



## 1. Scope of Work

### 1.1 Purpose for Service

Waste management is important as it saves the environment from the toxic effects of inorganic and biodegradable element present in waste. Mismanagement of waste can cause water contamination, soil erosion and air contamination. Waste can be recycled if collected and managed efficiently.

The appointment of the service provider to ensure execution of these works will see PRASA realise its obligation to environment welfare.

### 1. Background

Corporate Real Estate Solutions (CRES) is a division of the Passenger Rail Agency of South Africa (PRASA). The Division's mandate is generated income from the exploitation of assets acquired by it, which include real estate and property portfolio. The real estate and property portfolio includes built environment as well as virgin land. CRES's core services includes:

- Real Estate Asset Management
- Facilities Management
- Strategic Portfolio Projects Management

CRES's occupied property generates different categories of waste, different waste streams across its operational and corporate environment. All generated waste must be managed through a holistic process which follows strict requirements imposed by waste management laws.

Waste management process involves waste prevention, minimisation, separation, recycling, collection, transportation, and disposal aligned with Health and Safety guidelines and statutory requirements. All

Prospective waste management contractors or service providers shall follow the set process to minimise CRES' compliance exposure whilst promoting good waste management processes.

### 2. Scope of Work

- 2.1 CRES requires services of a suitable waste management contractor for supply of bins, collect, sorting, Hazardous waste according to their classification e.g. glass, paper, old furniture, electrical waste material transport and dispose of waste within the below listed areas for a period of Thirty-six (36) months.

Item	Building Name	Location
1.	Gauteng Nerve Centre	Cnr. Pretoria Road & R25, Esselen Park. Kempton Park
2.	Umjantshi Building	30 Wolmarans Street, Braamfontein, Johannesburg
3.	Shosholozza Meyl Junction	Cnr Leyds and Simmonds street, Braamfontein.

Table1: List of Buildings and Locations

- 2.2 The required waste receptacles prescribed below shall be rented over the contracted period.



Item	Description	Unit	QTY	Period	Building and Location	
1.	Supply of waste skip bin (6m <sup>3</sup> )	Each	One (1)	36 Months	Gauteng Nerve Centre	Cnr. Pretoria Road & R25, Esselen Park. Kempton Park
2.	Supply of waste skip bin (6m <sup>3</sup> )	Each	One (1)	36 Months	Umjantshi Building	30 Wolmarans Street, Braamfontein, Johannesburg
3.	Supply of waste skip bin (6m <sup>3</sup> )	Each	One (1)	36 Months	Shosholoz Meyl Junction	Cnr Leyds and Simmonds Street. Braamfontein

Table2:

- 2.3 The appointed waste management contractor shall as a minimum, ensure that the required waste receptable or skip bins are:
- Leak proof.
  - Corrosion proof.
  - Are always kept in good and clean condition.
  - Labelled accordingly.
  - Fit for use.
- 2.4 The suitable waste management contractor shall at CRES' request, collect and transport the waste skip within two (2) hours of such request. The suitable waste management contractors shall ensure that waste receptacles are placed within CRES's location four (4) hours of such request.
- 2.5 The transportation of waste receptables shall as a minimum be conducted in line with the waste management, occupational health, and safety as well as road traffic legislative requirements applicable in the areas where such transportation activity is being conducted.
- 2.6 The suitable waste management contractor shall ensure that waste minimisation technique (e.g. recycling) is applied to prevent recyclable material from entering the landfill site. Such minimisation activities must not be undertaken with CRES premises. It shall be the responsibility of the suitable waste management contractor to conduct such activity in a compliant manner.
- 2.7 All non-recyclable waste shall be disposed of in a licensed landfill, licence shall be submitted by the service provider.
- 2.8 All collected, recycled, and disposed waste shall be reported to CRES. The monthly report shall as minimum include the following:
- Copy of waste manifest.
  - Certified copy of license of waste disposal site used for disposal.
  - Certified copy of license or exemption of waste recycling facilities used.
  - Records of quantities of waste removed, types and quantities of waste recycled as well as quantities of non-recyclable waste disposed.
  - Recommendations on any improvements of waste management within serviced CRES area and any other applicable sites.



- 2.9 The suitable waste management contractor shall as a minimum ensure that the report requirements meet National Waste Information Regulations of 2012, as amended and Hazardous Substance Act, Act No. 15 of 1973, as amended.

### **3. DELIVERABLES**

The service provider will be required to adhere to the below deliverables:

- 3.1 Supply of waste skip bin (6m<sup>3</sup>). Provision of waste services within stipulated hours (i.e., place empty skip bin within 2 hours of request).
- 3.2 collection of waste (empty and return skip bin within 4 hours of request, clean skip bin collection area).
- 3.3 transportation and disposal of waste.
- 3.4 Waste Report (including waste manifest, recycled waste types and quantities, disposed waste quantities, proof of safe disposal).

### **4. SPECIFIC REQUIREMENTS**

Waste Management Services Contractor shall comply with the following legislative requirements:

- 4.1 Contractors shall comply with the municipal bylaws relating to use of waste receptacles, collection, transportation, minimisation, and disposal of waste. This shall include obtaining accreditation certificates or registrations from municipalities where required and provide proof of such when responding to this Request for Quotation.
- 4.2 Contractors shall comply with waste management legislative requirements and provide proof of waste manifest. Proof of authorisation required to conduct recovery and recycling activities particularly in areas where recyclable or recovered waste from CRES will be further sorted or bailed or recycled is equally critical.
- 4.3 Contractors shall ensure that littering does not occur during collection and transportation of waste or recyclable material.
- 4.4 Contractors shall ensure that any waste collected for the purpose of disposal is disposed in the facilities that have been authorised in terms of waste management legislation and such proof of authorisation(s) will be provided to CRES prior to waste disposal.
- 4.5 Contractors shall ensure that safe disposal certificates are obtained from disposal facilities where hazardous waste was disposed and that such certificates are submitted to CRES within 30 days of disposal.
- 4.6 In addition to the above, it is the sole responsibility of the appointed contractor to ensure that all statutory laws and related regulations pertaining to the minimisation, removal, treatment, and disposal of waste are complied with. This shall include compliance to the provisions of, but not limited to:
  - a) Occupational Health and Safety Act, Act No. 85 of 1993, as amended.
  - b) National Environmental Management Act, Act No. 107 of 1998, as amended.
  - c) National Environmental Management: Waste Act, Act No. 59 of 2008 as amended.



- d) Environment Conservation Act, Act 73 of 1989, as amended.
- e) National Waste Information Regulations of 2012, as amended.
- f) Waste Management Norms Standards, as amended.
- g) Hazardous Substance Act, Act No. 15 of 1973, as amended.
- h) National Traffic Act, Act No. 93 of 1996, as amended.
- i) Employment Equity Act, Act No. 75 of 1998, as amended.
- j) Labour relations Act, Act No. 66 of 1995, as amended.
- k) Basic Conditions of Employment Act, 1997 Act No. 75 of 1997, as amended.
- l) Health Act, Act No. 63 of 1977, as amended.
- m) National Water Act, Act No. 48 of 1998, as amended.
- n) Compensation of Occupational injuries and Diseases Act, Act No. 130 of 1993, as amended



## 5. PRICING SCHEDULE

### 7.1 Gauteng Nerve Centre

#### 7.1.1 Service for placing bin, removing bin, and safe waste disposal

Item	Description	Frequency	Unit Price	Quantities Required?	Total Monthly Amount
1.	6m3) Waste skip bin periodic removal and maintenance.	As and when required	1	4	

#### 7.1.2 Annual service for placing bin, removing bin, and safe waste disposal for 36 months.

Year 1

Item	Amount
Monthly Rental of (6m3) Waste skip bin	
Monthly Service and disposal	
<b>Sub Total</b>	
VAT 15%	
<b>Total Monthly Amount</b>	

Year 2

Item	Amount
Monthly Rental of (6m3) Waste skip bin	
Monthly Service and disposal	
<b>Sub Total</b>	
VAT 15%	
<b>Total Monthly Amount</b>	

Year 3

Item	Amount
Monthly Rental of (6m3) Waste skip bin	
Monthly Service and disposal	
<b>Sub Total</b>	
VAT 15%	
<b>Total Monthly Amount</b>	

#### 7.1.3 Total of service for placing bin, removing bin, and safe waste disposal for 36 months

Item	Amount
Total Amount for year 1 <b>(VAT Inclusive)</b>	R
Total Amount for year 2 <b>(VAT Inclusive)</b>	R
Total Amount for year 3 <b>(VAT Inclusive)</b>	R
<b>SUB TOTAL Contract Amount (36 months)</b>	R



## 7.2 Umjantshi House

### 7.2.1 Service for placing bin, removing bin, and safe waste disposal.

Item	Description	Frequency	Unit Price	Quantities Required	Total Monthly Amount
1.	6m3) Waste skip bin periodic removal and maintenance	As and when required	1	4	

### 7.2.2 Annual service for placing bin, removing bin, and safe waste disposal for 36 months.

Year 1

Item	Amount
Monthly Rental of (6m3) Waste skip bin	
Monthly Service and disposal	
<b>Sub Total</b>	
VAT 15%	
<b>Total Monthly Amount</b>	

Year 2

Item	Amount
Monthly Rental of (6m3) Waste skip bin	
Monthly Service and disposal	
<b>Sub Total</b>	
VAT 15%	
<b>Total Monthly Amount</b>	

Year 3

Item	Amount
Monthly Rental of (6m3) Waste skip bin	
Monthly Service and disposal	
<b>Sub Total</b>	
VAT 15%	
<b>Total Monthly Amount</b>	

### 7.2.3 Total of service for placing bin, removing bin, and safe waste disposal for 36 months

Item	Amount
Total Amount for year 1 <i>(VAT Inclusive)</i>	R
Total Amount for year 2 <i>(VAT Inclusive)</i>	R
Total Amount for year 3 <i>(VAT Inclusive)</i>	R
<b>Total Contract Amount (36 months)</b>	R



### 7.3 Shosholoza Meyl Junction

#### 7.3.1 Service for placing bin, removing bin, and safe waste disposal

Item	Description	Frequency	Unit Price	Quantities Required	Total Monthly Amount
1.	6m3) Waste skip bin periodic removal and maintenance	As and when required	1	4	

#### 7.3.2 Annual service for placing bin, removing bin, and safe waste disposal for 36 months.

Year 1

Item	Amount
Monthly Rental of (6m3) Waste skip bin	
Monthly Service and disposal	
<b>Sub Total</b>	
VAT 15%	
<b>Total Monthly Amount</b>	

Year 2

Item	Amount
Monthly Rental of (6m3) Waste skip bin	
Monthly Service and disposal	
<b>Sub Total</b>	
VAT 15%	
<b>Total Monthly Amount</b>	

Year 3

Item	Amount
Monthly Rental of (6m3) Waste skip bin	
Monthly Service and disposal	
<b>Sub Total</b>	
VAT 15%	
<b>Total Monthly Amount</b>	



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**7.4 Total of service for placing bin, removing bin, and safe waste disposal for 36 months**

**Consolidated pricing for all three buildings**

**7.1 + 7.2 + 7.3 (Gauteng Nerve Centre + Umjantshi House + Shosholoza Meyl Junction)**

<b>Item</b>	<b>Amount</b>
Total Amount for year 1 <b>(VAT Inclusive)</b>	<b>R</b>
Total Amount for year 2 <b>(VAT Inclusive)</b>	<b>R</b>
Total Amount for year 3 <b>(VAT Inclusive)</b>	<b>R</b>
<b>GRAND TOTAL AMOUNT (36 months)</b>	<b>R</b>