



REQUEST FOR QUOTATION (RFQ)

Request Details

RFQ Number	RFQ No: DLCA/29/2025
Request Specifications	To appoint a suitable service provider to SUPPLY AND SUPPORT A BACKUP SOLUTION.
Delivery address	459B Tsitsa Street, Erasmuskloof Pretoria 0048
Billing address	459B Tsitsa Street, Erasmuskloof Pretoria 0048

Closing details

Closing date of quote	06 November 2025 at 16H00
Quotes to be hand delivered to:	459B Tsitsa Street, Erasmuskloof Pretoria 0048

Quotation Return Instructions

- 1 Please ensure that the quote is addresses to DLCA in a PDF format.
- 2 Prices quoted should include all costs including delivery costs and VAT.
- 3 Please ensure that the invoice/delivery note is submitted to DLCA on the day of delivery of goods or services, for payment thereafter.
- 4 **For any enquiries please contact:
Tyron Mkhari - 012 347 2522**



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Requirement list

Quantity	Item description								
	• Scope of work • Provide a backup software application that is compatible with Windows Server 2012 R2 and HP LTO-7 Ultrium 15000 tape library and drives. • The solution should be able to perform automated and scheduled backup and restore functionality. • The solution should have tape management, encryption, and compression features. • The solution should be able to do incremental, differential, and full backups. • The solution should be able to do media rotation and retention policy support. • Email alert/notification system for backup jobs. • Compatibility with existing hardware and network setup. • Provide full licensing for the software application • Provide full licensing for 27/4 remote and onsite support for 24 months , (two years) • The service provider will be responsible for the complete installation and configuration of the solution, ensuring it is fully operational • Provide user manuals and system documentation. • Provide training for system administrators (basic usage and troubleshooting).								
	Technical Requirements <table><tr><th>Item</th><th>Requirement</th></tr><tr><td>Operating System:</td><td>MS Windows server 2012 R2 or Higher, If higher the service provider will be responsible for providing the license.</td></tr><tr><td>Backup Targets:</td><td>Local drives, network shares, and mapped storage volumes, Complete windows server with ability to restore entire operating system.</td></tr><tr><td>Tape Library:</td><td>HP StoreEver LTO-7 Ultrium 15000</td></tr></table>	Item	Requirement	Operating System:	MS Windows server 2012 R2 or Higher, If higher the service provider will be responsible for providing the license.	Backup Targets:	Local drives, network shares, and mapped storage volumes, Complete windows server with ability to restore entire operating system.	Tape Library:	HP StoreEver LTO-7 Ultrium 15000
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Conditions

- DLCA does not bind itself into accepting the lowest quote nor making an appointment from presentations, proposals/quotations received.
- DLCA reserves the right, at its sole discretion, to cancel this request for proposals, presentations and quotations or not to make any appointment at all and also reserves the right to appoint more than 1 service provider.
- DLCA reserves the right to negotiate the quoted amount with the winning bidder.
- The DLCA reserve the right not to award the tender.
- Should this transaction exceed R30k including all applicable taxes, the 80/20 point system will be applied as follows (80 price; 20 Preference points).
- Preferential procurement principles will be applied according to the stated policies of the department.
- Any conditions imposed by the Service Provider that is restrictive or contrary to any part of these Terms of Reference will automatically disqualify the Service Provider.
- The Service provider will be held liable for any damage or loss suffered by the entity, because of the Service Provider's own or his/her employees' negligence or intent, which originated at the site.
- The Service Provider will have to pay damages or replace any stolen item damaged or stolen due to the negligence or intent of the Service Provider's own employees.
- The Service Provider must, at his/her own expenses, take out sufficient insurance against any claims, cost, loss and/or damage ensuing from his/her obligations and shall ensure that such insurance remains operative for the duration of this agreement.
- A copy of such insurance bid must be handed to the DLCA Representative on commencement of the service. Evidence that such insurance premiums have indeed been paid, or is being sought must be furnished on request.
- Any shortcomings in this specification must be identified by the service provider prior to the awarding of the bid and raised with the DLCA for rectification and agreement.
- Any shortcomings identified by the service provider after the bid has been awarded and that would have had an impact on the bid price will be for the account of the service provider

Compiled by

Date

03/11/2025