

# REQUEST FOR PROPOSALS

## DUBE TRADEPORT CORPORATION

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**REF NO.: DTP/RFP/15/CAR/10/2025**

**PROVISION OF AVIATION SECURITY SERVICES FOR DUBE TRADEPORT CORPORATION CARGO TERMINAL AND TRADEHOUSE FOR A PERIOD OF THREE (3) YEARS**

Dube TradePort Corporation (DTPC) was created as a provincial public entity to develop Dube TradePort. Refer to [www.dubetradeport.co.za](http://www.dubetradeport.co.za) for more information.

Dube TradePort Corporation seeks to appoint suitably qualified aviation security companies, who are registered with the **South African Civil Aviation Authority (SACAA)** and **Private Security Industry Regulation Act (PSIRA)** to tender for the provision of specialised Cargo aviation security services for its operations at Dube Cargo Terminal and Dube TradeHouse over a three (3) year period.

The scope of work includes but is not limited to the following:

- o Ensure effective protection of equipment, assets, facilities, employees, contractors, stakeholders, and visitors when on DTPC premises, including the protection of their personal and business assets;
- o Ensure that all cargo tendered for carriage by air and / or persons making use of aviation services and their belongings, and persons working within the aviation sector are subjected to legislated security protocols;
- o Ensure effective information security/protection;
- o Ensure effective security investigations; and
- o Ensure compliance with all relevant legislation governing safety and security in as far as this relates to DTPC.

DTPC intends to procure general security services as part of a separate bid. In order to promote the equitable distribution of opportunities, DTPC will consider the following objective criteria prior to making an award:

### Objective Criteria

1. In order to **promote the equitable distribution of opportunities** a bidder who is awarded the bid for **DTP/RFP/16/PRO/10/2025** will not be considered for the aviation security services bid which is to be procured in terms of bid **DTP/RFP/15/CAR/10/2025**.
2. Where a bidder qualifies for both **DTP/RFP/16/PRO/10/2025** and **DTP/RFP/15/CAR/10/2025**, DTPC will award the bid in terms of the Reservation of Rights clause below:

### Reservation of Rights

- DTPC reserves the right to promote the equitable distribution of opportunities as objective criteria in terms of Section 2(1)(f) of the Preferential Procurement Policy Framework Act (PPPFA), 2000.
- Whilst a bidder may choose to tender for **DTP/RFP/16/PRO/10/2025** and **DTP/RFP/15/CAR/10/2025**, the bidder, if determined to be the highest scoring bidder in both bids, will only be awarded the bid for **DTP/RFP/16/PRO/10/2025**. The bid for **DTP/RFP/15/CAR/10/2025** will be awarded to the second highest scoring bidder for **DTP/RFP/15/CAR/10/2025**.

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### EVALUATION OF THE BID

All proposals will be evaluated in various stages – compliance and functionality will be assessed and thereafter all responsive proposals will be evaluated in accordance with the PPPFA regulations, 2022 using the 80/20 preference points system.

The 20 preference points (Specific Goals) will be allocated to the following as included in the bid document:

- I. Enterprises who are South African Owned (10 Points)
- II. Enterprises (or bidders) who are based in KZN (10 Points)

### REQUESTS FOR DOCUMENTS & ENQUIRIES

Bid documents will only be available from **11<sup>th</sup> December 2025 to 15<sup>th</sup> December 2025 and again from 12<sup>th</sup> January 2026 and 16<sup>th</sup> January 2026** during the weekdays (Mon – Fri) between 08h30 and 16h00. Documents will not be available physically but will be e-mailed to all companies that purchased bid documents. A non-refundable document fee of R1000.00 (One Thousand rands) must be paid via EFT, proof of payment must be emailed for the Bid Documents. No cash will be accepted, and proof of payment must be emailed to [tenders@dubetradeport.co.za](mailto:tenders@dubetradeport.co.za). Please allow 2 days for funds to be reflected in the account. DTPC will only release documents once the payment has been cleared in its bank account. Payments must contain the reference, “**RFP/15/CAR/10/2025**” And must clearly identify the Bidder, e.g. “ABC Consortium”. Electronic versions of these documents will only be available via email on confirmation and/or proof of payment.

### DUBE TRADEPORT CORPORATION BANKING DETAILS:

Bank: ABSA; A/C No: 405 687 3817; Branch Code: 632 005; A/C Name: Dube TradePort Corporation; Account type: Current

### BRIEFING SESSION

The **COMPULSORY** briefing sessions will be held (**virtually**) via MS Teams, for service providers who have paid for and received the Bid Documents via email on the **20 January 2026 at 14:00**

Enquiries should be directed via email: [tenders@dubetradeport.co.za](mailto:tenders@dubetradeport.co.za)

### CLOSING TIME & DATE FOR SUBMITTING RESPONSES

Proposals must be submitted at the DTPC offices on or before **11h00**, South African time on **6 February 2026**.

DOCUMENTS SHOULD BE CLEARLY MARKED

**“DTP/RFP/15/CAR/10/2025: PROVISION FOR AVIATION SECURITY SERVICES FOR DUBE TRADEPORT CORPORATION CARGO TERMINAL AND TRADEHOUSE FOR A PERIOD OF THREE (3) YEARS”**