

 KWAZULU-NATAL SHARKS BOARD	Nontobeko Mhlongo Health, Safety and Security Officer Address: 1a Herrwood Drive Umhlanga Rocks 4320 Tel: 031 566 0406 Email: shaquille@shark.co.za www.shark.co.za
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TERMS OF REFERENCE (TOR) FOR THE APPOINTMENT OF SERVICE PROVIDER TO THREE YEAR CONTRACT MEDICAL EXAMINATION SERVICE TO KwaZulu-Natal EMPLOYEES.

Background

KwaZulu-Natal Sharks Board invites three-year contract service providers to render medical examination services to KwaZulu-Natal Sharks Board for **170** employees.

Purpose & Scope

- The proposal must include the provision of all materials that will be used conduct medical examination to all new employees, operation employees, and maintenance employees will be done yearly so it is advisable to ensure that a service provider is appointed on a three year contract to make sure employees medical assessment are done in time before medical certificates expire to ensure KZSB complies with health and safety regulation.
- The appointed service provider should keep the records of the next-date medical examinations.
- The equipment that will be used must be suitable for the employee's health.
 - Segregate their medical waste according to the waste management act after conducting medical health.
 - Wear proper PPE's
 - X-ray tests should be done to all operation employees, laboratories maintenance
 - HQ workers no X-Ray test

Specification

- The service provider needs to be able to ensure that they contact all employees that need more attention after medical examination results are out.
- Appointed service provider must be registered with HPCSA and SAMSA
- No payment should be made without the certificate of compliance for the completion of medical examinations.

- Generated medical waste should be disposal inside the proper landfill site that operates under waste management regulations.

Medical Examination Specification List of 170 Employees

HQ employees excluding maintenance, 50 Employees	Operations & Maintenance employee with SAMSA, 120 Employees
Complete physical examination inclusive of ear assessment	Complete physical examination inclusive of ear assessment
Blood pressure testing	Blood pressure testing
Body metrics including weigh, height and waist circumference	Body metrics including weigh, height and waist circumference
Glucose testing	Glucose testing
Urine test	Urine test
	Eye test
	Hearing screening test
	X-ray test

Calculations Per Year

Year 2024	Year 2025	Year 2026	
			TOTAL