

**REQUEST FOR QUOTES (RFQ)**

<b>Description of Goods/ Service required</b>	<b>Dry-Run Meeting for the Aviation Youth Show in GAAL Airport</b>
<b>SPECIFICATIONS/ DESCRIPTION</b>	
<b>ITEM/ SERVICE</b>	<b>QUANTITY</b>
<p>We require good quality services of catering company to provide good quality catering equipment, cutlery, and crockery including serviettes. The provider must observe the highest safety, hygiene, and service standards. Waiting staff to be dressed formally and professionally.</p> <p><b>Date:</b> 12 June 2024  <b>Number of people:</b> 100 pax</p> <p><b>Lunch Catering: Braai Menu</b></p> <ul style="list-style-type: none"> <li>• Short ribs</li> <li>• Chicken drumsticks</li> <li>• 15cm wors</li> <li>• Tomato Gravy</li> <li>• Savoury Pap</li> <li>• Fresh Rolls</li> <li>• Green salad</li> <li>• Mayo Salad</li> <li>• Chakalaka</li> </ul> <p>Drinks</p> <ul style="list-style-type: none"> <li>• 75 x Soft Drink per person (coke, coke zero, stoney, etc, Grapetiser and Appletiser)</li> <li>• 25 Liqui fruit cans</li> <li>• 70 x 500ml Bottled Water</li> </ul> <p><b>NB: All cold drinks, water, and drinks to be served ice cold.</b></p> <p><b>Include cutlery, crockery, tables, and tablecloths for set up, Caterer must note that we have up 2 serving stations, therefore, they need to provide enough serving dishes.</b></p> <p><b>Waiters and Waitresses</b></p> <p><b>They must be well and neatly dressed in black and white. They will be required to clean the tables and make sure that plates are removed from tables when delegates are done eating- we will arrange briefing prior to the service.</b></p> <p><b>The caterer must bring the garbage black plastics and take away plates.</b></p> <p><b>The supplier is required to treat this service very professional provide clean and presentable food stations and use clean dome serving dishes with uniformed equipment and cutlery. Black tablecloths for serving stations.</b></p>	100 pax
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<b>GENERAL/ COMMENTS:</b>	
Site inspection will be conducted prior to the event. The quantity may still be reduced based on confirmed delegates – 7 days prior to the event.	
<b>Budget; Yes</b>	Cost Centre Code: 01-00-00