

## TECHNICAL FUNCTIONALITY SCORING MATRIX FACILITIES MANAGEMENT (FM) CONTRACT

BIDDER'S EXPERIENCE				35%		
Requirement		Deliverable	Criteria	Points	%	Form of proof for submission
Bidder's Experience	Bidder's experience in FM Contracts (previous and current)	Number of FM contracts	0 contracts	0 = 0%	20%	Bidder must provide Reference/ testimonial letter(s) from current and previous client(s). The letter/or any form of proof must be on Client's letterhead and signed; and shall contain the following information (a) All FM services provided (b) Duration of the contract (c) Contract value; (d) Client's feedback on the service provided; (e) Detail of client's contact person; (e) Building/complex/precints name and address where the FM contract is/was executed
			1 contract	1 = 4%		
			2 contracts	2 = 8%		
			3 contracts	3 = 12%		
			4 contracts	4 = 16%		
			5 and above	5 = 20%		
		Highest FM contract value	R 0	0 = 0%	10%	
			R1 to R14,999,999	1 = 2%		
			R15,000,000 - R29,999,999	2 = 4%		
			R30,000,000 - R44,999,999	3 = 6%		
			R50,000,000 - R69,999,999	4 = 8%		
			R70,000,000 and above	5 = 10%		
		Longest FM contract duration	0 months	0 = 0%	5%	
			1 to 6 monhts	1 = 1%		
			7 - 12 months	2 = 2%		
			13 - 18 months	3 = 3%		
			19 - 36 months	4 = 4%		
			37 months and above	5 = 5%		







EXECUTION METHODOLOGY			25%		
Requirement	Deliverable	Criteria	Points	Weight	Form of proof for submission
Execution Methodology	Detailed Execution Plan addressing the following topics for day-to-day activities: <b>(A) Computerised FM System</b> indicating 1. system capacity, 2. typical report to be generated, 3. financial management, 4. maintenance plan control and monitoring, 5. helpdesk management; <b>(B) Integrated Organogram</b> indicating 1. positions, 2. accountability and 3. responsibility; <b>(C) Procurement process</b> on 1. engaging sub contractors for long and short term activities; <b>(D) Contract Management</b> - 1. Nature of contract with sub contractors, 2. nature of SLA with sub contractors, 3. measures to implement penalties; <b>(E) Cost Saving Measures: 1.</b> Energy consumption, 2. water consumption, 3. efficiency in service delivery and cost saving initiatives.	Addressing 0 topic	0 = 0%	20%	Bidders must submit comprehensive Execution Methodology addressing all topics indicated
		Addressing 1 topics	1 = 4%		
		Addressing 2 topics	2 = 8%		
		Addressing 3 topics	3 = 12%		
		Addressing 4 topics	4 = 16%		
		Addressing 5 topics and above	5 = 20%		

GRAND TOTAL			100%	
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