



SOUTH AFRICAN TOURISM

COMPLIMENT OUR DYNAMIC TEAM AS A SERVICE PROVIDER!

FLEET AND FLEET MANAGEMENT SOLUTION NEEDED.

South African Tourism Board (SAT) was established by section 2 of the Tourism Act No 72 of 1993 and continues to exist in terms of section 9 of the new Tourism Act No 3 of 2014. South African Tourism is a schedule 3 A Public Entity in terms of schedule 3 of the Public Finance Management Act 1 of 1999.

The mandate of SA Tourism in terms of the Tourism Act is to provide for the development and promotion of sustainable tourism for the benefit of the Republic, its residents, and its visitors. It is a common cause that tourism is a key strategic industry in terms of the National Tourism Sector Strategy.

The scope of SA Tourism business includes three distinct areas of business focus and delivery, with different target markets and segments:

- International Leisure tourism (travel trade and consumer); and Domestic leisure tourism (travel trade and consumer);
- Business events through the delivery unit of the South African National Convention Bureau (Meetings, Incentives, Conferences, Exhibitions); and
- Quality assurance of tourism establishments through the delivery unit of the Tourism Grading Council of South Africa.

SA Tourism utilises vehicles for business travel and also to conduct quality assurance of the hospitality establishments that are registered for star-rating. The fleet solutions service providers who offer long-term solutions on the end-to-end fleet management services would greatly assist to address the challenges of fleet acquisition, maintenance, life-cycle management, and the cost-effective ways at the point of disposal.

In light of this, SA Tourism is looking for reputable firms to give alternatives on the best practices that would allow the business to select the best in the market fleet management solutions. These should include but are not limited to the following:

- Fleet Acquisitions / Procurement (Outright Purchase vs Leasing or Rental)
- Fleet Maintenance Plans and Solutions

- Fleet Fuel Cards and Management
- Fleet Administration
- Driver Management and Reporting
- Traffic Infringement Notices
- Fleet Roadside Assist 24/7/365
- Value-Added Services
- Fleet Innovation
- Technical support and service due to alert notifications
- Life-cycle management and economical disposal

This notice is aimed at gauging the market for potential service providers who provide the most innovative fleet (light-duty vehicles) and fleet management solutions. The entity must have the best solutions implemented within the government and other state institutions. Any best practices from the private sector environment should be in line with all the applicable government prescripts. This RFI will enable SA Tourism to move forward on the basis of the information provided. With its current fleet comprising four (4) sedans, one (1) bakkie, and one (1) kombi located in Sandton in Gauteng Province, SA Tourism intends to increase its fleet to the provinces namely Limpopo Province, Western Cape, Eastern Cape, and Kwazulu-Natal. The central control centre for all the fleet will remain in Sandton, Gauteng.

Services providers who specialise in fleet solution services are required to forward their contact details, company profiles, proof that they are rendering these services to at least 3 other contactable clients, Detailed Financial Proposals with different viable options, and proof that they are successfully registered on National Treasury's Centralised Supplier Database (CSD) using this URL <https://forms.gle/P8wZzZHUSclCZKB8> by no later than **Monday 08 August 2011 at 12h00**.

It must be noted that responses to this notice are not offers and SAT does not intend to award a contract on the basis of the responses to this notice, to pay for any information submitted, or for the use of such information. Bidders may be invited to present their proposed fleet solution to the SA Tourism team.

SA Tourism may issue a Request for Proposal (RFP) for the purchase and implementation of the preferred solution. Furthermore, this notice shall not limit any rights of SAT, and SAT reserves all its rights including but not limited to its rights to elect not to procure the services that are the subject of this notice and its right to procure them from a vendor that has not responded to this notice.