



SUPPLY CHAIN MANAGEMENT
Room K 016
FIRST AVE ENTRANCE
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E-MAIL: quotation@pacofs.co.za

INVITATION FOR A QUOTATION

REFERENCE NUMBER: RFQ/12012024LAPTOPS&DESKTOPS/2024

Kindly provide PACOFS with a signed quotation for **LAPTOPS & DESKTOPS** as follows. Kindly complete SBD forms and send with your quotation.

SPECIFICATION: SUPPLY AND DELIVERY

The service providers will be required to provide the following:

1. 14 inches Laptops X 8
 - Latitude 5531 14 inch
 - 13 Gen Intel Core i7-12600H, vPro (18 MB cache, 12 cores, 16 or latest Generation threads, up to 4.50 GHz Turbo) or better
 - MicroSD-card Slot
 - Headset (Headphone and microphone combo) port
 - USB 3.2 Gen 1 port
 - HDMI 2.0 port or better
 - NB RJ45 Ethernet port
 - Wedge-shaped lock slot
 - Power button with fingerprint reader
 - Keyboard with numpad
 - Click pad
 - Ambient Light Sensor (ALS)
 - Microphone 8 views of Latitude 5531
 - Camera
 - Camera indicator LED
 - Microphone
 - LCD Panel
 - Battery indicator/diagnostic LED
 - 16GB, 1 x 16GB, DDR5, 4800 MHz
 - 512 GB SSD Drive
 - Windows 11 Pro or latest
2. 13.3 inches Laptops X 5
 - Latitude 5531 13,3 inch or the latest latitude
 - 13 Gen Intel Core i7-12600H, vPro (18 MB cache, 12 cores, 16 or latest Generation threads, up to 4.50 GHz Turbo) or better
 - MicroSD-card Slot
 - Headset (Headphone and microphone combo) port
 - USB 3.2 Gen 1 port
 - HDMI 2.0 port or better
 - NB RJ45 Ethernet port / Dongle that convert to Ethernet Port

- Wedge-shaped lock slot
- Power button with fingerprint reader
- Ambient Light Sensor (ALS)
- Microphone 8 views of Latitude 5531
- Camera
- Camera indicator LED
- Microphone
- LCD Panel
- Battery indicator/diagnostic LED
- 16GB, 1 x 16GB, DDR5, 4800 MHz
- 512 GB SSD Drive
- Windows 11 Pro or latest

3. Desktops X 17

- OptiPlex SFF Computer Desktop PC
- Intel Core i5 3rd Gen 3.2 GHz
- 16GB RAM, 50GB HDD or Better
- New 22 Inch LED Monitor
- Keyboard
- Mouse
- Windows 11 Pro or latest

4. Desktops X 2

- OptiPlex 3000 Core i7-12500
- 32 GB RAM 256 GB SSD or better
- Small Form Factor PC
- 22 Inch LED Monitor,
- Keyboard Mouse
- Windows 11 Pro or latest

5. X4 Network and switches

- 48 Port switches 10gig or better
- 20 500M Drum Network Cable Cat 8
- Box RJ45 Connectors 2000 connectors at least

For any SCM related queries, please contact Supply Chain at quotation@pacofs.co.za or 051 – 447-7771
For Technical related queries, please contact Mr Joseph Kotse at joseph@pacofs.co.za or 051 – 447-7771

1. Please provide your CSD supplier and unique registration number for verification on the CSD database. Please attach a SARS Tax Compliance Pin and B-BBEE certificate.
2. Please submit the completed SBD 4 Bidders Disclosure and SBD 6.1 Preference Points claim form in terms of the Preferential Procurement Regulations 2022.
3. Evaluation criteria 80/20 will be applicable as per Preferential Procurement Regulations 2022.
4. The service provider will be allocated points based on the goals stated in table 1 of SBD 6.1 as may be supported by proof/ documentation/. The CSD report shall be used to verify claim of such points.
5. The offer scoring the highest points should win the quote. This quotation is subject to the Preferential Procurement Policy Framework Act, 2000 and the Preferential Procurement Regulations, 2022, the Conditions of Contract (GCC) and, if applicable, any other special conditions of contract.

VERY IMPORTANT NOTICE!

1. PLEASE SUBMIT QUOTATIONS ON A COMPANY LETTERHEAD.
2. PAYMENT WILL BE DONE WITHIN 30 DAYS AFTER RECEIPT OF THE ORIGINAL INVOICE.
3. BANKING DETAILS (REMITTANCE NAME; BRANCH CODE AND ACCOUNT NUMBER) MUST APPEAR ON YOUR INVOICE AND MUST CORRESPOND WITH THE BANKING DETAILS DISPLAYED ON THE CSD REGISTRATION REPORT.
4. PLEASE REMEMBER TO SIGN YOUR QUOTATION. UNSIGNED QUOTATIONS – INVALID.
5. THE TOTAL PRICE QUOTED MUST INCLUDE VAT AS WELL AS DELIVERY COSTS (THE COMPANY WHICH IS NOT VAT REGISTERED SHOULD NOT INCLUDE VAT IN THE PRICE).
6. IF VAT IS CLAIMED, VAT NUMBER SHOULD APPEAR ON THE QUOTATION.
7. NO CESSIONS WILL BE SIGNED.
8. A VALID B-BBEE CERTIFICATE SHOULD BE SUBMITTED.
9. QUOTATIONS SHOULD BE VALID FOR 30 DAYS.
10. PRICE QUOTED SHOULD NOT BE ON SPECIAL OR SALE.
11. PLEASE DO NOT INFLATE PRICES.
12. PACOFS RESERVES THE RIGHT TO AWARD OR WITHDRAW THE BID.
13. NO PREPAYMENT/UPFRONT PAYMENT WILL BE MADE BY PACOFS.
14. QUOTATIONS NOT OBTAINED THROUGH THE DEDICATED QUOTATIONS EMAIL WILL NOT BE USED TO APPOINT A SERVICE PROVIDER.

OPENING DATE: 12 JANUARY 2024

CLOSING DATE & TIME FOR QUOTATION / PROPOSALS:

23 JANUARY 2024 at 11h00

Please submit quotation via E-mail to quotation@pacofs.co.za

No late submission will be accepted!