

	Clarification Meeting Minutes	Template Identifier	559-104411519	Rev	1
		Effective Date	July 2024		
		Next review date	July 2027		
		National Transmission Company South Africa			

Meeting Name: Clarification meeting for Clamps E2774NTCSATX			
Date:	Time:	Venue:	Meeting No.:
08 May 2026	10:00	Ms Teams	01/2026

Item	Subject & salient points	Decisions & Action items	Responsibility	Target date
1.	Opening & Safety Procedures	T Timana opened the meeting by welcoming all attendees. She emphasized the importance of safety and emergency procedures, reminding participants to ensure they are in a safe environment whether working from home, in the office, or driving. Participants were instructed to familiarize themselves with evacuation procedures and to ensure their working environment is hazard-free. All attendees confirmed their understanding and readiness to proceed.	T Timana	
2.	Participant Introductions & Declarations	Attendees introduced themselves, stating their respective departments, including NTCSA team and suppliers. Each participant declared no conflicts of interest. Participants confirmed they are working safely, either in the office or remotely.	All	

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3.	Meeting Objectives & Agenda Overview	T Timana outlined the purpose of the meeting: to clarify tender process, address Technical, SDL&I, Safety, Finance and Quality requirements, and answer any questions from suppliers. The session included detailed presentations from NTCSA representatives, followed by a question-and-answer segment. The goal was to ensure all participants are clear on expectations and procedures.	All	
4.	SDL & I Presentation	T Makhaphiedza provided an in-depth overview of the scope of work. He explained the evaluation criteria, emphasizing the importance of Designated items (steel 100%) and the declaration of designated items, subcontracting to EME/QSE, employment creation, skills development, and supplier development initiatives. He clarified the evaluation system, which includes preference points for BBEE, with a maximum of two suppliers being awarded based on the highest scores.	T Makhaphiedza on behalf of H Motjijeng	
5.	Commercial Presentation	T Timana explained the submission process: all documents must be uploaded via the NTCSA portal and Eskom tender portal. Tenderers are required to submit technical, commercial, financial and Quality documents in PDF format,	T Timana	

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		<p>with size limits specified. Emphasis was placed on the importance of submitting complete and correct documentation by the deadlines to avoid disqualification. The evaluation will consider mandatory compliance, functionality, and objective criteria, with detailed scoring outlined in the tender documents.</p> <p><u>Questions and Answers:</u></p> <p>Q1: Is CIDB required?</p> <p>A1: No, CIDB is not applicable on this tender.</p> <p>Q2: When do you plan to award the contract?</p> <p>A2: Approximately by the end of September.</p> <p>Q3: Is there a format that NTCSA would prefer.</p> <p>A3: Please refer to the Commercial presentation.</p>		
6.	Technical Presentation	R Bhugwandeem detailed the technical specifications for design, manufacture, testing	R Bhugwandeem	

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		<p>and supply of Substation Stranded Conductor Clamps and Substation Hardware.</p> <p><u>Questions and Answers:</u></p> <p>Q: Is there a Factory Evaluation date confirmed?</p> <p>A: No, however there will be an addendum issued to the suppliers for factory evaluations.</p>		
7.	Pricing/ QS Presentations	<p>K Maceba emphasised the format and instructions for completing the tender price schedule. Guidance on formulas for CPA adjustments, escalation, and fixed versus variable components. Emphasis on linking formulas to ensure accuracy over the five-year contract period. Suppliers to follow the detailed instructions for completing the pricing schedule and CPA formulas. Submit accurate, linked data with supporting documentation.</p> <p><u>Questions and Answers:</u></p> <p>Q1: Will the quantities be shared?</p>	K Maceba	

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