



**MNQUMA**  
LOCAL MUNICIPALITY  
**BID NOTICE**

MNQUMA LOCAL MUNICIPALITY  
SUPPLY CHAIN  
MANAGEMENT UNIT  
  
2023 -02- 22  
Received By: *S. Dlwake*  
Signature: *[Signature]*

**PROJECT DESCRIPTION**

BID NO.	Description	Tender Compulsory Briefing	Closing Date	Evaluation Criteria	CIDB Grading
MNQ/SCM/18/22-23	Refurbishment of Centane Office	Date: 01/03/2023 Time: 10:00	Date: 28/03/2023 Time: 12:00	80/20	1GB or Higher

All enquiries must be directed to the following email addresses:

**Enquiries: Mr. Makwande Njozela (Manager: Building and Housing) at 047 050 1279 email: [njozelakwande8@gmail.com](mailto:njozelakwande8@gmail.com)> and Ms. Nontathu Mnini (Manager: SCM) at (047) 050 1151/082 457 9945 email: [nmnini@mnguma.gov.za](mailto:nmnini@mnguma.gov.za)**

**Evaluation Criteria:** The evaluation will be conducted in two (02) stages namely:

**Stage 1: Administrative compliance and bidder's competency**

Bidders that do not meet the **Administrative compliance** (Compliance with mandatory and other bid requirements) will not be eligible for further evaluation and will be deemed as non-responsive.

**Stage 2:** Evaluation in terms of the 80/20 preference point systems prescribed in Preferential Procurement Regulations 2022

**Price=80 points,  
Specific goals =20 points**

The specific goals allocated points in terms of this tender	Number of points allocated 20 points	Proof Required to score points
The promotion of South African owned enterprises	20	<ul style="list-style-type: none"> <li>CK / Company registration not older than six (06) months</li> <li>Full Central Suppliers Data Base report (CSD) not older than one month</li> <li>Certified ID document of directors ( not older than six (06) months)</li> </ul>
<b>Specific goals Total number of points</b>	<b>20</b>	

**NB: Failure of a bidder to submit proof of specific goals claimed will be interpreted to mean that preference points for specific goals are not claimed.**

**REQUIRED DOCUMENTS:**

Potential bidders are urged to submit the following attachments when submitting their proposals, failure to do so will lead to disqualification.

- Proof of Company Experience:** Bidder has successfully completed 2 or more building construction projects
- Professional experience:** Signed reference letters with appointment letters in relation to the required services must be attached.
- Capacity: Site Agent/Project Manager:** Academic Qualification: ND/Degree: Built Environment certificate a minimum of 3 years' experience in Building construction projects.

**CONDITIONS OF ACCEPTANCE:**

- The municipality is under no obligation to accept any proposal/tender and reserves the right to accept the whole or any part of the proposal/tender. No proposal/tenders will be considered from persons in the service of the state.
- The bidder or any of its directors/shareholders must not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;

- **Occupational Health and Safety Officer:** Grade 12 or equivalent qualification and Occupational Safety and Health certificate must have a minimum of 2 years' experience in Building construction projects.

**Bidders must submit detailed CVs with original certified (not older than 06 months) copies of the required professional qualifications. If the required certified copies of professional qualifications are not attached to the CVs will lead to disqualification (Copy of a certified copy will not be considered)**

- **Construction tools**

Scaffolding  
Ladder  
4-ton Truck

**NOTE: Proof of ownership (copies of registration certificates or signed letter of intent to lease with copies of registration certificate of the owner) are required.**

- Full CSD Report (Not older than one Month)
- Valid CIDB Grading (1GB or Higher)
- Only original tender documents will be accepted.
- Fully Completed Tender Forms i.e. Form of Offer, all returnable MBDs (MBD 1-9 (Part of the document). Return all returnable documents to the employer after completing them in their entirety by writing legibly in non-erasable ink
- In the case of partnerships/consortiums/ signed joint venture agreement must be submitted with the tender document.
- All parties/partners to the partnership/ consortium/joint venture agreement must be registered on the Central Supplier Database

**OBTAINING OF TENDER DOCUMENTS:**

Tender documents for this project can be obtained at Mngquma Local Municipality website [www.mnquma.gov.za](http://www.mnquma.gov.za) and eTender portal <https://entender.gov.za/>

**TENDER SUBMISSION AND OPENING**

Tenders/Proposals must be submitted by hand at Bid Box, Corner King and Mthatha Street, Butterworth. 4960

Tenders should be sealed, endorsed on the envelope with:

**BID NO. MNQ/SCM/18/22-23**

**PROJECT NAME:** Refurbishment of Centane Office

**On the back of the envelope with:**

- **Company name and address, contact person and contact details**

- The bidder has not abused the Employer's Supply Chain Management System; or failed to perform on any previous contract and has been given a written notice to this effect.
- No late, incomplete, unsigned, faxed, couriered, and emailed tenders will be accepted.
- The tender offer submitted shall remain valid, irrevocable and open for written acceptance by the Mngquma Local Municipality for a period of 90 days from the closing date.
- The award of the tender maybe subjected to price negotiation with the preferred tenderers.
- The municipality reserves the right to extend the tender period by notice in the press and on the municipality's official website [www.mnquma.gov.za](http://www.mnquma.gov.za)

**NB: Preferred bidders will be required to furnish the municipality:**

- CK/ Company Registration, Certified ID copies not older than six (06) months
- Central Supplier Database (CSD) Master Registration Number or tax compliance status PIN
- Certificate issued by the municipality or any other municipality to which he may be indebted to the effect that he and, in the event of the bidder being a company, also any of its directors, is not indebted to the municipality or to any other municipality or municipal entity for rates, taxes and/or municipal service charges which are in arrear for a period of more than **three months** and that no dispute exists between such bidder and municipality or municipal entity concerned in respect of any such arrear amounts. Bidders who reside within the Mngquma Local Municipality (MLM) jurisdiction will be verified with MLM Revenue Section.

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**S Mahlasela**  
**Municipal Manager**