 Eskom	Scope of Work	Generation/Matimba Power Station/ Risk and Assurance
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Title: **Maintenance and monthly
inspection of Fire Doors**

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Content	Page
1. PROJECT DETAILS	3
2. INTRODUCTION TO THE SCOPE STATEMENT.....	3
3. NORMATIVE REFERENCE	3
4. PROJECT DELIVERABLES	4
5. PROJECT SCOPE DESCRIPTION (PROGRESSIVELY ELABORATED)	4
6. PROJECT SCOPE EXCLUSIONS	4
7. PROJECT ACCEPTANCE CRITERIA	4
8. PROJECT ASSUMPTIONS	5
9. PROJECT CONSTRAINTS	5
10. PROJECT REFERENCES.....	5
11. PROJECT ADDITIONAL INFORMATION	5
12. `DOCUMENT ACKNOWLEDGEMENT	5

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1. PROJECT DETAILS

Project Description	Monthly inspection of all fire doors, and Maintenance as and when required at Matimba Power Station for a period of 5 years. It is also required to supply fire and doors equipment on an as and when required bases	
Operating Unit & Project Office:	Generation	Matimba Power Station
Contract Manager:	Lazarus Moabi	
Engineer / Discipline Manager:	Thembi Makhubele	

2. INTRODUCTION TO THE SCOPE STATEMENT

The project scope statement is the definition of the project, i.e. what needs to be accomplished. It enables the project team to perform detailed planning, guides the project team's work during execution, and provides the baseline for evaluating whether requests for changes or additional work are contained within or outside the project's boundaries.

The degree and level of detail to which the project scope statement defines the work that will be performed and what work is excluded can determine how well the project management team can control the overall project scope. Managing the project scope, in turn, can determine how well the project management team can plan, manage, and control the execution of the project.

3. NORMATIVE REFERENCE

- [1] ISO 9001 Quality Management Systems.
- [2] Occupational Health and Safety Act (Act No. 85 of 1993).
- [3] Disaster Management Act (Act No. 57 of 2002).
- [4] Fire Brigade Services Act (Act No. 99 of 1987)
- [5] National Building Regulations and Building Standards Act (Act No. 103 OF 1977).
- [6] National Veld and Forest Fire Act (Act No 101 of 1998).
- [7] SANS 10400: The Application of the National Building Regulations.

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4. PROJECT DELIVERABLES

Monthly inspection of all fire doors and Maintenance as when required to keep all the fire emergency equipment at Eskom Matimba Power Station Generation division, Lephalale, at an acceptable standard and condition as required by Occupational Health and Safety act 85 of 1993, National Building Regulation no.103 of 1977 and Fire Brigade Services Act 99 of 1987.

5. PROJECT SCOPE DESCRIPTION (PROGRESSIVELY ELABORATED)

5.1 FIRE DOORS

- Monthly inspections
- Writing inspection report
- Repair damaged doors which is repairable (Labour and spares to be supplied by contractor)
- Replace doors damaged beyond repair (doors will be supplied by the contractor)
- Ensure that all fire doors are in good working condition and comply with the standards of building regulation requirements, replacement of fire doors or repairs to be carried out to ensure work is as required from fire doors manufactures specifications for frame & door, and signage, monthly inspection report to be forwarded to project manager.

5.2 SPARES TO BE SUPPLIED BY CONTRACTOR

- Fire doors B class as per what is on site.
- Fire door closers same as on site heavy duty.
- Hinges as required heavy duty.
- Door handles as on site
- Inspection stickers
- Keep door closed signs
- Slam Plates
- View glass
- Screws hinges & door closers & handles
- Kick Plates
- Varnish / Sealer

6. PROJECT SCOPE EXCLUSIONS

- Does not include any doors not on inspection list of fire doors
- Only fire doors

7. PROJECT ACCEPTANCE CRITERIA

- Contractor be able to have knowledge of such work
- Have previous work knowledge of such work
- Must be SANS & SAQCC Accredited

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- Must have own workshop to carry out the work
- They must have own transport & accommodation

8. PROJECT ASSUMPTIONS

Must have competent artisan to do the work, CV to be provided

9. PROJECT CONSTRAINTS

Loss of SANS or SAQCC accreditation

Lack of knowledge of such work and experience

10. PROJECT REFERENCES

Description	Location
[Name of Document/Reference]	[Description with available hyperlinks]

11. PROJECT ADDITIONAL INFORMATION

None

12. DOCUMENT ACKNOWLEDGEMENT

By signing this document, the people listed record their agreement on the contents of this document.

Client Representative:


: Name : Lazarus Moabi
: Signature : *moabi ml*
: Date :

Stakeholder 1:

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: Name : Simon Mavhungu
: Signature : Pp 
: Date :

Stakeholder 2:

: Name : Macdonald Mahlaule
: Signature :
: Date :

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