



**OFFICE OF THE GM: COMMUNITY SERVICES**  
**INKOSI LANGALIBALELE LOCAL MUNICIPALITY – UMKHANDLU WENDAWO**  
**PO BOX 15, Estcourt, 3310 Physical Address: Civic Building, 1 Victoria Street, Estcourt**

**COMMUNITY SERVICES DEPARTMENT – ESTCOURT - PARKS SECTION**

**UNIFORM LIST - 2026**

MP Ndlovu	8	PANTS	38	M	8	L	M	M	8	One size fit all	One size fit all
PK Dladla	10	PANTS	36	L	10	XL	L	XL	10	One size fit all	One size fit all
<b>NAMES</b>	<b>GUMBOOTS</b>	<b>SKIRT/PANTS</b>	<b>SKIRT/PANTS SIZE</b>	<b>TOPS 100% COTTON WORK JACKET SIZE</b>	<b>BOOT SHOES SIZE</b>	<b>RAIN SUIT SIZE</b>	<b>T-SHIRTS SIZE</b>	<b>JACKET</b>	<b>SOCKS</b>	<b>LEGENDARY</b>	<b>GLOVES</b>
	(HALF SHOVA-BLACK) X1		(GREEN-REFLECTIVE) X1	(GREEN-REFLECTIVE) X1	(BLACK) X1	(NAVY) X1	(BLUE) X1	(BOTTLE GREEN-REFLECTIVE) X1	X1	HAT X1	X2
SC Mbhele	8	PANTS	36	L	8	L	XL	L	8	One size fit all	One size fit all
BI Ngcobo	8	PANTS	38	XL	8	XL	XL	XL	8	One size fit all	One size fit all
SM Zuma	6	PANTS	34	M	6	M	M	M	6	One size fit all	One size fit all
EC Madondo	10	PANTS	40	XL	9	XL	L	XL	10	One size fit all	One size fit all

SUBMITTED BY:   
H.S. Hlamani



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UNIFORM LIST - 2026

NAMES	GUMBOOTS	SKIRT/PANTS	SKIRT/PANTS SIZE	TOPS 100% COTTON WORK JACKET SIZE	BOOT SHOES SIZE	RAIN SUIT SIZE	T SHIRTS SIZE	JACKET	SOCKS	LEGENDAR	GLOVES
MT Sithole	(HALF SHOVA-BLACK) X1	SKIRT	46	(GREEN – REFLECTIVE) X1	(BLACK) X1	(NAVY) X1	(BLUE) X1	(BOTTLE GREEN- REFLECTIVE) X1	X1	YHAT X1 (BOTTLE GREEN) X1	X2
SP Majola	7	SKIRT	48	XXXL	7	XXXL	XXXL	XXXL	7	One size fit all	One size fit all
TF Nyathi	7	SKIRT	42	XL	7	XL	XL	XL	7	One size fit all	One size fit all

NAMES	GUMBOOTS	SKIRT/PANTS	SKIRT/PANTS SIZE	TOPS 100% COTTON WORK JACKET SIZE	BOOT SHOES SIZE	RAIN SUIT SIZE	T SHIRTS SIZE	JACKET	SOCKS	LEGENDAR	GLOVES
SG Mazibuko	(HALF SHOVA-BLACK) X1	PANTS	36	(GREEN – REFLECTIVE) X1	(KALAHARI BOOTS) X1	(NAVY) X1	(BLUE) X1	(BOTTLE GREEN- REFLECTIVE) X1	X1	YHAT X1 (BOTTLE GREEN) X1	X2
	10			XL	10	XL	XL	XL	10	One size fit all	One size fit all

SUBMITTED BY:

*HS Mawume*



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UNIFORM LIST - 2026

BRUSHCUTTERS OPERATORS- PROTECTIVE ITEM

ITEM	QUANTITY	SIZE
Googles	40	One size fit all
Gloves	40	One size fit all
Face Shields	50	One size fit all
Legging/Stone guards	40	One size fit all
Chain saw Jacket	3	Medium
Chain saw Pants	3	38

**NB: REQUEST THAT UNIFORM COME WITH BRANDED MUNICIPAL LOGO**

SUBMITTED BY:

HS Hammurani



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COMMUNITY SERVICES DEPARTMENT – WASTE/PARKS SECTION  
 MANAGER, OFFICERS & SUPERVISORS - UNIFORM LIST - 2026

NAMES	RUBBER BOOTS SHOES	GUMBOOTS	SKIRT/PANTS	SKIRT/PANTS SIZE	SHORT SLEEVE SHIRT SIZE	LONG SLEEVE SHIRT SIZE	RAIN SUIT SIZE	JACKET	PIONEER SAFETY JACKET	SOCKS	SUN HAT
HS HLONGANE	8	(HALF SHOVA-BLACK) X1	PANTS	34	(LEGENDARY TWO-STONE FATIGUE/STONE X1	(MENSATEX LONG SLEEVE REFLECTIVE SHIRT) LIME GREEN/OLIVE X1	(NAVY) X1	(TWO-TONE PACKABLE) BARK/BLACK X1	METRO REFLECTIVE DETACHABLE SLEEVE X1	X1	FATIGUE X1
SA NENE	10		PANTS	38				L	L	10	One size fit all
CG MAGUBANE	7		PANTS	32				L	L	8	One size fit all
HM MAJOLA	7		PANTS	40				XXL	XXL	7	One size fit all
TR ZONDO	10		PANTS	42				L	L	10	One size fit all
SS ZUMA	7		PANTS	36				L	L	7	One size fit all
BR KHUMALO	7		PANTS	36				L	L	7	One size fit all
BF MABASO	8		PANTS	30				M	M	8	One size fit all

**NB: REQUEST THAT UNIFORM COME WITH BRANDED MUNICIPAL LOGO**

SUBMITTED BY:

*HS Krumme*



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**COMMUNITY SERVICES DEPARTMENT – WASTE/PARKS SECTION**  
**MANAGER, OFFICERS & SUPERVISORS - UNIFORM LIST - 2026**

NAMES	RIBZZ BOOTS SHOES	GUMBOOTS	SKIRT/PANTS	SKIRT/PANTS SIZE	SHORT SLEEVE SHIRT SIZE	LONG SLEEVE SHIRT SIZE	RAIN SUIT SIZE	JACKET	PIONEER SAFETY JACKET	SOCKS	SUN HAT
XW MHLANGA	8	8	PANTS	36	M	M	L	M	M	8	One size fit all
A MNCULWANE	8	8	PANTS	32	M	M	L	M	M	8	One size fit all
AG MABASO	8	8	PANTS	38	L	L	L	L	L	8	One size fit all
SA NKABINDE	8	8	PANTS	34	L	L	L	L	L	8	One size fit all
ZC MAJOLA	6	6	PANTS	38	M	L	L	L	L	6	One size fit all
SFF MADINANE	8	8	PANTS	36	L	L	L	L	L	6	One size fit all
TT HADEBE	3	3	PANTS	38	M	L	L	L	L	3	One size fit all
S MANYONI	6	6	PANTS	38	L	L	L	L	L	6	Medium

**NB: REQUEST THAT UNIFORM COME WITH BRANDED MUNICIPAL LOGO**

**SUBMITTED BY:**

*HS Hcumment*



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COMMUNITY SERVICES DEPARTMENT – WASTE/PARKS SECTION  
 MANAGER, OFFICERS & SUPERVISORS - UNIFORM LIST - 2026

NAMES	RIBBON SHOES	GUMBOOTS	SKIRT/PANTS	SKIRT/PANTS SIZE	SHORT SLEEVE SHIRT SIZE	LONG SLEEVE SHIRT SIZE	RAIN SUIT SIZE	JACKET	PIONEER SAFETY JACKET	SOCKS X1	SUN HAT
PC MAIOLA	6 (GRANITE CHELSA BOOTS-BROWN) X1	6 (HALF SHOVA-BLACK) X1	SKIRT	36 (WOMEN'S STRETCH SKIRT - POCKET) FERN X.1	L (LEGENDARY TWO-STONE) FATIGUE/STONE X1	L (VERSATEX LONG SLEEVE REFLECTIVE SHIRT) LIME GREEN/OLIVE X1	L (NAVY) X1	L (TWO-TONE PACKABLE) BARK/BLACK X1	L METRO REFLECTIVE DETACHABLE SLEEVE X1	6	FATIGUE X1 One size fit all
ZC SIGAQA	5	5	SKIRT	46	XL	XL	M	S	S	8	One size fit all
LR MALINGA	7	7	SKIRT	46	L	L	XXL	L	L	7	One size fit all
Z MTSHALI	5	5	SKIRT	36	L	L	L	L	L	5	One size fit all

**NB: REQUEST THAT UNIFORM COME WITH BRANDED MUNICIPAL LOGO**

SUBMITTED BY:

*HS HEMMINGS*



**Enquiries:** B.A. Phoswa  
**Ref:** Manager Fire

**Tel:** 0794382923  
**Date:** 25 May 2026

### MEMORANDUM

**To :** GM Community Services  
**From :** Manager Fire & Rescue  
**Subject :** Uniform- Fire Department

Name	Formal trouser, Navy Combat trousers	Cortina Jackets /Jersey	Officer shirts, Navy Combat shirts	Safety shoes	T- Shirts	Golf shirts	Firefighter coveralls flameproof	Fire /rescue gloves
1. B.A. Phoswa	5x size 36 (combat)	Size L black	5x L Navy	Size 8	Size L	Size L Navy	Size M	Size L
2. S. Putterill	5x size 34 (formal)	Size L black	5x L white	Size 9	Size L	Size L white	Size L	Size L
3. L.C. Sishi	5x size 36 (combat)	Size L Navy	5x L Navy	Size 10	Size L	Size L	Size L	Size L
4. D.W. Dladla	5x size 29 (combat)	Size M Navy	5x S Navy	Size 7	Size S	Size S	Size S	Size M
5. N.Z. Shezi	Size 38 (combat)	Size L Navy	5x L Navy	Size 7	Size L	Size L	Size L	Size M
6. M.P. Dlamini	5x size 36 (combat)	Size M Navy	5x M Navy	Size 6	Size M	Size M	Size M	Size M
N.N. Xaba	5x size 34 (combat)	Size L Navy	5x L Navy	Size 8	Size L	Size L	Size L	Size L
X.A. Sibisi	5x size 32 (combat)	Size M Navy	5x M Navy	Size 6	Size M	Size M	Size M	Size M
T.D. Magubane	5x size 34 (combat)	Size L Navy	5x L Navy	Size 8	Size L	Size L	Size L	Size L
N. Mchunu	5x size 32 (combat)	Size M Navy	5x M Navy	Size 9	Size M	Size M	Size M	Size M
M. Masondo	5x 32 (combat)	Size M Navy	5 M Navy	Size 6	Size M	Size M	Size M	Size M
Z.T. Motaung	5x size 40 (combat)	Size XXL Navy	5x XXL Navy	Size 7	Size XXL	Size XXL	Size XXL	SIZE L
M.B. Mnikathi	5x size 34 (combat)	Size M Navy	5x M Navy	Size 8	Size M	Size M	Size M	Size M

- Navy socks, 3 pairs for each firefighter
- Belts, 2 for each firefighter
- Beanies, 1 for each firefighter


- Firefighter hoods, 1 for each firefighter

### **Hazardous Materials**

- 1x Level 3 hazmat suit
- 5x Re-usable hazmat suits

Should you require any further information, please contact Mr. B.A. Phoswa on 0794382923 or email [buhlebakhephoswa@gmail.com](mailto:buhlebakhephoswa@gmail.com)

Regards



B.A. Phoswa  
Manager Fire & Rescue



**INKOSI LANGALIBALELE LOCAL MUNICIPALITY**

**CORPORATE SERVICES**

**BID DOCUMENT**

**BID NO: ILM 28/25/26**

**APPOINTMENT OF A SERVICE PROVIDER FOR THE  
SUPPLY AND DELIVERY PERSONAL PROTECTIVE  
CLOTHING**

**FORM OF BID**

**INKOSI LANGALIBALELE LOCAL MUNICIPALITY  
CORPORATE SERVICES**

**BID NO: ILM 28/25/26: APPOINTMENT OF A SERVICE PROVIDER FOR THE SUPPLY AND  
DELIVERY OF PERSONAL PROTECTIVE CLOTHING**

**FORM OF BID**

**To:       Municipal Manager**

**P O Box 15**

**Estcourt**

**3310**

1. I/we hereby bid to supply and deliver the goods as and when ordered by the Head of Department at prices quoted and/or to render all of any of the services described in the attached documents to the Inkosi Langalibalele Local Municipality on the terms and conditions and in accordance with the specifications stipulated in the bid documents (and which shall be taken as part of, and incorporated into, this bid) at prices and on the terms regarding time for delivery and/or execution inserted therein.
  
2. I/we agree that:
  - The offer herein shall remain binding upon me/us and open for acceptance by the Inkosi Langalibalele during the validity period of 90 days indicated and calculated from the closing time of bid;
  - This bid and its acceptance shall be subject to the terms and conditions contained in the Preference Points Claim Form;
  - If I/we withdraw my/our bid within the period for which I/we have agreed that the bid shall remain open for acceptance, or fail to fulfil the contract when called upon to do so, the Council may, without prejudice to its other rights, agree to the withdrawal of my/our bid or cancel the contract that may have been entered into between me/us and the Council and I/we will then pay to the Council any additional expense incurred by the Council having either to accept any less favourable bid or, if fresh bids have to be invited, the additional expenditure incurred by the invitation of fresh bids and by the subsequent acceptance of any less favourable bid. The Council shall also have the right to recover such additional expenditure by set-off against monies which may be due to become due to me/us under this or any other bid or contract and pending the ascertainment of the amount of such additional expenditure to retain such monies, guarantee or deposit as security for any loss the Council may sustain by reasons of my/our default;
  - If my/our bid is accepted, the acceptance may be communicated to me/us by letter or order by ordinary post or registered post and that the SA Post Office Ltd shall be regarded as my/our agent, and delivery of such acceptance to SA Post Office Ltd shall be treated as delivery to me/us;
  - I/we understand that the Council is not bound to accept the lowest or any bid and also reserves the right to divide the contract between one or more bids;
  - this bid, together with Council's written acceptance thereof, shall constitute a binding contract between us that this contract or part thereof shall not be ceded;
  - the law of the Republic of South Africa shall govern the contract created by the acceptance of my/our bid and that I/we choose Dom cilium citadel et executant in the Republic at (full address of this place):

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3. I/we furthermore confirm that I/we have satisfied myself/ourselves as to the correctness and validity of my/our bid, that the price(s) and rate(s) quoted cover all the work/item(s) specified in the bid documents and that the price(s) and rate(s) cover all my/our obligations under a resulting contract and that I/we accept that any mistakes regarding price(s) and calculations will be at my/our risk.
4. I/we hereby accept full responsibility for the proper execution and fulfillment of all obligations and conditions devolving on me/us under the agreement as the Principal(s) liable for the due fulfillment of this contract.
5. I/we agree that any action arising from this contract may in all respects be instituted against me/us and I/we hereby undertake to satisfy fully any sentence of judgment which may be pronounced against me/us as a result of such action.

6. Are you duly authorized to sign the bid?

YES	NO
-----	----

7. Has the Declaration of Interest been duly completed and included with the other bid form

YES	NO
-----	----

\*Delete whichever is not applicable

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

CAPACITY AND PARTICULARS OF THE AUTHORITY UNDER WHICH THIS BID IS SIGNED:

NAME OF BIDDER: \_\_\_\_\_

POSTAL ADDRESS: \_\_\_\_\_

\_\_\_\_\_

TELEPHONE NUMBERS: \_\_\_\_\_

FACSIMILE NUMBERS: \_\_\_\_\_

BID NUMBER: \_\_\_\_\_

NAME OF CONTACT PERSON: \_\_\_\_\_

Refer to the under-mentioned important Conditions:

### IMPORTANT CONDITIONS

1. Failure on the part of the bidder to sign this bid form and thus to acknowledge and accept the conditions in writing or to complete the attached forms, questionnaire and specifications in all respects, may invalidate the bid.
2. Bids should be submitted on the official forms and should not be qualified by the bidders own conditions of bid. Failure to comply with these requirements or to renounce specifically the bidders own conditions of bid, when called upon to do so, may invalidate the bid.
3. If any of the conditions of this bid form are in conflict with any special conditions, stipulations or provisions incorporated in the bid, such special conditions, stipulations or provisions shall apply.

**INKOSI LANGALIBALELE LOCAL MUNICIPALITY**

**CORPORATE SERVICES**

**BID DOCUMENT**

**BID NO: ILM 28/25/26**

**APPOINTMENT OF A SERVICE PROVIDER FOR THE  
SUPPLY AND DELIVERY PERSONAL PROTECTIVE  
CLOTHING**

**PARTICULARS OF BIDDER**

**INKOSI LANGALIBALELE LOCAL MUNICIPALITY  
CORPORATE SERVICES**

**BID NO: ILM 28/25/26: APPOINTMENT OF A SERVICE PROVIDER FOR THE SUPPLY AND  
DELIVERY OF PERSONAL PROTECTIVE CLOTHING**

**PARTICULARS OF BIDDER**

THE FOLLOWING PARTICULARS MUST BE FURNISHED  
(FAILURE TO DO SO MAY RESULT IN YOUR BID BEING DISQUALIFIED)

Name of Bidder: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Street Address: \_\_\_\_\_

Telephone Number Code: \_\_\_\_\_ Number: \_\_\_\_\_

Cellphone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Facsimile Number Code: \_\_\_\_\_ Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Company / Enterprise Income Tax  
Reference Number: \_\_\_\_\_

CSD No.: \_\_\_\_\_

Has an original Tax Clearance Certificate been attached (MBD 2) **YES / NO**

Vat Registration Number: \_\_\_\_\_

Company Registration No: \_\_\_\_\_

Is the Firm registered or does it have a Business Licence(s)? (Tick one box)

**YES**

**NO**

If YES, give details and quote relevant Reference numbers and dates

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are you the accredited Representative in South Africa for the Goods / services offered by you?

**YES / NO** (If YES enclose proof)

AN ORIGINAL TAX CLEARANCE CERTIFICATE MUST BE ATTACHED TO YOUR BID.

The undersigned, who warrants that he/she is duly authorised to do so on behalf of the firm, affirms that the information furnished is true and correct.

Signature:

---

Date:

---

Duly authorised to sign on behalf of:

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Address:

---

---

Telephone Number:

---

**INKOSI LANGALIBALELE LOCAL MUNICIPALITY**

**CORPORATE SERVICES**

**BID DOCUMENT**

**BID NO: ILM 28/25/26**

**APPOINTMENT OF A SERVICE PROVIDER FOR THE  
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CLOTHING**

**PRICING SCHEDULE**

**INKOSI LANGALIBALELE LOCAL MUNICIPALITY  
CORPORATE SERVICES**

**BID NO: ILM 28/25/26: APPOINTMENT OF A SERVICE PROVIDER FOR THE SUPPLY AND  
DELIVERY OF PERSONAL PROTECTIVE CLOTHING**

**QUOTATION FORM**

**NOTES:**

- 1. Service providers MUST to attach a separate quotation on the letterhead of your company IN LINE WITH THE SPECIFICATIONS stating a clear description of item, item code (if applicable), sectional department, unit cost, total cost including VAT and all additional costs in the manner specified on the specifications.**
- 2. Failure to comply with the above instruction will result in automatic disqualification**

**INKOSI LANGALIBALELE LOCAL MUNICIPALITY**

**CORPORATE SERVICES**

**BID DOCUMENT**

**BID NO: ILM 28/25/26**

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**MBD FORMS**

**DECLARATION OF INTEREST**

1. No bid will be accepted from persons in the service of the state<sup>1</sup>.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

**3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

- 3.1 Full Name of bidder or his or her representative:.....
- 3.2 Identity Number:.....
- 3.3 Position occupied in the Company (director, trustee, hareholder<sup>2</sup>):.....
- 3.4 Company Registration Number: .....
- 3.5 Tax Reference Number:.....
- 3.6 VAT Registration Number: .....
- 3.7 The names of all directors / trustees / shareholders / members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.
- 3.8 Are you presently in the service of the state? YES / NO
- 3.8.1 If yes, furnish particulars.....

.....

<sup>1</sup>MSCM Regulations: "in the service of the state" means to be –  
a member of –  
any municipal council;  
any provincial legislature; or  
the national Assembly or the national Council of provinces;

a member of the board of directors of any municipal entity;  
an official of any municipality or municipal entity;  
an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);  
a member of the accounting authority of any national or provincial public entity; or  
an employee of Parliament or a provincial legislature.

<sup>2</sup> Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

- 3.9 Have you been in the service of the state for the past twelve months? ..... **YES / NO**

3.9.1 If yes, furnish particulars

.....  
.....

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?.....**YES / NO**

3.10.1 If yes, furnish particulars.

.....  
.....

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? ..... **YES / NO**

3.11.1 If yes, furnish particulars

.....  
.....

3.12 Are any of the company's directors, trustees, managers, Principle shareholders or stakeholders in service of the state? ..... **YES / NO**

3.12.1 If yes, furnish particulars.

.....  
.....

3.13 Are any spouse, child or parent of the company's directors trustees, managers, principle shareholders or stakeholders in service of the state? ..... **YES / NO**

3.13.1 If yes, furnish particulars.

.....  
.....

3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract..... **YES / NO**

3.14.1 If yes, furnish particulars:

.....  
.....

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

.....  
**Signature**

.....  
**Date**

.....  
**Capacity**

.....  
**Name of Bidder**

## PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

- 1.1. This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

### 1.2. GENERAL CONDITIONS

The following preference point systems are applicable to invitations to tender:

the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

The applicable preference point system for this tender is the 80/20 preference point system.

- 1.3. Points for this tender shall be awarded for:  
Price; and  
Specific Goals.

- 1.4. The maximum points for this tender are allocated as follows:

	POINTS
<b>PRICE</b>	<b>80</b>
<b>SPECIFIC GOALS</b>	<b>20</b>
<b>Total points for Price and SPECIFIC GOALS</b>	<b>100</b>

- 1.5. Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6. The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

## 2. DEFINITIONS

“**tender**” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

“**price**” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;

“**rand value**” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

“**tender for income-generating contracts**” means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

“**the Act**” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

## FORMULA FOR PROCUREMENT OF GOODS AND SERVICES

### 3. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left( 1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

- Ps = Points scored for price of tender under consideration  
 Pt = Price of tender under consideration  
 Pmin = Price of lowest acceptable tender

### 4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- 4.2.1. an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- 4.2.2. any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- 4.2.3. then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

**Table 1:** Specific goals for the tender and points claimed are indicated per the table below.

Goal	Method of Evaluation	Maximum Points	Points Claimed
e) <b>HDI Equity</b> 100% HDI Equity More than 51% HDI Equity Less than 51% HDI Equity	<b>Valid BBBEE Certificate/Valid BBBEE Affidavit</b>	5 4 3	
f) <b>Female Ownership</b> 100% Female Owned Between 50% and 99% Equity Between 25% and 49% Equity	<b>Detailed CSD Report</b>	5 4 3	
g) <b>Promotion of local business</b> Located within Inkosi Langalibalele Local Municipality  Located within District Municipality  Located within the Province	<b>Utility account/lease agreement (Rates) Company/Director's Rates and Taxes Statement (Not older than three months); or Company/Director's Valid Lease Agreement</b>	5 3 2	
h) <b>Management</b> Female 25% Disability 25% Youth 25%	<b>Company Organogram together with the following</b> Certified ID's for female management staff Medical certificate from a qualified medical doctor Certified ID's for youth management staff	2 2 1	
<b>Total Special Goals</b>		<b>20</b>	

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

**5. DECLARATION WITH REGARD TO COMPANY/FIRM**

Name of company/firm.....

Company registration number: .....

**5.1. TYPE OF COMPANY/ FIRM**

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

5.2. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- (i) The information furnished is true and correct;
- (ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- (iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- (iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
  - (a) disqualify the person from the tendering process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution, if deemed necessary.

..... <b>SIGNATURE(S) OF TENDERER(S)</b>	
<b>SURNAME AND NAME:</b>	.....
<b>DATE:</b>	.....
<b>ADDRESS:</b>	..... ..... .....

CONTRACT FORM - RENDERING OF SERVICES

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SERVICE PROVIDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SERVICE PROVIDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE SERVICE PROVIDER)

- 1. I hereby undertake to render services described in the attached bidding documents to (name of the institution)..... in accordance with the requirements and task directives / proposals specifications stipulated in Bid Number..... at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the Purchaser during the validity period indicated and calculated from the closing date of the bid.
- 2. The following documents shall be deemed to form and be read and construed as part of this agreement:  
 Bidding documents, viz  
 Invitation to bid;  
 Tax clearance certificate;  
 Pricing schedule(s);  
 Filled in task directive/proposal;  
 Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2011;  
 Declaration of interest;  
 Declaration of Bidder's past SCM practices;  
 Certificate of Independent Bid Determination;  
 Special Conditions of Contract;  
 General Conditions of Contract; and  
 Other (specify)
- 3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the services specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
- 4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.
- 5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
- 6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT) .....

CAPACITY .....

SIGNATURE .....

NAME OF FIRM .....

DATE .....

<b>WITNESSES</b>	
	.....
	.....
DATE: .....	

**CONTRACT FORM - RENDERING OF SERVICES**

**PART 2 (TO BE FILLED IN BY THE PURCHASER)**

I..... in my capacity as.....accept your bid under reference number .....dated.....for the rendering of services indicated hereunder and/or further specified in the annexure(s).

An official order indicating service delivery instructions is forthcoming.

I undertake to make payment for the services rendered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice.

DESCRIPTION OF SERVICE	PRICE (ALL APPLICABLE TAXES INCLUDED)	COMPLETION DATE	B-BBEE STATUS LEVEL OF CONTRIBUTION	MINIMUM THRESHOLD FOR LOCAL PRODUCTION AND CONTENT (if applicable)

I confirm that I am duly authorised to sign this contract.

SIGNED AT ..... ON .....

NAME (PRINT) .....

SIGNATURE .....

OFFICIAL STAMP

WITNESSES

.....  
 .....

DATE: .....

**DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES**

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
  - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
  - b. been convicted for fraud or corruption during the past five years;
  - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
  - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	<p><b>Is the bidder or any of its directors listed on the National Treasury's database as a company or person prohibited from doing business with the public sector?</b></p> <p><b>(Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> rule was applied).</b></p>	<p>Yes</p> <input type="checkbox"/>	<p>No</p> <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	<p>Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?</p> <p><b>(To access this Register enter the National Treasury's website, <a href="http://www.treasury.gov.za">www.treasury.gov.za</a>, click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 3265445).</b></p>	<p>Yes</p> <input type="checkbox"/>	<p>No</p> <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	<p>Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?</p>	<p>Yes</p> <input type="checkbox"/>	<p>No</p> <input type="checkbox"/>

4.3.1	If so, furnish particulars:		
Item	Question	Yes	No
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.7.1	If so, furnish particulars:		

**CERTIFICATION**

**I, THE UNDERSIGNED (FULL NAME) .....CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.**

.....  
**Signature**

.....  
**Date**

.....  
**Position**

.....  
**Name of Bidder**

**CERTIFICATE OF INDEPENDENT BID DETERMINATION**

- 1 This Municipal Bidding Document (MBD) must form part of all bids<sup>1</sup> invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).<sup>2</sup> Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
  - a. take all reasonable steps to prevent such abuse;
  - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
  - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

<sup>1</sup> Includes price quotations, advertised competitive bids, limited bids and proposals.

<sup>2</sup> Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

**CERTIFICATE OF INDEPENDENT BID DETERMINATION**

I, the undersigned, in submitting the accompanying bid:

\_\_\_\_\_

(Bid Number and Description)

in response to the invitation for the bid made by:

\_\_\_\_\_

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: \_\_\_\_\_ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
  - (a) has been requested to submit a bid in response to this bid invitation;
  - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
  - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium<sup>3</sup> will not be construed as collusive bidding.

<sup>3</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
- (a) prices;
  - (b) geographical area where product or service will be rendered (market allocation)
  - (c) methods, factors or formulas used to calculate prices;
  - (d) the intention or decision to submit or not to submit, a bid;
  - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
  - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....  
**Signature**

.....  
**Date**

.....  
**Position**

.....  
**Name of Bidder**