



NGAKA MODIRI MOLEMA DISTRICT MUNICIPALITY

BID DESCRIPTION: APPOINTMENT OF A SERVICE PROVIDER FOR COMPILATION OF GRAP COMPLIANT ANNUAL FINANCIAL STATEMENTS FOR NGAKA MODIRI MOLEMA DISTRICT MUNICIPALITY FOR A PERIOD OF THREE (3) YEARS

BID NUMBER: NMMDM 25/26/12 BTO

TENDER SUBMITTED BY:
COMPANY DIRECTOR:

NAME OF BIDDING COMPANY:

BUSINESS ADDRESS:
.....

.....

.....

TEL. / CELL NUMBER:

E-MAIL ADDRESS:

ISSUED BY:

**Acting Municipal Manager
Ngaka Modiri Molema District Municipality
Private Bag X 2167
Mafikeng
2745
Tel: (018) 381 9400**

CLOSING DATE: 30 JUNE 2026 @ 11H00AM

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NGAKA MODIRI MOLEMA DISTRICT MUNICIPALITY



APPOINTMENT OF A SERVICE PROVIDER FOR COMPILATION OF GRAP COMPLIANT ANNUAL FINANCIAL STATEMENTS FOR NGAKA MODIRI MOLEMA DISTRICT MUNICIPALITY FOR A PERIOD OF THREE (3) YEARS

TENDER NO: NMMDM 25/26/12 BTO

INVITATION TO BID

Prospective service providers are hereby invited to bid for the **APPOINTMENT OF A SERVICE PROVIDER FOR COMPILATION OF GRAP COMPLIANT FINANCIAL STATEMENTS FOR NGAKA MODIRI MOLEMA DISTRICT MUNICIPALITY FOR A PERIOD OF THREE (3) YEARS**

Detailed bids documents are obtainable from www.nmmdm.gov.za/tenders and www.etenders.gov.za

Compulsory Virtual Briefing Session will be conducted on 08 June 2026 from 10:00am – 11:00am. Companies are requested to register for attendance not later than 05 June 2026 from 8:00am to 16:30pm on the provided registration form provided on page 37 of the tender document.

NB: only the registered companies will be able to participate on the virtual briefing session.

Tenders completed as prescribed shall be sealed in an envelope marked **"NMMDM 25/26/12 BTO - APPOINTMENT OF A SERVICE PROVIDER FOR COMPILATION OF GRAP COMPLIANT FINANCIAL STATEMENTS FOR NGAKA MODIRI MOLEMA DISTRICT MUNICIPALITY FOR A PERIOD OF THREE (3) YEARS"** and deposited in the bid box at Ngaka Modiri Molema District Municipality, Cnr Carrington and 1st Avenue, Industrial Sites, Mahikeng, to reach its destination not later than **30 JUNE 2026 AT 00AM** when tenders shall be opened in public.

Bids will be adjudicated based on the Preferential Procurement Regulations 2022 using compliance, functionality, and 80/20 points system.

The validity period for this tender is 90 days.

Any enquiries regarding the bidding procedure may be directed to Mr P. Tauetsile (018) 381 9400, e-mail tauetsilep@nmmdm.gov.za / Mr. O Seope (018) 381 9400, e-mail seopeo@nmmdm.gov.za

Any enquiries regarding technical information may be directed to Ms G. Moroane / Ms N. Morule 018 381 9400, e-mail moroanep@nmmdm.gov.za / masumpan@nmmdm.gov.za

SIGNED.
DR A.J MOTHUPI
ACTING MUNICIPAL MANAGER

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF MUNICIPALITY/ MUNICIPAL ENTITY)

BID NUMBER:		CLOSING DATE:		CLOSING TIME:	
DESCRIPTION					

THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS

SUPPLIER INFORMATION

NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
TAX COMPLIANCE STATUS	TCS PIN:		OR	CSD No:	
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART B:3]	
TOTAL NUMBER OF ITEMS OFFERED			TOTAL BID PRICE	R	
SIGNATURE OF BIDDER		DATE		
CAPACITY UNDER WHICH THIS BID IS SIGNED					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:			TECHNICAL INFORMATION MAY BE DIRECTED TO:		
DEPARTMENT			CONTACT PERSON		
CONTACT PERSON			TELEPHONE NUMBER		
TELEPHONE NUMBER			FACSIMILE NUMBER		
FACSIMILE NUMBER			E-MAIL ADDRESS		
E-MAIL ADDRESS					

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR ONLINE**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
- 2.4 FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B:3.
- 2.5 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.6 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.7 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

- 3.1. IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? YES NO
- 3.2. DOES THE ENTITY HAVE A BRANCH IN THE RSA? YES NO
- 3.3. DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? YES NO
- 3.4. DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? YES NO
- 3.5. IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? YES NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

DATE:

LIST OF RETURNABLE DOCUMENTS

1. Proof of Central Suppliers Database (CSD) registration
2. A signed Joint Venture Agreement (In case of a Joint Venture)
3. Municipal Rates and Taxes Statements of all the Directors
 - 3.1 Municipal rates and taxes statement not older than three months from the date of tender closure for each directors' address must be attached; or
 - 3.2 Valid lease agreement of the director/s (showing all critical contractual obligations), the director must submit the statement of rates and taxes of the lessor or a letter from a tribal authority if the lessor is residing in a tribal land, or
 - 3.3 A letter from tribal authority (a copy acceptable) not older than three (3) months if the director/s are residing in a tribal land, or
 - 3.4 If the rates and taxes account are not in the names of the director/s the attached municipal rates and taxes statement of the residence owner must be submitted together with an original affidavit from the lessor and from the director of the company to confirm that the director resides on the property.
 - 3.5 the address that appears on the rates statement must correspond to the address on the CSD.
4. Municipal Rates and Taxes Statements of the Company
 - 4.1 Municipal rates and taxes statement not older than three months from the date of closure for the company's' address must be attached; or
 - 4.2 Valid lease agreement of the company (showing all critical contractual obligations), the lessor must submit the statement of rates and taxes or a letter from a tribal authority if the lessor is residing in a tribal land, or
 - 4.3 A letter from a tribal authority (a copy acceptable) not older than three (3) months if the company is operating from a tribal land, or
 - 4.4 If the rates and taxes account are not in the names of the company, the attached municipal rates and taxes statement of the lessor must be submitted together with an original affidavit from the lessor and from director of the company confirming that the company operates from the property.

- 4.5 the address that appears on the rates statement must correspond to the address on the CSD.
5. Should the Company (Bidder) be operating from the Same Address as the Director, An affidavit confirming such should be submitted.
6. Three Years Audited Annual Financial Statements, if not required by law then Annual Financial Statements by independent reviewer.
7. Requirements should be submitted for J.V based on their applicability.
8. Proof of bidder registration with an accounting professional body (South African Institute of Chartered Accountants - SAICA)
9. Soft copy of the entire document including returnable saved in a USB is **compulsory.**

BID REQUIREMENTS

1. Late bids will not be considered. Please note that bids are late if they are received after the closing date and time.
2. Bids will be valid for 90 days.
3. All MBDs must be fully completed and signed.
4. All prices must be quoted in South African currency and must be VAT Inclusive.
5. All items must be priced, failure to price all items will render your bid non-responsive.
6. All relevant forms attached to this bid document must be completed and signed in black ink where applicable by a duly authorised official. Use of tipex and pencil will not be acceptable.
7. Certified copies must have a date of certification and should be not older than 3 months as at the close of the tender. (Should the copy not have the date of certification the tender will be regarded as non-responsive)
8. Only original stamp and signature will be accepted.
9. Copy of a certified copy will be considered non-responsive.
10. For procurement expected to be less than 10 million, awards will not be made to bidders owing municipal rates and taxes for over 90 days at the time of tender closure
11. For procurement expected to be more than 10 million, awards will not be made to bidders owing municipal rates and taxes for over 90 days at the time of tender closure
12. Proof of residence from ward councillors will not be accepted.

NGAKA MODIRI MOLEMA DISTRICT MUNICIPALITY

SIGNATORY AUTHORISATION

(To be completed by the Bidder)

SIGNATORY AUTHORISATION

I/We the undersigned, am/are authorized to enter into this contract on behalf of

(Name of Firm)

By virtue of resolution dated -----day of -----20-----
(Month)

The certified copy of resolution that is herewith attached to this Bid.

Physical Address:

1.
(Initials and Surname in full)

.....
Signature

NGAKA MODIRI MOLEMA DISTRICT MUNICIPALITY

DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state*.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest.
3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.
 - 3.1 Full Name:
 - 3.2 Identity Number:
 - 3.3 Position occupied in the Company (director, trustee, shareholder).....
 - 3.3 Company Registration Number:.....
 - 3.5 Tax Reference Number:
 - 3.6 VAT Registration Number:
 - 3.7 The names of all directors / trustees / shareholder members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.
 - 3.8 Are you presently in the service of the state*
YES/NO

* MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

3.8.1 If so, furnish particulars:

.....

3.9 Have you been in the service of the state for the past twelve months?

YES/NO

3.9.1 If so, furnish particulars:

.....

3.10 Do you, have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?

YES/NO

3.10.1 If so, furnish particulars:

.....

.....

3.11 Are you, aware of any relationship (family, friend, other) between any bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid?

YES/NO

3.11.1 If so, furnish particulars:

.....

.....

3.12 Are any of the company's directors, managers, principal shareholders or stakeholders in service of the state?

YES/NO

3.12.1 If so, furnish particulars:

.....

3.13 Are any spouse, child or parent of the company's directors Managers, principle shareholders or stakeholders in service of the state?

YES/NO

3.13.1 If so, furnish particulars:

.....

3.14 Do you or any other of the directors,

DECLARATION FOR PROCUREMENT ABOVE R10 MILLION (ALL APPLICABLE TAXES INCLUDED)

For all procurement expected to exceed R10 million (all applicable taxes included), bidders must complete the following questionnaire:

1. Are you by law required to prepare annual financial statements for auditing?
***YES / NO**

1.1 If yes, submit audited annual financial statements for the past three years or since the date of establishment if established during the past three years.

.....
.....

2 Do you have any outstanding undisputed commitments for municipal services towards any municipality for more than three months or any other service provider in respect of which payment is overdue for more than 30 days?
***YES / NO**

2.1 If no, this serves to certify that the bidder has no undisputed commitments for municipal services towards any municipality for more than three months or other service provider in respect of which payment is overdue for more than 30 days.

2.2 If yes, provide particulars.
.....
.....

*** Delete if not applicable**

3. Has any contract been awarded to you by an organ of state during the past five years, including particulars of any material non-compliance or dispute concerning the execution of such contract?
***YES / NO**

3.1 If yes, furnish particulars
.....
.....

4. Will any portion of goods or services be sourced from outside the Republic, and, if so, what portion and whether any portion of payment from the municipality / municipal entity is expected to be transferred out of the Republic? ***YES / NO**

4.1 If yes, furnish particulars

.....
.....

CERTIFICATION

I, THE UNDERSIGNED (NAME)

.....
.....

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS CORRECT.

I ACCEPT THAT THE STATE MAY ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature

Date

Position

Name of Bidder

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL
PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included)

1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

- a. The applicable preference point system for this tender is the 80/20 preference point system.
- b. 80/20 preference point system will be applicable in this tender. The lowest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- a. Price; and
- b. Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
51% Women Owned Companies	
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- a. **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- b. **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- c. **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- d. **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- e. **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1 POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2 FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1 POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) \text{ or } Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$$

Where

- Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1 In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2 In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- a. an invitation for tender for income-generating contracts, that the 80/20 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- b. any other invitation for tender, that the 80/20 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

(Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
51% Women Owned Companies	20	

DECLARATION WITH REGARD TO COMPANY/FIRM

3.1. Name of company/firm.....

3.2. Company registration number:

3.3. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

3.4. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and forward the matter for criminal prosecution, if deemed necessary.

..... SIGNATURE(S) OF TENDERER(S)
SURNAME AND NAME:
DATE:
ADDRESS:

CONTRACT FORM - RENDERING OF SERVICES

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SERVICE PROVIDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SERVICE PROVIDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE SERVICE PROVIDER)

- 1. I hereby undertake to render services described in the attached bidding documents to (name of the institution)..... in accordance with the requirements and task directives / proposals specifications stipulated in Bid Number..... at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the Purchaser during the validity period indicated and calculated from the closing date of the bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
(i) Bidding documents, viz
- Invitation to bid;
- Proof of tax compliance status;
- Pricing schedule(s);
- Filled in task directive/proposal;
- Preference claim form for Preferential Procurement in terms of the Preferential Procurement Regulations;
- Declaration of interest;
- Declaration of Bidder's past SCM practices;
- Certificate of Independent Bid Determination;
- Special Conditions of Contract;
(ii) General Conditions of Contract; and
(iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the services specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT)
CAPACITY
SIGNATURE
NAME OF FIRM
DATE

WITNESSES
1
2
- - -

CONTRACT FORM - RENDERING OF SERVICES

PART 2 (TO BE FILLED IN BY THE PURCHASER)

1. I..... in my capacity as..... accept your bid under reference numberdated.....for the rendering of services indicated hereunder and/or further specified in the annexure(s).
2. An official order indicating service delivery instructions is forthcoming.
3. I undertake to make payment for the services rendered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice.

DESCRIPTION OF SERVICE	PRICE (ALL APPLICABLE TAXES INCLUDED)	COMPLETION DATE	TOTAL PREFERENCE POINTS CLAIMED	POINTS CLAIMED FOR EACH SPECIFIC GOAL

4. I confirm that I am duly authorised to sign this contract.

SIGNED AT ON

NAME (PRINT)

SIGNATURE

OFFICIAL STAMP

WITNESSES

1

2

DECLARATION OF BIDDER’S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

1. This Municipal Bidding Documents must form part of all bids invited.
2. It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
3. The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - 3.1 abused the municipality’s / municipal entity’s supply chain management system or committed any improper conduct in relation to such system;
 - 3.2 been convicted for fraud or corruption during the past five years;
 - 3.3 wilfully neglected, reneged on or failed to comply with any government, municipal or other public sector during the past five years;
 - 3.4 been listed in the Register for Tender defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act(no 12 of 2004).
4. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1.	Is the bidder or any of its directors listed on the National Treasury’s database as a company or person prohibited from doing business with the public sector? (Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partum</i> rule was applied)	<input type="checkbox"/>	<input type="checkbox"/>
4.1.1	If so, furnish particulars		
4.2.	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? (To access this Register enter the National Treasury’s website, www.treasury.gov.za, click on the icon “Register for Tender Defaulters” or submit your written request for a hard copy of the Register to facsimile number (012) 326 5445).	<input type="checkbox"/>	<input type="checkbox"/>
4.2.1	If so, furnish particulars		
4.3.	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	<input type="checkbox"/>	<input type="checkbox"/>
4.3.1	If so, furnish particulars		

4.4.	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	<input type="checkbox"/>	<input type="checkbox"/>
4.4.1	If so, furnish particulars		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	<input type="checkbox"/>	<input type="checkbox"/>
4.5.1	If so, furnish particulars		

CERTIFICATION

I, THE UNDERSIGNED (NAME)

.....
.....

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS CORRECT.

I ACCEPT THAT THE STATE MAY ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature

Date

Position

Name of Bidder

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Municipal Bidding Document (MBD) must form part of all bids¹ invited.

- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.

- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - a. take all reasonable steps to prevent such abuse;
 - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.

- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.

- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.

8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

Signature

Date

Position

Name of Bidder

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

TERMS OF REFERENCE

1. BACKGROUND

1.1 The Municipal Finance Management Act No 56 of 2003, Section 122(1) requires every municipality and every municipal entity must for each financial year prepare annual financial statements which—

- a) fairly presents the state of affairs of the municipality or entity, its performance against its budget, its management of revenue, expenditure, assets and liabilities, its business activities, its financial results, and its financial position as at the end of the financial year; and
- b) disclose the information required in terms of sections 123, 124 and 125.

1.2 Section 126(1) of the MFMA requires the accounting officer to prepare the annual financial statements within two from the end of the financial year and submit such to the Auditor General for auditing. The AGSA has three months to complete the audit of the annual financial statements

2. OBJECTIVE OF BID

2.1 The appointment of a service provider to provide the resources with the required technical capabilities for the preparation of Annual Financial Statements that comply with GRAP, MFMA statutory reporting requirements and to also assist to improve the audit outcome.

3. PERIOD OF CONTRACT

- The contract period will be for a three-year period for 2025/2026 FY, 2026/2027 FY and 2027/2028 FY Annual Financial Statements.

4. SCOPE OF WORK AND KEY DELIVERABLES

The contract will cover the following key activities periods:

4.1 PREPARATION OF THE GRAP COMPLIANT FINANCIAL STATEMENTS

4.2.1 The appointed service provider will be responsible for the preparation of the Annual Financial Statements that comply to GRAP and provide quality assurance to

confirm that the that the annual financial statements are free from material errors for the financial years ended 30 June 2026 to 30 June 2028

- 4.1.1 The annual financials must be reviewed quarterly, mid-term and annually and quality assurance provided that the financials are free from any material errors prior to submission to the Chief Financial Officer.
- 4.1.2 The unaudited annual financial statements are required to be finalised 10 working days before the submission timeline to AGSA to allow sufficient time to obtain the required reviews and approvals from the Municipal Manager, Internal Audit, Audit Committee and Provincial Treasury.
- 4.1.3 NMMDM uses Sage Pastel as its financial system and the annual financial statements are prepared on CaseWare software.

4.2 AUDIT SUPPORT AND ENGAGEMENTS WITH AGSA

4.3 The appointed service provider will be responsible for the following:

- 4.3.1 Audit support in the engagements with the External Auditors (Auditor General of South Africa)
- 4.3.2 Support NMMDM Team to manage the RFIs request from the AGSA to ensure that the NMMDM teams respond to all RFIs within three days' timelines of the AGSA.
- 4.3.3 Support NMMDM Team to Maintain a register for RFIs that must be updated daily.
- 4.3.4 Support NMMDM Team to Maintain a suitable electronic filing system for all RFIs.
- 4.3.5 Support NMMDM Team to Manage the Communication of Audit Findings (COAFs) request from the AGSA to ensure that the NMMDM teams responds within three days' timelines of the AGSA.
- 4.3.6 Review the management responses of all COAFs prior to submission to AGSA.
- 4.3.7 Attend to all COAFs to prevent significant audit findings
- 4.3.8 Support NMMDM Team to Maintain a register for COAFs that must be updated daily.
- 4.3.9 Assist to manage the weekly Steering Committee meetings between the NMMDM team and the AGSA.
- 4.3.10 Co-ordinate and facilitate the year end audit meetings with the NMMDM team and AGSA; also to make inputs on the weekly agenda for the meetings.
- 4.3.11 Record the meetings by taking the minutes and follow ups to be made on all matters arising,

- 4.3.12 Maintain a suitable electronic filing system for all audit findings.
- 4.3.13 Liaise with Auditor General regarding all possible significant audit findings and resolving these findings proactively. Develop an early warning system.
- 4.3.14 Prepare a weekly report for submission and discussion with the Chief Financial Officer.
- 4.3.15 Improve and make the audit process efficient with the goal of reducing the AGSA audit hours.

4.4 Activities relating to post audit action plan

- 4.4.1 Assist with developing action plans and updating the implementation progress status thereof
- 4.4.2 Attend the weekly Technical Audit Steering Committee meetings.

4.5 YEAR END AUDIT PROJECT PLAN AND REPORTING

The appointed service provider will be responsible for the following:

- 4.5.1 Prepare a year end project plan of all critical activities with clearly identified responsible persons, timelines and milestones to ensure that the approved unaudited annual financial statements are submitted to the AGSA as per the required timelines.
- 4.5.2 The project plan must be completed within one (1) week of appointment.
- 4.5.3 Project plan to be updated daily and to be discussed weekly with the Chief Financial Officer,
- 4.5.4 Prepare a weekly report on the milestones achieved and to be achieved in the forthcoming weeks.
- 4.5.5 Identify any risk areas and how these risk areas will be mitigated.
- 4.5.6 Prepare weekly reports for submission to NMMDM's management and Audit and Risk Committee.

4.6 SCHEDULE SUPPORTING THE ANNUAL FINANCIAL STATEMENTS

The appointed service provider will be responsible for the following:

- 4.6.1 Prepare a schedule of all the supporting documentation that will be required and used by the AGSA to conduct their regularity audit on the Annual Financial Statements.

- 4.6.2 Agree / confirm with AGSA the schedule of all the supporting documentation that will be required to conduct their regularity audit on the Annual Financial Statements.
- 4.6.3 Assignment of responsibilities to the NMMDM Finance team and the appointed service provider for these schedules and supporting documentation and timelines for submission.
- 4.6.4 Assist in preparing these schedules and supporting documentation if there are no NMMDM finance staff to prepare these schedules and supporting documents.
- 4.6.5 Review the supporting schedules and supporting documentation for accuracy and completeness prior to submission to the AGSA.
- 4.6.6 Prepare an audit file with all necessary supporting schedules and supporting documentation in an electronic format for:
 - 4.6.6.1 Budget and Treasury Office (BTO),
 - 4.6.6.2 Internal Audit section,
 - 4.6.6.3 Chief Financial Officer and,
 - 4.6.6.4 AGSA
- 4.6.7 The above should facilitate and make the audit process efficient.
- 4.6.8 The above schedules are required to be submitted together with the unaudited annual financial statements by 31 August each year.
- 4.6.9 Provide audit support during audit process

4.6. TRANSFER OF SKILLS AND TRANSFER OF ALL DOCUMENTS

- 4.6.1. The bidder is required to transfer skills during the appointed period to NMMDM staff.
- 4.6.2. The bidder must develop a skills transfer plan and report quarterly to the CFO on the progress during the course of the contract.
- 4.6.3. Offer GRAP training to municipal staff

4.7. PROVIDE TECHNICAL SUPPORT AND HAND HOLDING ON FINANCIAL PROCESSES AND GENERAL LEDGER REVIEW INCLUDING:

- 4.7.1. Assisting the municipality with review of underlying records, supporting

- documents and registers supporting transactions in the financial system.
- 4.7.2. Review of **revenue management processes** and advising the municipality on revenue completeness issues.
 - 4.7.3. Utilization of data analytical tools to review billing information for purposes of improving revenue billing and collection
 - 4.7.4. Review of policies and Standard Operating Procedures, internal controls and monthly reconciliations as and when required.
 - 4.7.5. Review all financial system modules to control accounts on the Financial System used by the Municipality and provide report(s).
 - 4.7.6. Review all control accounts and reconciliations to subledgers
 - 4.7.7. Journals and adjustments
 - 4.7.8. Reconciliations of Trial Balance, Registers, General Ledger and Annual Financial Statements
 - 4.7.9. Ensure the Trial Balance, Registers and general ledger agree to the Annual Financial Statements
 - 4.7.10. Determine the vote classification and default settings and rectify anomalies
 - 4.7.11. Reconcile all transactions to audit evidence for the year.

4.8. USE OF CASEWARE FOR ANNUAL FINANCIAL STATEMENTS PREPARATION AND TRAINING OFFICIALS ON CASEWARE AND PREPARATION OF AFS.

- 4.8.1. Present the completed interim and Annual Financial Statements on CaseWare working papers.
- 4.8.2. Demonstrate advanced knowledge of the CaseWare system and ensure capacity building for the BTO department to enable them to be able to independently prepare financial statements. Scope of training and capacity development should include:
 - 4.8.2.1. CaseWare Implementation
 - 4.8.2.2. CaseWare Training
 - 4.8.2.3. CaseWare System support
 - 4.8.2.4. CaseWare Handholding and technical support
- 4.8.3. Provide support during the audit period

4.8.4. Be based at the municipal offices for the duration of the project

4.9. ASSIST WITH MUNICIPAL STANDARD CHART OF ACCOUNTS (MSCOA) SETUP AND DATA MIGRATION PROCESSES WHERE APPLICABLE / on as and when it is required.

4.9.1. Reviewing of the municipality's compliance in terms of mSCOA implementation

4.9.2. Unbundling of the Trial Balance of the municipality for integration into the mSCOA financial system

4.9.3. Budgeting in terms of mSCOA

4.9.4. Reporting on issues and risks identified

The scope of work above will be executed on an annual basis as agreed depending on agreed budget for the year.

5. SPECIAL CONDITIONS

5.1 The bidder should meet the following requirements:

5.1.1 The team composition should always meet the requirements outlined in the functionality criteria. Changes to the team should be communicated and approved by the CFO.

5.1.2 The bidder should not outsource any of the functions except for external Quality A.

5.1.3 NMMDM considers this Request for Proposal (RFP) and all related information, whether in written or verbal that is provided to the bidders to be proprietary to the NMMDM and should be kept confidential.

5.1.4 Due to the nature of the work and constant engagements with NMMDM staff for the preparation of the annual financial statements, the team will be required to be on site at NMMDM head office in Mafikeng.

5.1.5 If any of the project team members are not available due to any other reason during the contract period, the bidder should be able to provide NMMDM with a suitable resource within 48 hours.

5.2 Please note that the Municipality will not be reimbursing any form of disbursements.

- 5.3 The service provider must appoint a quality assurer at its own costs
- 5.4 The prospective bidder will be expected to treat municipal information with strict confidentiality and such information shall remain the property of the municipality
- 5.5 The appointed bidder will be expected to hand over all information obtained during the contract period to the municipality upon contract expiry or completion of the project.
- 5.6 The appointed bidder will be required to invoice the Municipality for the work completed, quoting the bid number and order number with full description of services rendered
- 5.7 The successful bidder will enter into a contractual agreement with the Municipality.
- 5.8 The prospective service provider will be expected to complete timesheets, which will be recommended by respective unit manager and approved by the Chief Financial Officer and attached in every invoice.

FUNCTIONALITY

Technical proposal evaluation criteria and point system:

Bidders will have to score minimum of 70 points to proceed to the next evaluation stage.

Item	Description	Weight	Score
1	<p>BIDDER EXPERIENCE</p> <p>Bidder’s experience in compilation and/or review of GRAP compliant annual financial statements.</p> <p>Copies of appointment letters (on the letterhead of the institution / client) with copies of corresponding Reference Letters, signed by the Accounting Officer.</p> <ul style="list-style-type: none"> ▪ 1-2 appointment letters (10 points) ▪ 3-4 appointment letters (20 points) ▪ 5 or more appointment letters (30 points) 	30	
2	<p>BIDDER TRACK RECORD</p> <p>Proof of bidder experience in preparing GRAP compliant annual financial statements which achieved an unqualified audit opinion.</p> <p>Please include signed copies of confirmation letters from the client(s) signed by the Accounting Officer as part of your submission accompanied by the AGSA’s audit opinion.</p> <ul style="list-style-type: none"> ▪ None submission (0 Points) ▪ 1-2 Qualified Audit Opinion (2 points) ▪ 3 or more Qualified (5 points) ▪ 1-2 Unqualified with matters Audit Opinion (3 points) ▪ 3 or more Unqualified with matters Audit Opinion (10 points) ▪ 1-2 Unqualified without matters Audit Opinion (10 points) ▪ 3 or more Unqualified without matters Audit Opinion (15 points) 	30	

3	<p>Key personnel</p> <p>PROJECT DIRECTOR</p> <p>Qualifications Project Director must be a registered Chartered Accountant, CA(SA) and registered with Provisional body (SAICA) [5 points]</p> <p>Project director’s experience 1 – 4 years [3points] 5 and above years [5 points]</p> <p>PROJECT MANAGER</p> <p>Qualifications Project Director must be a registered Chartered Accountant, CA(SA) and registered with Provisional body (SAICA) [5 points]</p> <p>Project director’s experience 1 – 4 years [3points] 5 and above years [5 points]</p>	20	
4	<p>BIDDER EXPERIENCE (KEY PERSONNEL) IN CASEWARE</p> <p>Bidders are required to provide CaseWare certificates:</p> <ul style="list-style-type: none"> ▪ CaseWare Fundamentals (5 points) ▪ CaseWare Champion/Masterclass (10 points) 	10	
5	<p>WORKPLAN AND SKILLS TRANSFER PLAN</p> <p>5.1 Detailed Work Plan comprising of the following:</p> <ul style="list-style-type: none"> ▪ Methodology ▪ Stages of Completion (i.e. Timeframes and Due Dates) ▪ Planned Hours <p>Submitted (5 Points) None submitted (0 Points)</p> <p>5.2 Detailed Skill Transfer Plan</p> <ul style="list-style-type: none"> ▪ Methodology ▪ Stages of Completion (i.e. Timeframes and Due Dates) ▪ Planned Hours 	10	

	Submitted (5 Points) None submitted (0 Points)		
	TOTAL	100	

The Tenderer must score a minimum of 70 points (70%) to be evaluated further.

PRICING SCHEDULE

Financial proposal

It is understood that management consulting services are based on hourly rates and that budgets are compiled once the appointed team has assessed the likely extent of the work. Bidders are required to submit an estimate of the cost for the scope of works above. The costing shall reflect the hourly rates for each team members and the estimated hours for each financial year.

Should there be a need, bidders are allowed to include the costing schedule as a separate attachment to bid document. The costing schedule be clearly referenced in the bid document.

Year 1

Item (where applicable)	Number of personnel	Hourly Rate	No of hours	Sub-total
Engagement Director		R		
Project Manager		R		
Consultant		R		
Specialists (E.g. Actuaries.)		R		
Total – Year 1				

Year 2

Item (where applicable)	Number of personnel	Hourly Rate	No of hours	Sub-total
Engagement Director		R		
Project Manager		R		
Consultant		R		
Specialists (E.g. Actuaries.)		R		
Total – Year 2				

Year 3

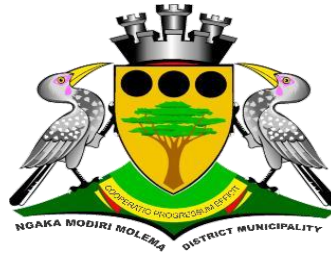
Item (where applicable)	Number of personnel	Hourly Rate	No of hours	Sub-total
Engagement Director		R		
Project Manager		R		
Consultant		R		
Specialists (E.g. Actuaries.)		R		
Total				

Summary of costs

Period	Amount
Year 1	
Year 2	
Year 3	
Total excluding VAT	
VAT	
Total including VAT	

Bidders are required to quote the fee for the provision of the service for the three year period. The fee quoted should be inclusive of VAT. Any escalations, if applicable should be priced in the quotation.

ANNEXURE A



REGISTRATION FORM TO PARTICIPATE ON VIRTUAL BRIEFING SESSION SCHEDULED FOR THE 08TH OF JUNE 2026 AT 10H00

APPOINTMENT OF A SERVICE PROVIDER FOR COMPILATION OF GRAP COMPLIANT ANNUAL FINANCIAL STATEMENTS FOR NGAKA MODIRI MOLEMA DISTRICT MUNICIPALITY FOR A PERIOD OF THREE (3) YEARS – NMMDM 25/26/12 BTO

REGISTRATION FORM

DESCRIPTION	(TO BE FILLED BY THE BIDDER)
NAME OF THE DIRECTOR	
NAME OF THE COMPANY	
ADDRESS OF THE COMPANY	
CONTACT NUMBER	
EMAIL ADDRESS	

N.B: Bidders **must** send the completed Registration Form from the date of advertisement until 05 June 2026 from 08h00 to 16h30 to tauetsilep@nmmdm.gov.za

ANNEXURE B
GENERAL CONDITIONS OF CONTRACT