**ARC INFRUITEC - NIETVOORBIJ**

 Private Bag/Private X5026, Stellenbosch, 7599, South Africa

 Tel: (021) 809 3093. Fax: (021) 809 3400/3592

**Office of the Supply Chain Management**

**1.1 Description of Service:. PROTECTIVE CLOTHING FACILITIES 2022**

**PURPOSE**

Personal Protective Equipment for the Facilities Division

**SCOPE OF WORK**

**1.2 PRICING SCHEDULE**

|  |  |  |  |
| --- | --- | --- | --- |
| **Item description** | **QTY** | **Unit price** | **Total Price** |
| Size 8 Black Protective Boot with Steel tip similar to Leimatre | 4.00 |  |  |
| Size 7 Black Protective Boot with Steel tip similar to Leimatre | 1.00 |  |  |
| Size 7 Black Protective Boot with Steel tip Ladies | 1.00 |  |  |
| Size 8 Protective Tekkie with steel tip sim to Bell | 1.00 |  |  |
| Size 7 Protective Tekkie with Steel tip similar to Bell | 1.00 |  |  |
| Size 54 Denim Conti suit similar to Johnson 54 | 2.00 |  |  |
| 100% Royal Blue Conti suit similar to J54 size 42 | 2.00 |  |  |
| 100% Royal Blue Conti suit similar to J54 size 46 | 4.00 |  |  |
| 100% Cotton Tripple stitch Royal Blue pants size 36 | 2.00 |  |  |
| 100% Cotton Tripple stitch Royal Blue pants size 40 | 4.00 |  |  |
| 100% Cotton Tripple stitch Khaki Pants size 40 | 4.00 |  |  |
| 100% Cotton Tripple stitch Khaki Pants size 38 | 2.00 |  |  |
| 100%Cotton Maroon Golf shirt size L | 3.00 |  |  |
| 100%Cotton Maroon Golf shirt size XL | 6.00 |  |  |
| 100%Cotton Navy Golf shirt size L | 3.00 |  |  |
| 100%Cotton Navy Golf shirt size XL | 3.00 |  |  |
| Pigskin Gloves per pair | 10.00 |  |  |
| White dusk mask 20 per box – FFP1 SABS Approved EN 149 | 1.00 |  |  |
| Brushcutter protective pant size 42 | 1.00 |  |  |
| Brushcutter protective pant size 46 | 1.00 |  |  |
| Rubber hand-gloves heavy duty 20cm | 6.00 |  |  |
| Furline gumboot green short size 8 | 1.00 |  |  |
| Ladies short sleeve navy blue top low pocket collar with slits 34 | 4.00 |  |  |
| Ladies short sleeve navy blue top low pocket collar with slits 38 | 2.00 |  |  |
| Ladies short sleeve navy blue top low pocket collar with slits 42 | 2.00 |  |  |
| Ladies short sleeve navy blue top low pocket collar with slits 32 | 2.00 |  |  |
| Ladies navy blue elastic pants cotton (sizes 34 | 4.00 |  |  |
| Ladies navy blue elastic pants cotton (sizes 38) | 2.00 |  |  |
| Ladies navy blue elastic pants cotton (sizes 42) | 2.00 |  |  |
| Slip –on female shoe similar to Bata (size 4 | 1.00 |  |  |
| Slip –on female shoe similar to Bata (size 5 | 1.00 |  |  |
| Slip –on female shoe similar to Bata (size 6 | 2.00 |  |  |
| Slip –on female shoe similar to Bata (size 7 | 1.00 |  |  |
| **SUBTOTAL** |  |
| **VAT** |  |
| **GRANDTOTAL** |  |

**1. The specification prepared by:**

**Name Christoline Beyers**

**Date: 2 November 2022**

**Signature…………………**

1. **The specification approved by commodity specialist:**

**Name …Christoline Beyers…………**

**Date……2 November 2022**

**Signature…………………**

**This is applicable to designated sector commodities**

**1 MINIMUM LOCAL PRODUCTION CONTENT REQUIREMENTS STAGE ONE**

In terms of the National Treasury Designated Sectors Instruction Number 15 of 2017/2018;” National Treasury designated sectors circular No1 of 2017/18- Invitation and evaluation of bids based on a stipulated minimum threshold for local production and content for the residential electricity and water meters.”

Components for Construction which stipulates the minimum threshold for local content and production of Electricity and water meters and SBD 6.2 and relevant annexures forming part of this document is to be adhered to as shown on table below:

**TABLE**

|  |  |  |
| --- | --- | --- |
| **METERING DEVICE**  | **Components** | **Local Content Threshold** |
| PROTECTIVE CLOTHING | OVERALL | 100 % |
| PROTECTIVE SHOES | BOOTS | 100 % |
| PROTECTIVE GEAR | MASK | 100 % |
|  |  |  |
|  |  |  |

**EVALUATION PROCESS & CRITERIA STAGE ONE FOR ………………….………………**

 **ADMINISTRATIVE COMPLIANCE EVALUATION OF ALL PROPOSALS**

|  | **Comply with specification. Please indicate (Yes or No)** |
| --- | --- |
|  | **Yes** | **No** | **If no, indicate deviation** |
| **EVALUATION PROCESS: NB: It must be noted that ARC reserve the rights to request for clarification if all the below questions are not answered properly.** |  |  |  |
|  |  |  |  |
| **STAGE ONE: ADMINISTRATION COMPLIANCE** |  |  |  |
| All suppliers are duly lodged will be examined to determine compliance with quoting requirements and conditions. Quotes with obvious deviations from the requirements/conditions, **will be eliminated or disqualified from further adjudication.****Mandatory**Quotes will only be compliant if supplier has submitted the following documents: |  |  |  |
| ***Administrative documents***1. According to National Treasury SCM Instruction number 4 of 2016/2017, only suppliers who are registered on Central Supplier Database (CSD) may be appointed. Suppliers is therefore encourage to register their entities on CSD, www.csd.gov.za and such information will be verified through Central Supply Database (CSD);
 |  |  |  |
| 1. All SBD documents must be submitted and completed;
 |  |  |  |
| 1. The supplier must comply with all the specification
 |  |  |  |
| 1. Contact Details, VAT number, Company registration number, Bank details must be appended on the supplier quote.
 |  |  |  |
| **Non-Mandatory*** Valid B-BBEE certificate or sworn affidavit certify by commissioner of oaths.
 |  |  |  |

**Delivery Address:** ARC Infruitec Nietvoorbij, Helshoogte Road, Stellenbosch

**Supplier’s Details**

**Company Name: ……………………………………………………………………….**

**Contact person: …………………………………………………………………………**

**Contact number & Email : ..…………………………………………………………….**

**Date & Signature: ………………………………………………………………………**

***ARC Contact: name Christoline Beyers., email: beyersc@arc.agric.za. Tel, 021 8093395.***

**ANNEXURE B**

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**SBD 4**

**DECLARATION OF INTEREST**

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes an advertised competitive bid, a limited bid, a proposal or written price quotation). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her positionin relation to the evaluating/adjudicating authority where-

 - the bidder is employed by the state; and/or

 - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

2.1 Full Name of bidder or his or her representative: ………………………………………………………….

* 1. Identity Number:………………………………………………………………………………………………...
	2. Position occupied in the Company (director, trustee, shareholder², member): …………………………………………………………………………………………………………………….
	3. Registration number of company, enterprise, close corporation, partnership agreement or trust: ………………………………………………………………………..………….……………………………….
	4. Tax Reference Number: ………………………………………………………………………………………
	5. VAT Registration Number: ………………………………………………………………………………....

2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / PERSAL numbers must be indicated in paragraph 3 below.

¹“State” means –

 (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);

 (b) any municipality or municipal entity;

 (c) provincial legislature;

 (d) national Assembly or the national Council of provinces; or

 (e) Parliament.

²”Shareholder” means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

2.7 Are you or any person connected with the bidder **YES / NO**

 presently employed by the state?

* + 1. If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member: ……....………………………………

Name of state institution at which you or the person

connected to the bidder is employed : ………………………………………

Position occupied in the state institution: ………………………………………

Any other particulars:

………………………………………………………………

………………………………………………………………

………………………………………………………………

* + 1. If you are presently employed by the state, did you obtain **YES / NO**

the appropriate authority to undertake remunerative

work outside employment in the public sector?

* + - 1. If yes, did you attach proof of such authority to the bid **YES / NO**

document?

(Note: Failure to submit proof of such authority, where

applicable, may result in the disqualification of the bid.

* + - 1. If no, furnish reasons for non-submission of such proof:

…………………………………………………………………….

…………………………………………………………………….

…………………………………………………………………….

* 1. Did you or your spouse, or any of the company’s directors / **YES / NO**

trustees / shareholders / members or their spouses conduct

business with the state in the previous twelve months?

* + 1. If so, furnish particulars:

…………………………………………………………………..

…………………………………………………………………..

…………………………………………………………………...

* 1. Do you, or any person connected with the bidder, have **YES / NO**

 any relationship (family, friend, other) with a person

 employed by thestate and who may be involved with

 the evaluation and or adjudication of this bid?

 2.9.1 If so, furnish particulars.

 ……………………………………………………………...

 …………………………………………………………..….

………………………………………………………………

2.10 Are you, or any person connected with the bidder, **YES/NO**

 aware of any relationship (family, friend, other) between

any other bidder and any person employed by the state

who may be involved with the evaluation and or adjudication

of this bid?

2.10.1 If so, furnish particulars**.**

………………………………………………………………

………………………………………………………………

………………………………………………………………

2.11 Do you or any of the directors / trustees / shareholders / members **YES/NO**

of the company have any interest in any other related companies

whether or not they are bidding for this contract?

2.11.1 If so, furnish particulars:

…………………………………………………………………………….

…………………………………………………………………………….

…………………………………………………………………………….

1. **Full details of directors / trustees / members / shareholders.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Full Name** | **Identity Number** | **Personal Income Tax Reference Number** | **State Employee Number / Persal Number**  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**4 DECLARATION**

I, THE UNDERSIGNED (NAME)………………………………………………………………………

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

………………………………….. ..……………………………………………

 Signature Date

…………………………………. ………………………………………………

 Position Name of bidder

November 2011



**SBD 8**

**DECLARATION OF BIDDER’S PAST SUPPLY CHAIN MANAGEMENT PRACTICES**

1. This Standard Bidding Document must form part of all bids invited.
2. It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
3. The bid of any bidder may be disregarded if that bidder, or any of its directors have-
	1. abused the institution’s supply chain management system;
	2. committed fraud or any other improper conduct in relation to such system; or
	3. failed to perform on any previous contract.
4. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Question** | **Yes** | **No** |
| 4.1 | Is the bidder or any of its directors listed on the National Treasury’s database as companies or persons prohibited from doing business with the public sector?**(Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the *audi alteram partem* rule was applied).** | Yes[ ]  | No[ ]  |
| 4.1.1 | If so, furnish particulars: |
| 4.2 | Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?**To access this Register enter the National Treasury’s website,** [**www.treasury.gov.za**](http://www.treasury.gov.za)**, click on the icon “Register for Tender Defaulters” or submit your written request for a hard copy of the Register to facsimile number (012) 3265445.**  | Yes[ ]  | No[ ]  |
| 4.2.1 | If so, furnish particulars: |
| 4.3 | Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years? | Yes[ ]  | No[ ]  |
| 4.3.1 | If so, furnish particulars: |
| 4.4 | Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract? | Yes[ ]  | No[ ]  |
| 4.4.1 | If so, furnish particulars: |

**SBD 8**

**CERTIFICATION**

**I, THE UNDERSIGNED (FULL NAME)…………………………………………………**

 **CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.**

 **I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.**

 **………………………………………... …………………………..**

 **Signature Date**

 **………………………………………. …………………………..**

 **Position Name of Bidder**

 Js365bW

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**SBD 9**

**CERTIFICATE OF INDEPENDENT BID DETERMINATION**

1 This Standard Bidding Document (SBD) must form part of all bids¹ invited.

2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.

3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:

a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution’s supply chain management system and or committed fraud or any other improper conduct in relation to such system.

b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.

1. This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
2. In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

**¹ Includes price quotations, advertised competitive bids, limited bids and proposals.**

**² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.**

**SBD 9**

**CERTIFICATE OF INDEPENDENT BID DETERMINATION**

I, the undersigned, in submitting the accompanying bid:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Bid Number and Description)

in response to the invitation for the bid made by:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word “competitor” shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:

(a) has been requested to submit a bid in response to this bid invitation;

(b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and

(c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

**SBD 9**

1. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
2. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
3. prices;
4. geographical area where product or service will be rendered (market allocation)

(c) methods, factors or formulas used to calculate prices;

(d) the intention or decision to submit or not to submit, a bid;

(e) the submission of a bid which does not meet the specifications and conditions of the bid; or

(f) bidding with the intention not to win the bid.

1. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
2. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

**³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.**

**SBD 9**

1. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

 ………………………………………………… …………………………………

Signature Date

…………………………………………………. …………………………………

Position Name of Bidder

Js914w 2