

**REQUEST FOR
QUOTATIONS**

08 FEBRUARY 2023

**REQUEST FOR QUOTATIONS FOR
DEVELOPMENT OF SAFETY CRITICAL
GRADES REGULATIONS**

1. Purpose

- 1.1. The Railway Safety Regulator (RSR) requires the services of a suitable service provider to assist with the development of safety critical grades regulations.

2. Considerations/background

- 2.1. The RSR regulates the railway safety by issuing operating Safety Permits to railway operators on the basis of an established and robust Safety Management System. The overall purpose of an SMS is to ensure that operators achieve their business objectives in a safe manner.
- 2.2. Since its inception, the RSR has therefore developed and/or adopted a number of Railway Safety Management System Standards, including the Human Factors Management standard, SANS 3000-4, which provides minimum requirements for the management of Safety Critical Grades.
- 2.3. The railway industry has however continued to experience a concerning number of railway occurrences attributable to human errors in the category of employees undertaking Safety Critical Grades, which is core to safe railway operations, and with the envisaged growth of the Railway Industry, provision of more detailed guideline requirements for the certification of safety critical grades is required to ensure comprehensive management of risks related to undertaking of safety critical work, and to support the growth and development of the Railway Industry. The Safety Critical Grades Regulation has therefore being prioritized to enable the Regulator to provide more detailed requirements and management of risks related to employees undertaking safety critical grades

3. Scope of work / Specification

Specifications are as follows:

Please note that the full specification document have been attached.

4. Administrative / Compliance Requirements

- 4.1. Registration on National Treasury CSD report
- 4.2. Comprehensive quotation (prices must be VAT Inclusive)
- 4.3. Tax Pin & Tax clearance certificate
- 4.4. Fully Completed and signed Standard Bidding Documents (SBD) forms documents
- 4.5. A valid BBBEE certificate or sworn affidavit (on sworn affidavit indicate the day, month and year of the financial year period ie, 31 March 2022)
- 4.6. Valid company registration documentation that are issued by Companies & Intellectual Property Commission (CIPC)
- 4.7. A Copy of the identity document of the company owner(s)
- 4.8. Valid Medical Certificate
- 4.9. Valid South African Social Security Agency (SASSA) registration
- 4.10. Valid National Council for Persons with Physical Disability in South Africa registration (NCPDSA)

Failure to submit valid documents listed above (No - 4.5, 4.6, 4.7, 4.8, 4.9, 4.10) for proof of claim specific goals as stipulated in Section 6 below will lead to the service provider not being awarded points for specific goal.

5. Functionality Evaluation Criteria

- 5.1. The suitable service provider must demonstrate capacity and capability to execute this project by complying with the functionality criteria on the table below:

NO	CRITERIA	POINTS
1	Experience on similar projects successfully completed. Contactable reference letters, dated and signed on similar projects successfully completed within the past 10 years. Reference letters for the individual Bidder's Team members to be considered.	20
2	Bidder's team qualification and experience Attach CV and certified copies of qualifications for project leader and technical expert	40
3	Approach to work - Demonstrable capacity to deliver in response to the project scope. Implementation methodology and Completed Research and Benchmarking work	40

Service Providers must attain a minimum threshold of 70 points or more to be considered for evaluation on the 80/20 Preference Point System.

Failure to attain the set minimum threshold will result in a disqualification.

6. Evaluation 80/20 Preference Point System

- 6.1. The price quotations will be evaluated in accordance with the pre-scripts of the Preferential Procurement Policy Framework Act (PPPFA) and its regulations, in particular Preference Procurement Regulation 2022 which stipulate **80/20 preference point system for acquisition of goods or services**

with Rand value equal to or below R50 million (inclusive of all applicable tax).

6.2. A maximum of 80 points for price and 20 points for the specific goal specified on the request for quotation may be awarded to a Service Provider.

6.3. Points for the specific goal will be awarded as specified on the table below:

NO	SPECIFIC GOALS	PREFERENCE POINT (OUT OF 20)	PROOF OF CLAIM
1	An Exempt Micro Enterprises (EME) or Qualifying Small Enterprise (QSE) which is at least 51% owned by black people	10	<ul style="list-style-type: none"> • Copy of the identity document of the owner(s) • A valid SANAS accredited BBEE certificate or a valid BBEE sworn affidavit (whichever is applicable) • Central Supplier Database (CSD) report • Valid company registration documentation that are issued by Companies & Intellectual Property Commission (CIPC)
2	An Exempt Micro Enterprises (EME) or Qualifying Small Enterprise (QSE) which	5	<ul style="list-style-type: none"> • Copy of the identity document of the owner(s) • A valid SANAS accredited BBEE certificate or a valid BBEE sworn affidavit (whichever is applicable)

	is <i>at least 51% owned by black women</i>		<ul style="list-style-type: none"> • Central Supplier Database (CSD) report • Valid company registration documentation that are issued by Companies & Intellectual Property Commission (CIPC)
3	An Exempt Micro Enterprises (EME) or Qualifying Small Enterprise (QSE) which is <i>at least 51% owned by youth</i>	3	<ul style="list-style-type: none"> • Copy of the identity document of the owner(s) • A valid SANAS accredited BBEE certificate or a valid BBEE sworn affidavit (whichever is applicable) • Central Supplier Database (CSD) report • Valid company registration documentation that are issued by Companies & Intellectual Property Commission (CIPC)
4	An Exempt Micro Enterprises (EME) or Qualifying Small Enterprise (QSE) which is <i>at least 51% owned by person(s) with disabilities</i>	2	<ul style="list-style-type: none"> • Copy of the identity document of the owner(s) • A valid SANAS accredited BBEE certificate or a valid BBEE sworn affidavit (whichever is applicable) • Central Supplier Database (CSD) report

			<ul style="list-style-type: none"> • Valid company registration documentation that are issued by Companies & Intellectual Property Commission (CIPC) • Valid Medical Certificate • Valid South African Social Security Agency (SASSA) registration • Valid National Council for Persons with Physical Disability in South Africa registration (NCPDPSA)
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6.4. **For Points to be awarded for the specific goals the proof for the claim for such goal must be submitted.**

7. Technical Enquiries

7.1. SCM

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7.2. Project Manager

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8. Closing Date and Time for responses to this request for quotation

- 8.1. The request will be **closed on the 16 February 2023 at 11h00 am**. Responses may be emailed to doris.letsholo@rsr.org.za