



an agency of the  
**Department of Arts and Culture**

## REQUEST FOR QUOTATION

RFQ Number	SAST/RFQ/2022/ GAUZE
Description	Supply, delivery, and installation of GAUZES
Issue date	02-06-2022
Closing date and time	15-06-2022 @16:00pm
<b>COMPULSORY SITE INSPECTION &amp; DELIVERY ADDRESS</b>	<b>09 JUNE 2022@11:00am</b>  <b>320 Pretorius Street, Pretoria, 0001</b>

### PRICE QUOTATION REQUIRED FOR THE SUPPLY, DELIVERY, AND INSTALLATION OF GAUZE

ITEM DESCRIPTION	Quantities
<b>Gauze Black / White (SPEC BELOW) (SUPPLIERS ENCOURAGES TO COME VIEW THE THEATRES &amp; SUBMIT SAMPLES)</b>	
"Fabric: Strictly GobelinTulle - 100% cotton Type: Standard backdrop Color: White Spec Width: 1180 cm - Spec. weight:120 g/m <sup>2</sup> Standard FR: BS 5867-part 2B - NF P 92-503 / M1 Dimensions: 580 cm H x 1,200 cm W. Finishing Top: webbing with grommet and tie ribbon every 25 cm Left side and Right side: hemmed Bottom: pocket 10cm"	1
"Fabric: Strictly GobelinTulle - 100% cotton Type: Standard backdrop Color: Black Spec Width: 1180 cm - Spec. weight:120 g/m <sup>2</sup> Standard FR: BS 5867-part 2B - NF P 92-503 / M1 Dimensions: 580 cm H x 1,200 cm W. Finishing Top: webbing with grommet and tie ribbon every 25 cm Left side and Right side: hemmed"	1

Bottom: pocket 10cm"	
<b>Stage Legs (SPEC BELOW)</b>	
"Fabric: Strictly Velours Delta - 100% FR PES Type: Standard backdrops Color Black Spec Width: 210 cm - Spec. weight:460 g/m <sup>2</sup> Standard FR: DIN 4102/B1 - NF P 92-503 - M 1 - NFPA 701 (2015) : pass Dimensions 460 cm H x 480 cm W. Finishing Top: webbing with grommet and tie ribbon every 25 cm Left side and Right side: hemmed Bottom: pocket 10cm"	8
<b>Cyclorama (SPEC BELOW)</b>	
"Fabric: Strictly Cyclo 200 - 100% cotton Type: Standard backdrop Color: White (Item No.: 3220 1200 0003) Spec Width: 1200 cm - Spec. weight:200 g/m <sup>2</sup> Standard FR: BS 5867-part 2B - DIN 4102 / B1 - NF P 92-503 / M1 Dimensions 580 cm H x 1 panel W (+/- 1,188 cm). Finishing Top: webbing with grommet and tie ribbon every 25 cm Left side and Right side: hemmed Bottom: pocket 10cm"	1
<b>Door Curtains (SPEC BELOW)</b>	
"Fabric: Strictly Velours Delta - 100% FR PES Type: Curtain with stitched pleats for dekofabrics with 100% fullness. Color: Black (Item No.: 1251 0210 0007) Spec Width: 210 cm - Spec. weight:460 g/m <sup>2</sup> Standard FR: DIN 4102/B1 - NF P 92-503 - M 1 - NFPA 701 (2015) : pass Dimensions: 250 cm H x 150 cm W. Finishing Top: ruflette ribbon Left side and Right side: hemmed Bottom: pocket 10cm"	1
"Fabric: Strictly Velours Delta - 100% FR PES Type: Curtain with stitched pleats for dekofabrics with 100% fullness. Color: Black (Item No.: 1251 0210 0007) Spec Width: 210 cm - Spec. weight:460 g/m <sup>2</sup> Standard FR: DIN 4102/B1 - NF P 92-503 - M 1 - NFPA 701 (2015) : pass Dimensions: 210 cm H x 110 cm W. Finishing Top: ruflette ribbon Left side and Right side: hemmed Bottom: pocket 10cm"	1
Traverse Curtain with track (SPEC BELOW)	
"Fabric: Strictly Velours Delta - 100% FR PES Type: Curtains with stitched pleats for dekofabrics with 100% fullness. Color: Black (Item No.: 1251 0210 0007) Spec Width: 210 cm - Spec. weight:460 g/m <sup>2</sup> Standard FR: DIN 4102/B1 - NF P 92-503 - M 1 - NFPA 701 (2015) : pass Dimension 580 cm H x 1,050 cm W.	2

Finishing Top: webbing and deko pleats with grommet every 25 cm Left side and Right side: hemmed Bottom: pocket 10cm"	
Track system for Traverse	
SK THEATRE	
Gauze Black / White (SPEC BELOW)	
"Fabric: Strictly GobelinTulle - 100% cotton Type Standard backdrop Color White (Item No.: 3420 1180 0003) Spec Width: 1180 cm - Spec. weight:120 g/m <sup>2</sup> Standard FR: BS 5867 part 2B - NF P 92-503 / M1 Dimension 600 cm H x 1,230 cm W. Finishing Top: webbing with grommet and tie ribbon every 25 cm Left side and Right side: hemmed Bottom: pocket 10cm"	1
"Fabric: GobelinTulle - 100% cotton Type: Standard backdrop Color Black (Item No.: 3420 1180 0007) Spec Width: 1180 cm - Spec. weight:120 g/m <sup>2</sup> Standard FR: BS 5867 part 2B - NF P 92-503 / M1 Dimensions 600 cm H x 1,230 cm W. Finishing Top: webbing with grommet and tie ribbon every 25 cm Left side and Right side: hemmed Bottom: pocket 10cm"	1

## 1. EVALUATION OF PRICE QUOTATION

### 1.1 Phase 1.1: Pre-qualification criteria

The following pre-qualification criteria will form the basis of the evaluation all price quotations and failure to comply will result in the elimination of the price quotation for further evaluation.

Suppliers who fail to submit completed and valid documents, as shown in the table below will be disqualified.

Criteria	Yes	No
Valid SARS Tax Pin		
CSD Report		
Completed SBD 4 (Bidder's declaration)		
Completed SBD 6.1		
Attached General Conditions of contract (signed on each page)		

## **1.2 Phase 2: Compliance to the Specification of Goods required**

All price quotations that met the pre-qualification criteria will be evaluated further on compliance to the requirements OR equivalent of the specification of goods required. Failure to meet the requirements will result in the elimination of the price quotation for further evaluation on price.

## **1.3 Phase 3: Price**

Only price quotations that met the pre-qualification criteria and the exact requirements or equivalent of the specification of goods required will be evaluated further on price

**NB:**

**Where brand name is perceived to have been mentioned on this document, an equivalent brand will also be considered.**

## **PRICING SCHEDULE**

**Must be attached.**

## BIDDER'S DISCLOSURE

## 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

## 2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

- 2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

- 2.2.1 If so, furnish particulars:

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

.....  
.....

- 2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

**YES/NO**

- 2.3.1 If so, furnish particulars:

.....  
.....

### **3 DECLARATION**

I, the undersigned,  
(name).....in submitting the  
accompanying bid, do hereby make the following statements that I certify to be true and  
complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect.
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in

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<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of bidder

## **SBD 6.1**

### **PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017**

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

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#### **1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all

applicable taxes included).

1.2

- a) The value of this bid is estimated to **exceed/not exceed** R50 000 000 (all applicable taxes included) and therefore the ..... preference point system shall be applicable; or
- b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	
B-BBEE STATUS LEVEL OF CONTRIBUTOR	
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

## 2. DEFINITIONS

- (a) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act.
- (b) **“B-BBEE status level of contributor”** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act.
- (c) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals.
- (d) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **“EME”** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act.
- (f) **“functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.



- (g) **“prices”** includes all applicable taxes less all unconditional discounts.
- (h) **“Proof of B-BBEE status level of contributor”** means:
- |   |   |
|---|---|
| <p>1) level certificate issued by an authorized body or person.</p> <p>2) prescribed by the B-BBEE Codes of Good Practice.</p> <p>3) requirement prescribed in terms of the B-BBEE Act.</p> | <p>B-BBEE Status</p> <p>A sworn affidavit as</p> <p>Any other</p> |
|---|---|
- (i) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

### 3. POINTS AWARDED FOR PRICE

#### 3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

**80/20                                      or                                      90/10**

$$P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

$P_s$  = Points scored for price of bid under consideration

$P_t$  = Price of bid under consideration

$P_{\min}$  = Price of lowest acceptable bid

### 4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

- 4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12

5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

## 5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

## 6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: . = .....(maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

## 7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

(*Tick applicable box*)

YES		NO	
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7.1.1 If yes, indicate:

i) What percentage of the contract will be subcontracted.....%

ii) The name of the sub-contractor.....

iii) The B-BBEE status level of the sub-contractor.....

iv) Whether the sub-contractor is an EME or QSE

(*Tick applicable box*)

YES		NO	
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v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

<b>Designated Group: An EME or QSE which is at last 51% owned by:</b>	<b>EME</b>	<b>QSE</b>
	√	√
Black people		

Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
<b>OR</b>		
Any EME		
Any QSE		

**8. DECLARATION WITH REGARD TO COMPANY/FIRM**

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration number:.....

**8.4 TYPE OF COMPANY/ FIRM**

- ☐ Partnership/Joint Venture / Consortium
- ☐ One person business/sole propriety
- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited

[TICK APPLICABLE BOX]

**8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

.....  
.....  
.....

**8.6 COMPANY CLASSIFICATION**

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider
- ☐ Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

- 8.7 Total number of years the company/firm has been in business:.....
- 8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:
- i) The information furnished is true and correct;
  - ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
  - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
  - iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
    - (a) disqualify the person from the bidding process;
    - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
    - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
    - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
    - (e) forward the matter for criminal prosecution.

WITNESSES

1. ....
2. ....

.....  
SIGNATURE(S) OF BIDDERS(S)

DATE: .....

ADDRESS .....

.....

.....

