the facility, area and activity around the venues</p> <p>A 30min corporate video for the event that covers all the event programmes- Kgotla/ Fringe festival/ Fashion Show/ Performing and visual Artists performances and show cases alike. The interviews or dignitaries, artists, MACSF Management to drive the story of the video.</p> <p>A 40 page event printed album with all the programmes included.</p> <p>Output Format:</p> <p>Edited</p> <ul style="list-style-type: none"> • Images: JPG/PDF • Videos: MOV/AVI/MP4 • RAW – Unedited Footage 	
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