

AGENCY AGREEMENT APPLICATION

1. PARTICULARS OF APPLICANT

Name: _____ SURNAME: _____

ID Number: _____ Gender: Male ☐ Female ☐

2. PARTICULARS OF APPLICANT 'S FIRM

Name of Firm: _____

Type of Legal Entity: ☐ Partnership ☐ Sole Practitioner ☐ Incorporated Company

Main Practice Physical Address: _____

Practice address for purposes of servicing the agency court applied for:

Telephone Number: _____

Cell: _____ E-mail: _____

What is the distance from this address to the agency court applied for?:

3. PRACTICE DETAILS:

Professional Body: _____ Registration No.: _____

Languages – other than English: _____

Court applied for: 1. _____ 2. _____

3. _____ 4. _____

4. SUPPORTING DOCUMENTATION

☐ Proof of CSD registration ☐ Certificate of Good Standing ☐ Copy of ID ☐ Certificate of admission

☐ Firm profile ☐ Tax compliance/PIN

5. CRIMINAL WORK EXPERIENCE OF THE PRACTITIONER WHO WILL SERVICE THE AGENCY COURT

1. District Court: ☐ < 1 year ☐ 1 – 2 years ☐ 2 – 3 years ☐ 3– 4 years ☐ 4 – 5 years ☐ >5 years

2. **Regional court:** ☐ < 5 years ☐ 5 – 6 years ☐ 6 – 7 years ☐ 7–8 years ☐ 8 – 10 years
☐ > 10 years

6. **What percentage of the work in the practitioner's practice is comprised of criminal litigation work?**

☐ < 10% ☐ 10 – 30% ☐ 30-50% ☐ 50 – 70% ☐ 70-90% ☐ >90%

7. **What is the practitioner's experience of dealing with matters for indigent clients**

☐ < 1 year ☐ 1 – 2 years ☐ 2 – 3 years ☐ 3 – 4 years ☐ 4 – 5 years ☐ > 5 years

8. **BLACK ECONOMIC EMPOWERMENT CREDENTIALS (BEE)**

Ownership Details – Number of practitioners who are partners or directors in the firm:

☐☐ No. Black ☐☐ No. Indian ☐☐ No. Coloured ☐☐ No. White

Total Practitioners – Total number of qualified practitioners in the firm: ☐☐

9. **ELECTRONIC FUNDS TRANSFER DETAILS**

Bank: _____

Branch Name: _____ **Branch Code:** _____

Account Number: _____

Account Type: ☐ Cheque ☐ Savings ☐ Transmission

10. **SIGNATURE AND DATE**

Signed at: _____ on this ☐☐ day of _____ 20 ☐☐

Name of authorized person: _____

Signature: _____