

	General Meeting Minutes	Document Identifier	240-54076329	Rev	9
		Effective Date	January 2026		
		Review Date	January 2031		

MEETING NAME: CLARIFICATION MEETING DESIGN, SUPPLY, INSTALL AND COMMISSIONING OF DUVHA ELECTRIC COMPRESSORS, DRYERS AND PLC (E2741GXMPDUV)

Date:	Time:	Venue:	Meeting No.:
09 April 2026	13:30 p.m	Microsoft Teams	01/2026

Item	Subject & salient points	Decisions & Action items	Responsibility	Target date
1.	Safety and Emergency Evacuation Procedure	All attendees were familiar with the evaluation routes and they were safe	Info	
2.	Opening: 2.1 Welcome 2.2 Apologies and quorum 2.3 Adoption of the Agenda	All attendees were welcomed by Sibongile Thabitha Makua (Snr Advisor SDL&I) The Agenda was adopted by all	Info Info Info	

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3.	Declaration of interest	Nothing was declared	Info	
4.	Matters for approval			
4.1	Discussion	<p>Invitation to Tender:</p> <p>Sibongile went through the Invitation to Tender.</p> <p>Site Meeting is not compulsory, and all suppliers are eligible to tender.</p> <p>The enquiry closing date was 30 April 2026 @ 10:00 a.m, however it was extended until 15 May 2026 @10:00 a.m. Late tenders will not be accepted.</p> <p>Tenders must be submitted on E-Tendering. Tenderer's failure to have submitted/uploaded tender documents on the E-Tendering, the tender will be rendered non-responsive. All attendees were requested to watch Noddy Guides on how to register on e-tendering, how to create e-tendering submission, e-tendering user verification and how to locate e-tendering site.</p>		

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		<p>Evaluation process is as follows:</p> <p>Step 1: Basic compliance Step 2: Functionality Step 3: Objective requirement: SDL&I Step 4: Price preference (80/20) Step 5: Contractual obligation (SHEQ, Financial Analysis and SDL&I)</p> <p>Suppliers were requested to read through the Invitation to Tender with regards to the enquiry.</p> <p>Returnable are on page 23-46</p> <p>Payment Terms were explained by Sibongile as follows:</p> <p>For contracts valued below R50 000 000 (Fifty Million Rand) including VAT, Eskom is committed to paying Suppliers within 30 days of receipt of undisputed invoices.</p> <p>For contracts valued above R50 000 000 (Fifty Million Rand) including VAT, Eskom is committed to paying suppliers within 60 days of receipt of undisputed invoices.</p>		
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		<p>NOTE: Should suppliers propose a different payment method, it will form part of mandate parameters and approval will be requested from the GE</p> <p>SDL&I requirements:</p> <ul style="list-style-type: none"> • Sibongile went through SDL&I requirements, and more emphasis was put on the submission of the B-BBEE Certificate/ Sworn Affidavit. Attendees were encouraged to submit B-BBEE Certificates/ Sworn Affidavit at tender closing in order to score points. In a case of a trust, consortium or joint venture (including incorporated consortia and joint ventures), a consolidated B-BBEE status level verification certificate must be submitted. A tender will be awarded to a supplier that scored the highest points. <p>Safety requirements</p> <p>Njabulo went through quality requirements</p> <p>Environmental requirements</p> <p>Nancy Maposa went through safety requirements.</p>		
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		<p>Quality requirements</p> <p>Tinstwalo went through quality requirements</p> <p>Contractual requirements:</p> <p>SDL&I, Safety, Health, Environmental, Quality (SHEQ) and Financial Analysis: Kindly refer to the Invitation To Tender pages 30-46</p> <p>NB: Should SDL& I, Financial Analysis and SHEQ requirements not be met during the evaluation process, tenderers will be given a maximum of 5 (Five) working days to submit the required documents to finalise the process. If tenderers do not adhere to the time frame, they will be disqualified.</p> <p>NEC Document:</p> <ul style="list-style-type: none"> •Nokwazi went through the NEC document. •Price List to be amended and uploaded on Eskom Tender Bulletin and National Treasury e-Portal. NEC3 document (Price list) to be corrected and all attendees were requested to use the latest uploaded NEC3 document which will be uploaded on the Eskom Tender Bulletin and National Treasury e-Portal under the folder named “revised documents”. Suppliers were encouraged to visit Eskom Tender Bulletin and National Treasury e-Portal from time to time for any updates. NB: Kindly utilize the original uploaded NEC3 documents 		
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<p>Technical specification or scope of work</p> <p>Thabiso went through the technical specification or scope of work. Training to be provided on the equipment that will be installed.</p> <p>Technical Evaluation Criteria / Technical Evaluation Strategy</p> <p>Thabiso went through the Technical Evaluation Criteria / Technical Evaluation Strategy and structured as follows:</p> <p>Table 2: Mandatory Technical Evaluation Criteria</p> <table border="1"> <thead> <tr> <th></th> <th>Mandatory Technical Criteria Description</th> <th>Reference to Technical Specification / Tender Returnable</th> <th>Motivation for use of Criteria</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>The design of all pressure vessels for the electric compressor dryers must be performed, signed, and certified by a Professional Engineer</td> <td>Copy of current certified ECSA certificate indicating active professional status of mechanical, Civil and C&I Engineering. NB: is required in the tender data at tender closing deadline or</td> <td>Ensures all pressure vessels and PLC are designed and certified by a suitably qualified professional, guaranteeing compliance with</td> </tr> </tbody> </table>		Mandatory Technical Criteria Description	Reference to Technical Specification / Tender Returnable	Motivation for use of Criteria	1	The design of all pressure vessels for the electric compressor dryers must be performed, signed, and certified by a Professional Engineer	Copy of current certified ECSA certificate indicating active professional status of mechanical, Civil and C&I Engineering. NB: is required in the tender data at tender closing deadline or	Ensures all pressure vessels and PLC are designed and certified by a suitably qualified professional, guaranteeing compliance with		
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			(Pr Eng)/ Professional Technologist (Pr Tech Eng) registered with the Engineering Council of South Africa (ECSA), who has proven experience in pressure vessel design to PD5500 or an equivalent international code.	within 21 working days from the closing date of submission of tenders.	statutory and international standards for structural integrity, legal compliance, and operational safety.		
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Table 3: Qualitative Technical Evaluation Criteria

	Qualitative Technical Criteria Description	Reference to Technical Specification / Tender Returnable	Criteria Weighting (%)	Criteria Weighting (%)
1	General Requirements		25	
2	Mechanical Engineering Requirements		30	
3	C&I Engineering Requirements		45	
	Total		100	

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		<p>Kindly refer to the attached Strategy “Tender Technical Evaluation Strategy for Upgrade of Duvha Electric Compressors and Dryers”</p> <p>Qualitative Technical Evaluation Criteria are weighted evaluation criteria used to identify the highest technically ranked tenderer. The Qualitative Evaluation Criteria are weighted to reflect the relevant importance of each criterion. The minimum weighted final score (threshold) required for a tender to be considered from a technical perspective is 70%.</p> <p>In order to be eligible for evaluation, the tenderer shall meet all the mandatory requirements and the Qualitative Evaluation Criteria requirements. Should no supplier meet the minimum threshold of 70%, Eskom reserves the right to negotiate and or consider suppliers who scored between 60% and 69%</p> <p>Note: All attendees were requested to pay attention to the Technical Evaluation Strategy / Criteria and adhere to it.</p> <p>During the Clarification Meeting, it was noted that the Tender Specification and Technical Evaluation Strategy that were projected and presented were incorrect and were uploaded on the Eskom Tender Bulletin and National Treasury e-Portal. Correct documents were uploaded on Eskom Tender Bulletin under the folder named “Revised documents” as well as on National Treasury e-Portal and all suppliers are requested to download and utilize the latest uploaded documents</p>		
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5.	Matters for information/Noting			
5.1	Questions and answers	The following questions were asked and responded to:		
		Item	Questions	Answers
		1	Second last page activity schedule, are suppliers allowed to specify quantities as per the scope of work?	The response was suppliers to quote as per the advertised BOQ
		2	It was indicated that the Technician will not be needed for the duration of the contract, maybe it will be needed for six months. How should the quote be structured?	Technician and Artisan are needed for the duration of the contract, and the price list should be used as it is
		3	Is the Compressor that is already upgraded has its own PLC Cabinet or the cabinet needs to be designed as well?	Only Dryers and PLC Upgrade are required

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