

ARTISANS TRAINING PROJECT SPECIFICATIONS

1. The ARC Management and the HCD has observed that many Artisans/Artisan Assistants/Farm Attendants have not undergone any training that will assist them to perform their jobs better, in years.
2. The actual nature of the training referred to here will be for preparing the candidates for trade tests, trade testing them, and prepare others to receive the certificates of competency.
3. The above will be done in accordance with section 13 of the Manpower Training Act and Section 26D of the Skills Development Act (SDA).
4. The outcome of this intervention will be properly certificated ARC employees in the Artisans occupational area.
5. Based on the above, the HCD wants to appoint a Training Provider/s that are accredited by the relevant SETAs in accordance with the relevant primary focus area.
6. Training providers accredited by reputable other national Professional Bodies may be considered, though preference will be given to those that are accredited by the SETAs, QCTO, or NAMB.
7. The successful Training Provider will be expected to perform the following:
 - 7.1. *Provide HCD with the training programs outline.*
 - 7.2. *Discuss and confirm the dates of training, support, and trade testing with HCD.*
 - 7.3. *Provide HRD with the relevant training and related documents and materials (manuals, assessment information, etc.) timeously.*
 - 7.4. *Facilitate training, support and trade testing of 112 ARC employees.*
 - 7.5. *Assess the POEs and related material, and declare the Candidates competent/not yet competent (ready for trade testing/ready for the certificate of competency).*
 - 7.6. *Support the learners who would have been declared not yet competent, i.e. not ready to be trade tested, etc.*
 - 7.7. *Ensure certification of the learners who will be declared competent, with the relevant trade-testing Institute/Centre, within a reasonable and acceptable period.*