



North West Parks & Tourism Board

North West Province
Republic of South Africa

Stand 3031, Heritage House, Cooke's Lake (Off Lichtenberg Road) Mahikeng, 2735
Telephone: (018) 397 1500 Email: jselebogo@nwptb.co.za
Website: www.tourismnorthwest.co.za



OFFICE OF SUPPLY CHAIN MANAGEMENT

TENDER INVITATION

NORTH WEST PARKS AND TOURISM BOARD
REF: NWPTB/RFT/TMC/001/2026 (B)

NORTH WEST PARKS AND TOURISM BOARD-REQUEST TO INVITE SUITABLY QUALIFIED SERVICE PROVIDER FOR TRAVEL AGENCY SERVICES, ACQUISITION OF DOMESTIC AND INTERNATIONAL AIR TRAVEL, CAR RENTAL, ACCOMMODATION AND CONFERENCING FOR A PERIOD OF THREE (03) YEARS

The North West Parks and Tourism Board would like to invite a suitably qualified Service Provider for the Travel Agency Services, Acquisition of Domestic and International Air Travel, Car Rental, Accommodation and Conferencing for a period of three (03) years

EVALUATION CRITERIA: First level of Short-listing: Completion of all supporting documentation required and duly completed bid document.
Second level of short-listing: Functionality, bidders must score a minimum of 70 points to be evaluated further.
Final level of Short-listing: Price and empowerment score 80 points for price. 20 points for Specific goals (to claim these points Service Providers must submit their supporting Documents as stated in SBD 6.1 form)

QUALIFYING CRITERIA:

A valid Tax Clearance Certificate / SARS Pin)
Company registration documents and particulars of Directors ID's
A company profile, proof of experience and capabilities for contracts of similar nature
Signed contactable reference letters for contracts of similar nature
Central Supplier Database (CSD) Registration
SBD FORMS 4, 6.1
A valid IATA Certificate (International Air Travel Association)
A valid ASATA Certificate (Association of Southern African Travel Agents)

TENDER DOCUMENTS: TENDER DOCUMENTS WILL BE AVAILABLE FROM THE 29th September 2026 from Supply Chain Management during office hours: 08h00am to 16h30pm, Heritage House, Cooke's Lake, Mafikeng OR bidders may request for the document to be emailed on presentation of proof of payment.

N.B Proof of payment must be attached to the bid document

ONLY BIDDERS WHO BOUGHT THE DOCUMENT BEFORE WILL BE OBTAIN IT FOR FREE

TENDER DEPOSIT: a non-refundable deposit of R 1 000 -00 (EFT) is payable for this document.

TENDER CLOSING: 19th October 2026 at 11h00am

TECHNICAL QUERIES MAY BE DIRECTED TO THE SUPPLY CHAIN MANAGER: MS E. MOSARWA ON 018 397 1500 OR SMOSARWA@NWPTB.CO.ZA, PROCUREMENT RELATED QUERIES MAY BE DIRECTED TO SUPPLY CHAIN MANAGEMENT E. MOSARWA, JOB SELEBOGO, ERIC NGAKANTSI AND R. PANANA ON 018 397 1500 ALTERNATIVELY ON SMOSARWA@NWPTB.CO.ZA, JSELEBOGO@NWPTB.CO.ZA ENGAKANTSI@NWPTB.CO.ZA RPANANA@NWPTB.CO.ZA

BID DOCUMENTS MUST BE DEPOSITED IN THE TENDER BOX SITUATED AT THE NORTH WEST PARKS AND TOURISM BOARD HEAD OFFICE AT HERITAGE HOUSE, COOKES LAKE-MAFIKENG (NO FAX OR EMAIL SUBMISSIONS WILL BE ACCEPTED). NO LATE SUBMISSIONS WILL BE ACCEPTED. NWPTB RESERVES THE RIGHT NOT TO ACCEPT ANY BID.

NWPTB RESERVES THE RIGHT TO WITHDRAW THE BID AT ITS OWN DISCRETION.

North West Tourism Parks and Tourism Board does not bind itself to accept the lowest or any tender and does not accept responsibility for any costs incurred by a third party in the development/preparation of the proposal).

 23/09/2026



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OFFICE OF THE CHIEF EXECUTIVE OFFICER

TO : ALL BIDDERS

FROM : MR J. DENG
ACTING CHIEF EXECUTIVE OFFICER

DATE : 23rd SEPTEMBER 2026

BID DESCRIPTION : NORTH WEST PARKS AND TOURISM BOARD –REQUEST TO INVITE
SUITABLY QUALIFIED SERVICE PROVIDER FOR TRAVEL AGENCY
SERVICES, ACQUISITION OF DOMESTIC AND INTERNATIONAL AIR
TRAVEL, CAR RENTAL ACCOMODATION AND CONFERENCING FOR A
PERIOD OF THREE (03) YEARS

BID NUMBER : NWPTB/RFT/TMC/001/2026 (B)

BID DOCUMENTS : Bid documents will be available during office hours from 08h00 -16h30
from 29th September 2026 for Non-refundable fee of R 1 000-00 (EFT
only) at the following offices : Supply Chain Management Offices at Stand
3031 , Heritage House , Cook's Lake , Mafikeng OR bidders may request
for the document to be emailed on presentation of proof of payment.
N.B Proof of payment must be attached to the bid document

**ONLY BIDDERS WHO BOUGHT THE DOCUMENT BEFORE WILL BE OBTAIN
IT FOR FREE**

EFT DEPOSIT : Account Type : First National Bank (FNB)
Account Type : Public Sector Business Account
Account Number : 62007516414
Branch Code : 260849

EMAIL ADDRESS : smosarwa@nwptb.co.za jselebogo@nwptb.co.za, engakantsi@nwptb.co.za
, rpanana@nwptb.co.za

REFERENCE : NWPTB/RFT/TMC/001/2026 (B)

APPROVED BY :

MR J. DENG
ACTING CHIEF EXECUTIVE OFFICER

DATE : 23/09/2026