



SUPPLY CHAIN MANAGEMENT

PROJECT DESCRIPTION: ACCESS CONTROL, CCTV AND ELECTRIC FENCE REPAIRS, SERVICE, REPAIRS AND MAINTENANCE SERVICE CONTRACT FOR CAMPUS FACILITIES

TRANSACTION: SCOPE OF WORK

DEPARTMENT: PRASA CRES: CAMPUS FACILITIES MANAGEMENT

BACKGROUND

Campus Facilities Management is a department that require maintenance on a daily basis, therefore as & when contractors support is essentially vital in our (PRASA CRES) Buildings, as listed below. At times we do not have adequate capacity to urgently execute the work, more especially emergency jobs. Consequently, facilities department urgently requires support as and when is crucial to accomplish the work that needs to be outsourced.

Building Name	Address
Umjantshi House	30 Wolmarans Street, Braamfontein. JHB
Shosholozza Meyl Junction	Cnr. Simmonds and Leyds, Braamfontein. JHB
Gauteng Nerve Centre	Cnr. Pretoria Road & R25, Esselen Park. Kempton Park

SCOPE OF WORK

1.1 General

1.1.1 Whatever arrangements are made, the maintenance company shall have the means, including spare parts and documentation.

1.1.2 The preservation of security within the maintenance company is of paramount importance and steps shall be taken to ensure the safe custody of all equipment and documentation pertaining to installations. A maintenance company shall ensure that adequate vetting of employees is carried out and All employees carry identification cards which shall include a photograph of the bearer, his signature, the company's name and a date of expiry.

1.1.3 Each service technician employed by the maintenance company shall carry a range of tools, test instruments and other equipment to enable him to perform his functions satisfactorily. Specialist tools, test equipment and plant shall be available for deeper investigation as necessary.

2. The service will include the following not limited to exclusion on the following equipment:

Access control system, boom gates, turnstiles, cctv and electric fence.

1. Inspection
2. Monthly service
3. Preventative maintenance
4. Corrective maintenance
5. Records
6. System records
7. Software update
8. Training to Prasa personal

3. Prasa software system include:



- softcon
- saflec
- HDI

4. Requirements/compliance

- Accredited and certification to do such work by relevant authorities.
- 3 x reference letter with land line contact for doing similar work.
- Cv of personal who will doing work.

NB - Comprehensive scope and checklist will be given to the supplier that will be rendering the Service.

Contract Period and Grading

36 Months

4SF or Higher

5. Material list

Item	Description	Rate
1	Door closure	
2	Virdi Biometric reader 2100+	
3	Controller SDC -650	
4	Network cable cat6/m	
5	Boom arm 6m	
6	Drop-arm	
7	Drop-arm Glass	
8	Gate motor D10	
9	Motor gate rail/m	
10	Remote control	
11	Camera HIK/4MP/WDR/VF/IR	
12	Power supply 110V/220V	
13	SECURI-PROD POWER SYPPLY 12V	
14	SMK1.1mm braided wire/m	
15	SMK spring hook	
16	SMK HT 70mm cable/m	
17	merlin stealth energiser M25s	
18	keypad for fence energiser	
19	Drop arm motor	
20	spring tensioner	
21	insulators	



8.2.2 STAGE 2 - Technical / Functionality Requirements

- Qualifying bidders shall be evaluated on technicality / functionality after meeting all compliance requirements outlined above.
- The minimum threshold for the technical/functionality requirements is 60%. Bidders who score below the minimum requirement shall not be considered for further evaluation in stage 3.

NOTE: The Technical or Functionality criteria must be guided by the project scope of works and area of focus.

Scoring of Functionality:

Responsive tenders will firstly be evaluated on functionality. The minimum score for functionality is 60% and a bidder who scores below this minimum shall not be considered for further evaluation in terms of the preference point systems.

CRITERIA	WEIGHT	SCORES
1 Contractor's experience (Bidder must provide written contactable reference with details of the company, appointment letters in a company letterhead and the contract value for works completed)	35	<p>The contractor must demonstrate experience (installing and maintenance) of similar work successfully completed within the last 5 years (access control, cctv and electric fence maintenance and Repairs).</p> <p>0: No submission</p> <p>1: proof of experience provided, but not relevant. List of previous jobs completed with written contactable references, appointment letters and value of under R 250 000.</p> <p>2: list of previous jobs completed with written contactable references, appointment letters and value of R 250 001 to R 1 000 000 in the last 5 years</p> <p>3: list of previous jobs completed with written contactable references, appointment letters and value of R1 000 001 to 1 500 000 in the last 5 years</p> <p>4: list of previous jobs completed with written contactable references, appointment letters to the value of R 1 500 001 to 2 000 000 in the last 5 years.</p>



		5: List of previous jobs completed with written contactable references, appointment letters to the value of R 2 000 001 or more in the last 5 years.
2 Certification of Key Staff/personnel (CV's and certified copies of relevant Qualifications/Certificates must be attached to the tender submission)	35	<p>The contractor must submit proof (relevant certifications) of the following skilled staff qualified to carry out access control system related work:</p> <ul style="list-style-type: none"> • Certified as an access control system installer • Certified as cctv installer • Certified as electric fence installer (Electrical Trade Test) <p>Scores will be based on relevant certifications provided:</p> <p>0: No Submission or relevant certifications provided</p> <p>1: 1 certificate of either of the three mentioned above provided</p> <p>2: 2 certificates of either of the three mentioned above provided.</p> <p>3: All 3 certificates mentioned above provided.</p> <p>4: All 3 certificates mentioned above provided plus trade test certificate.</p> <p>5: All 3 certificates mentioned above provided, trade test certificates and ability to provide training.</p>
3 Access to Equipment/Plant or Vehicles The bidder to submit proof of ownership or letter of intent to lease vehicles suitable for the execution of the work. Suitable vehicles include “bakkie” and light duty pick truck.	30	<p>The contractor must submit a list of vehicles as well as submit proof of ownership or letter of intent to lease vehicles (Registration papers or Leasing agreement)</p> <p>0: No Submission</p> <p>1: No proof of ownership/ letter of intent to lease vehicles provided, or irrelevant submission provided.</p> <p>2: letter of intent to lease vehicle provided but not for all vehicles.</p> <p>3: letter of intent to lease vehicles provided</p>



		4: Proof of Ownership for some vehicles plus letter of intent to lease vehicles outstanding provided 5: Proof of Ownership for all vehicles required to execute work provided.
Total	100	