

REQUEST FOR QUOTATIONS (RFQ)

You are hereby invited to submit Quotation for the requirements of			
SAFCOL SOC LTD			
RFQ number:	RFQ/110/1	RFQ/110/142/2025	
RFQ Issue Date	2 Septemb	per 2025	
Closing date and Time	•	8 September 2025 At 12:00PM (Late submissions will NOT be accepted)	
RFQ validity period:	60 days (c	60 days (commencing from the RFQ Closing Date)	
RFQ Description:	Pest Control Operator Training and supervision for Mamahlola CPA Pty Ltd (Tzaneen) and Simunye Sibambisene Primary Cooperative (Kaapsehoop) area		
Contact Person:		Sibongiseni Mgushelo	
		013 754 2700 ext 2870	
		Cell: 0664790612	
Enquiries for specification		For enquiries ONLY send email to sibongiseni.mgushelo@safcol.co.za	
RFQ responses must be emailed to:		RFQHighveld@safcol.co.za	
		Please use the RFQ Number on the subject	
		of the email when responding to this RFQ	

NAME OF SERVICE PROVIDER:_	
TOTAL PRICE (INCL VAT):	

CONDITIONS OF THIS RFQ

- Service providers must complete in full the RFQ document and ensure that quotation is on the **company letterhead**.
- Quotations must be e-mailed to the address provided herein All service providers must submit their B-BBEE Verification Certificates from Verification Agencies accredited by the South African Accreditation System (SANAS) OR an EME/ QSE sworn affividavit signed by the EME representative and attested by a Commissioner of Oaths
- Late and incomplete submissions will not be accepted.
- Any bidder who has reasons to believe that the RFQ specification is based on a specific brand must inform SAFCOL before RFQ closing date.
- All SBD documents must be always signed and sent back with the quotation
- Service Providers bidding as a Joint Venture Consolidated BEE certificate in cases of Joint Venture

SPECIAL CONDITIONS OF THIS RFQ

- Accepted RFQ's will be communicated by way of an official purchase order or a 2romissory note signed by a duly authorised official. Accordingly no goods; services or works must be prepared or delivered before an official purchase order or a 2romissory note is received by the respondent,.
- All prices quoted must be firm and be inclusive of Value Added Tax(VAT), where applicable
- The lowest or any offer will not necessarily be accepted and SAFCOL reserves the right to accept any offer either in full or in part.
- The offer shall remain binding and open for acceptance by SAFCOL during the validity period indicated and calculated from the closing time and date of this RFQ.
- Safcol reserves the right not to make an appointment for this RFQ.

PROTECTION OF PERSONAL INFORMATION

- In responding to this RFQ, SAFCOL acknowledges that it may obtain and have access to
 personal data of the respondents. SAFCOL agrees that is shall only process the
 information disclosed by bidders in their response to this RFQ for the purpose of
 evaluating and subsequent award of business and in accordance with any applicable law.
- Furthermore, SAFCOL will not otherwise modify, amend or alter any personal data submitted by Respondents or disclose or permit the disclosure of any personal data to any Third Party without the prior written consent from the Respondents. Similarly, SAFCOL requires Respondents to process any process any personal information disclosed by SAFCOL in the bidding process in the same manner

REASONS FOR DISQUALIFICATION

Service providers will be disqualified for the following:

- Non compliance tax status at the time of award, verification of tax compliance status will be verified with Central Supplier Database(CSD) or through SARS's e-Filing. Service providers will be given 7 working days to rectify their tax compliance status with SARS. If the tax status is still non-compliant after 7 working days, the service provider will be disqualified from further evaluation.
- 2. Submitted information that is fraudulent; factually untrue or inaccurate for example membership that do not exist; B-BBEE credentials; experience etc.
- 3. Service providers who made false declarations on the Standard Bidding Documents or misrepresented facts and or;
- 4. Service providers who are listed on the National Treasury's Database of restricted suppliers and defaulters
- 5. Failure to quote in line with the specification

I hereby accept the above-mentioned conditions

This RFQ is subject to the general conditions of the RFQ, National Treasury's general conditions of contract (GCC) and, if applicable, any other special conditions of contract (SCC).

NAME OF BIDDER_(COMPANY_NAME)		SIGNATURE
CAPACITY	DATE	

TERMS OF REFERENCE/SCOPE OF WORK

Pest Control Operator Training and supervision for Mamahlola CPA Pty Ltd (Tzaneen) and Simunye Sibambisene Primary Cooperative (Kaapsehoop) area

Background

Training and supervision by an accredited Pest Control Operator training provider is hereby required for entities that are offering silviculture services at SAFCOL based in Tzaneen – Limpopo and the Kaapsehoop area- Mpumalanga.

Training Duration: Three-day theoretical training followed by six months of practical training.

Skills program NQF Level 4 : Pest Control Operator (PCO) Category – Agriculture and Forestry, covering:

- 1. Inspection procedures
- 2. Identification of weeds, declared invaders, and plant pests
- 3. Selection of herbicides, weed killers, and pesticides
- 4. Equipment selection and calibration
- 5. Safety precautions
- 6. Application techniques
- 7. Monitoring procedures
- 8. Clean-up procedures
- 9. Compliance with Act 36 of 1947 (Pesticide Label Guidelines)

Scope of Practical Training:

- Six-months supervised practical training under a licensed Pest Control Operator.
- The service provider must facilitate training in alignment with the required PCO category.
- Supervisory or mentorship sessions to be conducted at separate sites in Tzaneen
 Limpopo and Kaapsehoop- Mpumalanga, these sites are to be provided by and made available to use during the practical training term (period of six months) by the winning bidder.

Compliance & Documentation Requirements:

- A Pest Control licence for a person conducting supervisory or practical training sessions
- Supervisor (Certified PCO) must draft a report for each learner, submitted with a sworn affidavit commissioned by a commissioner of oaths as part of the package for applying for the PCO licence.
- Medical reports from a qualified medical practitioner.
- Cover the application fee for lodging the PCO license with the Department of Agriculture, Land Reform, and Rural Development.
- Proof of payment for lodging the application with the department.

• Submit an implementation plan that details out how and where practical trainings for the period of six months are to be conducted with the quotation

Name of a business	Number of delegates	Place of operation
Mamahlola CPA Pty Ltd	05	JDM Keet – Tzaneen
Simunye Sibambisene	05	Berlin – Kaapsehoop
Primary Cooperative		Area

Pricing Schedule

Description	Quantity or Number of	Price		
	people			
Theoretical Training – 3 d	Theoretical Training – 3 days – training venue will be provided by SAFCOL at the			
following sites:				
Berlin Plantation –	05			
Kaapsehoop –				
Mpumalanga group				
Tzaneen JDM Keet Office	05			
– Mamahlola Group in				
Tzaneen Limpopo				
Mentorship/Supervision -	with the service provider pro-	oviding a licenced Pest		
Control Operator as a supe	rvisor and the farm aligned to	o the PCO category		
required, for supervisory purposes at two sites in Tzaneen – Limpopo and				
Kaapsehoop area in Mpumalanga.				
Tzaneen	05 people - Practical to			
	take place four times a			
	month for a period of six			
	months			
Kaapsehoop	05 people - Practical to			
	take place four times a			
	month for a period of six			
	months			

Medical check-ups for	10 people	
the delegates		
Compiling and	10 people	
submitting documents		
to the Department of		
agriculture for getting the		
Pest Control Operator		
licence for the ten		
delegates – the winning		
bidder should cover the		
registration fee		

RETURNABLE DOCUMENTS

- Fully completed and signed RFQOfficial Quotation on the company letter head
- Latest Tax Clearance
- Latest BBBEE certificate- SANAS Accredited or sworn affidavit for EME/QSE
- Company CK documents
- Full CSD Registration Report or (MAAA number)
- ID copies of company directors

the undersigned, for and on behalf of the Service Provider, hereby confirm that I/	we
nderstand the information as stated above and that I/we will comply with all of the	ļ
bove.	

Name (print)	Signature
Capacity	Date

Evaluation Criteria

Quotations will be evaluated in accordance with SAFCOL Supply Chain Management Policy & Preferential Procurement Policy Framework Regulations of 2022; the bid evaluation process shall be carried out in the following phases namely:

- Phase 1: Administrative Compliance Evaluation
- Phase 2: Mandatory Evaluation
- Phase 3: Functionality Evaluation
- Phase 4: Price and Specific Goals Evaluation

Phase 1: Administrative Compliance requirements

- 1. Completion in full of the Request for Proposal document
- 2. Completion of all SBD Forms(Declaration Forms)
- Proof that tax matters with SARS are in order(SARS Pin Number/ Tax Clearance Certificate)
- 4. Proof of company registration documents(e.g Pty;Trust; CC etc)
- 5. Original or copy of B-BBEE Level of contribution Certificate or Sworn Affidavit signed by the deponent and the Commissioner of Oath (Failure to attach certificate will lead to non-allocation of points)
- 6. Registration with National Treasury Central Supplier Database (CSD), if not registered on CSD, successful bidder must register within 7 working days of award
- 7. ID copies of company directors.

Phase 2: Mandatory Evaluation

Bidder who did not submit the beow document will not be evaluated further

Agri- Seta	Pest Control Operations NQF Level 4

Phase 3: Functionality Evaluation

DESCRIPTION OF CRITERIA	METHOD OF EVALUATION	Points Allocation
Company Experience in pest control (40)		
The service provider must demonstrate relevant	No Reference letters	0
knowledge and experience in Pest Control	1-2 Reference letter	20
Operator training.		
Attach copies of signed reference letters.		
Reference letters must indicate the following:		
Must be on the company letterhead.	3-4 Reference letters	40
2. Contact details.		
3. The description of work performed		
Experience of the Training Instructor (30)		
Service Providers must demonstrate that their	No Experience	0
key personnel possess relevant experience to	1-3 years	20
successfully execute same or similar project.		
Attach a concise CV with contactable		
references. (CV attached should only be for	A years, and above	30
the Training Instructor and a Pest Control	4 years and above	30
Operator licence for the category Agriculture		
and Forestry - compulsory for submission)		
Implementation Plan (30)		
Clearly details activities to be conducted and	No implementation plan attached	0
timelines for the requirements below:		
Requirements:		
Compiling documents for lodging the		
application	Submit an implementation plan that	
Invoicing	covers ALL six requirements to be	00
Lodging the application	conducted and has timeframes	30
Theoretical training	attached.	
Practical demonstrations		
Medical reports		
	Total Points	100
	Minimum	60

Bidder who has scored 60 points on functionality will further be evaluated on price and specific goals

SPECIFIC GOALS FOR THIS RFQ AND POINTS THAT MAY BE CLAIMED ARE INDICATED AS PER TABLE BELOW:

Criteria	Points
	(80/20 system)
51% and above Black Ownership	20
Total Points	20

Phase 4: Price and Specific Goals Evaluation

Only bids that meet the requirement will be evaluated further in terms of price and specific goals evaluation, as follows:

CRITERIA	POINTS
Price	80
Specific Goals	20
TOTAL	100 points

DOCUMENTS REQUIREMENT FOR VERIFICATION OF POINTS ALLOCATION: -

No.	Procurement Requirement	Required Proof Documents
2.1	51% and above Black Ownership	 CIPC registration documents and, A Valid B-BBEE certificate/sworn affidavit and, A South African Identification Document
2.2	30% and above Black Women Owned	 CIPC registration documents and, A Valid B-BBEE certificate/sworn affidavit and, A South African Identification Document
2.3	Atleast 51% Owned By People With Disabilities	 Letter from the Doctor confirming Disability and A South African Identification Document
2.4	Atleast 51% Black Youth Owned	 CIPC registration documents and A Valid B-BBEE certificate/sworn affidavit and, A South African Identification Document
2.5	Implementation of RDP goals (Locality) Points	 Proof of residence in a form of a Municipal Bill or letter from recognized council confirming business address of the bidder and , A South African Identification Document

SAFCOL SUPPLIER CODE OF CONDUCT

Click on the following link to access the SAFCOL Supplier Code of Conduct and confirm as indicated below:

<u>chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.safcol.co.za/wp-content/uploads/2023/12/SCM-DOC-001-SUPPLIER-CODE-OF-CONDUCT.pdf</u>

I confrm that I have read and understood SAFCOL supplier code conduct and that I will adhre to all the conditions contained therein.		
NAME OF BIDDER_(COMPANY_NAME)	SIGNATURE	
CAPACITY	DATE	

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state?

 YES/NO
- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees /

Full Name	Identity Number	Name of State institution

shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

	person who is employ	yed by the procuring institutio	n? YES/NO
2.2.1	If so, furnish particu	lars:	
2.3	partners or any pers	on having a controlling inter	es / shareholders / members / est in the enterprise have any or not they are bidding for this
2.3.1		nrs:	
3	DECLARATION		
	I, (name)	the	undersigned, in submitting
	the accompanying bid true and complete in		ng statements that I certify to be
3.1	I have read and I understand the contents of this disclosure;		
3.2	I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;		
3.3	The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor However, communication between partners in a joint venture or consortium ² with not be construed as collusive bidding.		
3.4	arrangements with a prices, including met allocation, the intention to wi	ny competitor regarding the chods, factors or formulas us on or decision to submit or no	ommunications, agreements or quality, quantity, specifications, sed to calculate prices, market t to submit the bid, bidding with ivery particulars of the products

Do you, or any personconnected with the bidder, have a relationship with any

2.2

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature	Date
Position	Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
 - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 80/20 preference point system.
- b) The 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.
- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
 - (a) Price; and
 - (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total Points for PRICE and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. **DEFINITIONS**

- (a) "tender" means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) "**price**" means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) "tender for income-generating contracts" means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) "the Act" means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 - \frac{Pt - Pmin}{Pmin}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 + \frac{Pt - P max}{P max} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
 - (a) an invitation for tender for income-generating contracts, that either the 80/20 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where the 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
51% and above Black Ownership	20	
Total Points	20	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3.	Name company/firm		of
4.4.	Company	registration	number:
4.5.	TYPE OF COMPANY/ I	FIRM	
	□ Partnership/Joint \ □ One-person busing □ Close corporation □ Public Company □ Personal Liability (□ (Pty) Limited □ Non-Profit Company □ State Owned Com	Company	
4.6.	company/firm, certify th	is duly authorised to do so on beha at the points claimed, based on the ualifies the company/ firm for the pr	specific goals as

i) The information furnished is true and correct;

and I acknowledge that:

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

	SIGNATURE(S) OF TENDERER(S)
SURNAME AND NAME: DATE:	
ADDRESS:	