

	<b>BITOU MUNICIPALITY</b>			
	<b>TENDER NOTICE AND INVITATION TO TENDER</b>			
	<b>ADVERTISED ON:</b>		<b>MUNICIPAL NOTICE BOARD; MUNICIPAL WEBSITE, NATIONAL TREASURY e tender</b>	
	<b>NOTICE NO:</b>	<b>389/2025</b>	<b>TENDER NO:</b>	<b>SCM/2026/32/FIN</b>
<b>Tenders are hereby invited for:</b>	<b>Re-Advertisement -Supply And Delivery of Multi-Functional Office Paper</b>			
<b>PUBLISHED DATE:</b>	<b>07 November 2025</b>		<b>CLOSING DATE:</b>	<b>12 December 2025</b>
<b>CLOSING TIME</b>	No later than <b>12H00</b> . Tenders will be opened immediately thereafter, in public at the Bitou Municipality, Supply Chain Management, Shop 59, 2 <sup>nd</sup> Floor, Melville's Corner, C/o Main & Marine Drive, Plettenberg Bay			
<b>AVAILABILITY OF TENDER DOCUMENTS:</b>				
Tender Documents will be available electronically at no charge from the following email address: <a href="mailto:scmtenders@plett.gov.za">scmtenders@plett.gov.za</a>				
Printed copies of the Tender Documents will be available as from 12h00 and thereafter, on weekdays from 07h30 until 16h30, at Bitou Municipality: Supply -Chain Management, Shop 59, 2nd Floor, Melville's Corner, C/o Main & Marine Drive, Plettenberg Bay, at a non-refundable fee, payable to a cashier at Bitou Municipality Shop 54, 2nd Floor, Melville's Corner, C/o Main & Marine Drive, Plettenberg Bay.			Bitou Municipality is a public recipient and can therefore be selected on the list given by any of the banks. By selecting 'Bitou Municipality', the funds will be diverted to our new account with Standard bank. Proof of payment will be required upon collection of Bid documents. Quotation Number to be used as payment reference with name of payee	
<b>Date Available:</b>	<b>07 November 2025</b>		<b>Non-refundable Fee:</b>	<b>R144.90</b>
<b>TENDER SUBMISSION RULES:</b>				
<ol style="list-style-type: none"> <li>Tenders are to be completed in accordance with the conditions and Tender rules contained in the Tender document.</li> <li>The Tender Document &amp; supporting documents must be placed in a sealed envelope and externally endorsed WITH: THE TENDER NUMBER; DESCRIPTION &amp; CLOSING DATE OF THE TENDER.</li> <li>Tender Documents must be deposited in the Tender Box, at the Supply Chain Management Unit, Bitou Municipality, Shop 59, 2nd Floor, Melville's Corner, C/o Main &amp; Marine Drive, Plettenberg Bay.</li> <li>Tenders may only be submitted on the Tender documentation issued by the Municipality.</li> <li>The Bitou Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept any tender, as it may deem expedient.</li> <li>Tenderers who are not yet registered are required to register on the Municipality's Accredited Supplier Database (CSD). Application forms are obtainable from the website <a href="https://secure.csd.gov.za">https://secure.csd.gov.za</a>.</li> <li>The Municipality reserves the right to evaluate and consider offers per unit rate, per section, or in total, as deemed most beneficial and providing the best value for money. Bidders are advised that all offers received will be evaluated based on the following criteria, Price, Preference (BBBEE status level of contributor), and Locality, in accordance with the provisions of the Preferential Procurement Regulations, 2022. The contract will be awarded to the highest scoring bidder in terms of the above evaluation criteria.</li> </ol>				
<b>Tenders shall be evaluated in terms of the Bitou Municipality Preferential Procurement Policy</b>			Suppliers may claim preference points in terms of the <b>80/20</b> .  <b>Price</b> :80 <b>Specific Goals: (20)</b> a) <b>B-BBEE Status Level contributor</b> :10 b) <b>Promotion of Local Area Enterprises</b> :10 <b>Total Points</b> :100	
<b>Preferential Procurement Policy - Local Procurement</b>			<b>N/A</b>	
<b>Preferential Procurement Regulations, 2022- Local Content Requirement</b>			<b>N/A</b>	
<b>Site Meeting/Information Session</b>			<b>N/A</b>	<b>Validity Period</b> <b>120 Days</b>
<b>ANY ENQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:</b>			<b>ANY ENQUIRIES REGARDING THE QUOTING PROCEDURE MAY BE DIRECTED TO:</b>	
<b>Division:</b>	<b>Supply Chain Management</b>		<b>Division:</b>	<b>Supply Chain Management</b>
<b>Contact Person:</b>	<b>Ms AP Melamane</b>		<b>Contact Person:</b>	<b>Ms BL Nteleza</b>
<b>Tel:</b>	<b>044 501 3413</b>		<b>Tel:</b>	<b>e-mail Enquiries Only</b>
<b>E-mail:</b>	<b><a href="mailto:amelamane@plett.gov.za">amelamane@plett.gov.za</a></b>		<b>E-mail:</b>	<b><a href="mailto:scmtenders@plett.gov.za">scmtenders@plett.gov.za</a></b>

