



**TENDER ADVERT**  
**INVITATION TO FORM A PANEL OF PROFESSIONAL ENGINEERING CONSULTING SERVICES FOR**  
**uMGUNGUNDLOVU DISTRICT MUNICIPALITY**  
**TENDER NO. 08/2025**

The uMgungundlovu District Municipality seeks Professional Engineering Consulting Services entities to form a panel of Engineers in accordance with the Engineering Council of South Africa (ECSA), i.e., Guideline for Services and Processes for Estimating Fees for Persons Registered in terms of the Engineering Professions, for a period of three years.

Tender documents can be downloaded from the municipal website at [www.umdmd.gov.za/www.etenders.gov.za](http://www.umdmd.gov.za/www.etenders.gov.za); or alternatively can be collected from offices of the Cashier at the uMgungundlovu District Municipality, 242 Langalibalele Street, Pietermaritzburg. If tenders are collected, a non-refundable tender deposit of R150.00 is payable to the uMgungundlovu District Municipality. Any queries can be directed to Ms. M Moopanar via email [scm@umdmd.gov.za](mailto:scm@umdmd.gov.za).

A Compulsory Briefing Session will be held on **30 May 2025 at 10H00**, at the uMgungundlovu District Municipality, Council Chambers, 242 Langalibalele Street, Pietermaritzburg. Non-attendance at the Compulsory Briefing Session will render any submission invalid. **Please note that late comers will not be permitted to join the briefing session.**

Tender submissions must be properly bound and must be placed in the tender box situated on the ground floor of the uMgungundlovu District Municipality, 242 Langalibalele Street, Pietermaritzburg, before **12H00 on 19 June 2025**, in a sealed envelope which is clearly marked with the Tender Number and Tender Description. Late quotations or Tenders received by way of Facsimile or E-Mail will under no circumstances be considered.

Tenderers will be evaluated in terms of functionality as part of the minimum requirements before evaluated on price and preference based on the following criteria:

Evaluation Criteria	Weight
Track Record	50
Experience of Tenderer	30
Personnel Experience	20
<b>Total</b>	<b>100</b>

The 80/20 preference point system in terms of the municipality's SCM Policy will be applicable as follows:

		POINTS
<b>PRICE</b>		80
<b>SPECIFIC GOALS (20 Points)</b>		
<b>Race</b> (Points are not cumulative)	<b>Sub-points</b>	10
- $\geq 50\%$ Black Owned (HDP)	10	
- $< 50\%$ Black Owned (HDP)	5	
<b>Locality</b> (Points are not cumulative)	<b>Sub-points</b>	10
- Office based in uMgungundlovu District	10	
- Office based in KwaZulu-Natal (outside uMDM)	5	
- Office based outside of KwaZulu-Natal	3	
<b>Total points for Price and Specific Goals</b>		<b>100</b>

All service providers intending to submit a tender are required to be registered on the Central Supplier Database.

Tenderers shall take note of the following Tender Conditions:

- uMgungundlovu District Municipality's procurement policy will apply,
- uMgungundlovu District Municipality does not bind itself to accept the lowest tender or any other tender and reserves the right to accept the whole or part of the tender,
- Tenders submitted are to be valid for a period of **90 days** from the closing date for submissions of tenders.
- Bidders must have specific experience, i.e., Professional Engineering Consulting Services and submit: a minimum of three (3) recent references awarded within the past 5 years; with a minimum project value of R 1 500,000.00 per reference letter for state entities.
- Tenderers must be registered with CESA (Consulting Engineers South Africa) or SABTACO



**Dr. EX Muthwa**

**Municipal Manager**

**uMgungundlovu District Municipality**