



**REQUEST FOR PROPOSAL (TENDER): 2022/08/006**

**APPOINTMENT OF A PROFESSIONAL SERVICE PROVIDER TO REFURBISH THE EXISTING THEUNISSEN WASTEWATER TREATMENT WORKS AND SEWER PUMP STATION.**

## Contents

1.	STATEMENT OF INVITATION .....	3
2.	MINIMUM REQUIREMENTS.....	3
3.	DEFINITIONS AND ABBREVIATIONS .....	<b>Error! Bookmark not defined.</b>
4.	SCOPE OF WORK .....	3
5.	EXPECTED DELIVERABLES / OUTCOMES .....	4
6.	TECHNICAL SPECIFICATION.....	<b>Error! Bookmark not defined.</b>
7.	HEALTH AND SAFETY REQUIREMENTS .....	4
8.	SPECIAL CONDITIONS .....	4
9.	EVALUATION CRITERIA .....	6

## 1. STATEMENT OF INVITATION

Appointment of a professional service provider for consulting to refurbish the existing Wastewater Treatment Works and pump station in Theunissen.

## 2. MINIMUM REQUIREMENTS

- Certified copy of Company registration certificate (CK), not older than 3 months
- Tax compliance status pin/Valid Tax Clearance
- Certified copy of Identity documents of directors/owners/members/shareholders, not older than 3 months
- Latest and valid municipal rates and taxes that is not more than 90 days outstanding or lease agreement in cases of service providers leasing/ renting facilities.
- Valid CESA registration with experienced process engineer.
- Central Supplier Database (CSD) Registration Report
- Valid BBBEE sworn affidavit, original or certified copy of BBBEE certificate.

## 3. SCOPE OF WORK

The successful service provider(s) will be appointed to professionally provide the following documents as well as the construction monitoring and refurbishment of the following components of the WWTW. The Professional Service Provider will assume responsibilities of both the Engineer and to meet these deliverables:

- Professional assessment, design, documentation, Construction Monitoring and close out.
- Development of Wastewater Risk Abatement Plan (W<sup>2</sup>RAP)
- Development of Sludge Management Plan
- Conduct surveys and provide as-build drawings
- Provide operations and Maintenance Manual (standard Operating Procedure SOP)
- Installation of new six (6) new sluice gates at the inlet works
- Refurbishment of the mechanical screen
- Installation of a transformer at the head of works
- Installation of an ultrasonic meter.
- Installation of 2 new grit trap motor.
- Refurbishment of grit removal pump
- Refurbishment of the existing mechanical screws
- Refurbishment of existing screw pump
- Installation of new screw pump
- Refurbishment of the pumps house
- Installation of new electrical panel
- Refurbishment of the existing aerator

- Installation of new aerator
- Refurbishment of overflow weir
- Installation of four (4) new sludge gates
- Installation of new flow meter
- Desludging of aged sludge and vegetation
- Refurbishment of rotatory bridges
- Refurbishment of scum overflow component.
- Refurbishment of v-notch weir in both settling tanks A and B
- Upgrading of the Sludge pump
- Refurbishment of pump house.
- Installation of new chlorine gas pumps.
- Installation new flow meter at the contact channels
- Installation of new pumps at the pumps station
- Installation of new transformer at the pump station
- Construction of robust housing and installation of new electrical panels at the Pump Station

#### 4. EXPECTED DELIVERABLES / OUTCOMES

- Projects inception documents,
- Project design documents,
- Project implementation – construction
- Project monitoring and project completion.

#### 5. HEALTH AND SAFETY REQUIREMENTS

- Safety file including measures to curb the spread of covid-19

#### 6. SPECIAL CONDITIONS

- Prices must be valid for at least ninety (90) days from the closing date.
- Prices quoted must be firm and must, where applicable, be inclusive of VAT.
- Masilonyana Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid.
- Bids that are late will not be considered, whilst the lowest or only tender will not necessarily be accepted.
- Faxed or E-mailed bids will not be considered.
- An original tax clearance certificate issued by SARS must accompany all tenders or a tax.
- Tax status will also be verified against the Central Supplier Database (CSD)
- Bidders must be registered on the National Treasury Centralized Suppliers Database and must submit their registration summary report.

- All supplementary / compulsory forms (MBD Forms) must be completed and signed in full.
- Bidders who wish to claim for preferential points in terms of the Preferential Procurement Regulations, 2017, must submit a certified copy of the proof of B-BBEE status level of contribution as follows:
  - In the case of an Affidavit, both the Commissioner of Oaths stamp for the Affidavit itself (the “commissioning”) AND a “true copy” stamp (which certifies the document as being a true copy of the original) are required i.e. TWO stamps are required.
  - In the case of a B-BBEE Certificate, only a “true copy” stamp and signature (which certifies the document as being an accurate copy) is required i.e. ONE stamp is required.
- It should be noted that the 80/20 points system will be applied, 80 being for price and 20 for the B-BBEE status level as defined in the Preferential Procurement Regulations, 2017.
- A Municipal Billing Clearance Certificate, which covers, both the company and its directors, must accompany all bids.
- Bidders are required to submit:
  - Audited Annual Financial Statements for the past three years; or since establishment, if established during the past three years.
  - Particulars of any contracts awarded to the bidder by an organ of state during the past five years, including particulars of any material non-compliance or dispute concerning the execution must be declared of such contracts.
  - A statement indicating whether or not any portion of the goods or services required by the municipality are expected to be sourced from outside the Republic, and, if so, what portion and also whether or not any portion of the payment to be made by the municipality is expected to be transferred out of the Republic.
  - The award will be made in terms of the Municipality’s Supply Chain Management Policy.
  - To ensure that tenders are not exposed to invalidation, documents are to be completed in full and in accordance with the conditions and bid rules contained in the bid documents.

## 7. EVALUATION CRITERIA

### 7.2 TECHNICAL EVALUATION CRITERIA

No	Description	Evidence	Max points
1.	Company Experience	Similar Project: 1 to 2 = 10 3 to 4 = 15 5 and over = 20	20
2.	Key Personnel	Resident Engineer: 2 to 3 = 10 4 to 6 = 15 7 and over = 20  Process Engineer – ECOSA Registered (Pr Eng or Pr Tech Eng)  3 to 5 = 10 6 to 8 = 15 9 to 10 = 20	40
3.	Location of the Company	Within the Free State Province = 10  Within the District = 15  Within Masilonyana LM = 20	20
4.	Bank Rating	A to B = 20  C = 15  D = 10  E = 5  F,G,H = 0	20
<b>TOTAL</b>			<b>100</b>

A bidder who gets a minimum of 50 points and above will qualify to the next stage. Individual tenders would have to be evaluated according to the preferential point system.

The bidder must score minimum points as follows:

- Item 1 – 10 points,
- Item 2 – 20 points,
- Item 3 – 10 points,
- Item 4 – 10 points.

### 7.3 PRICE AND REFERENTIAL POINTS SCORING – STAGE 2 (Price and B-BBEE status)

All Bidders that have passed the technical evaluation threshold of 50 points would also be scored based the 80/20 principle where 80 Points is for the Price and 20 points for B-BBEE as per the detail given below.

#### Points awarded for price

A maximum of 80 Points is allocated for price on the following basis:

$$\text{Where } P_s = 80 \left[ 1 - \frac{P_t - P_{\min}}{P_{\min}} \right]$$

$P_s$  = Points Scored for comparative price of bid under consideration

$P_t$  = Comparative Price of bid under consideration

$P_{\min}$  = Comparative Price of lowest acceptable bid

### 7.4 Points awarded for B-BBEE Status Level of Contribution

In terms of Regulation 5(2) and 6(2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below;

B-BBEE Status Level of Contributor	Number of Points (80/20 System)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-Compliant Contributor	0

**Table 2** : B-BBEE Status level

## 8. COSTING/ COMPREHENSIVE BUDGET

8.5.1. The quotation price(s) shall be SEIFSA based priced

8.5.2. The quotation price(s) shall be subject to negotiated increase, if unavoidable, should the contract be extended for one or more further periods, each period not exceeding 12 months.

**Pricing should include any other unspecified expenses related to items listed under technical specifications**

Are the quoted prices firm for the full duration of the contract? Yes/No

If not, indicate CPA or SEIFSA price adjustment method: \_\_\_\_\_

CPA- Suppliers price list date: \_\_\_\_\_ or

SEIFSA indexes – Price basis month and year \_\_\_\_\_

**Note: All the necessary documentation for CPA's or CPI to prove the price increase must be submitted with the invoice clearly link to an order number be for payment will be done.**

## 9. CONTACT DETAILS

**Technical Queries**

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