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## C3.1: EMPLOYER'S WORKS INFORMATION

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# 1 Description of the works

## 1.1 Executive overview

This project is justified based on the Strategic and Critical Spares Policy (240-70240749) which states that “The intent of keeping strategic spares is to recover in the shortest possible time from an unforeseen high-impact plant or asset failure and is regarded as a risk mitigation against unsafe operation, legal or statutory non-compliance, or loss of electricity (generation or network) supply”. The spare transformer will not be operated on the storage plinth but when required will be moved to the position of the failed transformer as a replacement. This plinth is for storage purposes only and it will be fenced off from the rest of the equipment in the 220kV yard. Poseidon MTS is identified by the Station Electric Diagram (SED) Pos18P15-SE-D6 Revision 0 and Key plan diagram Pos18P15-SE-D7rev 0.

The scope of work:

- Construct a Transformer Plinth with off – loading platform suitable for a 220/66kV 80MVA unit in 220kV yard as per Poseidon: 220/66kV 80MVA Spare Transformer Plinth drawing
- All associated civil work must be included such as runway, bund-wall & connection to emergency oil trap system
- Install a new 1PB0100 plug box and associated cabling to supply the heater circuits to the marshalling kiosk
- Excavations include foundations, earthmat and excavated material to be stockpiled and re-used for backfilling. Contractor to ensure that excavated contaminated material is disposed of at a registered landfill site.
- Fenced off the spare transformer with fence, gates and posts as per the specification and drawings

### 1.1.1 Earthworks

Excavations for the new plinth will be required.

### 1.1.2 Foundation, plinths and trenches

New transformer plinth and trenches to this transformer will be built.

### 1.1.3 Fencing

- New safety fence, gates and posts erected to fence off the spare transformer
- Fences are to be 1830mm high aluminium or galvanized fence as per the specification, all posts and struts to be set in concrete grade 20/19 as indicated in drawings 0.54/4963 sheet 0 – 4. Yard stones must be topped – up to at least 100mm across all yards.

### 1.1.4 Drainage

Oil drainage to extend to new plinth.

### 1.1.5 Equipment Foundations

The Contractor to supply and install crimpet, clamps and copper rod per the layout drawings. All welding shall conform to BS 5135 and welding symbols to SABS 0.44. Minimum concrete cover to reinforcement = 50mm.

### 1.1.6 Concrete Works

All work to be in accordance with SANS 1200 series of specifications. Concrete finish for top of the foundation (wood float finish) and sides of foundation (smooth off shutter finish) should as specified in the drawings. Supply, place and cast concrete works into position. The concrete specifications i.e. type, finish,

strength and nominal cover can be found on all prescribed drawings e.g. all top edges of concrete above ground level to have 20mm chamfer at 45 degrees and concrete.

#### **1.1.7 Yard Stones**

- Yard stone to be re-used where possible.
  - Yard stone to be topped up to at least 100mm across all HV yards, and with the latest specifications.
- Where work to be performed in existing yard, the stones are to be removed, stockpiled in the area of work and replaced once the new foundations are in place.

#### **1.1.8 Station DC Voltage**

The station DC voltage is 220 V at the Poseidon substation.

#### **1.1.9 Insulator Type**

Glass type insulator is used to insulate the conductors from the steel structures at the Poseidon substation.

#### **1.1.10 Substation Earthing**

The earthing design for the transformer will be according to the latest Eskom standard.

#### **1.1.11 Earth Mat**

The Contractor shall supply and install earthing as shown in the drawings under section 6.7. The earth mat joining the new equipment foundations to the existing earth mat will follow Eskom Standards. The Contractor shall purchase the required materials, transport it to the site and store it in clean, dry conditions.

#### **1.1.12 AC Reticulation**

Additional Plug Box for heater supply to the marshalling kiosk

#### **1.1.13 Requirements**

All plumbing shall be copper used with the capillary solder system and to conform to SANS 460 and all plumbing work to be done by persons registered with the Plumbing Industry Registration Board.

#### **1.1.14 Waste Material**

- Construction rubble must be disposed of, as per Eskom's environmental and waste disposal procedures.
- Scrap steel and other material that will not be re-used will remain the property of Eskom, unless otherwise authorized, and is to be scrapped in accordance with Eskom's asset disposal procedures
- Contractor to ensure that excavated contaminated material is disposed of at a registered landfill site.
- A copy of disposal certificates must be submitted to Eskom Environmental Manager.
- Covid – 19 waste is considered medical waste and should be disposed by accredited waste disposal service provider.

## **1.2 Employer's objectives and purpose of the works**

Poseidon substation is located in the central part of the Eastern Cape Province near Cookhouse & Bedford town in the Southern Grid. The station has 2 x 400/220 kV 500MVA, 1 x 400/132 kV 500MVA, 2x 220/132/22 kV 125MVA, 1 x 220/66/22 kV 80 MVA and 1 x 220/66/22 kV 40MVA transformers. Poseidon is supplied by 3 x 400kV lines namely Hydra – Poseidon no.1 & 2 and Delphi – Poseidon no.1 and supplies Grassridge and Dedisa at 400 kV, Pembroke and Grassridge at 220 kV, Klipfontein traction, Albany and Hangklip, Cookhouse, Kopleegte and Nojoli 1 at 132kV, Bosberg 1, Zebra and Glenden 1 at 66 kV. Poseidon has 1 x 45MVar reactors and 1 x 300 MVar SVC.

The objective of the project is to construct spare transformer plinth at Poseidon substation to ensure a speedy recovery of power supply. The need for a spare transformer plinth in the substation is to store a strategic spare unit to ensure quick restoration of supply should there be an emergency situation wherein a spare transformer unit is required. This additional measure or additional contingency was deemed to be necessary as the 66kV busbar feeds a municipality (Aberdeen) load that sustains a sewerage plant, which carries a risk of solidification and an ensuing environmental disaster, in the event of loss of power. Further, 5330 customers would be without supply.

The scope of the project is to design and construct a storage transformer plinth for 220/66kV 40MVA to minimise risk of unplanned outages on the 66kV busbar.

The construction of the spare transformer plinth will result in the improvement of overall Transmission power network performance, reduction in plant failures and outages; good and reliable quality of supply not only in the immediate future, but in the long term.

### 1.3 Interpretation and terminology

The following abbreviations are used in this Works Information:

Abbreviation	Meaning given to the abbreviation
AFC	Approved for construction
OBL	Outside battery limits
PM	Project Manager
QS	Quantity Surveyor
EA	Engineering Assistant
AFC	Approved for construction
HV	High voltage
kV	Kilo volt
ORHVS	Operating Regulations for High Voltage Systems
MTS	Main Transmission System
SHEQ	Safety, Health, Environment and Quality

## 2 Management and start up.

### 2.1 Management meetings

Regular meetings of a general nature may be convened and chaired by the *Project Manager* as follows:

Title and purpose	Approximate time & interval	Location	Attendance by:
Pre-inaugural meeting.	1 week after contract is signed.	Megawatt Park	PM and all Stakeholders
Inaugural meeting	After safety and environmental files have been assessed and approved.	Poseidon substation or Microsoft Teams	PM, QS, Site Supervisor, EA, Grid safety and environmental representatives and the Contractor.
Induction	After inaugural meeting and authorisation of the Contractor	Poseidon substation	PM, QS, Site Supervisor, EA, Grid safety and environmental representatives and the Contractor.
Toolbox talk and risk assessment	Daily before work begins.	Poseidon substation	Contractor and Site Supervisor.
Risk register and compensation events	As necessary.	Poseidon substation	PM, Contractor and Site Supervisor.
Overall contract progress and feedback	Monthly on site.	Poseidon substation	PM, QS, Contractor, Site Supervisor, and Grid representatives.

Meetings of a specialist nature may be convened as specified elsewhere in this Works Information or if not so specified by persons and at times and locations to suit the Parties, the nature and the progress of the works. Records of these meetings shall be submitted to the *Project Manager* by the person convening the meeting within five days of the meeting.

All meetings shall be recorded using minutes or a register prepared and circulated by the person who convened the meeting. Such minutes or register shall not be used for the purpose of confirming actions or instructions under the contract as these shall be done separately by the person identified in the *conditions of contract* to carry out such actions or instructions.

### 2.2 Documentation control

All correspondence is to be addressed to the *Project Manager* with a sequential numbering system. The Contractor shall submit documents both in electronic and hard copies form. A minimum of three hard copies must be provided. Each document shall include at a minimum the following information:

- Title
- Status
- Revision
- References
- Purpose
- Description



## 2.3 Health and safety risk management

NO WORK ON SITE WILL BE ALLOWED TO COMMENCE BEFORE ALL THE ACCESS PERMITS AND THE RELEVANT HEALTH AND SAFETY FILES ARE IN PLACE – ACCORDING TO THE ESKOM STANDARD (Unique identifier: 240-75248969). The Contractor shall control his activities and processes in accordance with the Occupational Health & Safety Act No. 85 of 1993 and SHE Requirements for the Eskom Commercial process: **32-726**.

The *Contractor* shall at all times comply with the health and safety requirements prescribed by law as they apply to the works. The Contractor shall comply with the health and safety requirements contained in the following documents:

- SHEQ policy: 32 – 727
- Eskom Procurement and supply chain management procedure: 32 – 1034
- SHE Requirements for the Eskom Commercial process: 32 – 726
- Contractor health and safety requirements: 32 – 136
- Integrated SHE organisation, roles and responsibilities and statutory appointments: 32 – 296
- Life Saving Rules: 240 – 62196227
- Working at heights: 32 – 418
- Eskom Vehicle safety specifications: 32 – 345
- Construction Regulations of 2014 as published by Department of Employment and Labour (DeL)
- National Health Act No 61 of 2003.
- COVID-19 Occupational Health And Safety Measures In Workplaces COVID-19 (C19 OHS), 2020
- Disaster Management Act, 2002 (Act No. 57 of 2002), Disaster Management Act: Declaration of a National State of Disaster: COVID-19 (coronavirus)

### SACPCMP – Section 18 Categories of Registration

The Project and Construction Management Professions Act No. 48 of 2000 directs that a person assuming responsibility for works identified for any category of registered persons should be registered as a professional in the appropriate category with the SACPCMP in order to comply with legal and statutory requirements in South Africa. In related gazette notices, such work, services and deliverables are identified for the disciplines of Construction Project Management, Construction Management, Construction Mentorship and Construction Health and Safety.

The client, Eskom, fully understands that the Act in section 18(1) indicates that the person may register in the project and construction management profession as listed. All contractors' identified personnel are registered as per outlined categories in the Act, section 18(1) (a) or (b) categories of registration. Proof of registration shall be submitted as part of procurement returnables.

### Contractor Authorisation & Access

The authorisation procedure for a permit to work shall be followed by the Contractor before commencing work on site. It is the Contractor's responsibility to ensure that a permit to work is obtained before access to site is given. It is also the Contractor's responsibility to ensure that the safety file has been audited by the Health and Safety Representatives before establishing site.

The Contractor must be in possession of a valid first aid certificate. The Contractor's truck must have valid and current crane test certificate with the driver as well as truck driver and crane operator's competency certificates. All tools must have valid and current test certificates, which must be submitted to the Project Manager two weeks before site establishment.

Contractor will only leave site once a written site instruction is issued by an Eskom site representative. Working hours will be from 08h00 to 16h30 during the week days (as per outage plan), weekend work to be carried out only on request by Eskom.

The Contractor is to have an Eskom certified and authorised person available in each area where work is performed at all times in accordance with Eskom transmission standard TST32 – 136 contractor safety in a high voltage environment.

## 2.4 Environmental constraints and management

The Contractor shall comply with the environmental criteria and constraints stated in **TRM-FM-0087: Requirements for contractor's working on Eskom Transmission sites**

The Contractor is required to ensure that all goods, services or works supplied in terms of the tender/contract/order conform to:

- All applicable environment legislation
- EPC32-727: Eskom SHEQ Policy
- Eskom's Safety, Health, Environment and Quality (SHEQ) Policy Poster (32-727) Rev 3
- SHE Requirements for the Eskom Commercial Process: 32-726:
- Project Specific Environmental Management Plan (EMP)
- Eskom Environmental, Occupational Health and Safety Incident Management procedure 32 – 95
- Eskom Waste Management Standard 32 – 245

The Eskom Transmission EMP provides the Aspects and Impacts that will require management and must be followed strictly. The Contractor shall prepare a separate mitigation plan for all environmental concerns raised through the EMP and in any other relevant forum. For tendering purposes, the Contractor must prepare the **following method statements** for all environmental concerns raised in the Eskom Transmission EMP and in any other relevant forum such as clarification meetings.

- Water supply
- Waste management, including the appointment of accredited medical waste disposal service provider to dispose covid – 19 waste
- Storage of hazardous material
- Noise management
- Soil erosion
- Storm water management
- Mixing of concrete
- Vehicle maintenance and refuelling (in case of emergency)
- Vegetation clearance
- Accessibility of the site (access road)
- Equipment and construction storage
- Top soil management
- Rehabilitation

All developed safe work procedures must be approved by the Eskom Engineer before the work is executed.

Any changes to the approved EMP shall be reported and approved by grid's Environment Manager and Project Manager prior to the commencement of work and during construction. The supplier must ensure that all sub-contractors' environmental management programmes comply with the contract shall define the specific system elements applicable to the subcontractor's scope of work or supply.

Environmental meetings between Eskom and the Contractor may be held regularly and copies of the minutes submitted to Eskom on request. The contractor is to send a flash report for any environmental incidences that has occurred on site as soon as possible or within 24 hours to the SS /Grid Environmental and PM clearly stating any impact to the environment.

Contractor to sign-off TRM-FM-0038 – Eskom Holdings Transmission division contractor environmental compliance Proformas.

If waste is generated during project, it must be disposed at a registered site and contractor shall keep records of disposal certificates and submit copies to Project Manager/Environment Manager.

Deviations from these requirements will be regarded as a non-conformance. Should there be a concerns regarding environmental performance and non-conformance to environmental requirements, management engagements and interventions will be introduced to determine a means to addressing the shortfalls. Once these interventions have been explored and exhausted, then the Eskom supplier disciplinary process must be followed.

NB: The Contractor is to compile a complete environmental file. The file needs to be audited and approved by south grid Environmental Manager prior to commencement of work.

## 2.5 Quality assurance requirements

The Contractor shall control his activities and processes in accordance with Eskom's Quality Requirements for Procurement of Assets, Goods & Services QM 58. Eskom project quality plan has been compiled (unique identifier: JRS - TX-PQP 2021 – 20122021 - 01) by Senior Quality Advisor, who will do quality inspection of all work done by the Contractor.

The Contractor and all sub-contractors shall comply with the requirements listed in the Employer's Supplier Quality Management: List of Tender Returnables Documents (Unique Identifier: 240-12248652), Form A and Quality requirement standard, 'Supplier Contract Quality Requirements Specification', document identifier – QM58.

The Employer places emphasis on the provision of a comprehensive Quality Management System (QMS) for all phases of the project. The QMS of the contractor shall comply with the requirements of ISO 9001. The contractor and all of the contractors' suppliers shall hold a valid certificate of compliance for their QMS to the requirements of ISO 9001:2008. The Employer may at his sole discretion carry out an audit on any supplier or sub-supplier's QMS for compliance.

The contractor will appoint a designated individual to function as Project Quality Manager will be responsible for the overall quality of the work carried out.

The contractor shall develop and submit a Contract/Project Quality Management Plan (CQP) for the contract. This CQP shall describe the project quality requirements and shall also describe the requirement for continued compliance to the requirement of ISO 9001. The contractor may adopt the basics of this document from the ISO 10005:2005 and ISO 10006:2003 normative documents.

Within 4 weeks from contract date, the contractor shall prepare and submit with the CQP also a project Quality Control Plan / Inspection and Test Plan (QITP). The project QITP shall detail all elements of the Works Information (Scope) and shall itemize the required quality levels for each of these components. The Employer reserves the right to review and add inspection witness and hold points to the project QITP before approval.

The contractor may not proceed with any work or procurement of material before the contract quality plan and inspection and test plan have been reviewed and approved by the Employer.

The contractor shall indicate in the project QITP which items are of a proprietary nature where the level of certification is limited to standard documentation and certificates of conformity. For such items the proprietary specifications may not be inferior to the international standards for such items or the specifications of the Employer. The contractor needs to satisfy the Employer that the proprietary specifications meet the Employer specifications.

All equipment not shown as proprietary equipment in the project QITP shall be designed / manufactured / constructed by an ISO 9001 certified organization. The relevant portions of the project QITP shall be issued to the supplier to ensure that all of the quality requirements are complied with. The contractor shall ensure that the suppliers develop and apply approved quality plans for the design / manufacture / construction / testing / commissioning of the equipment. Each of these quality plans shall be submitted to the Employer for review and inclusion of intervention points.

The Contractor will be responsible for all first level quality inspection activities. The Employer shall be given the option to participate in all second and third level quality activities.

The contractor shall use only ISO 9001 accredited suppliers for products, material. Evidence of ISO 9001 certification shall be supplied with the delivery documentation. Failure to include this certification at the time of delivery shall result in rejection of the equipment by the employer.

Eskom reserves the right to conduct scheduled or unscheduled visits to offices, factories and construction sites.

## 2.6 Programming constraints

A high level schedule must be submitted with the tender documents with activity breakdown, start and end dates to illustrate the execution plan. A comprehensive, detailed programme submitted within 14 days after the contract has been signed and revised version (if required) seven (7) days after the inaugural meeting. Schedule must be in MS Project/Primavera format, indicating all milestones and critical dates. This programme must first be approved by the Project Manager prior the commencement of construction and thereafter updated monthly or as requested by the Project Manager. Updated programmes must be available on site at all times and in all site meetings, reflecting the updates and progress to date. Revised schedule submitted to PM at least 5 days before progress meeting to allow the Eskom project team to interrogate it and provide inputs during the meeting

The following dates shall be clearly reflected on the programme:

Starting and completion dates for all activities as well as relevant key dates for hold or witness points. All relevant significant activities shall be shown in order to monitor the progress on site. The programme shall also reflect a 2 – week period for inspection and correcting of Defects before the completion date.

## 2.7 Contractor's management, supervision and key people

The Contractor is to submit an organogram showing all key people involved in the contract, 7 days after the contract has been awarded. All key personnel must be appointed in writing, must be current for the specific site and area of work and must be kept on file. It should if there changes to organogram, personnel should be similar in qualification, expertise and this must be communicated with and approved by the Project Manager.

## 2.8 Invoicing and payment

### 2.8.1 Invoicing Process

- The Contractor must submit a claim of the work done in quantities to the Eskom Site Supervisor
- Eskom Site Supervisor will verify the quantities with the Contractor on site. A verified and signed claim is submitted to Project Manager and Quantity Surveyor
- Quantity Surveyor will prepare an interim payment certificate and submit a signed certificate to the Project Manager
- Project Manager will forward a signed payment certificate to the Contractor to invoice accordingly.
- The Contractor will submit an invoice to the Project Manager who will verify with the QS if the invoiced amount is as per the payment certificate. If all is in order a GR will be generated by Project Clerk of Works.
- The Contractor will forward an invoice with GR number on it to Eskom Finance for payment. All invoices must be submitted electronically via email to:
  - Invoice submission: [invoiceseskomlocal@eskom.co.za](mailto:invoiceseskomlocal@eskom.co.za)
  - After the goods receipt (GR) is generated, GR number must sent to FSS: [FSS@eskom.co.za](mailto:FSS@eskom.co.za)

**NB:**It should be noted that the Quantity Surveyor can at any time conduct own site verification before finalising payment certificate

### 2.8.2 Payment Conditions

Within one week of receiving a payment certificate from the *Project Manager* in terms of core clause 51.1, the *Contractor* provides the *Employer* with a tax invoice showing the amount due for payment equal to that stated in the *Project Manager's* payment certificate.

The Contractor shall address the tax invoice to  
National Transmission Company SA SOC Limited  
Shared Service  
Finance  
3 Simba Road  
Sunninghill

The *Contractor* shall address the tax invoice to National Transmission Company SA SOC Limited and include on each invoice the following information:

- Name and address of the *Contractor* and the *Project Manager*;
- The contract number and title;
- *Contractor's* VAT registration number;
- The *Employer's* VAT registration number 4740101508;
- Description of service provided for each item invoiced based on the Price List;
- Total amount invoiced excluding VAT, the VAT and the invoiced amount including VAT;
- (add other as required)

Add procedures for invoice submission and payment (e. g. electronic payment instructions)

#### Tax Requirement

- A PDF file that was **created directly from a system** meets the definition of **original document** and is allowed (including saving documents from excel to PDF, word to PDF etc.)
- An Invoice that was **printed and then scanned to PDF** by the Vendor is **not acceptable** as this is not an original tax invoice by SARS definition but a copy.
- The following wording needs to appear on the invoice: **“Your invoice is encrypted in order to comply with SARS requirements that invoices and statements sent electronically are tamperproof.”**

The Contractor must attach detailed assessment of the amount due to each tax invoice showing the Price for Work Done to Date for each item in the Price List for work which has been completed.

A tax invoice shall be submitted for completed work in the requested format. A breakdown of all work completed during the previous period shall be attached. Invoicing and relevant details will be discussed at site hand – over meeting. Payments will be processed once all completion certificates and invoices are submitted.

All quantities claimed must be verified and signed by the Site Supervisor on the 20<sup>th</sup> of each month or within 1 week after each sectional completion and the signed BoQ must accompany the invoice which should be submitted to the Project Manager before the 25<sup>th</sup> of each month. Late invoices will be deferred to the following month and no concessions will be made.

## 2.9 Insurance provided by the *Employer*

As stated in “Format A” available on [http://www.eskom.co.za/live/content.php?Item\\_ID=9248](http://www.eskom.co.za/live/content.php?Item_ID=9248). (See Annexure B for basic guidance).

## 2.10 Contract change management

Where standard forms are available they should be used.

## 2.11 Provision of bonds and guarantees

The form in which a bond or guarantee required by the *conditions of contract* (if any) is to be provided by the *Contractor* is given in Part 1 Agreements and Contract Data, document C1.3, Sureties.

The *Employer* may withhold payment of amounts due to the *Contractor* until the bond or guarantee required in terms of this contract has been received and accepted by the person notified to the *Contractor* by the *Project Manager* to receive and accept such bond or guarantee. Such withholding of payment due to the *Contractor* does not affect the *Employer's* right to termination stated in this contract.

## **2.12 Records of Defined Cost, payments & assessments of compensation events to be kept by the *Contractor***

The Contractor is to keep proof/invoices of all costs incurred for a compensation event and submit them to the Project Manager if requested.

Defined costs are actual costs incurred by the Contractor. These costs should not include profit or company overheads. All compensation events will only be paid on defined costs.

## **2.13 Training workshops and technology transfer**

Not Applicable.

### **3 Engineering and the *Contractor's* design**

#### **3.1 *Employer's* design**

Eskom provides all designs as listed in Section 7 of this document.

#### **3.2 Parts of the *works* which the *Contractor* is to design**

Not applicable

#### **3.3 Procedure for submission and acceptance of *Contractor's* design**

Not applicable

#### **3.4 Other requirements of the *Contractor's* design**

Not applicable

#### **3.5 Use of *Contractor's* design**

Not applicable

#### **3.6 Design of Equipment**

Not applicable

#### **3.7 Equipment required to be included in the *works***

Not applicable

#### **3.8 As-built drawings, operating manuals and maintenance schedules**

The Contractor is to provide Eskom with detailed "as built" records where deviations have been made from construction drawings within 14 days after Completion.

## 4 Procurement

As a State-Owned Enterprise, National Transmission Company SA SOC Limited supports Government's socio-economic development initiatives that it addresses through Supplier Development and Localisation (SD & L) objectives, which include enterprise development, transfer of skills, job creation, incubation, localisation of procurement initiatives and industrialisation.

### 4.1 People

#### 4.1.1 Minimum requirements of people employed on the Site

The Contractor's shall comply with the Employer's site requirements in the use of labour for the works.

#### 4.1.2 BBBEE and preferencing scheme

A supplier will not be awarded the points claimed for B-BBEE status level of contribution if it is indicated in the bid that such a supplier intends sub – contracting more than 25% to any other enterprise that does not qualify for at least the same number of points that the supplier qualifies for, unless the intended sub – contractor is an EME (Exempted Micro Enterprise) that has the capability and ability to execute the sub – contract.

BBBEE and CIDB level requirements are stated in the Invitation to Tender document.

#### 4.1.3 Accelerated Shared Growth Initiative – South Africa (ASGI-SA)

Not applicable

### 4.2 SD & L Undertaking

Tenderers who complete and submit the undertaking as required, but who do not meet Eskom's targets, will not be disqualified. SD&L undertakings do not form part of scoring but commitments will form part of contractual obligations

#### Job Opportunities

Tenderer to indicate number of Jobs to be created and/or retained from this contract;

Number of Jobs to be created	Number of Jobs to be retained

The *Contractor* complies with and fulfils the *Contractor's* obligations in respect of the Supplier Development and Localisation in accordance with and as provided for in the *Contractor's* SD&L Compliance Schedule stated below:

Criteria	Total Target (%)
Local Content to South Africa	100

#### Local content declaration

As per DTi guidelines {PPPFA act section 9, paragraph 9(1)} Steel forms part of the designated commodities with a threshold of 100%. As a result tenderers are required to fill in, sign and submit local content declaration forms to confirm their local spend on steel.

The threshold to be applied to local content is as follows:



Material	Threshold %
Steel	100%

#### Skills Development

Tenderers are required to propose against the following training initiatives;

Skill Type (occupation)	Target number of person to be trained local to site	Tenderer Proposal

The *Contractor* shall keep accurate records and provide the *Project Manager* with reports on the *Contractor's* actual delivery against the above stated SD&L criteria.

#### **4.2.1 Subcontract to designated groups**

Not Applicable, the service is for fee subscription and software maintenance.

#### **4.2.2 Retention for SD & L Commitments**

- Eskom shall be permitted to retain 2.5% (two and half percent) of the invoices (including VAT) as security for the fulfilment by the suppliers of their SD&L obligations.
- Once Eskom has verified that suppliers have fulfilled their SD & L obligations, the 2.5% retained shall be approved for reimbursement by Eskom to suppliers within 90 (ninety) days of verification by Eskom.

#### **4.2.3 Monitoring and Reporting of SD&L Commitments**

- Suppliers shall on a quarterly basis submit a report to Eskom in accordance with Data Collection Template on their compliance with the SD& L obligations described above.
- Eskom shall review the quarterly reports submitted by the suppliers within 60 (sixty) days of receipt of the reports and notify the suppliers in writing if their SD&L obligations have not been met.
- Upon notification by Eskom that the suppliers have not met their SD&L obligations, suppliers shall be required to implement corrective measures to meet those SD&L obligations before the commencement of the following quarter, failing which Retention clauses shall be invoked.

Every contract shall be accompanied by the SD&L implementation schedule which must be completed by the suppliers and returned to SD&L representative for acceptance before contract award. This will be used as a reference document for monitoring, measuring and reporting on the supplier's progress in delivering on their stated SD&L commitments.

### **4.3 Plant and Materials**

#### **4.3.1 Quality**

The Contractor shall control his activities and processes in accordance with Eskom's Quality Requirements for Procurement of Assets, Goods & Services QM 58, as amended. Quality requirements are described in the Project Quality Plan document number **JRS - TX-PQP 2021 – 20122021 – 01**.

#### **4.3.2 Plant & Materials provided “free issue” by the *Employer***

Not applicable

#### **4.3.3 Contractor's procurement of Plant and Materials**

Contractor to bring own material and equipment for construction. Material and equipment to be stored according to manufacturers and/or quality requirements. Quality Senior Advisor might inspect material/equipment at the manufacturers' or Contractor's site(s) to ensure compliance.

#### **4.3.4 Spares and consumables**

Not applicable

#### **4.4 Tests and inspections before delivery**

All structural steelwork and fencing be inspected by the Contractor before delivery to site and should have a certificate from the Galvanizer stating the coating thickness. The requirements are also indicated on the Project Quality Plan document number JRS - TX-PQP 2021 – 20122021 - 01, Quality Control Plan / Inspection and Test Plan and QM 58.

#### **4.5 Marking Plant and Materials outside the Working Areas**

Not applicable.

#### **4.6 Contractor's Equipment (including temporary works).**

The Contractor to supply all necessary equipment for construction

#### **4.7 Cataloguing requirements by the Contractor**

The Contractor to supply all necessary equipment for construction

## **5 Construction**

### **5.1 Temporary works, Site services & construction constraints**

#### **5.1.1 *Employer's* Site entry and security control, permits, and Site regulations**

Entry to the site is governed by the Grid's Engineering Assistant and the Contractor shall adhere to all regulations given. All employees are to sign the Workers' declaration on entering and leaving the working area.

The Contractor is to have an Eskom certified and authorized ORHVS person available on site at all times in accordance with Eskom's Construction Safety, Health and Environmental Management 32-136. The authorized ORHVS person is to have a valid first aid level 2 certificate.

The authorization procedure for a permit to work shall be done before the Contractor commences work on site. It is the Contractor's responsibility to ensure that the authorization procedure for a permit to work is obtained before access to the work can be given by HV Plant Manager for authorization.

The Contractor will be required to have an Eskom certified and authorized ORHVS person available in each area where work is being performed. The work is not transferrable to other site apart from site where is taking place.

#### **5.1.2 Restrictions to access on Site, roads, walkways and barricades**

Access on site is restricted to the area in which the Contractor is working and which has been barricaded. Strictly no movement outside the barricaded working area unless escorted by authorized HV Plant personnel.

The majority of the work is to be performed in the live HV Yard and the Contractor will take all necessary precautions and work in conjunction with Eskom personnel.

#### **5.1.3 People restrictions on Site; hours of work, conduct and records**

The Contractor is to supply Eskom with Police clearance for all the employees on site before work commences.

The normal working hours shall be Monday to Friday from 08:00 am to 04:30 pm. Any work done outside this duration must be arranged through the Project Manager and Senior HV Plant Supervisor.

The maximum speed limit on site is 40 km/h.

Any overtime work to be communicated and approved by Project Manager before the work is done.

#### **5.1.4 Health and safety facilities on Site**

There are no toilet facilities available on site for the contractor to use. The Contractor is to provide his own toilet facilities on site and ensure that these facilities are kept in a clean condition to Eskom's satisfaction. No work on site will be allowed to commence before the toilet facilities are available on site.

The Contractor will arrange for own security for material, workers and work site. All project team members entering site will complete a log book, car and contents will be searched by security personnel. Before entering the construction site project team members will be required to wear appropriate protective clothing, undergo risk assessment then sign the register. Contractors will be required to provide list of personnel, car registration and equipment that will be brought to site.

The Contractor must have a quarantine area on site to isolate suspected Covid – 19 cases. Emergency contacts should be displayed on site for workers use, which must include nearby health facility for Covid – 19 testing and treatment.

#### **5.1.5 Environmental controls, fauna & flora, dealing with objects of historical interest**

The Contractor shall control his activities and processes in accordance with Eskom's SHE Requirements for Commercial Process (Document Identifier: 32-726).

The Contractor shall establish a refuse control system on how various waste streams will be separated consequently dispose of. All waste is to be collected and disposed of as required by Eskom and the Local Authority. The disposal of Covid – 19 waste must be disposed by licensed medical waste disposal service provider.

#### **5.1.6 Title to materials from demolition and excavation**

Material from excavation and demolition, must be disposed of by the Contractor at a registered disposal site except where expressly stated by the PM or the relevant staff from the Grid. All rubble and other material must be classified, weighed and transported to a registered dumping site. All dismantled material to be handed over to Eskom personnel unless it has been stated that the Contractor must dispose.

#### **5.1.7 Cooperating with and obtaining acceptance of Others**

The Contractor's attention is drawn to the fact that other Contractors might be on site, access and interfacing with them will be required to ensure safe execution of the scope. The Contractor shall allow safe access for other Contractors and Eskom personnel when required.

#### **5.1.8 Publicity and progress photographs**

Warning signs and notices must be clearly displayed at all sites where work is taking place. It is the responsibility of the Contractor to ensure that all its workers and visitors adhere to all signs. No photographs are to be taken without the permission of the Engineering Assistant (EA).

#### **5.1.9 Contractor's Equipment**

All equipment must be registered in the equipment register and as per 32-136. The Contractor is responsible for his own security and insurance of his equipment. The Contractor is to take stock of his material and equipment on a regular basis and any shortage to be reported to the Project Manager immediately, stating if it is hired or owned.

#### **5.1.10 Equipment provided by the Employer**

Not applicable.

#### **5.1.11 Site services and facilities**

All the water necessary for construction purposes must be provided for by the Contractor. It is the Contractor's responsibility to test any water before using it for construction purposes. The Contractor is to submit a Test Certificate for the water used on site.

Electricity is available on site. The Contractor shall provide all connections, extensions and additional supply points necessary for the works. Any measures which the Contractor may require to maintain continuity and quality of supply shall be arranged by him at his own expense.

The Contractor is responsible for the security of its own works, equipment and shall provide everything else necessary for providing the works.

#### **5.1.12 Facilities provided by the *Contractor***

The Contractor supplies all plant and materials required for providing the works.

The Contractor is to provide accommodation for workers around Poseidon substation and Sommerset East, Cookhouse, Queenstown surrounding areas.

There are no toilet facilities available on site. The Contractor is to provide his own toilet facilities on site and ensure that these facilities are kept in a clean condition to Eskom's satisfaction. No work on site will be allowed to commence before the toilet facilities are available on site.

The contractor shall provide all site offices and storage for equipment for the duration of the works. The contractor will be responsible for all food and beverages consumed by his staff. The contractor will be responsible for all transport to and from the sites including tools, all materials delivered and removed from site.

The local clinics and public hospital in Sommerset East, Cookhouse, Queenstown area or private hospital can be used for medical assistance. Contractor should know the health facilities allocated by government to test and treat covid – 19 cases.

#### **5.1.13 Existing premises, inspection of adjoining properties and checking work of Others**

The work is to be carried out in an existing HV yard and the Contractor is to take note of the surrounding foundations, equipment and buildings.

#### **5.1.14 Survey control and setting out of the *works***

The Contractor is responsible for setting out the works as shown on the drawings.

#### **5.1.15 Excavations and associated water control**

All necessary precautions shall be taken to ensure that deep excavations are safe and that the sides are stable, if not they shall be battered. All excavations are to be properly barricaded at all times.

#### **5.1.16 Underground services, other existing services, cable and pipe trenches and covers**

Before any excavation is commenced, it will be the responsibility of the Contractor to ascertain from the "Engineering Assistant (EA)" the position of any existing services on site. Once these are indicated to the Contractor they shall be deemed "known". Any costs incurred for repairs to any "known" services shall be for the Contractor's account. The Contractor must excavate with caution when checking for underground pipes and cables.

#### **5.1.17 Control of noise, dust, water and waste**

The Contractor shall control his processes and procedures so as to minimise noise and dust. All waste is to be collected and disposed of as required by Eskom and the Local Authority.

#### **5.1.18 Sequences of construction or installation**

The scope of work is to construct a Transformer Plinth with an off-loading platform suitable for a 220/66kV 80MVA unit in 220kV yard including all associated civil work (i.e. runway, bund-wall & connection to

emergency oil trap system). A new plug box must be installed and associated cabling. The work does not require outage but Contractor must barricade the area where is done as the plinth will be in an existing live yard. Excavated material to be stockpiled and re-used for backfilling.

The scope of work per discipline using the drawings Poseidon: 220/66kV 80MVA Spare Transformer Plinth (0.37/5588), Poseidon: Foundation, Trench & Earthmat Layout (Pos18p15-Se-D9), Poseidon: 132/66kv Emergency Transformer Bay - Plinth Earthing (Pos18p15-Se-D16) & Earthing standards (0.54/393).

The electrical engineering scope:

- Earthing of the Transformer as per
- Lightning columns - 2 x earth tails
- Lightning Protection of the Transformer
- Lighting Design for the Transformer
- Auxiliary supply to the transformer

The civil engineering scope is as follows:

- Establish Plinth for transformer – minimum 200mm,
- Establish Floor Slab surrounding Plinth – minimum 100mm, 1500mm wider than the edge of the Transformer,
- Fence Off Transformer Area,
- Construct a Bund Wall on floor slab edge,
- Floor to slope to one corner with sump, new manhole on existing oil pipe, and
- Establish a runway for jacking of the transformer.
- Connect new oil drainage to existing oil dam drainage.

Protection – AC Reticulation scope:

- Install a new 1PB0100 plug box and lay cables to supply the heater circuits to the marshalling kiosk.
- Lay glands, terminate cables using JST lugs and Crimper

### 5.1.19 Giving notice of work to be covered up

The Contractor is to give the Site Supervisor at least 3 days' notice before covering up the work.

### 5.1.20 Hook ups to existing works

The earthing of the new foundations is to be connected to the existing yards earthing. The new pipe should be connected to existing pipe and channel drainage. The refurbished security fence will be connected to the existing fence.

## 5.2 Completion, testing, commissioning and correction of Defects

### 5.2.1 Work to be done by the Completion Date

On or before the Completion Date the *Contractor* shall have done everything required to Provide the Works except for the work listed below which may be done after the Completion Date but in any case before the dates stated. The *Project Manager* cannot certify Completion until all the work except that listed below has been done and is also free of Defects which would have, in his opinion, prevented the *Employer* from using the *works* and Others from doing their work.

	Item of work	To be completed by
	As built drawings	Within 14 days after Completion

#### **5.2.2 Use of the *works* before Completion has been certified**

To allow for the erection of electrical equipment, some parts of the feeder bays may need to be made available to the equipment Suppliers before the works are completed. This will be managed by the Site Supervisor to ensure harmony and coordination of all on-going works.

#### **5.2.3 Materials facilities and samples for tests and inspections**

During foundation casting test cubes of the ready mix concrete used will be requested, however, for any on site hand/machine mixes test cubes will be mandatory.

#### **5.2.4 Commissioning**

Not Applicable.

#### **5.2.5 Start-up procedures required to put the *works* into operation**

Not Applicable.

#### **5.2.6 Take over procedures**

The Contractor is to arrange inspection at least 1 week before completion to inspect and identify any outstanding or incorrect items.

#### **5.2.7 Access given by the *Employer* for correction of Defects**

The Project Manager arranges with the Employer to allow the Contractor access to and use of a part of the works that has been taken over if needed to correct defects. After the works have been put into operation, entry to the site is governed by the Grid's Engineering Assistant and the Contractor shall adhere to all instruction given. The Contractor will be responsible for ensuring that the area to be worked in is barricaded before correcting any defects.

#### **5.2.8 Performance tests after Completion**

The procedure for performance test is specified under the project quality plan document.

#### **5.2.9 Training and technology transfer**

Refer to SD & L requirements

#### **5.2.10 Operational maintenance after Completion**

Not applicable.

## 6 Plant and Materials standards and workmanship

### 6.1 Investigation, survey and Site clearance

Not applicable.

### 6.2 Building works

All building work to comply with SANS 10400 – 1990 – 2, SANS 1200 & National Preamble of trades. All work at least complies with the “Accuracy in buildings” SANS 10155 – 1980 – 1, Grade of accuracy 2, unless otherwise specified.

### 6.3 Civil engineering and structural works

Reference could be made to the SANS1200 series of specifications developed and published by South African National Standards. However these are now very out of date and originally developed for use with SAICE general conditions of contract for works of civil engineering which have themselves been superseded twice.

All SANS 1200 specifications are in the process of being updated to make them more compatible with a wider range of contracts, including NEC, and users should check availability of the new SANS 2000 series of specifications.

Sections 3, 4 and 5 of SANS1200A are probably already covered in section 5 of this Works Information.

This subsection would typically comprise

- Particular specifications provided by the *Employer*
- List of standardised specifications applicable to the *works* and
- Variations to the standardised specifications

If use is made of the 1200 series, users should include a covering note dealing with the changes in terminology, such as the one provided below. Further changes are required depending on which specifications in the 1200 series are selected.

Title	Date or revision	Tick if publicly available
<b>Eskom Standard Specifications</b>		
Construction Safety, Health and Environmental Management 32-136	Latest Rev.	✓
Eskom Cardinal Rules 32-421	Latest Rev.	✓
Safety, Health and Environmental (SHE) Policy 32-94	Latest Rev.	✓
32-726 SHE Requirements for Eskom Commercial Process	Latest Rev.	✓
(SHE) Policy 32-727	Latest Rev.	✓
Smoking Procedure 32-36	Latest Rev.	✓
Vehicle and Driver Safety Management 32-93	Latest Rev.	✓
Eskom Vehicle Safety 32-345	Latest Rev.	✓
Working at Heights 32-418	Latest Rev.	✓
SHE Requirements for the Eskom Commercial Process 32-726	Latest Rev.	✓
TST0015 Training, assessment and authorization of persons for the operation & maintenance of the Power System Contractor Safety in a High Voltage Environment	Latest Rev.	✓
TPC41-283 Non Conformance Procedure	Latest Rev.	✓
Occupational Health and Safety Act No. 85 of 1993	Latest Rev.	✓
QM58 Quality Requirements for Procurement of Assets, Goods &	Latest Rev.	✓



Services.		
ESKOM STANDARD Unique identifier: 240-75248969	Latest Rev.	✓
<b>Eskom Particular Specifications</b>		
EPS 1 Specification for Earthmat	Attached	
EPS 2 Specification for Stringing, Cabling, Earthing and Erection	Attached	
EPS 3 Variations and Additions to Standardised Specifications	Attached	
<b>Standardised Specifications</b>		
SABS 1200 Standardised Specification for Civil/Electrical Engineering Construction		✓
SANS 2001 CS1:2007 Construction Works Part CS1: Structural steelwork		✓
NWS 1058 Safety at Construction Sites		✓

#### 6.4 Electrical & mechanical engineering works

All mechanical and related electrical works to be tested by the Contractor prior to commissioning.

#### 6.5 Process control and IT works

Not Applicable.

#### 6.6 Other [as required]

Not required.

## 7 List of drawings

### 7.1 Drawings issued by the *Employer*

This is the list of drawings issued by the *Employer* at or before the Contract Date and which apply to this contract.

Note: Some drawings may contain both Works Information and Site Information.

Drawing number	Revision	Title
0.37/5588	1	Poseidon: 220/66kv_80mva Spare_Transformer_Plinth
Pos18p15-Se-D9	0	Poseidon: Foundation, Trench & Earthmat Layout
Pos18p15-Se-D16	0	Poseidon: 132/66kv Emergency Transformer Bay - Plinth Earthing

## **C3.2 *CONTRACTOR'S* WORKS INFORMATION**

This section of the Works Information will always be contract specific depending on the nature of the *works*. It is most likely to be required for design and construct contracts where the tendering contractor will have proposed specifications and schedules for items of Plant and Materials and workmanship, which once accepted by the *Employer* prior to award of contract now become obligations of the *Contractor* per core clause 20.1.

Typical sub headings could be

- a) *Contractor's* design
- b) Plant and Materials specifications and schedules
- c) Other

This section could also be compiled as a separate file.

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