

# Request for Quotation

**Region: Bloemfontein**

**Date issued: 22 / 08 / 2025**

Requested by: Supply Chain Management (SCM)

Telephone No: (051) 403 0800

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Technical queries: [procurement@vcwater.co.za](mailto:procurement@vcwater.co.za)

**Please submit via email to [procurement@vcwater.co.za](mailto:procurement@vcwater.co.za) with subject line/ drop off at Vaal Central Water Head Office:**

02 Mzuzu Street

Pellissier

Bloemfontein

9301

**Request for Quotation:** Facilitation of Strategic Risk Assessment Workshop for Management and the Board

**Reference Number:** VCW25/068

To:

**Quotation closing date:** 02 / 09 / 2025 by no later than 12h00

**1. Delivery Address (Vaal Water Destination):**

02 Mzuzu Street

Pellissier

Bloemfontein

9301

## Scope of work:

You're hereby requested to submit a written Quotation for **The Facilitation of Strategic Risk Assessment Workshop for Management and the Board.**

### **Brief Description:**

The Entity requires the appointment of suitably experienced and qualified service provider to facilitate the strategic risk assessment workshop for management and the Board of Directors.

### **Course Objectives/Scope of work:**

- Conduct a structured management and Board-level workshop to identify, validate, and prioritize strategic risks aligned with organizational objectives and strategic focus/outcomes.
- Identify opportunities linked to strategic risks.
- Ensure the Strategic Risk Register becomes a living input and is embedded in governance and strategy decisions.
- Applying the approved risk management methodology of the Entity as documented in the Risk Management Strategy.
- Collate organizational strategy documents and existing risk registers.
- Evaluate each risk based on impact and urgency.
- Analyze and extract key strategic objectives.
- For top-scoring risks, assist with defining mitigation strategies.
- Deliver a refined Strategic Risk Assessment Report, incorporating final strategic risk register scores, controls, action plans, ownership and key risk indicators.

### **Location:**

- The location(s) for conducting and facilitating of the workshop will be Bloemfontein, Free State Province.
- **NOTE:** Vaal Central Water to provide the venue and logistical arrangements for the workshop.

### **Duration:**

- Dates and schedules to be confirmed in a Service Level Agreement/appointment letter with the successful service provider.

### **Language:**

- Workshop must be presented in English.

### Disbursement

- Pricing schedule to indicate disbursement/s separately.

### Evaluation Criteria:

- Points of functionality shall be allocated as described in the Functionality Criteria Evaluation Table included as Annexure A to the RFQ document and **70 points** will be required as a minimum to proceed to the second and last stage of RFQ evaluation.

**NB: (Pricing schedule will not be considered if proof relating to this table is not attached). Submission will be considered non-responsive.**

### Annexure A

	Description of Criteria	Bidder's score
Capacity and capability	Provide a curriculum vitae of the Facilitator which will demonstrate experience in facilitating risk workshops for entities of a similar size. The curriculum vitae should be supported by the following: <ul style="list-style-type: none"> <li>• Evidence of accreditation and membership of the Institute of Risk Management South Africa (IRMSA) or any other professional body relevant to risk management.</li> <li>• Facilitator must have a minimum of fifteen (15) years' experience in Risk Management (Certificates of academic qualifications), and</li> <li>• Any other supporting document deemed necessary.</li> </ul>	<b>25 points</b>
Presentation	A presentation of not more than forty-five (45) minutes to the Executive Committee of the Vaal Central Water to demonstrate understanding of the scope and its proposed execution plan.	<b>20 points</b>
References	Provide a minimum of three (3) contactable reference letters from current/recent (not older than 3 years) clients, where similar services were rendered. The reference letters must be on a company letter head and include the following: <ul style="list-style-type: none"> <li>• Brief description of services rendered.</li> <li>• Duration of contract,</li> <li>• Company address and contact person; and</li> <li>• Level of customer satisfaction</li> </ul>	<b>25 points</b>
Workshop Programme	A proposed programme for the workshop that addresses the scope of work. <b>Deliverables</b> <ul style="list-style-type: none"> <li>• A draft report to be discussed with management within 5days of the workshop.</li> </ul>	<b>30 points</b>

	<ul style="list-style-type: none"> <li>A final report to be presented to the Board and/or the Audit and Risk Committee after receiving management comments. The report to the Board and/or the Audit and Risk Committee to be presented on a date to be determined by Vaal Central Water.</li> </ul>	
	<b>TOTAL</b>	<b>100 points</b>

**The following conditions will apply:**

Price(s) quoted must be valid for at least sixty (60) days from the date of your offer.

Price(s) quoted must be firm and must be inclusive of all applicable taxes.

- 
- A firm delivery period must be indicated.
  - This quotation will be evaluated in terms of the 80/20 preference point in line with Preferential Procurement Policy Regulations, 2022. To this end, the enclosed **SBD1, SBD 3.1, SBD 4, SBD 6.1** and specification must be scrutinized, must be completed and submitted together with your quotation.
  - The supply of goods and services will have to comply with the General Conditions of Contract (GCC) as issued by the National Treasury, obtainable from [www.treasury.gov.za/divisions/sf/sc/](http://www.treasury.gov.za/divisions/sf/sc/)
  - The successful service provider will be the one scoring the highest points:
    - However, Vaal Central Water may on reasonable justifiable grounds, award the contract in whole or in parts to a bidder who did not score the highest points where objective criteria set out by the institution was applied.
  - Vaal Central Water reserves the right not to process partial payments on procurement below R1 000 000.00.
  - Bidder who did not quote according to specification, will not be evaluated further.
  - NB:** No points will be allocated for Specific Goals if the following valid documents are not submitted:
    - Where applicable, CIPC, CSD and FICA approved documents with the address corresponding with the municipal statement or lease agreement address for Free State / Northern Cape Based Companies.
    - Copy of an ID.
    - Medical Certificate from Registered Medical Practitioner or a letter from Department of Labour confirming the bidder's disability.
    - B-BBEE certificate or BBBEE Sworn Affidavit.

## 1. EVALUATION PROCESS

The Bids will be evaluated and adjudicated as follows:

The test for administrative responsiveness will include the following:

### **Stage 1: Responsiveness**

The Bidder should be able to provide all the relevant information required in the Request for Quotation (RFQ) which will include but not limited to;

**A. Bidders who do not adhere to those criteria listed below a PRE-QUALIFIER, will be disqualified immediately.**

Responsiveness Criteria		Prequalifying Criteria	Applicable to this Tender (Y/N)
1	Adherence to submitting RFQ as a One-folder Bid.  Written Quotation must be completed in your company letterhead/ Stamped quotation.	Pre-Qualifier	Y
2	Fully completed and signed Standard Bidding Documents <ul style="list-style-type: none"> <li>SBD Form 1</li> <li>SBD Form 3.1</li> <li>SBD Form 4</li> <li>SBD Form 6.1</li> </ul>	Pre-Qualifier	Y
3	Prequalifying and Functionality proposal (if applicable)	Pre-Qualifier	Y
4	Attendance of the Compulsory Onsite Briefing Session attended by the Bidder (if applicable)	Pre-Qualifier	Y

**B. Bidders who do not adhere to the indicated response time for clarifications requested by the Employer will be deemed to be non-responsive and their submissions will not be evaluated further.**

Responsiveness Criteria		Clarification Time	Applicable to this Tender (Y/N)
4	A Tax Compliance Status Pin issued by SARS.	5 days	Y
5	The bidder must provide active status with CIDB (where applicable)	5 days	Y
6	Arithmetic Error Calculation	5 days	Y

Only those Bidders which satisfy all the Pre-Qualifying Criteria of the First Stage will be eligible to participate in the Bidding Process further. Bids which do not satisfy all the Pre-Qualifying Criteria of the First Stage will not be evaluated further.

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**1. Offer:**

The Supplier offers to supply the goods and / or services detailed in the Specification (i) at the fees and charges offered (ii) within the period offered and **signed for and on behalf of the Supplier by** (who represents that they have the authority to bind the Supplier):

Name and position.....

Signature.....

Dated this..... day of .....20.....

**SBD 1**

**PART A  
INVITATION TO BID**

<b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)</b>									
BID NUMBER:	VCW25/068		CLOSING DATE:		2 September 2025		CLOSING TIME:		12:00
DESCRIPTION	Facilitation of Strategic Risk Assessment Workshop for Management and the Board								
<b>BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)</b>									
2 MZUZU STREET, PELLISIER, BLOEMFONTEIN OR CAN BE ELECTRONICALLY SUBMITTED TO <a href="mailto:procurement@vcwater.co.za">procurement@vcwater.co.za</a>									
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO</b>					<b>TECHNICAL ENQUIRIES MAY BE DIRECTED TO:</b>				
CONTACT PERSON					CONTACT PERSON				
TELEPHONE NUMBER					TELEPHONE NUMBER				
FACSIMILE NUMBER					FACSIMILE NUMBER				
E-MAIL ADDRESS					E-MAIL ADDRESS				
<b>SUPPLIER INFORMATION</b>									
NAME OF BIDDER									
POSTAL ADDRESS									
STREET ADDRESS									
TELEPHONE NUMBER	CODE				NUMBER				
CELLPHONE NUMBER									
FACSIMILE NUMBER	CODE				NUMBER				
E-MAIL ADDRESS									
VAT REGISTRATION NUMBER									
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:				OR	CENTRAL SUPPLIER DATABASE No:	MAAA		
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]				ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?			<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]	
<b>QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>									
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? <span style="float:right"><input type="checkbox"/> YES <input type="checkbox"/> NO</span>									
DOES THE ENTITY HAVE A BRANCH IN THE RSA? <span style="float:right"><input type="checkbox"/> YES <input type="checkbox"/> NO</span>									
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? <span style="float:right"><input type="checkbox"/> YES <input type="checkbox"/> NO</span>									
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? <span style="float:right"><input type="checkbox"/> YES <input type="checkbox"/> NO</span>									
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? <span style="float:right"><input type="checkbox"/> YES <input type="checkbox"/> NO</span>									
<b>IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.</b>									

## PART B TERMS AND CONDITIONS FOR BIDDING

<b>1. BID SUBMISSION:</b>	
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	<b>ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.</b>
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4.	<b>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).</b>
<b>2. TAX COMPLIANCE REQUIREMENTS</b>	
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE <a href="http://WWW.SARS.GOV.ZA">WWW.SARS.GOV.ZA</a> .
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6	WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7	NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

SIGNATURE OF BIDDER: .....

CAPACITY UNDER WHICH THIS BID IS SIGNED: .....  
(Proof of authority must be submitted e.g. company resolution)

DATE: .....



## PRICING SCHEDULE – FIRM PRICES (PURCHASES)

**NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED**

**IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT**

Name of bidder.....	Bid number.....
Closing Time 12:00	Closing date.....

**OFFER TO BE VALID FOR 60 DAYS FROM THE CLOSING DATE OF BID.**

ITEM NO.	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE (EXCL VAT)
1.	Participants pack for each attendee circulated before the date of risk assessment workshop	35		
2.	Produce complete, accurate and valid FY2025/2026 strategic risk assessment report and risk register with mitigation strategies to be implemented	1		
3.	Produce a report on aggregated risks and key risk of VCW as per the compiled risk register	1		
	<b>SUB-TOTAL</b>			
	<b>VAT AT 15%</b>			
	<b>GRAND TOTAL (BID PRICE IN RSA CURRENCY WITH ALL APPLICABLE TAXES INCLUDED)</b>			

- 
- Required by: .....
  - At: .....
  - .....

- Brand and model .....
- Country of origin .....
- Does the offer comply with the specification(s)? \*YES/NO
- If not to specification, indicate deviation(s) .....
- Period required for delivery .....  
\*Delivery: Firm/not firm
- Delivery basis .....

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

\*\* "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

\*Delete if not applicable

## **BIDDER'S DISCLOSURE**

### **1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### **2. Bidder's declaration**

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

<b>Full Name</b>	<b>Identity Number</b>	<b>Name of institution</b>	<b>State</b>

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<sup>1</sup> The power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

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2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....  
 .....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....  
 .....

### 3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature Date

.....  
Position Name of bidder

## PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

### 1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
  - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).
- 1.2 **To be completed by the organ of state**  
*(delete whichever is not applicable for this tender).*
- a) The applicable preference point system for this tender is the **80/20** preference point system.
- b) **80/20** preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.
- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
- (a) Price; and
- (b) Specific Goals.
- 1.4 **To be completed by the organ of state:**  
The maximum points for this tender are allocated as follows:
- |  | <b>POINTS</b> |
|--|---------------|
| <b>PRICE</b>                                     | <b>80</b>     |
| <b>SPECIFIC GOALS</b>                            | <b>20</b>     |
| <b>Total points for Price and SPECIFIC GOALS</b> | <b>100</b>    |
- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

## 2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

## 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_s = 80 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right) \quad \text{or} \quad P_s = 90 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

$P_s$  = Points scored for price of tender under consideration

$P_t$  = Price of tender under consideration

$P_{min}$  = Price of lowest acceptable tender

### 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

#### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_s = 80 \left( 1 + \frac{P_t - P_{max}}{P_{max}} \right) \quad \text{or} \quad P_s = 90 \left( 1 + \frac{P_t - P_{max}}{P_{max}} \right)$$

Where

$P_s$  = Points scored for price of tender under consideration

$P_t$  = Price of tender under consideration

$P_{max}$  = Price of highest acceptable tender

## 4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
  - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

**(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)**

**Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)**

CATEGORIES OF PEOPLE HISTORICALLY DISADVANTAGED INDIVIDUALS	Requirements	Number of points (80/20 system)					
Blacks and people who had no franchise on national elections before 1994 constitution (more than 50% ownership)	Certified ID copy and CIPC registration/ CSD report	3					
Women (more than 50% ownership)  Or  Youth (more than 50% ownership)  Or  People with disability (more than 50% ownership)	Certified ID copy and CIPC registration/ CSD report  Certified ID copy and CIPC registration/ CSD report  Medical report sanctioned by qualified professional and CIPC registration/ CSD report	2					
Located in a specific local area of supply for work to be done          Free State and Northern Cape Provinces	Official Municipal Rates Statement which is in the name of the bidder Or Valid Lease agreement which is in the name of the bidder (accompanied by owners Official Municipal Rates Statement) Or Permission to Occupy from Local Chief in the case of Rural areas which is in the name of the bidder	10					
			CATEGORIES OF RDP GOALS				
Promotion of BBBEE companies	Sworn affidavits/ CIPC/ BBBEE certificate	5	BBBEE level	1	2	3	4+



CATEGORIES OF PEOPLE HISTORICALLY DISADVANTAGED INDIVIDUALS	Requirements	Number of points  (80/20 system)					
			Points (80/20)	5	2	0	0
			Please tick applicab le column				
			Total Points				

#### DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number: .....

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
  - (a) disqualify the person from the tendering process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such

cancellation;

- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

.....	
<b>SIGNATURE(S) OF TENDERER(S)</b>	
<b>SURNAME AND NAME:</b>	.....
<b>DATE:</b>	.....
<b>ADDRESS:</b>	.....
	.....