

BRIEFING SESSION METRORAIL GAUTENG

30 SEPTEMBER 2026

CHAIRPERSON: Mr. Christo Booysen

DATE: 30 September 2026

TIME: 10:00(Wednesday)

VENUE: 6th floor SCM Boardroom

**REQUEST FOR PROPOSAL (RFP) APPOINTMENT OF SIX (6) SERVICE PROVIDERS FOR CLEANING OF
RAIL RESERVE IN THE GAUTENG REGION ON AN "AS AND WHEN" REQUIRED BASIS FOR A
PERIOD OF THIRTY-SIX (36) MONTHS**

RFP Number:63/08/2026-GAU-PERWAY

Below are the briefing minutes and discussions held on 30 September 2026

Directors
Acting Chairperson N. Nokwe-Macamo,
Adv. S. Sethene, Adv. M. Motlogelwa,
L. Joel, N. Makaepea, M. Mukhuba, DK. Mohuba,
S. Luthuli, TN. Mpye

Group CEO
H. Emeran

Company Secretary
L. Mthayise

1. OPENING AND WELCOME

1.1 Opening and Welcome

The Chairperson, Mr. Christo Booysen, welcomed everyone at 10H00 and introduced the PRASA officials. Attendance:

- Mpho Dube (SCM Department)
- Khuthadzo Tshilkhudo (SCM Department)
- Elvinah Vukeya (SCM Department)
- Madimetja Lebelo (End User)
- Joan Moagi (End User)

2. PURPOSE OF THE RFP

The Chairperson clarified the purpose of the RFP as follows:

- To set out the rules of participation in the bid process referred to in this RFP.
- To disseminate information on the project contemplated in this RFP.
- To provide guidance to bidders on the preparation of their RFP submissions.
- To gather information from bidders that is verifiable and can be evaluated for the purpose of appointing a successful bidder.

To enable PRASA to select a successful bidder who:

- a) Is technically qualified and meets the empowerment criteria described in this RFP.
- b) Is capable of carrying all the obligations of the Contract.

3. BID TIMELINES

- Bid Issue Date: 18 September 2026
- Briefing Session: 30 September 2026 at 10H00
- Closing Date: 21 October 2026 at 12H00
- Closing Date for Questions: 05 October 2026 at 16H00
- Closing Date for Responses: 08 September 2026 at 16H00

4. COMMUNICATION CHANNELS / QUERIES AND ENQUIRIES

Queries and enquiries should be sent to:

Gloria.Mokgobi@prasa.com

Directors

Acting Chairperson N. Nokwe-Macamo,
Adv. S. Sethene, Adv. M. Motlogelwa,
L. Joel, N. Makaepea, M. Mukhuba, DK. Mohuba,
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5. NOTICE TO BIDDERS

- Bidders are encouraged to visit the National Treasury eTender Portal and the PRASA website regularly, as updates may be uploaded from time to time.
- Questions and answers will be uploaded to the eTender Portal and the PRASA website.

8. DELIVERY INSTRUCTIONS

The bid envelopes must be hand-delivered to the PRASA Building at Shosholozza Meyl Junction and addressed as follows:

PASSENGER RAIL AGENCY OF SOUTH AFRICA
Shosholozza Meyl Junction
Ground Floor Tender Room
Cnr Leyds and Simmonds Streets
Braamfontein
Johannesburg
2001

Note: Bidders must ensure that they complete the submission register and obtain a receipt as proof of submission.

9. INSTRUCTIONS FOR COMPLETING THE RFP

All responses to the RFP must be submitted in sealed envelopes and boxes.

10. EVALUATION CRITERIA

Stage 1: Compliance Requirements

- **Stage 1A: Mandatory Requirements**
From C and BOQ
Proof of Compulsory Briefing Attendance (Form D)
- **Stage 1B: Basic Compliance**

Stage 2: Technical / Functionality Requirement

- Organizational Experience 50 Points
- Competency and qualification of Health and Safety Officer 50 Points
- Minimum Functionality Threshold: 80%

Stage 3: Pricing and Specific Goals

- Price: 80
- Specific Goals: 20
- Bids will be evaluated in terms of the 80/20 Preference Point System.

11. PRICING AND BOQ

- Bidders are required to submit a responsive bid by completing all prices in the BOQ.
- Bid prices must include all associated costs, such as travel, transport, labour, security, and any other related costs.
- All bid prices must be inclusive of VAT at 15% and any other applicable taxes.
- Failure to submit a signed pricing schedule will invalidate the bid and result in disqualification.

14. QUESTIONS AND ANSWERS ON TECHNICAL MATTERS

No questions were asked.

15. MATTERS TO NOTE

Bidders must clearly provide their email addresses and contact details for communication purposes.

CLOSURE

The Chairperson adjourned the meeting at 11H30. AM

Mr. Christo Boysen
Chairperson

COMPILED BY:

Khuthadzo Tshikhudo