

EVALUATION CRITERIA

RFP: PROVISION OF SCAFFOLDING, INSULATION AND PAINTING SERVICES TO SANPC REFINERY

1. EVALUATION CRITERIA

The bids shall be evaluated in four stages on administrative, mandatory, technical criteria and commercial evaluation.

1.1 Phase 1: Mandatory Requirements

At this phase, bidder's responses are reviewed against the below mandatory requirements. **Failure to comply with any of the Mandatory Requirements will lead to the bidder being disqualified, and not be considered for further evaluation on Technical Requirements.**

| No. | Description of the Mandatory requirements | Comply | Not Comply |
|-----|--|--------|------------|
| 1.1 | Bidder must provide the Valid Compensation fund certificate. | | |
| 1.2 | Bidders must have a Safety Policy which must comply to national standards. <i>Provide a valid copy of the safety policy.</i> | | |
| 1.3 | Bidders must have a valid accredited Quality policy ISO - 9001. <i>Provide a copy of the accredited Quality policy.</i> | | |
| 1.4 | Bidders to provide calibration certificate for all the following instruments: <ul style="list-style-type: none"> • Humidity, • Blast profile gauge, • Surface Temperature, • Dry fill Measurement. <i>Provide copies of valid calibration certificates for coatings Quality Assure Quality Control (QAQC)</i> | | |

2. PHASE 2: TECHNICAL EVALUATION CRITERIA

Bidders will be evaluated according to the below technical evaluation criteria. Minimum Technical Threshold is **70%**. It must be noted that if the Bidder does not meet the **70%** minimum threshold, the bidder will be disqualified. Bidders will be evaluated according to the below technical evaluation criteria.

Bidders Relevant Experience

2.1 Company Experience

The bidder must provide a list of companies they've provided the same work for in the past five years (2020 to date)

| | Evaluation Criteria | Document as Evidence | Score | Weighting % |
|---|---|--|-------|-------------|
| Experience in providing Scaffolding, Insulation and Painting services | 5 or more reference letters for Scaffolding, Insulation and Painting services to Refineries or Manufacturing firms (MHI - Major Hazard Installations) | Reference letters on company letter heads indicating work undertaken with reference to Scaffolding, Painting and Insulation. | 5 | 20% |
| | 4 reference letters for Scaffolding, Insulation and Painting services to Refineries or Manufacturing firms (MHI -Major Hazard Installations) | | 4 | |
| | 3 reference letters for Scaffolding, Insulation and Painting services to Refineries or Manufacturing firms (MHI -Major Hazard Installations) | | 3 | |
| | 2 reference letters for Scaffolding, Insulation and Painting services to Refineries or Manufacturing firms (MHI -Major Hazard Installations) | | 2 | |
| | 1 reference letters for Scaffolding, Insulation and Painting services to Refineries or Manufacturing firms (MHI -Major Hazard Installations) | | 1 | |
| | No relevant reference provided for Scaffolding, Insulation and Painting services to Refineries or Manufacturing firms (MHI -Major Hazard Installations) | | 0 | |

| | Evaluation Criteria | Document as Evidence | Score | Weighting % |
|--|--|--|-------|-------------|
| <u>2.2 EXPERIENCE OF THE PROJECT LEAD</u> The bidder's proposed Project Lead must have extensive skills and competency in leading and successful concluded the Scaffolding projects in the past five year (2020 to date). | 8 years and more experience of the project lead – Scaffolding projects | CV's of the Proposed lead team clearly listing the name of clients and work previously completed | 5 | 20% |
| | > 5 years but < 8 years' experience of the project lead - Scaffolding projects | | 4 | |
| | 5 years' experience of the project lead - Scaffolding projects | | 3 | |
| | > 3 years but < 5 years' experience of the project lead - Scaffolding projects | | 2 | |
| | 3 years' experience of the project lead - Scaffolding projects | | 1 | |
| | < 3 years' experience of the project lead - Scaffolding projects | | 0 | |

| | Evaluation Criteria | Document as Evidence | Score | Weighting % |
|---|---|--|-------|-------------|
| <u>2.3 EXPERIENCE OF THE PROJECT LEAD</u> The bidder's proposed Project Lead must have extensive skills and competency in leading and successful concluded the Insulation projects in the past five year (2020 to date). | 8 years and more experience of the project lead – Insulation projects | CV's of the Proposed lead team clearly listing the name of clients and work previously completed | 5 | 20% |
| | > 5 years but < 8 years' experience of the project lead - Insulation projects | | 4 | |
| | 5 years' experience of the project lead - Insulation projects | | 3 | |
| | > 3 years but < 5 years' experience of the project lead - Insulation projects | | 2 | |
| | 3 years' experience of the project lead - Insulation projects | | 1 | |
| | < 3 years' experience of the project lead - Insulation projects | | 0 | |

| | Evaluation Criteria | Document as Evidence | Score | Weighting % |
|--|---|--|-------|-------------|
| 2.4 EXPERIENCE OF THE PROJECT LEAD The bidder's proposed Project Lead must have extensive skills and competency in leading and successful concluded the Painting projects in the past five year (2020 to date). | 8 years and more experience of the project lead – Painting projects | CV's of the Proposed lead team clearly listing the name of clients and work previously completed | 5 | 20% |
| | > 5 years but < 8 years' experience of the project lead - Painting projects | | 4 | |
| | 5 years' experience of the project lead - Painting projects | | 3 | |
| | > 3 years but < 5 years' experience of the project lead - Painting projects | | 2 | |
| | 3 years' experience of the project lead - Painting projects | | 1 | |
| | < 3 years' experience of the project lead - Painting projects | | 0 | |

| | Evaluation Criteria | Document as Evidence | Score | Weighting % |
|---|--|---|-------|-------------|
| <u>2.5 EXPERIENCE OF THE PROJECT TEAM</u> The four (4) bidder's proposed Project Team must have extensive skills and competency in leading and successful concluded the Scaffolding projects in the past five year (2020 to date). | 8 years and more experience of the project team on average combined – Scaffolding projects. The proposed team must be four (4) | CV's of the Proposed team clearly listing the name of clients and work previously completed | 5 | 5% |
| | > 5 years but < 8 years' experience of the project team on average combined - Scaffolding projects The proposed team must be four (4) | | 4 | |
| | 5 years' experience of the project team on average combined - Scaffolding projects The proposed team must be four (4) | | 3 | |
| | > 3 years but < 5 years' experience of the project team on average combined - Scaffolding projects The proposed team must be four (4) | | 2 | |
| | 3 years' experience of the project team on average combined - Scaffolding projects The proposed team must be four (4) | | 1 | |
| | < 3 years' experience of the project team on average combined - Scaffolding projects The proposed team must be four (4) | | 0 | |

| | Evaluation Criteria | Document as Evidence | Score | Weighting % |
|--|---|---|-------|-------------|
| 2.6 EXPERIENCE OF THE PROJECT TEAM The bidder's proposed Project team must have extensive skills and competency in leading and successful concluded the Insulation projects in the past five year (2020 to date). | 8 years and more experience of the project team – Insulation projects The proposed team must be four (4) | CV's of the Proposed team clearly listing the name of clients and work previously completed | 5 | 5% |
| | > 5 years but < 8 years' experience of the project team - Insulation projects The proposed team must be four (4) | | 4 | |
| | 5 years' experience of the project team - Insulation projects The proposed team must be four (4) | | 3 | |
| | > 3 years but < 5 years' experience of the project team - Insulation projects The proposed team must be four (4) | | 2 | |
| | 3 years' experience of the project team - Insulation projects The proposed team must be four (4) | | 1 | |
| | < 3 years' experience of the project team - Insulation projects The proposed team must be four (4) | | 0 | |

| | Evaluation Criteria | Document as Evidence | Score | Weighting % |
|--|---|---|-------|-------------|
| 2.7 EXPERIENCE OF THE PROJECT TEAM The bidder's proposed Project team must have extensive skills and competency in leading and successful concluded the Painting projects in the past five year (2020 to date). | 8 years and more experience of the project team on average combined – Painting projects The proposed team must be four (4) | CV's of the Proposed team clearly listing the name of clients and work previously completed | 5 | 5% |
| | > 5 years but < 8 years' experience of the project team on average combined - Painting projects The proposed team must be four (4) | | 4 | |
| | 5 years' experience of the project team - Painting projects The proposed team must be four (4) | | 3 | |
| | > 3 years but < 5 years' experience of the project team on average combined - Painting projects The proposed team must be four (4) | | 2 | |
| | 3 years' experience of the project team on average combined - Painting projects The proposed team must be four (4) | | 1 | |
| | < 3 years' experience of the project team on average combined - Painting projects The proposed team must be four (4) | | 0 | |

| | Evaluation Criteria | Document as Evidence | Score | Weighting % |
|---|--|--|-------|-------------|
| 2.8 Major projects (Including Shutdowns and Turnarounds) | Major projects > R15m/ year undertaken for the past 5 years | List of major contracts per year, contract values, number of staff assigned for each contract (insulation, painting and scaffolding) | 5 | 5% |
| | Major projects > R12m/ year undertaken over the past 5 years | | 4 | |
| | Major projects > R10m/ year undertaken over the past 5 years | | 3 | |
| | Major projects > R8m/ year undertaken over the past 5 years | | 2 | |
| | Major projects > R5m/ year undertaken over the 5 past years | | 1 | |
| | Major projects < R5m / year undertaken over the 5 past years | | 0 | |

3. PHASE 3: COMMERCIAL EVALUATION

CEF (SOC) Ltd will utilise the following formula in its evaluation of Price offers:

$$PS = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

a) [Weighted score 80 points]

Where:

Ps = Score for the Tender under consideration

Pt = Price of Tender under consideration

Pmin = Price of lowest acceptable Tender

b) Preference points/specific goals criteria

c) [Weighted score 20 points]

d) Specific goals / Preference Points Claim

| Evaluation Criteria | Final Weighted Scores |
|---------------------|-----------------------|
| Price | 80 |
| Specific goals | 20 |
| TOTAL SCORE: | 100 |

A maximum of 20 points will be awarded to a tenderer for specific goals specified for the tender/RFQ as follows

| Specific goals | Points |
|---|-----------|
| Historically disadvantaged individual (HDI) | |
| Enterprises with ownership of 51% or more by person/s who are black | 10 |
| Enterprises with ownership of 51% or more by person/s who are women | 5 |
| Enterprises within eThekweni Metro | 3 |
| Enterprises within the KZN borders | 2 |
| Total | 20 |

| RETURNABLE DOCUMENTS |
|---|
| Valid SARS tax compliance status [Consortia / Joint Ventures must submit a separate Tax compliance status for each party] |
| Valid BBBEE affidavit/certificate |
| Lease Agreement / Municipal Utility Bill / Copy of the Bank Statement (first page only) with business addresses. |
| CSD Summary Report or CSD supplier number (MAAA.....) |

AND/OR

CEF (SOC) Ltd will utilise the following formula in its evaluation of Price offers:

a) [Weighted score 80 points]

$$PS = 90 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where:

Ps = Score for the Tender under consideration

Pt = Price of Tender under consideration

Pmin = Price of lowest acceptable Tender

b) Preference points/specific goals criteria

c) [Weighted score 20 points]

d) Specific goals / Preference Points Claim

| Evaluation Criteria | Final Weighted Scores |
|---------------------|-----------------------|
| Price | 90 |
| Specific goals | 10 |
| TOTAL SCORE: | 100 |

A maximum of 10 points will be awarded to a tenderer for specific goals specified for the tender/RFQ as follows

| Specific goals | Points |
|---|-----------|
| Historically disadvantaged individual (HDI) | |
| Enterprises with ownership of 51% or more by person/s who are black | 5 |
| Enterprises with ownership of 51% or more by person/s who are women | 3 |
| Enterprises within eThekweni Metro | 1 |
| Enterprises within the KZN borders | 1 |
| Total | 10 |

| RETURNABLE DOCUMENTS |
|---|
| Valid SARS tax compliance status [Consortia / Joint Ventures must submit a separate Tax compliance status for each party] |
| Valid BBBEE affidavit/certificate |
| Lease Agreement / Municipal Utility Bill / Copy of the Bank Statement (first page only) with business addresses. |
| CSD Summary Report or CSD supplier number (MAAA.....) |