

	Hendrina Power Station Environmental Evaluation Checklist	Document Reference No.:	F/ESK108	Rev	3
		Effective Date			September 2022
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1. Contractor Name:	
Site/Project Name:	
Scope of Work:	
Site Supervisor (Projects):	
Site Supervisor (Contractor):	
Site Manager (Contractor)	
Date of Assessment:	

CONTRACTOR/SUPPLIER	
Name of the contractor	

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PURPOSE

This document shall be used to assess whether the above-mentioned supplier/s have submitted the required **environmental documentation** prior to commencements of project activities.

It is highly advised that supplier familiarise with this document and follow all the steps to meet environmental requirements.

*Supplier need not to fill-up this document, but can use it as a guideline of information required

REFERENCE DOCUMENTATION

Waste Management Procedure

Environmental non-conformities, corrective and preventive actions

Emergency preparedness Plan

Non conformities, corrective and preventive actions

Environmental competency, Training and awareness

SHEQ policy(32-727)

All A rated (with critical activities as determined by Environmental Department) suppliers must follow item 1 to 10 of this document and meet 60% score to qualify.

All other suppliers must follow item 1 to 10 of this document and the Environmental department to decide to qualify them or not to based on the need of information as guided below, e.g Yes or No or N/A

NO	ITEM	Proof available	YES	NO	N/A	Max Points	Actual points	COMMENTS
1.	Environmental Policy in terms of ISO14001:2015					10		
2.	A detailed signed Contractor's Environmental Management Plan (EMP) pertaining to site specific activities					10		

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3.	A detailed signed Site Environmental Representative Appointment Letter				5		
4.	Method statements for specific activities as per the scope of work				10		
5.	Emergency Preparedness Plans (e.g. oil / chemical spill, disasters, etc.) The contractor must provide protocols to be followed, and contingencies to be put in place for the following potential incidents.				10		
6.	Register of all hazardous substances as per the scope of work				10		
7.	Safety Data Sheets as per the scope of work (SDS)				10		
8.	Certified copies of relevant permits and licences as required e.g. waste transporter, waste sites licences etc.				10		
9.	Waste Management Plan				15		

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10.	Proof of training and skills of persons performing significant activities (e.g. oil spills, application of herbicides and asbestos AIA Approval) if applicable					10			
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OBSERVATIONS

Recommendations of outstanding items:

Results	Qualified / or not qualified / or qualified with condition
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