

	
	<p>NORTH-EAST CORRIDOR</p> <p>DEPOT: Polokwane DEPARTMENT: TELECOMS DESIGN, SUPPLY AND INSTALL A RADIO MAST AT SCHNELLSKOP RADIO HIGH SITE IN POLOKWANE</p>

MINUTES

Briefing Date: 27 August 2024

Item	DESCRIPTION	Responsible Person
1.0	<p><u>WELCOME</u></p> <p>➤ Mr. Nhlakanipho Mbuyane welcomed everyone.</p>	Nhlakanipho Mbuyane
2.0	<p><u>SAFETY BRIEF</u></p> <p>➤ The safety drill was conducted by Malerato Rachoene</p>	Malerato Rachoene
3.0	<p><u>OPENING REMARKS:</u></p> <p>➤ Mr. Nhlakanipho Mbuyane welcomed everyone and declared the meeting officially opened and asked all members to sign the attendance register.</p>	Nhlakanipho Mbuyane
4.0	<p><u>PURPOSE OF THE MEETING</u></p> <p>➤ The purpose of meeting was to align and clarify the scope of work between Transnet representatives and contractors.</p>	Nhlakanipho Mbuyane
5.0	<p><u>DISCUSSION</u></p> <p>Commercial Aspects –</p> <p>➤ It was indicated that the Issue date of the RFQ was on 19 August 2024 and the closing date for submission of the RFQ will be 06 September 2024 at 10:00 AM. It was emphasized to the Bidders that late submission will not be accepted.</p> <p>➤ The Guidelines for submission of the RFQ Document is stated on page 2 of 5 of the Tender Notice and Invitation under Item 2 (Tender submission). It was also emphasized that the submission must be only on electronic and hand submission is prohibited (not accepted).</p>	Nhlakanipho Mbuyane

- The Contractors were informed to read and be aware of Transnet's **Annexure C Standard Conditions of Tender** of CIDB.
- The Contractors were informed to read and be aware of Transnet's **Disclaimers** on page 3 of 5 of the Tender Notice and Invitation.
- The Contractors were informed that only those Tenderers who satisfy the following eligibility criteria are eligible to submit tenders:

Stage One - Eligibility with regards to attendance at the compulsory clarification meeting:

Certificate of attendance at tender clarification and site meeting (completed and signed by Transnet representatives) and also ensure that they submit the Certificate of attendance when submitting their Bid.

The Contractors were informed that any tenderer that fails to meet the stipulated eligibility criteria will be regarded as an unacceptable tender.

Stage Two - Eligibility in terms of the Construction Industry Development Board:

A tenderer must submit an active and valid CIDB contractor grading of **4CE or 4GB or higher class**

The Contractors were informed that any tenderer that fails to meet the stipulated eligibility criteria will be regarded as an unacceptable tender.

Stage Three - Functionality:

Bidders were informed that only those tenderers who obtain the minimum qualifying score for functionality will be evaluated further in terms of price and the applicable preference point system. The minimum qualifying for score for functionality is **70 points**

The Contractors were informed of the functionality criteria and maximum score in respect of each of the criteria.

Evaluation Schedule: T2.2.3 Technical Compliance

Evaluation Schedule: T2.2.4 Management & CV's of Key Personnel

Evaluation Schedule: T2.2.5 Previous experience

Nhlakanipho Mbuyane

	<p>Earthing Scope</p> <ul style="list-style-type: none"> ➤ Protection against Lightning - Earthing ➤ The contractor is required to design, supply and install all lightning protection requirements on the 25m steel tower, and all electrical and electronic systems installed within the tower. <p>Applicable standards but not limited to:</p> <ul style="list-style-type: none"> ➤ SANS 62305-3 deals with the protection measures to reduce the risk of physical damage and life hazard, but does not cover the protection of electrical and electronic systems within structures and, ➤ SANS 62305-4 covers the covers the protection of electrical and electronic systems within structures. ➤ Transnet spec: MAN-00009 VER.3 <p>Bill of Quantities</p> <ul style="list-style-type: none"> ➤ The Contractors were taken through the BOQ by Pelane Mphahlele ➤ Pelane Mphahlele advised the Contractors that they should price on all items on the BOQ. <p>Site Visit</p> <ul style="list-style-type: none"> ➤ The contractors were taken to Schnellskop radio high site and shown where the must build the access stairway and install the radio mast. 	<p>Mohamed Fadal/ Bongiwe Senna</p> <p>Pelane Mphahlele</p>
5.0	<p><u>General:</u></p> <ul style="list-style-type: none"> ➤ In the absence of questions, Contractors were informed that an addendum will be posted on the website. 	Mohamed Fadal Bongiwe Senna
6.0	<p><u>CLOSING.</u></p> <ul style="list-style-type: none"> ➤ Nhlakanipho Mbuyane thanked everyone for their presence and declared meeting officially closed. 	Nhlakanipho Mbuyane

Compiled by: Nhlakanipho Mbuyane and Bongiwe Senna