

**REQUEST FOR PROPOSAL  
SBD 1 (Part A)**

<b>ACQUISITION NUMBER:</b>	2026-04-24-0000550-80101500
<b>DESCRIPTION OF ACQUISITION:</b>	SALGA-02-2026: APPOINTMENT OF A PANEL OF EXPERTS TO PROVIDE INDEPENDENT PROBITY SERVICES ON BEHALF OF SALGA FOR A PERIOD OF 36 MONTHS ON A "NEEDS BASIS".
<b>ACQUISITION ISSUE DATE:</b>	24 Apr 2026
<b>CLOSING DATE AND TIME:</b>	19 Jun 2026 11:00

SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER		CODE		NUMBER	
CELLPHONE NUMBER					
FACSIMILE NUMBER		CODE		NUMBER	
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS		TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE		[TICK APPLICABLE BOX] <input type="checkbox"/> YES <input type="checkbox"/> NO		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	
				[TICK APPLICABLE BOX] <input type="checkbox"/> YES <input type="checkbox"/> NO	
<i>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES &amp; QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</i>					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?		<input type="checkbox"/> YES <input type="checkbox"/> NO [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	
				<input type="checkbox"/> YES <input type="checkbox"/> NO [IF YES, ANSWER THE QUESTIONNAIRE BELOW]	

QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS
<p>IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>DOES THE ENTITY HAVE A BRANCH IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.</p>

**TERMS AND CONDITIONS FOR PROPOSAL**  
**SBD 1 (Part B)**

<b>1. PROPOSAL SUBMISSION:</b>	
1.1	PROPOSALS MUST BE SUBMITTED BY THE STIPULATED TIME TO THE CORRECT ADDRESS/THROUGH THE DESIGNATED ONLINE SUPPLIER PORTAL. LATE PROPOSALS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2	ALL PROPOSALS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED - (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE RFP DOCUMENT.
1.3	BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS, TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES). B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.
1.4	THIS RFP IS SUBJECT TO THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.5	BIDDERS MUST SUPPLY WRITTEN PROPOSALS THAT REFLECT THE FOLLOWING INFORMATION: PRICE VALIDITY PERIOD WHICH IS THE PERIOD THAT YOUR PRICE IS VALID FROM THE DATE OF PROPOSAL), ALL INCLUSIVE PRICES ARE REQUIRED PER ITEM, DELIVERY LEAD TIME, COMPANY NAME, COMPANY REGISTRATION NUMBER, VAT REGISTRATION NUMBER (IF REGISTERED), ADDRESS, CONTACT PERSON, TELEPHONE NUMBER, FAX NUMBER/EMAIL ADDRESS.
1.6	ALL PRICES MUST BE FIXED AND FIRM, AND WILL BE ROUNDED UP TO TWO DECIMAL PLACES.
1.7	BIDDERS MUST RETURN A SIGNED BIDDER'S DISCLOSURE
1.8	ALL QUOTES MUST BE VALID FOR 120 DAYS FROM THE CLOSING DATE.
1.9	BIDDERS THAT ARE VAT REGISTERED SHOULD SHOW UNIT PRICES PER ITEM EXCLUSIVE OF VAT AND THE TOTAL AMOUNT FOR THE PROPOSAL MUST BE SHOWN INCLUSIVE AND EXCLUSIVE OF VAT.
1.10	BIDDERS THAT ARE NOT VAT REGISTERED SHOULD SHOW PRICES EXCLUSIVE OF VAT. IF YOU HAVE SUBSEQUENTLY REGISTERED FOR VAT, YOUR PROPOSAL WILL NOT BE ACCEPTED AND YOU ARE REQUIRED TO SUBMIT YOUR UPDATED VAT DETAILS.
1.11	PROPOSALS OVER R1000000000 (INCLUSIVE OF VAT) WILL NOT BE ACCEPTED, REGARDLESS OF VAT REGISTRATION.
1.12	DELIVERY WILL BE MADE DIRECTLY TO THE DELIVERY ADDRESS ABOVE.
1.13	ALL PURCHASES WILL BE MADE THROUGH AN OFFICIAL ORDER FORM. THEREFORE NO GOODS MUST BE DELIVERED AND /OR SERVICES RENDERED BEFORE AN OFFICIAL ORDER HAS BEEN RECEIVED.
1.14	BIDDERS WHO CONSISTENTLY DO NOT RESPOND TO ACQUISITION INVITATIONS, MAY BE EXCLUDED FROM INVITATIONS TO FUTURE ACQUISITIONS.
1.15	BIDDERS MUST ENSURE THAT ALL PAGES ARE INITIALLED.
<b>2. TAX COMPLIANCE REQUIREMENTS</b>	
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	IN PROPOSALS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE CSD NUMBER.
2.3	THE BIDDER MUST BE REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD). THE BIDDER'S TAX COMPLIANCE STATUS WILL BE CHECKED ON THE CSD AT THE TIME OF AWARD.
2.4	NO PROPOSALS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS IN THE SERVICE OF THE STATE, UNLESS THE BIDDER PROVIDES THE PROOF OF AUTHORITY TO UNDERTAKE REMUNERATIVE WORK OUTSIDE EMPLOYMENT IN THE PUBLIC SECTOR.

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

.....  
(Proof of authority must be submitted e.g. company resolution)

DATE:

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## BID NOTICE AND INVITATION TO BID

You are hereby invited to bid for the following Request for Bid  
**2026-04-24-0000550-80101500**

**SALGA-02-2026: APPOINTMENT OF A PANEL OF EXPERTS TO PROVIDE INDEPENDENT PROBITY SERVICES ON BEHALF OF SALGA FOR A PERIOD OF 36 MONTHS ON A "NEEDS BASIS".**

ACQUISITION NUMBER:	2026-04-24-0000550-80101500
DESCRIPTION OF ACQUISITION:	SALGA-02-2026: APPOINTMENT OF A PANEL OF EXPERTS TO PROVIDE INDEPENDENT PROBITY SERVICES ON BEHALF OF SALGA FOR A PERIOD OF 36 MONTHS ON A "NEEDS BASIS".
ACQUISITION ISSUE DATE:	24 Apr 2026
CLOSING DATE AND TIME:	19 Jun 2026 11:00
ACQUISITION VALIDITY PERIOD:	120 days (FROM THE BID CLOSING DATE)
DELIVERY ADDRESS:	175 Corobay Avenue, Cnr Garsfontein and Corobay, Waterkloof Glen ext11, Pretoria , 0001

Please submit a quotation for the items listed below. Only quotations which contain the information requested below will be considered. Please read the instructions below before completing your quotation.

Item Number	Description	Vatable	Unit of Measure	Quantity
1	BID REQUEST FOR THE APPOINTMENT OF A PANEL OF MULTI DISCIPLINARY EXPERTS TO SERVE AS AN INDEPENDENT ADVISORY BODY TO THE OFFICE OF THE CEO FOR A PERIOD OF 60 MONTHS ON AN "NEEDS BASIS"	YES	1	1

CLARIFICATION QUESTIONS:	Submit clarification questions through the South African Local Government Association SUPPLIER PORTAL. (see details below on how to access the Supplier Portal)
DEADLINE FOR CLARIFICATION QUESTIONS:	05 Jun 2026 23:59

ENQUIRIES:	Supply Chain Management Department Tel no: 0123698000 Email: scm@salga.org.za
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BIDDING DOCUMENTS AVAILABLE AT:	South African Local Government Association SUPPLIER PORTAL. Under the following Bid Number 2026-04-24-0000550-80101500. (see details below on how to access the Supplier Portal)
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INCLUDED IN THIS BID DOCUMENT:	<ul style="list-style-type: none"><li>• BIDDER'S ACCEPTANCE OF TERMS AND CONDITIONS OF BIDDING</li><li>• BID NOTICE AND INVITATION TO BID</li><li>• BID DATA</li><li>• BIDDER'S DISCLOSURE</li><li>• PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022 (SBD 6.1)</li><li>• DETAILED TERMS OF REFERENCE</li></ul>
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INSTRUCTIONS FOR PROPOSAL SUBMISSION:	Bids must be submitted online through the South African Local Government Association SUPPLIER PORTAL (see details below on how to access the Supplier Portal) OR BIDS MUST BE SUBMITTED ELECTRONICALLY/IN WRITING TO THE CONTACT PERSON BELOW BY <b>19 Jun 2026 11h00</b> AND MUST BE EMAILED TO <b>scm@salga.org.za</b>
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<p><b>HOW TO ACCESS THE South African Local Government Association SUPPLIER PORTAL:</b></p>	<p><b>Accessing the South African Local Government Association SUPPLIER PORTAL</b></p> <ul style="list-style-type: none"> <li>Bidders can access the SUPPLIER PORTAL at the following link: - <a href="https://scmportal.salga.org.za">https://scmportal.salga.org.za</a></li> </ul> <p><b>Signing up on the South African Local Government Association SUPPLIER PORTAL</b></p> <ul style="list-style-type: none"> <li>Bidders must sign up on the South African Local Government Association SUPPLIER PORTAL to access the Acquisition, submit clarification questions, register for a briefing session (if any) and submit a response to the Acquisition.</li> <li>If you have not already signed up on the South African Local Government Association SUPPLIER PORTAL, you can sign up by:             <ol style="list-style-type: none"> <li>Access the SUPPLIER PORTAL and click on the "CREATE AN ACCOUNT" at the top right hand side of the page.</li> <li>Enter your Central Supplier Database (CSD) Supplier Number, Unique Registration Reference Number (obtained from your CSD account) and an email address. Then click on the "CREATE AN ACCOUNT" button.</li> <li>You will be redirected to register an account with the email address.</li> <li>Agree to the Terms and Conditions and pay attention to the guided tutorial on how to use the Supplier Portal.</li> </ol> </li> </ul> <p><b>Accessing Acquisitions (RFx/Bids)</b></p> <ul style="list-style-type: none"> <li>Once signed in to the South African Local Government Association SUPPLIER PORTAL, bidders can find the required Acquisition by clicking on Acquisitions in the main banner. Bidders can engage with the Acquisition and view all necessary information, including access to the Acquisition Documents.</li> </ul> <p><b>Submitting Clarification Questions (If available)</b></p> <ul style="list-style-type: none"> <li>Bidders will thereafter be able to capture any clarification questions and view any responses to clarification questions.</li> <li>Bidder can submit Clarification Questions after Briefing Session and Before Deadline for Clarification Questions.</li> <li>Bidders will receive an email once their clarification questions have been answered.</li> <li>Bidders can view and track all clarification questions submitted through the supplier portal.</li> </ul> <p><b>Creating and Submitting Responses to Acquisitions</b></p> <ul style="list-style-type: none"> <li>Once signed in, bidders can find the required acquisition by clicking on Acquisitions on the main banner. Bidders can engage with the Acquisition and view necessary information, including Acquisition Documents.</li> <li>Bidders will be able to capture their response to an Acquisition and upload their submission documents, no later than Acquisition Closing Date and Time.</li> <li>Bidders are to ensure the documents being uploaded are correct, accurate and duly completed</li> </ul>
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**Mandatory Requirements Checklist:**

Kindly confirm if you have complied with all the mandatory requirements:

Mandatory Requirements Questions	Bidders Response
Have you attached a valid proposal and quotation?	<input type="checkbox"/>
Are all the pages of the RFP initialled?	<input type="checkbox"/>
Have you signed the Bidder's Disclosure?	<input type="checkbox"/>
Is the signed Bidder's Disclosure attached with your quotation?	<input type="checkbox"/>
Have you completed and signed the SBD 6.1?	<input type="checkbox"/>
Is the SBD 6.1 attached with your quotation?	<input type="checkbox"/>
Have you attached your B-BBEE certificate or affidavit?	<input type="checkbox"/>
Have you attached your CIDB Certificate (if applicable)?	<input type="checkbox"/>

## ACQUISITION INFORMATION

Please submit a bid for the items listed below. Only bids which contain the information requested below will be considered. Please read the instructions below before completing your bid.

Item Number	Description	Vatable	Unit of Measure	Quantity
1	BID REQUEST FOR THE APPOINTMENT OF A PANEL OF MULTI DISCIPLINARY EXPERTS TO SERVE AS AN INDEPENDENT ADVISORY BODY TO THE OFFICE OF THE CEO FOR A PERIOD OF 60 MONTHS ON AN <i>à</i> œAS AND WHEN BASIS <i>à</i> œ	YES	1	1

### ELIGIBILITY CRITERIA

The following Eligibility Criteria have been set up: -

1. Bidders must be registered on National Treasury's Centralised Supplier Database - Bidders must submit Proof of Registration with National Treasury Central Supplier Database (CSD) - Provide CSD Summary Report
2. Bidder's must be Tax Compliant at time of Award
3. Bidders Acceptance of TERMS AND CONDITIONS OF BIDDING, duly signed
4. BIDDERS DISCLOSURE duly completed and signed
5. PREFERENCE POINTS CLAIM FORM (SBD 6.1) duly completed and signed
6. GENERAL CONDITIONS OF CONTRACT duly completed and signed
7. Proof of authority from the ORIGINAL EQUIPMENT MANUFACTURER (OEM) to sell, distribute, and support the products of the OEM
8. Proof of authority from the ORIGINAL SOFTWARE MANUFACTURER (OSM) to sell, distribute, implement and support the products of the OSM
9. At least 3 written and contactable REFERENCES
10. A joint venture legal agreement in the event of a joint venture proposal
11. A valid BBBEE STATUS LEVEL VERIFICATION CERTIFICATE or a SWORN AFFIDAVIT
12. Institute of Internal Auditors (IIA) or South African Institute of Chartered Accountants (SAICA) or Chartered Institute of Supply Chain and Procurement (CIPS)

### EVALUATION CRITERIA

EVALUATION TYPE: **PPR 2022 80-20 POINTS SYSTEM**

EVALUATION VERSION: **2**

#### Total Points Breakdown

DETAILS	POINTS
Price Points	80
Preference Points	20
2 STAGE BIDDING	
<b>Total Points</b>	<b>100</b>

#### Preference Points Breakdown

*B-BBEE Status Level of Contributor*

Range	POINTS
0	0
1	10
2	9
3	7
4	6
5	4
6	3
7	2
8	1

*Black Female Shareholding*

Range	POINTS
>= 100	3
< 100	0

*Black Youth Shareholding*

Range	POINTS
>= 100	3
< 100	0

*SMME (EME OR QSE)*

Range	POINTS
QSE	4
EME	4
NONE	0
GENERIC	0

**FUNCTIONALITY CRITERIA: -**

Functionality Criteria	POINTS
<p><b>Understanding of the brief</b></p> <ul style="list-style-type: none"> <li>• No relevant response or information given to enable evaluation - 0 points.</li> <li>• Very poor response based on expected standard- 3 points.</li> <li>• Poor response based on expected standard - 5 points.</li> <li>• Average response based on expected standard - 7 points.</li> <li>• Good response based on expected standard - 10 points.</li> <li>• Excellent response based on expected standard - 15 points.</li> </ul>	15
<p><b>Methodology</b></p> <ul style="list-style-type: none"> <li>• No relevant response or information given to enable evaluation - 0 points.</li> <li>• Very poor response based on expected standard- 5 points.</li> <li>• Poor response based on expected standard - 10 points.</li> <li>• Average response based on expected standard - 15 points.</li> <li>• Good response based on expected standard - 20 points.</li> <li>• Excellent response based on expected standard - 25 points</li> </ul>	25
<p><b>Company Experience Minimum of seven (7) years' experience in any of the fields mentioned in paragraph 5 Appointment letters must be in client letterhead and must be contactable e-mail address. Reference letters be verified by SALGA Years of experience will be proven by providing a company profile that will demonstrate years of experience in the mentioned fields in paragraph 5</b></p> <ul style="list-style-type: none"> <li>• No relevant reference letter submitted 0 points.</li> <li>• One (1) relevant reference letter 5 points.</li> <li>• Two (2) relevant reference letters 10 points.</li> <li>• Three (3) relevant reference letters 15 points.</li> <li>• Four (4) relevant reference letters 20 points.</li> <li>• Five (5) or more relevant reference letters 30 points.</li> </ul> <p>Proof in the form relevant letters from three contactable references not older than 5 years.</p>	30
<p><b>Experience of Key Personnel The scoring will be done based on post registration period based on certificate date. Certified copy of certificate of registration with South African Institute of Chartered Accountants (SAICA) or Registered Government Auditor (RGA)</b></p> <ul style="list-style-type: none"> <li>• 0 to 12 months from registration date 0 Points.</li> <li>• 13 to 36 months from registration date 5 Points.</li> <li>• 37 to 60 months from registration date 15 Points.</li> <li>• 61 to 120 months from registration date 25 Points.</li> <li>• 121 months and above from registration date 30 Points.</li> </ul>	30
<b>TOTAL POINTS</b>	<b>100</b>

**BIDDER'S DISCLOSURE**

**1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

**2. BIDDER'S DECLARATION**

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state?

Yes	No
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2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?

Yes	No
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2.2.1 If Yes, furnish particulars


2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

Yes	No
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2.3.1 If Yes, furnish particulars


\_\_\_\_\_  
Initials

**BIDDER'S DISCLOSURE (continued)**

**3. DECLARATION**

I, the undersigned, in submitting the accompanying bid for RFQ#: 2026-04-24-0000550-80101500 to South African Local Government Association, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT. I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 7 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON ENHANCING COMPLIANCE, TRANSPARENCY AND ACCOUNTABILITY IN SUPPLY CHAIN MANAGEMENT SHOULD THIS DECLARATION PROVE TO BE FALSE.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Person responsible

\_\_\_\_\_  
Position

\_\_\_\_\_  
Name of bidder

<sup>1</sup>the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

<sup>2</sup>Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022 (SBD 6.1)**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022.**

**1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this bid shall be awarded for:

- a. Price; and
- b. SPECIFIC GOALS

1.4 To be completed by the organ of state.

The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
<b>TOTAL POINTS FOR PRICE AND SPECIFIC GOALS</b>	<b>100</b>

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

**2. DEFINITIONS**

- a. **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- b. **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- c. **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- d. **"tender"** for income-generating contracts means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- e. **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

**3 FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES**

**3.1 POINTS AWARDED FOR PRICE**

**3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS**

A maximum of 80 points is allocated for price on the following basis:  
80/20

$$Ps = 80 \left( 1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration

Pmin = Price of lowest acceptable bid

**3.2 FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME-GENERATING PROCUREMENT**

**3.2.1 POINTS AWARDED FOR PRICE**

A maximum of 80 points is allocated for price on the following basis:  
80/20

$$Ps = 80 \left( 1 + \frac{Pt - Pmax}{Pmax} \right)$$

Where

Ps = Points scored for price of bid under consideration

Pmax = Price of highest acceptable bid

**4.POINTS AWARDED FOR SPECIFIC GOALS**

4.1 In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2 In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of:

- a. an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- b. any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the tables below.**

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
B-BBEE Status Level of Contributor	10	
Black Female Shareholding	3	
Black Youth Shareholding	3	
SMME (EME OR QSE)	4	

The following table(s) show the breakdown of points per specific goal.

*B-BBEE Status Level of Contributor*

Range	POINTS
0	0
1	10
2	9
3	7
4	6
5	4
6	3
7	2
8	1

*Black Female Shareholding*

Range	POINTS
>= 100	3
< 100	0

*Black Youth Shareholding*

Range	POINTS
>= 100	3
< 100	0

*SMME (EME OR QSE)*

Range	POINTS
QSE	4
EME	4
NONE	0
GENERIC	0

SBD 6.1 (Continued)

**DECLARATION WITH REGARD TO COMPANY/FIRM**

4.3 Name of company/firm:

4.4 Company registration number:

4.5 TYPE OF COMPANY/FIRM:

4.6 I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i. The information furnished is true and correct;
- ii. The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii. In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct
- iv. If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have -
  - a. disqualify the person from the bidding process;
  - b. recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - c. cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - d. recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
  - e. forward the matter for criminal prosecution.

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SIGNATURE OF BIDDER(S)

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SURNAME AND NAME:

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DATE

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ADDRESS