



prasa

PASSENGER RAIL AGENCY
OF SOUTH AFRICA

REQUEST FOR QUOTATION (RFQ)

RFQ NUMBER: A&W-GBNW/07/2021

**REQUEST FOR QUOTATION (RFQ) FOR AS AND WHEN GENERAL
BUILDING MAINTENANCE IN NORTH WEST MLPS STATIONS.**



SECTION 1: SBD1

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF PASSENGER RAIL AGENCY (PRASA)

BID NUMBER:	A&W-GBNW/07/2021	CLOSING DATE:	26/07/2021	CLOSING TIME:	12:00
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DESCRIPTION	<i>As and When General Building Maintenance in North West MLPS Stations.</i>
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BID RESPONSE DOCUMENTS SHALL BE ADDRESSED AS FOLLOWS:

Emailed to: CresNGR.Quotation@prasa.com

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO

CONTACT PERSON	Lehlohonolo Mahlonoko
TELEPHONE NUMBER	011 013 1790
E-MAIL ADDRESS	CresNGR.Quotation@prasa.com

SUPPLIER INFORMATION

NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA.....
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No	

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

<p>2.1 ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?</p>	<p><input type="checkbox"/>Yes <input type="checkbox"/>No</p> <p>[IF YES ENCLOSE PROOF]</p>	<p>2.2 ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?</p>	<p><input type="checkbox"/>Yes <input type="checkbox"/>No</p> <p>[IF YES, ANSWER THE QUESTIONNAIRE BELOW]</p>
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QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

- IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? YES NO
- DOES THE ENTITY HAVE A BRANCH IN THE RSA? YES NO
- DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? YES NO
- DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? YES NO
- IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? YES NO

IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B: TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER**
- 1.3. **PRESCRIBED IN THE BID DOCUMENT.**
- 1.4. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.5. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE.”

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID NVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

DATE:

- NB:**
- ***Quotation(s) must be addressed to PRASA before the closing date and time shown above.***
 - ***PRASA General Conditions of Purchase shall apply.***

SECTION 2 NOTICE TO BIDDERS

1. RESPONSES TO RFQ

Responses to this RFQ [**Quotations**] must not include documents or reference relating to any other quotation or proposal. Any additional conditions must be embodied in an accompanying letter.

Proposals must reach the PRASA before the closing hour on the date shown on SBD1 above, and must be enclosed in a sealed envelope.

2. PREQUALIFICATION / ELIGIBILITY CRITERIA

- 2.1 Only those Respondents who satisfy the following pre-qualification or eligibility criteria are eligible to submit quotations as per section 3.

3 COMMUNICATION

Respondent/s are warned that a response will be liable for disqualification should any attempt be made either directly or indirectly to canvass any SCM Officer(s) or PRASA employee in respect of this RFQ between the closing date and the date of the award of the business.

4 LEGAL COMPLIANCE

The successful Respondent shall be in full and complete compliance with any and all applicable national and local laws and regulations.

5 CHANGES TO QUOTATIONS

Changes by the Respondent to its submission will not be considered after the closing date and time.

6 PRICING

All prices must be quoted in South African Rand on a fixed price basis, including VAT.

7 BINDING OFFER

Any Quotation furnished pursuant to this Request shall be deemed to be an offer. Any exceptions to this statement must be clearly and specifically indicated.

8 DISCLAIMERS

PRASA is not committed to any course of action as a result of its issuance of this RFQ and/or its receipt of a Quotation in response to it. Please note that PRASA reserves the right to:

- Modify the RFQ's goods / service(s) and request Respondents to re-bid on any changes;
- Reject any Quotation which does not conform to instructions and specifications which are detailed herein;
- Disqualify Quotations submitted after the stated submission deadline;
- Not necessarily accept the lowest priced Quotation or an alternative bid;
- Bids lodged at the incorrect venue that reach the correct venue late will be regarded as late.
- Reject all Quotations, if it so decides;
- Place an order in connection with this Quotation at any time after the RFQ's closing date;
- Make no award at all.
- Award only a portion of the proposed goods / service/s which are reflected in the scope of this RFQ;
- split the award of the order/s between more than one Supplier/Service Provider should it at PRASA's discretion be more advantageous in terms of, amongst others, cost or developmental consideration; or

Should a contract be awarded on the strength of information furnished by the Respondent, which after conclusion of the contract, is proved to have been incorrect, PRASA reserves the right to cancel the contract. PRASA reserves the right to award business to the highest scoring bidder/s unless objective criteria justify the award to another Respondent.

Should the preferred fail to sign or commence with the contract within a reasonable period after being requested to do so, PRASA reserves the right to award the business to the next highest ranked Respondent provided that he/she is still prepared to provide the required goods at the quoted price.

9 LEGAL REVIEW

A Proposal submitted by a Respondent will be subjected to review and acceptance or rejection of its proposed contractual terms and conditions by PRASA's Legal Counsel, prior to consideration for an award of business.

10 NATIONAL TREASURY'S CENTRAL SUPPLIER DATABASE

Respondents are required to self-register on National Treasury's Central Supplier Database (CSD) which has been established to centrally administer supplier information for all organs of state and facilitate the verification of certain key supplier information. PRASA is required to ensure that price quotations are invited and accepted from prospective bidders listed on the CSD. Business may not be awarded to a respondent who has failed to

register on the CSD. Only foreign suppliers with no local registered entity need not register on the CSD. The CSD can be accessed at <https://secure.csd.gov.za/>.

11 PROTECTION OF PERSONAL DATA

In responding to this bid, PRASA acknowledges that it may obtain and have access to personal data of the Respondents. PRASA agrees that it shall only process the information disclosed by Respondents in their response to this bid for the purpose of evaluating and subsequent award of business and in accordance with any applicable law.

Furthermore, PRASA will not otherwise modify, amend or alter any personal data submitted by Respondents or disclose or permit the disclosure of any personal data to any Third Party without the prior written consent from the Respondents. Similarly, PRASA requires Respondents to process any personal information disclosed by PRASA in the bidding process in the same manner.

12 EVALUATION METHODOLOGY

PRASA will utilise the following criteria [not necessarily in this order] in choosing a Supplier/Service Provider, if so required: 80:20 principle, of which price is 80% and BEE 20%.

13 ADMINISTRATIVE RESPONSIVENESS

The test for administrative responsiveness will include completeness of response and whether all returnable and/or required documents, certificates; verify completeness of warranties and other bid requirements and formalities have been complied with. Incomplete Bids will be disqualified.

14 VALIDITY PERIOD

- 14.1 PRASA requires a validity period of**30**..... **Business Days** from the closing date.
- 14.2 Respondents are to note that they may be requested to extend the validity period of their response, on the same terms and conditions, if the internal processes are not finalized within the validity period. However, once the adjudication body has approved the process and award of the business to the

successful respondent(s), the validity of the successful respondent(s)' response will be deemed to remain valid until a final contract has been concluded.

15 DISCLOSURE OF PRICES QUOTED

Respondents are to note that, on award of business, PRASA is required to publish the prices and preferences claimed of the successful and unsuccessful Respondents *inter alia* on the National Treasury e-Tender Publication Portal, (www.etenders.gov.za), on CIDB website for construction related RFQ's. (If applicable)

16 RETURNABLE DOCUMENTS

Returnable Documents means all the documents, Sections and Annexures, as listed in the tables below. There are three types of returnable documents as indicated below and Respondents are urged to ensure that these documents are returned with the quotation based on the consequences of non-submission as indicated below:

17 Mandatory Returnable Documents

Failure to provide all these Mandatory Returnable Documents at the Closing Date and time of this RFQ will result in a Respondent's disqualification. Respondents are therefore urged to ensure that all these Documents are returned with their Quotations.

SECTION 3

1 EVALUATION CRITERIA:

Stage1 & Stage2: Adherence to Prequalification requirements and Compliance checklist

NB: Compliance Checklist Requirements for all Services/Goods and works

Only Respondents who satisfy the following Pre-Qualification Criteria will be considered for next stage of the evaluation:

No.	Description of requirement	
a)	Annexure C: Local Content Declaration (Summary Schedule)	
b)	SBD 6.2 (Declaration Certificate for Local Content)	
c)	Active Cidb grading printout: 1GB or Higher	
d)	Only Suppliers/Service Providers from the NORTH WEST PROVINCE are requested to Bid. Proof of address of where the business operates from in the form of: Rates and taxes statement, Signed Lease agreement or sworn affidavit.	

If you do not submit the following mandatory documents, your Proposal/Quote will be disqualified automatically:

No.	Description of requirement	
a)	Price Schedule / Pricing form	
b)	Completion of ALL RFQ declarations	
c)	Valid and Original, or certified copy of Letter of Good Standing (COIDA)	

The following documents are non-mandatory and where not submitted, Prasa may request the documents and must be made available at the time of request:

No.	Description of requirement	
a)	Company Registration Documents	
b)	Copies of Directors' ID documents;	
d)	Valid Tax Clearance Certificate (must be valid on closing date of submission of the proposal) or valid SARS Issued Pin	
e)	CSD report / CSD reference number	
f)	Proof of UIF registration	
g)	Annexure D – Imported Content Declaration – Supporting Schedule to Annex C	
h)	Annexure E – Local Content Declaration – Supporting Schedule to Annex C	

i)	Proof of Bank Account (i.e. cancelled cheque or letter issued by the bank)	
j)	Public Liability Insurance (Not less than R500 000.00)	

2.1 Stage3- Price and B-BBEE

Evaluation criteria	Weighting
BBBEE	20
Price	80
TOTAL	100

$$PS = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where:

P_s = Score for the Bid under consideration

P_t = Price of Bid under consideration

P_{min} = Price of lowest acceptable Bid

Evaluation of Preference

Evaluation and final weighted scoring

- a) Broad-Based Black Economic Empowerment criteria [weighted score 20 points] Preference Points will be awarded to a bidder for attaining the B-BBEE status level contribution in accordance with the table indicated in [Section 8 B-BBEE claim form](#).

SECTION 4

PRICING AND DELIVERY SCHEDULE

Respondents are required to complete the attached Pricing Schedule **Annexure:**

- 1 Prices must be quoted in South African Rand, inclusive of VAT.
- 2 Price offer is firm and clearly indicate the basis thereof.
- 3 Pricing Bill of Quantity is completed in line with schedule if applicable.
- 4 Cost breakdown must be indicated.
- 5 Price escalation basis and formula must be indicated.
- 6 To facilitate like-for like comparison bidders must submit pricing strictly in accordance with this price schedule and not utilise a different format. Deviation from this pricing schedule could result in a bid being declared non-responsive.

- 7 Please note that should you have offered a discounted price(s), PRASA will only consider such price discount(s) in the final evaluation stage on an unconditional basis.
- 8 Respondents are to note that if price offered by the highest scoring bidder is not market related, PRASA may not award the contract to the Respondent. PRASA may:
 - 9 negotiate a market-related price with the Respondent scoring the highest points
 - 10 if that Respondent does not agree to a market-related price, negotiate a market-related price with the Respondent scoring the second highest points
 - 11 If a market-related price is not agreed with the Respondent scoring the third highest points.
 - 12 if the Respondent scoring the second highest points does not agree to a market-related price, negotiate a market-related price with the Respondent scoring the third highest points or cancel the RFQ.

DELIVERY PERIOD: Suppliers are requested to offer their earliest delivery period possible.

Delivery will be effected within working days from date of order. (To be completed by Service provider)

SECTION 5

PRASA GENERAL CONDITIONS OF PURCHASE

General

PRASA and the Supplier enter into an order/contract on these conditions to supply the items (goods/services/works) as described in the order/contract.

Conditions

These conditions form the basis of the contract between PRASA and the Supplier. Notwithstanding anything to the contrary in any document issued or sent by the Supplier, these conditions apply except as expressly agreed in writing by PRASA.

No servant or agent of PRASA has authority to vary these conditions orally. These general conditions of purchase are subject to such further special conditions as may be prescribed in writing by PRASA in the order/contract.

Local Content Obligations

Respondents are to note that the Local Content commitments made by the successful Respondent(s) will be incorporated as a term of the contract and monitored for compliance. Should the successful Respondent fail to meet its Local obligations, non-compliance penalties shall be applicable. Breach of Local Content obligations also provide PRASA cause to terminate the contract in certain cases where material non-compliance with Local Content requirements are not achieved.

Price and payment

The price or rates for the items stated in the order/contract may include an amount for price adjustment, which is calculated in accordance with the formula stated in the order/contract.

The Supplier may be paid in one currency other than South African Rand. Only one exchange rate is used to convert from this currency to South African Rand. Payment to the Supplier in this currency other than South African Rand, does not exceed the amounts stated in the order/contract. PRASA pays for the item within 30 days of receipt of the Suppliers correct tax invoice.

Delivery and documents

The Supplier's obligation is to deliver the items on or before the date stated in the order/contract. Late deliveries or late completion of the items may be subject to a penalty if this is imposed in the order/contract. No payment is made if the Supplier does not provide the item as stated in order/contract.

Where items are to be delivered the Supplier:

Clearly marks the outside of each consignment or package with the Supplier's name and full details of the destination in accordance with the order and includes a packing note stating the contents thereof; On dispatch of each consignment, sends to PRASA at the address for delivery of the items, an advice note specifying the means of transport, weight, number of volume as appropriate and the point and date of dispatch; Sends to PRASA a detailed priced invoice as soon as is reasonably practical after dispatch of the items, and states on all communications in respect of the order the order number and code number (if any).

Containers / packing material

Unless otherwise stated in the order/contract, no payment is made for containers or packing materials or return to the Supplier.

Title and risk

Without prejudice to rights of rejection under these conditions, title to and risk in the items passes to PRASA when accepted by PRASA.

Rejection

If the Supplier fails to comply with his obligations under the order/contract, PRASA may reject any part of the items by giving written notice to the Supplier specifying the reason for rejection and whether and within what period replacement of items or re-work are required.

In the case of items delivered, PRASA may return the rejected items to the Supplier at the Supplier's risk and expense. Any money paid to the Supplier in respect of the items not replaced within the time required, together with



the costs of returning rejected items to the Supplier and obtaining replacement items from a third party, are paid by the Supplier to PRASA.

In the case of service, the Supplier corrects non-conformances as indicated by PRASA.

Warranty

Without prejudice to any other rights of PRASA under these conditions, the Supplier warrants that the items are in accordance with PRASA's requirements, and fit for the purpose for which they are intended, and will remain free from defects for a period of one year (unless another period is stated in the Order) from acceptance of the items by PRASA.

Indemnity

The Supplier indemnifies PRASA against all actions, suits, claims, demands, costs, charges and expenses arising in connection therewith arising from the negligence, infringement of intellectual or legal rights or breach of statutory duty of the Supplier, his subcontractors, agents or servants, or from the Supplier's defective design, materials or workmanship.

The Supplier indemnifies PRASA against claims, proceedings, compensation and costs payable arising out of infringement by the Supplier of the rights of others, except an infringement which arose out of the use by the Supplier of things provided by PRASA.

Assignment and sub-contracting

The Supplier may not assign or subcontract any part of this order/contract without the written consent of PRASA.

Termination

PRASA may terminate the order/contract at any time (without prejudice to any right of action or remedy which has accrued or thereafter accrues to PRASA):

If the Supplier defaults in due performance of the order/contract, or if the Supplier becomes bankrupt or otherwise is, in the opinion of PRASA, in such financial circumstances as to prejudice the proper performance of the order/contract, or for any other reason in which case the Supplier will be compensated for all costs incurred.

Governing law

The order/contract is governed by the law of the Republic of South Africa and the parties hereby submit to the non-exclusive jurisdiction of the South African courts.

SECTION 6

DECLARATION OF INTEREST

SBD4

1. Any legal person, including persons employed by the state*, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest, where-

- the bidder is employed by the state; and/or
- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

2.1 Full Name of bidder or his or her representative:

.....

2.2 Identity Number:

.....

2.3 Position occupied in the Company (director, shareholder etc):

.....

2.4 Company Registration Number:

.....

2.5 Tax Reference Number:

.....

2.6 VAT Registration Number:

.....

* "State" means –

- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) any municipality or municipal entity;
- (c) Provincial legislature;
- (d) National Assembly or the national Council of provinces; or
- (e) Parliament.

2.7 Are you or any person connected with the bidder presently employed by the state? **YES / NO**

2.7.1 If so, furnish the following particulars:

Name of person / director / shareholder/ member:

Name of state institution to which the person is connected:

Position occupied in the state institution:

Any other particulars:

.....
.....
.....

2.8 Did you or your spouse, or any of the company's directors **YES / NO**
shareholders / members or their spouses conduct business
with the state in the previous twelve months?

DECLARATION

I, THE UNDERSIGNED (NAME).....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.1 TO 2.11.1 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY ACT AGAINST ME IN TERMS OF PRASA'S GENERAL CONDITIONS OF TENDER AS STIPULATED IN THE RFQ SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
SIGNATURE

.....
DATE

.....
POSITION

.....
NAME OF BIDDER

SECTION 8

B-BBEE PREFERENCE POINTS CLAIM FORM

This preference form must form part of all bids invited. It contains general information and serves as a claim for preference points for Broad-Based Black Economic Empowerment [B-BBEE] Status Level of Contribution.

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the preference point system shall be applicable.

1.3 Either the **80/20** preference point system shall be applicable to this bid.

1.4 Preference points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contribution.

1.5 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTION	20
Total points for Price and B-BBEE must not exceed	100

1.5.1 Failure on the part of a bidder to submit a B-BBEE Verification Certificate from a Verification Agency accredited by the South African Accreditation System [SANAS], or a sworn affidavit confirming annual turnover and level of black ownership in case of all EMEs and QSEs with 51% black ownership or more together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time

subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- 2.1 “**all applicable taxes**” includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;
- 2.2 “**B-BBEE**” means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- 2.3 “**B-BBEE status level of contributor**” means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- 2.4 “**bid**” means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;
- 2.5 “**Black designated group**” has meaning assigned to it in codes of good practice issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act.
- 2.6 “**Black People**” meaning assigned to in Section 1 of Broad-Based Black Economic Empowerment Act.
- 2.7 “**Broad-Based Black Economic Empowerment Act**” means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- 2.8 “**CIPC**” means the Companies and Intellectual Property Commission, formerly known as CIPRO, the Companies and Intellectual Property Registration Office.
- 2.9 “**comparative price**” means the price after the factors of a non-firm price and all unconditional discounts that can be utilized have been taken into consideration;
- 2.10 “**consortium or joint venture**” means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract;
- 2.11 “**contract**” means the agreement that results from the acceptance of a bid by an organ of state;
- 2.12 “**co-operative**” means a co-operative registered in terms of section 7 of Cooperatives Act, 2005 (Act No. 14 of 2005)
- 2.13 “**Designated Group**” means - i) Black designated groups; ii) Black People; iii) Women; iv) people with

- disabilities or v) Small enterprise, as defined in Section 1 of National Small Enterprise Act, (102 of 1996)
- 2.14 **“Designated Sector”** means, sub-sector or industry or product designated in terms of regulation 8(1)(a)
- 2.15 **“EME”** means an Exempted Micro Enterprise as defines by Codes of Good Practice under section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- 2.16 **“firm price”** means the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy, or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;
- 2.17 **“functionality”** means the ability of a bidder to provide goods or services in accordance with specification as set out in the bid documents;
- 2.18 **“Military Veteran”** has meaning assigned to it in Section 1 of Military Veterans Act, 2011 (Act No. 18 of 2011);
- 2.19 **“National Treasury”** has meaning assigned to it in Section 1 of Public Finance Management Act, 1999 (Act No. 1 of 1999);
- 2.20 **“non-firm prices”** means all prices other than “firm” prices;
- 2.21 **“person”** includes a juristic person;
- 2.22 **“People with disabilities”** meaning assigned to it in terms of Section 1 of Employment Equity Act, 1998 (Act No. 55of 1998)
- 2.23 **“Price”** includes all applicable taxes less all unconditional discounts.
- 2.24 **“Proof of B-BBEE Status Level of Contributor”** i) the B-BBEE status level certificate issued by an unauthorised body or person; ii) a sworn affidavit as prescribed by the B-BBEE Codes of Good Practice; or iii) any other requirement prescribed in terms of the Broad- Based Black Economic Empowerment Act.
- 2.25 **“Rural Area”** i) a sparsely populated area in which people farm or depend on natural resources, including villages and small towns that are dispersed through the area; or ii) an area including a large settlement which depends on migratory labour and remittances and government social grants for survival, and may have traditional land tenure system.
- 2.26 **“QSE”** means a Qualifying Small Enterprise as defines by Codes of Good Practice under section 9 (1)

of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);

- 2.27 “**rand value**” means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties;
- 2.28 “**sub-contract**” means the primary contractor’s assigning, leasing, making out work to, or employing, another person to support such primary contractor in the execution of part of a project in terms of the contract;
- 2.29 “**total revenue**” bears the same meaning assigned to this expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act and promulgated in the *Government Gazette* on 9 February 2007;
- 2.30 “**Township**” means an urban living area that any time from the late 19th century until 27 April 1994, was reserved for black people, including areas developed for historically disadvantaged individuals post 27 April 1994
- 2.31 “**Treasury**” meaning assigned to it in Section 1 of the Public Finance Management Act, 1999 (Act No. 1 of 1999)
- 2.32 “**trust**” means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person; and
- 2.33 “**trustee**” means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person.
- 2.34 “**Youth**” meaning assigned to it in terms of Section 1 of National youth Development Agency Act, 2008 (Act No. 54 of 2008).

3. **ADJUDICATION USING A POINT SYSTEM**

- 3.1 The bidder obtaining the highest number of total points will be awarded the contract.
- 3.2 Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts.
- 3.3 Points scored must be rounded off to the nearest 2 decimal places.
- 3.4 In the event that two or more bids have scored equal total points, the successful bid must be the one scoring the highest number of preference points for B-BBEE.
- 3.5 However, when functionality is part of the evaluation process and two or more bids have scored equal points including equal preference points for B-BBEE, the successful bid must be the one scoring the

highest score for functionality.

3.6 Should two or more bids be equal in all respects, the award shall be decided by the drawing of lots.

4. POINTS AWARDED FOR PRICE

4.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for comparative price of bid under consideration

P_t = Comparative price of bid under consideration

P_{\min} = Comparative price of lowest acceptable bid

5. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTION

5.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

- 5.2 A bidder who qualifies as an EME in terms of the B-BBEE Act must submit a sworn affidavit confirming Annual Total Revenue and Level of Black Ownership. Furthermore EMEs may also obtain a sworn affidavit from CIPC (formerly CIPRO) Self Service Terminals when registering a business or filing annual returns. In these instances PRASA would require proof of turnover as well as proof of ownership. Sworn affidavits must substantially comply with the format that can be obtained on the DTI's website at www.dti.gov.za/economic_empowerment/bee_codes.jsp.
- 5.3 QSEs that are at least 51% Black owned or higher are only required to obtain a sworn affidavit on an annual basis confirming that the entity has an Annual Total Revenue of R50 million or less and the entity's Level of Black ownership.
- 5.4 A Bidder other than EME or a QSE that is at least 51% Black owned must submit their original and valid B-BBEE status level verification certificate or a certified copy thereof, substantiating their B-BBEE rating a Verification Agency accredited by SANAS.
- 5.5 A trust, consortium or joint venture (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE Status Level verification certificate for every separate bid.
- 5.6 Tertiary Institutions and Public Entities will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.
- 5.7 A person will not be awarded points for B-BBEE status level if it is indicated in the bid documents that such a bidder intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a bidder qualifies for, unless the intended sub-contractor is an EME that has the capability and ability to execute the sub-contract.
- 5.8 A person awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.
- 5.9 Bidders are to note that the rules pertaining to B-BBEE verification and other B-BBEE requirements may be changed from time to time by regulatory bodies such as National Treasury or the DTI. It is the Bidder's responsibility to ensure that his/her bid complies fully with all B-BBEE requirements at the time of the submission of the bid.

6. **BID DECLARATION**

- 6.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6.1.1 B-BBEE STATUS LEVEL OF CONTRIBUTION CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 5.1

6.2 B-BBEE Status Level of Contribution: . =(maximum of 20 points)
 (Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 5.1 and must be substantiated by means of a B-BBEE certificate issued by a Verification Agency accredited by SANAS or a Registered Auditor approved by IRBA or a sworn affidavit.

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME.

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people	<input type="checkbox"/>	<input type="checkbox"/>
Black people who are youth	<input type="checkbox"/>	<input type="checkbox"/>
Black people who are women	<input type="checkbox"/>	<input type="checkbox"/>
Black people with disabilities	<input type="checkbox"/>	<input type="checkbox"/>
Black people living in rural or underdeveloped areas or	<input type="checkbox"/>	<input type="checkbox"/>

townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration number:.....

8.4 TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

8.6 COMPANY CLASSIFICATION

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....

I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contribution indicated in paragraph 7 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 7, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If a bidder submitted false information regarding its B-BBEE status level of contributor, local production and content, or any other matter required in terms of the Preferential Procurement Regulations, 2017 which will affect or has affected the evaluation of a bid, or where a bidder has failed to declare any subcontracting arrangements or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have.
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) if the successful bidder subcontracted a portion of the bidder to another person without disclosing it, PRASA reserves the right to penalise the bidder up to 10 percent of the value of the contract;
 - (e) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (f) forward the matter for criminal prosecution.

WITNESSES

1.

2.

.....
SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS

.....

.....

DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2017, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

- 1.1. Preferential Procurement Regulations, 2017 (Regulation 8) make provision for the promotion of local production and content.
- 1.2. Regulation 8.(2) prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for tenders referred to in paragraph 1.2 above, a two-stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on [http://www.thedti.gov.za/industrial development/ip.jsp](http://www.thedti.gov.za/industrial%20development/ip.jsp) at no cost.

- 1.6. A bid may be disqualified if this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation;

2. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

Item Number	Description	Minimum Threshold for Local Content
1.8	Transformer door 915mmx 2135 mm BV heavy duty louvered Steel complete with frame	100% Steel Components
1.9	Class 3 Anti- Bandit door including a door frame 2095 mm x 930 mm, Finished off with a 220mm x 220mm viewing glass panel and a steel plate to cover the entire outside covering	100% Steel Components
1.10	Lockset 4Lever Galvanised/Chrome	100% Steel Components
1.11	Roller Shutter door 4500mmx 3000mm Industrial Chain operated galvanised steel sheets / slats, with a profile of 105mm, interlocking sections 0.8mm thickness, complete with a canopy head plate, side guide, bottom rail, chain keep, stops, locking mechanism	100% Steel Components
1.12	Window Peg Stay Screw M6x12	100% Steel Components
1.13	Window Sliding Stay Screw M6X9,5mm	100% Steel Components
1.14	Window Sliding Stay Screw M6X6,0mm	100% Steel Components
1.15	Window Sliding Stay 270mm Brass	100% Steel Components
1.16	Window Handle Screw M8X19mm	100% Steel Components
1.17	Window Handle Nylon Bushes	100% Steel Components
1.18	Window Handle L/H Brass	100% Steel Components
1.19	Window Peg Stay 300mm Brass	100% Steel Components
1.22	IBR (686mm Covering) Galvanised Roof Sheets with a thickness of 0,80mm	100% Steel Components
1.24	Corrugated (762mm Covering) Galvanised Roof Sheets with a thickness of 0,80mm	100% Steel Components
1.26	Steel Galvanised Facia Boards 225mmx 420mm	100% Steel Components
1.27	Aluminium seamless gutters 150mmx 140mm	100% Steel Components
1.28	Aluminium downpipes 100mmx 75mm	100% Steel Components
1.62	G.I. BARREL NIPPLE 15MM	100% Steel Components
1.63	G.I. SCREW PLUG 15MM	100% Steel Components
1.64	G.I TEE PIECE 15MM	100% Steel Components
1.65	G.I ELBOW 15MM	100% Steel Components
1.66	G.I M/F BEND 15MM	100% Steel Components
1.67	G.I UNION 15MM	100% Steel Components
1.68	G.1 BARREL NIPPLE 20MM	100% Steel Components
1.69	G.I SCREW PLUGS 20MM	100% Steel Components
1.70	G.I TEE PIECE 20MM	100% Steel Components
1.71	G.I ELBOW 20MM	100% Steel Components
1.72	G.I M/F BEND 20MM	100% Steel Components
1.73	G.I UNION 20MM	100% Steel Components
1.74	G.I BARREL NIPPLE 25MM	100% Steel Components
1.75	G.I TEE PIECE 25MM	100% Steel Components
1.76	G.I ELBOW 25MM	100% Steel Components

1.77	G.I M/F BEND 25MM	100% Steel Components
1.78	G.I UNION 25MM	100% Steel Components
1.79	G.I REDUCING BUSH 15-20MM	100% Steel Components
1.80	G.I REDUCING BUSH 20-25MM	100% Steel Components
1.81	BRASS HOSE TAP WITH CONNECTION 20MM	100% Steel Components
1.82	BRASS HOSE TAP WITH CONNECTION 15MM	100% Steel Components
1.83	C.P BIBCOCK 15MM	100% Steel Components
1.84	C.P BIBCOCK 20MM	100% Steel Components
1.85	C.P PILLAR TAP 15MM	100% Steel Components
1.86	BRASS STOPCOCK 15MM	100% Steel Components
1.87	BRASS STOPCOCK 20MM	100% Steel Components
1.88	COPPER CONNECTION 356MM ;15MM	100% Steel Components
1.89	FLEXI CONNECTOR 15MM X 350MM	100% Steel Components
1.90	G.I SOCKET 15MM	100% Steel Components
1.91	G.I SOCKET 20MM	100% Steel Components
1.92	PIPE POLYCOP 22MM X 6M	100% Pipe fittings
1.93	PIPE POLYCOP 15MM X 6M	100% Pipe fittings
1.94	FLEXI "P" TRAP 32 X 40MM	100% Pipe fittings
1.95	FLEXI "P" TRAP 40 X 40MM	100% Pipe fittings
1.96	VALVE REG LATCO 100KPA 20MM	70% Valve Products/Actuators
1.97	VALVE RELIEF 100 KPA 20MM	70% Valve Products/Actuators
1.98	VALVE BALL 15MM COMPLETE	70% Valve Products/Actuators
1.99	LOCK NIGHT LATCH 92 X 67	100% Steel products
1.100	LOCK MORTICE 2LEVER	100% Steel products
1.101	WASHER BETTA VALVE 32MM	70 % valve Products/Actuators
1.102	WASHER TAP 15MM	70% Valve Products/Actuators
1.103	WASHER TAP 20MM	70% Valve Products/Actuators
1.104	BETTA VALVE COMPLETE	70% Valve Products/Actuators
1.105	GATE VALVE 15MM	70% Valve Products/Actuators
1.106	GATE VALVE 20MM	70% Valve Products/Actuators
1.107	G.I JOHNSON COUPLING 15MM	80% Steel conveyance pipes, Pipe fittings
1.108	G.I JOHNSON COUPLING 20MM	80% Steel conveyance pipes, Pipe fittings
1.109	G.I JOHNSON COUPLING 25MM	80% Steel conveyance pipes, Pipe fittings
1.110	G.I PIPE 15MM /6.00M LONG	80% Steel conveyance pipes, Pipe fittings
1.111	G.I PIPE 20MM /6.00M LONG	80% Steel conveyance pipes, Pipe fittings
1.112	NAILS WIRE 100MM /KG	100% Steel Components
1.113	SCREWS DRYWALL 38 X 8MM	100% Steel Components
1.114	SCREWS DRYWALL 25 X 8MM	100% Steel Components
1.115	STRAIGHT COUPLER F.I X C 3/4 " X 22MM	80% Steel conveyance pipes, Pipe fittings
1.116	ELBOW 90 C X C 22 X 22MM	80% Steel conveyance pipes, Pipe fittings
1.117	TEE C X C X C 15 X 15 X 15MM	80% Steel conveyance pipes, Pipe fittings
1.118	RED. TEE ALL END COPPER BRANCH RED. 22 X 22 X 15MM	80% Steel conveyance pipes, Pipe fittings
1.119	RED. TEE ALL ENDS C-RUN EQUALLY RED. 15 X 15 X 22MM	80% Steel conveyance pipes, Pipe fittings

1.120	TEE C X C X C 22 X 22 X 22 MM	80% Steel conveyance pipes, Pipe fittings
1.121	REDUCING STRAIGHT COUPLER C X C 22MM X 15MM	80% Steel conveyance pipes, Pipe fittings
1.122	STRAIGHT COUPLER M.I.X C 1/2" X 15MM	80% Steel conveyance pipes, Pipe fittings
1.123	STRAIGHT COUPLER C X C 22MM X 22MM	80% Steel conveyance pipes, Pipe fittings
1.124	STRAIGHT COUPLER C X C 15MM X 15MM	80% Steel conveyance pipes, Pipe fittings
1.125	STRAIGHT COUPLER C X F.I. 1/2" X 15MM	80% Steel conveyance pipes, Pipe fittings
1.126	RED. STRAIGHT COUPLER M.I. X C 3/4" X 15MM	80% Steel conveyance pipes, Pipe fittings
1.127	STRAIGHT COUPLER M.I. X C 3/4" X 22MM	80% Steel conveyance pipes, Pipe fittings
1.128	WALLPLATE ELBOW F.I. X C 1/2" X 15MM	80% Steel conveyance pipes, Pipe fittings
1.129	ELBOW 90 F.I. X C 3/4" X 22MM	80% Steel conveyance pipes, Pipe fittings
1.130	ELBOW 90 M.I. X C 3/4" X 22MM	80% Steel conveyance pipes, Pipe fittings
1.131	ELBOW 90 F.I. X C 1/2" X 15MM	80% Steel conveyance pipes, Pipe fittings
1.132	RED. ELBOW C X C 22 X 15MM	80% Steel conveyance pipes, Pipe fittings
1.133	WALLPLATE 90 F.I. X C 3/4" X 22MM	80% Steel conveyance pipes, Pipe fittings
1.134	EBOW 90 M.I. X C 1/2" X 15MM	80% Steel conveyance pipes, Pipe fittings
1.135	RED. STRAIGHT COUPLER F.I. X C 3/4" X 15MM	80% Steel conveyance pipes, Pipe fittings
1.136	BALL'OSTOP CP (STOPCOCK)	80% Steel conveyance pipes, Pipe fittings
1.137	ELBOW 90 C X C 15MM X 15MM	80% Steel conveyance pipes, Pipe fittings
1.138	CLAMP CASCADE 15MM	80% Steel conveyance pipes, Pipe fittings
1.139	CLAMP CASCADE 20MM	80% Steel conveyance pipes, Pipe fittings
1.140	CLAMP CASCADE 25MM	80% Steel conveyance pipes, Pipe fittings
1.141	SUPA FLUSH SEALING WASHER CWS-14 (DPE)	80% Steel conveyance pipes, Pipe fittings
1.142	STOPCOCK 25MM BRASS	80% Steel conveyance pipes, Pipe fittings
1.143	VALVE GATE 25MM BRASS	70% Valve Products/Actuators
1.144	LOCK WARDEH 5LEVER DOUBLE THROW SECURITY 800MM X 50MM	100% Steel Components
1.145	LOCK SMALL ULTRA SECURITY 120MM X 85MM X 25MM	100% Steel Components
1.146	ANGELE IRON 25MMX25MMX3MMX6M	100% Steel Components
1.147	ROUND BAR 3.9MM 20EA	100% Steel Components
1.148	SHEETMETAL CHECKERPLATE 4.5MM 20	100% Steel Components
1.149	DOLKA WEELS FOR GATES NO.80, 10 PAIRS	70% Valve Products/Actuators
1.150	BULLET GATE HINGES 100MM X 30MM WITH BALL AND GREASE NIPPLE	70% Valve Products/Actuators
1.151	PVC Pressure Pipe 50 mm Class 16 per 6 Mt length	100% PVC Pipes
1.152	PVC Pressure Pipe 63 mm Class 16 per 6 Mt length	100% PVC Pipes
1.153	PVC Pressure Pipe 90 mm Class 16 per 6 Mt length	100% PVC Pipes
1.154	PVC Pressure Pipe 110 mm Class 16 per 6 Mt length	100% PVC Pipes
1.155	PVC Pressure Pipe 160 mm Class 16 per 6 Mt length	100% PVC Pipes
1.156	PVC Pressure Pipe 50 mm Class 16	100% PVC Pipes
1.157	PVC Pressure Pipe 75 mm Class 16	100% PVC Pipes
1.158	HDPE Pipe 25 mm Black Class 16 Code: HDPE-PE100-0025-160 Per Meter	100% PVC Pipes
1.159	HDPE Pipe 50 mm Black Class 16 Code: HDPE-PE100-0050-160 Per Meter	100% PVC Pipes
1.160	HDPE Pipe 110 mm Black Class 16 Code: HDPE-PE100-0110-160 Per Meter	100% PVC Pipes
1.161	HDPE Pipe 25 mm Black Class 16 Code: HDPE-PE100-0025-160 Per Roll	100% PVC Pipes

1.162	HDPE Pipe 50 mm Black Class 16 Code: HDPE-PE100-0050-160 Per Roll	100% PVC Pipes
1.163	HDPE Pipe 110 mm Black Class 16 Code: HDPE-PE100-0110-160 Per Roll	100% PVC Pipes
1.164	Pipe PVC Sewer SV 110 mm x 6 Mt length	100% PVC Pipes
1.165	Pipe PVC Sewer UG 110 mm x 6 Mt length	100% PVC Pipes
1.166	Pipe PVC Waste SV 50 mm x 5.5 Mt Length	100% PVC Pipes

3. Does any portion of the goods or services offered have any imported content?

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

3.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on www.reservebank.co.za

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

4. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

LOCAL CONTENT DECLARATION
(REFER TO ANNEX B OF SATS 1286:2011)

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)

IN RESPECT OF BID NO.

ISSUED BY: (Procurement Authority / Name of Institution):

NB

- 1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
- 2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on http://www.thdti.gov.za/industrial_development/ip.jsp. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, (full names),
do hereby declare, in my capacity as
of(name of bidder entity), the following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that:
 - (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.
The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

- (d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017 promulgated under the Preferential Policy Framework Act (PPFA), 2000 (Act No. 5 of 2000).

SIGNATURE: _____

DATE: _____

WITNESS No. 1 _____

DATE: _____

WITNESS No. 2 _____

DATE: _____

SECTION 10

SBD 8

DECLARATION OF COMPANY’S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Standard Company Document must form part of all RFQs invited.
- 2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The RFQ of any Company may be disregarded if that Company, or any of its directors have-
 - a. abused the institution’s supply chain management system;
 - b. committed fraud or any other improper conduct in relation to such system; or
 - c. failed to perform on any previous contract.
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the RFQ.**

Item	Question	Yes	No
4.1	<p>Is the Company or any of its directors listed on the National Treasury’s Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?</p> <p>(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).</p> <p><i>The Database of Restricted Suppliers now resides on the National Treasury’s website (www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.</i></p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	<p>If so, furnish particulars:</p>		
4.2	<p>Is the Company or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?</p> <p><i>The Register for Tender Defaulters can be accessed on the National Treasury’s website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.</i></p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

4.2.1	If so, furnish particulars:		
4.3	Was the Company or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
4.4	Was any contract between the Company and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME) CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature

.....

Date

.....

Position

.....

Name of Company

SECTION 11**SBD 9****CERTIFICATE OF INDEPENDENT RFQ DETERMINATION**

1. This Standard Company Document (SBD) must form part of all RFQs¹ invited.
2. Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive Company (or RFQ rigging).² Collusive Company is a *pe se* prohibition meaning that it cannot be justified under any grounds.
3. Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
 - a. disregard the RFQ of any Company if that Company, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
 - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the Company process or the execution of that contract.
4. This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when RFQs are considered, reasonable steps are taken to prevent any form of RFQ-rigging.
5. In order to give effect to the above, the attached Certificate of RFQ Determination (SBD 9) must be completed and submitted with the RFQ:

¹ Includes price quotations, advertised competitive RFQs, limited RFQs and proposals.

² RFQ rigging (or collusive Company) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a Company process. RFQ rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT RFQ DETERMINATION

I, the undersigned, in submitting the accompanying RFQ: _____ (Quotation Number and Description) in response to the invitation for the RFQ made by: _____
_____ (Name of Institution) do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ (Name of Company) that:

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying RFQ will be disqualified if this Certificate is found not to be true and complete in every respect; I am authorized by the Company to sign this Certificate, and to submit the accompanying RFQ, on behalf of the Company;
3. Each person whose signature appears on the accompanying RFQ has been authorized by the Company to determine the terms of, and to sign the RFQ, on behalf of the Company;
4. For the purposes of this Certificate and the accompanying RFQ, I understand that the word "competitor" shall include any individual or organization, other than the Company, whether or not affiliated with the Company, who:
 - a. has been requested to submit a RFQ in response to this RFQ invitation;
 - b. could potentially submit a RFQ in response to this RFQ invitation, based on their qualifications, abilities or experience; and
 - c. provides the same goods and services as the Company and/or is in the same line of business as the Company
5. The Company has arrived at the accompanying RFQ independently from, and without consultation, communication, agreement or arrangement with any competitor.
6. However communication between partners in a joint venture or consortium³ will not be construed as collusive Company.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - a. prices;
 - b. geographical area where product or service will be rendered (market allocation)
 - c. methods, factors or formulas used to calculate prices;
 - d. the intention or decision to submit or not to submit, a RFQ;
 - e. the submission of a RFQ which does not meet the specifications and conditions of the RFQ; or

f. Company with the intention not to win the RFQ.

8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this RFQ invitation relates.
9. The terms of the accompanying RFQ have not been, and will not be, disclosed by the Company, directly or indirectly, to any competitor, prior to the date and time of the official RFQ opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to RFQs and contracts, RFQs that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....

Signature

.....

Date

.....

Position

.....

Name of Company

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

SECTION 12

COMMISSIONER OF OATH

I certify that the above has acknowledged that he/she knows and understands the contents of this document, that he/she does not have any objection to taking the oath, and that he/she considers it to be binding on his/her conscience, and which was sworn to and signed before me at _____ on this the _____ day of _____ 20____, and that the administering oath complied with the regulations contained in Government Gazette No. R 1258 of 21 July 1972, as amended.

_____ (Sign – SERVICE PROVIDER)

_____ (Name – SERVICE PROVIDER)

COMMISSIONER OF OATHS STAMP AND DETAILS OF PERSON

STAMP :

NAME & SURNAME:

DESIGNATION/RANK :

PERSAL/EMPLOYEE NO:

PLACE/DATE:

SECTION 13

SPECIFICATION- AS AND WHEN: GENERAL BUILDING MAINTENANCE IN MLPS NORTH-WEST STATIONS

1. Scope Of Work

1.1. The scope of the work / services to be provided by the contractor is as follows:

- Carry out planned maintenance and corrective maintenance to general building components and infrastructure at various Railway Station Platforms, Buildings, Offices, Rental Properties and Workshops.

General Building Maintenance Works in this contract will include but not limited to

- Roof Components Repairs
- Ceiling repairs
- Surfaces (walls and floors) finishing maintenance (incl. painting)
- Doors and windows components maintenance
- Ablution facilities maintenance
- Storm water and drainage goods maintenance
- Exterior surface repairs(Paving and tar) maintenance (incl. painting)
- Gates and Fencing repairs
- Carpentry Installation repairs
- Security doors and safes repairs

- Stations to be covered in this scope will be
 - Potchefstroom Station
 - Klerksdorp Station
 - Bloemhof Station
 - Christiana Station
 - Mafikeng Station
 - Vryburg Station
 - Zeerust Station
 - Taung Station

- The scope also includes a 24hr, Monday to Sunday emergency standby service as and when required by PRASA-CRES.

1.2. Contract duration will be for 24months from the time of accepting the appointment.

2. Definitions

2.1 *PRASA-CRES*: One of the subsidiaries of Passenger Rail Agency of South Africa (PRASA) group responsible for managing the property portfolio of the group and the maintenance thereof.

2.2 *Facilities Manager*: A manager of PRASA-CRES responsible of building and infrastructure portfolio or any person authorised to act in that capacity.

2.3 *Normal Working Hours*: Hours of work as determined by a wage regulating measure or statutory enactment for any trade or activity, during which the basic minimum rate of pay is applicable and excludes all time for which a higher rate of pay is obligatory. Where no wage regulating measure is in force, the hours will be 07h00 to 17h00 Mondays to Fridays excluding a daily meal break.

2.4 *Contractor*: Successful tender who is appointed by PRASA-CRES and will be responsible to carry out the works as per this specification.

3. Maintenance References

3.1. All plumbing works work will be in accordance with the following publications

- SABS 0400 other applicable Code Of Practices
- OHS Act 85 of 1993 as amended and
- Other applicable Municipal By-Laws and Regulations

4. Maintenance

4.1. All planned work will be carried out during normal working hours at the cost tendered for in the Bill Of Quantities. Visits to the premises will be as scheduled for the contractor to carry out maintenance work as per the specification. Sites have visitors book which is to be properly completed by the Contractor on every visit and the reason for the visit recorded in the book.

4.2. The Contractor shall produce and issue to PRASA-CRES a written report or service sheet of any testing, inspection, examination, investigation and/or assessment undertaken and execution of any repairs by the Contractor. Reports will highlight

- the type of work or service done
- problems experienced
- results of inspection
- faults found and their priority thereof

Quotations for any corrective work required shall be submitted to PRASA-CRES and on the approval of such quotations the Contractor will correct or repair accordingly.

4.3. PRASA-CRES reserves the right to conduct an independent safety and quality audit to be carried out on the work completed by the contractor. The contractor shall provide his own quality controls to ensure compliance with the specifications and any changes to legislation or regulations applicable. Possible modernisation products to upgrade or to improve the reliability and performance of the installation will be brought to PRASA-CRES for consideration.

5. **Contract Performance**

5.1. The contractor will sign a service level agreement with the PRASA-CRES. The performance of the Contractor will be discussed on the monthly basis at meetings scheduled to sit at PRASA CRES offices. Performance Items to be discussed will include:

- the number of breakdowns for specific period
- the turn around time to attend to emergency call-outs
- planned vs. actual progress
- submission of reports, invoices and other administration duties
- payment of invoices

5.2. **Services Measure And Expectations**

Response Times for:

- Emergencies – within 3hrs

- Urgent - within 5hrs
- Non-Urgent - within 24hrs

6. General Information

- 6.1. The contractor shall be or have in his employment qualified Artisans leading maintenance teams, proof of qualifications for maintenance team leaders shall be provided on request.
- 6.2. The Contractor must have the capacity to be able to work on more than one site at any given time.
- 6.3. Where day to day repairs are to be undertaken, the Contractor shall first estimate the labor and material cost based on the schedule of prices, before proceeding with the job.
- 6.4. All material removed to be returned to PRASA-CRES unless otherwise stated.
- 6.5. Compliance certificates to be issued on completion of all new work done at no cost to PRASA-CRES. Compliance certificates required for existing installations to be priced out at the prescribed set rate.

7. SAFETY AND PROVISION OF MATERIALS:

- 7.1. The contractor is responsible for supply of all material required to repair the faults as per job cards /work order.
- 7.2. All material used shall be of high standard (SABS approved)
- 7.3. The material item price shall be based on standard market related plus the percentage mark-up fee.
- 7.4. Prasa Cres Maintenance Manager /Supervisor reserve the right to query price of any material that is on the material list. He /she may request that the contractor justifies a copy of the material purchased, invoices or actual quotes from reputable suppliers.
- 7.5. Please note the following local content threshold will apply when supplying material;
 - 7.5.1.100% on steel products.
 - 7.5.2.100% on Polyvinyl Chloride (PVC) pipes.
- 7.6. All materials supplied and workmanship to meet the prescribed Statutory Requirements, including the Occupational Health and Safety Act of 1993.

7.7. Provision of a Safety File is a requirement and must be submitted prior to any work commences. The provisional amount of R6000.00 for a Safety File is included in the schedule of rates table, proof of cost will be required before the contract claim the amount.

NB: The contractor material supplier must be a reputable material supplier and only market related material prices will be accepted by PRASA.

8. Quality Of Work And Workmanship:

- Works with poor workmanship will not be signed off and PRASA Cres reserve the right to hold payments until satisfied with the quality of the works.

9. Non-Compliance:

- **Safety** – the contractor will at all times ensure that work is performed in accordance with all the prescribed legal prescripts.
- **NB:** No work is to be done without approval of Safety File and valid signed site access certificate being issued to the contractor. No Contractor will be allowed on site without having attended the safety Induction training and proof is to be submitted to the Project Manager
- **Response time** – if an appointed service provider as per the General provisions of the As and When fails to adhere to the priority levels as prescribed PRASA CRES Facilities department hereby reserves the right to penalise the service provider a penalty fee of 10% of the value of the work and if this provision is continually being violated the contract will be terminated.
- **Proof of Work done**> the contractor will provide photos of before/during and after work completed with claim submitted . Photos can be submitted electronically.
- **Qualified personnel-** It is a requirement that personnel performing/overseeing works issued to the contractor be qualified Artisan in specific Trade.

10. Pricing Schedule

11.1 Material Price Schedule

PROJECT NAME: AS AN WHEN REQUIRED FOR GENERAL BUILDING MAINTENANCE AND REPAIRS				
Item Number	Description	Minimum Threshold for Local Content	Unit	Rate
1.1	Vandal Resistant flat back Urinal with integral fixing brackets and Chromium plated back inlet spreader	NA	Each	R
1.2	Urinal spreader with Urinal Flush valve recessed into wall above Urinal bowl	NA	Each	R
1.3	Anti- vandal Hibiscus Wash hand basin, with one semi-punched tap holes or similar vanity basins	NA	Each	R
1.4	Time metering valve with Bubbler spout to be recessed into wall above WHB	NA	Each	R
1.5	Anti-vandal Hibiscus Elite back inlet toilet pans	NA	Each	R
1.6	wall recessed Push button flush mechanisms		Each	R
1.7	Class 1 Solid Hard Wood Door, two panel 813 mm x 2032 mm	NA	Each	R
1.8	Transformer door 915mmx 2135 mm BV heavy duty louvered Steel complete with frame	100% Steel Components	Each	R
1.9	Class 3 Anti- Bandit door including a door frame 2095 mm x 930 mm, Finished off with a 220mm x 220mm viewing glass panel and a steel plate to cover the entire outside covering	100% Steel Components	Each	R
1.10	Lockset 4Lever Galvanised/Chrome	100% Steel Components	Each	R
1.11	Roller Shutter door 4500mmx 3000mm Industrial Chain operated galvanised steel sheets / slats, with a profile of 105mm, interlocking sections 0.8mm thickness, complete with a canopy head plate, side guide, bottom rail, chain keep, stops, locking mechanism	100% Steel Components	Each	R
1.12	Window Peg Stay Screw M6x12	100% Steel Components	Each	R
1.13	Window Sliding Stay Screw M6X9,5mm	100% Steel Components	Each	R
1.14	Window Sliding Stay Screw M6X6,0mm	100% Steel Components	Each	R
1.15	Window Sliding Stay 270mm Brass	100% Steel Components	Each	R
1.16	Window Handle Screw M8X19mm	100% Steel Components	Each	R
1.17	Window Handle Nylon Bushes	100% Steel Components	Each	R
1.18	Window Handle L/H Brass	100% Steel Components	Each	R
1.19	Window Peg Stay 300mm Brass	100% Steel Components	Each	R
1.20	Georgian obscure wired glass	NA	Each	R
1.21	Branding 38x38	NA	/Meter	R
1.22	IBR (686mm Covering) Galvanised Roof Sheets with a thickness of 0,80mm	100% Steel Components	/Meter	R
1.23	IBR (686mm Covering) Clear Polycarbonate Roof Sheets with a thickness of 0,80mm	NA	/Meter	R

1.24	Corrugated (762mm Covering) Galvanised Roof Sheets with a thickness of 0,80mm	100% Steel Components	/Meter	R
1.25	Corrugated (762mm Covering) Clear Polycarbonate Roof Sheets with a thickness of 0,80mm	NA	/Meter	R
1.26	Steel Galvanised Facia Boards 225mmx 420mm	100% Steel Components	/Meter	R
1.27	Aluminium seamless gutters 150mmx 140mm	100% Steel Components	/Meter	R
1.28	Aluminium downpipes 100mmx 75mm	100% Steel Components	/Meter	R
1.29	Fibre Cement Ceiling 4mm	NA	/M ²	R
1.30	Suspended Ceiling Tiles MicroLook 15mm	NA	/M ²	R
1.31	Ceiling plasterboards gypsum 6,4mm	NA	/M ²	R
1.32	Cornice gypsum 20mm x 76mm	NA	/Meter	R
1.33	Wall Tiles 600mm x 300mm Porcelain tiles R11 Colour: POLISHED CREAM	NA	Each	R
1.34	Floor Tiles 600mm x 600mm Porcelain tiles R11 Colour: MATT DARK GERY	NA	Each	R
1.35	Bevel Bond Grey Paver brick 50mm	NA	Each	R
1.36	Bevel Bond Grey Paver brick 80mm	NA	Each	R
1.37	Interlocking Grey Paver Brick 60mm	NA	Each	R
1.42	Interlocking Grey Paver Brick 80mm	NA	Each	R
1.43	Tapered Kerbs 125mmx300mmx90mm	NA	/Meter	R
1.45	Cement stock Brick 7MPa	NA	Each	R
1.46	Clay Stock Brick	NA	Each	R
1.47	Cement 32.5N bag of 50kg	NA	Each	R
1.48	Cement 42.5N bag of 50kg	NA	Each	R
1.49	River Sand	NA	/M ³	R
1.50	Plaster Sand	NA	/M ³	R
1.51	Building Sand	NA	/M ³	R
1.52	Ceramic Wall and Floor Tile Adhesive	NA	/kg	R
1.53	Porcelain Wall and Floor Tile Adhesive	NA	/kg	R
1.54	Ceramic Wall and Floor Tile Adhesive	NA	/kg	R
1.55	Tile Grout Waterproof Dove Grey	NA	/kg	R
1.56	Tile Grout Waterproof White	NA	/kg	R
1.57	Road Marking Paint Hysheen White	NA	/Litre	R
1.58	Road Marking Paint Hysheen Black	NA	/Litre	R
1.59	Road Marking Paint Hysheen Yellow	NA	/Litre	R
1.60	Road Marking Paint Hysheen Red	NA	/Litre	R
1.61	Reflective Glass Beads	NA	/kg	R
1.62	G.I. BARREL NIPPLE 15MM	100% Steel Components	Each	R
1.63	G.I. SCREW PLUG 15MM	100% Steel Components	Each	R
1.64	G.I TEE PIECE 15MM	100% Steel Components	Each	R
1.65	G.I ELBOW 15MM	100% Steel Components	Each	R
1.66	G.I M/F BEND 15MM	100% Steel Components	Each	R
1.67	G.I UNION 15MM	100% Steel Components	Each	R
1.68	G.I BARREL NIPPLE 20MM	100% Steel Components	Each	R

1.69	G.I SCREW PLUGS 20MM	100% Steel Components	Each	R
1.70	G.I TEE PIECE 20MM	100% Steel Components	Each	R
1.71	G.I ELBOW 20MM	100% Steel Components	Each	R
1.72	G.I M/F BEND 20MM	100% Steel Components	Each	R
1.73	G.I UNION 20MM	100% Steel Components	Each	R
1.74	G.I BARREL NIPPLE 25MM	100% Steel Components	Each	R
1.75	G.I TEE PIECE 25MM	100% Steel Components	Each	R
1.76	G.I ELBOW 25MM	100% Steel Components	Each	R
1.77	G.I M/F BEND 25MM	100% Steel Components	Each	R
1.78	G.I UNION 25MM	100% Steel Components	Each	R
1.79	G.I REDUCING BUSH 15-20MM	100% Steel Components	Each	R
1.80	G.I REDUCING BUSH 20-25MM	100% Steel Components	Each	R
1.81	BRASS HOSE TAP WITH CONNECTION 20MM	100% Steel Components	Each	R
1.82	BRASS HOSE TAP WITH CONNECTION 15MM	100% Steel Components	Each	R
1.83	C.P BIBCOCK 15MM	100% Steel Components	Each	R
1.84	C.P BIBCOCK 20MM	100% Steel Components	Each	R
1.85	C.P PILLAR TAP 15MM	100% Steel Components	Each	R
1.86	BRASS STOPCOCK 15MM	100% Steel Components	Each	R
1.87	BRASS STOPCOCK 20MM	100% Steel Components	Each	R
1.88	COPPER CONNECTION 356MM ;15MM	100% Steel Components	Each	R
1.89	FLEXI CONNECTOR 15MM X 350MM	100% Steel Components	Each	R
1.90	G.I SOCKET 15MM	100% Steel Components	Each	R
1.91	G.I SOCKET 20MM	100% Steel Components	Each	R
1.92	PIPE POLYCOP 22MM X 6M	100% Pipe fittings	Each	R
1.93	PIPE POLYCOP 15MM X 6M	100% Pipe fittings	Each	R
1.94	FLEXI "P" TRAP 32 X 40MM	100% Pipe fittings	Each	R
1.95	FLEXI "P" TRAP 40 X 40MM	100% Pipe fittings	Each	R
1.96	VALVE REG LATCO 100KPA 20MM	70% Valve Products/Actuators	Each	R
1.97	VALVE RELIEF 100 KPA 20MM	70% Valve Products/Actuators	Each	R
1.98	VALVE BALL 15MM COMPLETE	70% Valve Products/Actuators	Each	R
1.99	LOCK NIGHT LATCH 92 X 67	100% Steel products	Each	R
1.100	LOCK MORTICE 2LEVER	100% Steel products	Each	R
1.101	WASHER BETTA VALVE 32MM	70 % valve Products/Actuators	Each	R
1.102	WASHER TAP 15MM	70% Valve Products/Actuators	Each	R
1.103	WASHER TAP 20MM	70% Valve Products/Actuators	Each	R
1.104	BETTA VALVE COMPLETE	70% Valve Products/Actuators	Each	R
1.105	GATE VALVE 15MM	70% Valve Products/Actuators	Each	R
1.106	GATE VALVE 20MM	70% Valve Products/Actuators	Each	R
1.107	G.I JOHNSON COUPLING 15MM	80% Steel conveyance pipes, Pipe fittings	Each	R

1.108	G.I JOHNSON COUPLING 20MM	80% Steel conveyance pipes, Pipe fittings	Each	R
1.109	G.I JOHNSON COUPLING 25MM	80% Steel conveyance pipes, Pipe fittings	Each	R
1.110	G.I PIPE 15MM /6.00M LONG	80% Steel conveyance pipes, Pipe fittings	Each	R
1.111	G.I PIPE 20MM /6.00M LONG	80% Steel conveyance pipes, Pipe fittings	Each	R
1.112	NAILS WIRE 100MM /KG	100% Steel Components	Each	R
1.113	SCREWS DRYWALL 38 X 8MM	100% Steel Components	Each	R
1.114	SCREWS DRYWALL 25 X 8MM	100% Steel Components	Each	R
1.115	STRAIGHT COUPLER F.I X C 3/4 " X 22MM	80% Steel conveyance pipes, Pipe fittings	Each	R
1.116	ELBOW 90 C X C 22 X 22MM	80% Steel conveyance pipes, Pipe fittings	Each	R
1.117	TEE C X C X C 15 X 15 X 15MM	80% Steel conveyance pipes, Pipe fittings	Each	R
1.118	RED. TEE ALL END COPPER BRANCH RED. 22 X 22 X 15MM	80% Steel conveyance pipes, Pipe fittings	Each	R
1.119	RED. TEE ALL ENDS C-RUN EQUALLY RED. 15 X 15 X 22MM	80% Steel conveyance pipes, Pipe fittings	Each	R
1.120	TEE C X C X C 22 X 22 X 22 MM	80% Steel conveyance pipes, Pipe fittings	Each	R
1.121	REDUCING STRAIGHT COUPLER C X C 22MM X 15MM	80% Steel conveyance pipes, Pipe fittings	Each	R
1.122	STRAIGHT COUPLER M.I.X C 1/2" X 15MM	80% Steel conveyance pipes, Pipe fittings	Each	R
1.123	STRAIGHT COUPLER C X C 22MM X 22MM	80% Steel conveyance pipes, Pipe fittings	Each	R
1.124	STRAIGHT COUPLER C X C 15MM X 15MM	80% Steel conveyance pipes, Pipe fittings	Each	R
1.125	STRAIGHT COUPLER C X F.I. 1/2" X 15MM	80% Steel conveyance pipes, Pipe fittings	Each	R
1.126	RED. STRAIGHT COUPLER M.I. X C 3/4" X 15MM	80% Steel conveyance pipes, Pipe fittings	Each	R
1.127	STRAIGHT COUPLER M.I. X C 3/4" X 22MM	80% Steel conveyance pipes, Pipe fittings	Each	R
1.128	WALLPLATE ELBOW F.I. X C 1/2" X 15MM	80% Steel conveyance pipes, Pipe fittings	Each	R
1.129	ELBOW 90 F.I. X C 3/4" X 22MM	80% Steel conveyance pipes, Pipe fittings	Each	R
1.130	ELBOW 90 M.I. X C 3/4" X 22MM	80% Steel conveyance pipes, Pipe fittings	Each	R
1.131	ELBOW 90 F.I. X C 1/2" X 15MM	80% Steel conveyance pipes, Pipe fittings	Each	R
1.132	RED. ELBOW C X C 22 X 15MM	80% Steel conveyance pipes, Pipe fittings	Each	R
1.133	WALLPLATE 90 F.I. X C 3/4" X 22MM	80% Steel conveyance pipes, Pipe fittings	Each	R
1.134	EBOW 90 M.I. X C 1/2" X 15MM	80% Steel conveyance pipes, Pipe fittings	Each	R
1.135	RED. STRAIGHT COUPLER F.I. X C 3/4" X 15MM	80% Steel conveyance pipes, Pipe fittings	Each	R
1.136	BALL'OSTOP CP (STOPCOCK)	80% Steel conveyance pipes, Pipe fittings	Each	R
1.137	ELBOW 90 C X C 15MM X 15MM	80% Steel conveyance pipes, Pipe fittings	Each	R
1.138	CLAMP CASCADE 15MM	80% Steel conveyance pipes, Pipe fittings	Each	R

1.139	CLAMP CASCADE 20MM	80% Steel conveyance pipes, Pipe fittings	Each	R
1.140	CLAMP CASCADE 25MM	80% Steel conveyance pipes, Pipe fittings	Each	R
1.141	SUPA FLUSH SEALING WASHER CWS-14 (DPE)	80% Steel conveyance pipes, Pipe fittings	Each	R
1.142	STOPCOCK 25MM BRASS	80% Steel conveyance pipes, Pipe fittings	Each	R
1.143	VALVE GATE 25MM BRASS	70% Valve Products/Actuators	Each	R
1.144	LOCK WARDEH SLEVER DOUBLE THROW SECURITY 800MM X 50MM	100% Steel Components	Each	R
1.145	LOCK SMALL ULTRA SECURITY 120MM X 85MM X 25MM	100% Steel Components	Each	R
1.146	ANGELE IRON 25MMX25MMX3MMX6M	100% Steel Components	Each	R
1.147	ROUND BAR 3.9MM 20EA	100% Steel Components	Each	R
1.148	SHEETMETAL CHECKERPLATE 4.5MM 20	100% Steel Components	Each	R
1.149	DOLKA WEELS FOR GATES NO.80, 10 PAIRS	70% Valve Products/Actuators	Each	R
1.150	BULLET GATE HINGES 100MM X 30MM WITH BALL AND GREASE NIPPLE	70% Valve Products/Actuators	Each	R

11.2 Labour, Transport and Mark-Up Price Schedule Against Estimated Quantity Usage

Item	Description		Unit	Estimated Quantity	Rate (Excl. VAT)	Amount (Excl. VAT)
1	Provisional Sum (Material)	Material	Sum	Value/Amount	R 200 000.00	R 200 000.00
2	Percentage mark-up for materials	Material	%	R 200 000.00	%	R
3	The Service Provider is to tender their total cost per hour on site per qualified Artisan and an assistant to perform service and repairs during Normal working hours (07:00 – 17:00) . This cost shall exclude material, which has previously been dealt with in this schedule.	Artisans	Rate/hour	2 200 hours	R	R
4		General Worker	Rate/hour	4 400 hours	R	R
5		Artisans	Rate/hour	200 hours	R	R
6		General Worker	Rate/hour	400 hours	R	R
7	The Service Provider is to tender their total cost per hour on site per qualified Artisan and an assistant to perform service and repairs during Sunday and Public Holiday . This cost shall exclude material, which has previously been dealt with in this contract	Artisan	Rate/hour	50 hours	R	R
8		General Worker	Rate/hour	100 hours	R	R
9	Call-out rate (only when there is no fault found)		Sum	1	R	R
10	Travel cost		Rate/ km	40000 kilometres	R	R
	Total (Excl. VAT):					R
	15% VAT:					R
	Total (Incl. VAT):					R

ANNEXURE 1: Health Safety Requirements Template For Issuing of Site Access

CONTRACTOR SAFETY FILE CONTENTS LIST

The purpose of this checklist is to guide the contractors and their sub-contractors as to what documents are required for them to prepare a safety file that must be issued to PRASA Cres Regional Departments or Head Office for evaluation before a site access is issued.

This checklist was revised to cater for **COVID 19** requirements as per RSA Government Disaster Management Act as amended and its Regulations.

Human Coronaviruses are common throughout the world. There are many different coronaviruses identified in animals but only a small number of these can cause disease in humans.

On 7 January 2020, 'Severe Acute Respiratory Syndrome Coronavirus 2' (SARS-CoV-2) was confirmed as the causative agent of 'Coronavirus Disease 2019' or COVID-19. The majority of the case-patients initially identified were dealers and vendors at a seafood, poultry and live wildlife market in China. Since then, the virus has spread to more than 100 countries, including South Africa.

The spread of the disease is thought to happen mainly via respiratory droplets produced when an infected person coughs or sneezes, similar to how influenza and other respiratory pathogens spread. Thus far, the majority of cases have occurred in people with close physical contact to cases and healthcare workers caring for patients with COVID-19.

Current symptoms reported for patients with COVID-19 have included mild to severe respiratory illness with cough, sore throat, shortness of breath or fever.

The complete clinical picture with regard to COVID-19 is still not fully clear. Reported illnesses have ranged from infected people with little to no symptoms to people being severely ill and dying.

Name of the Contractor:

Project:

Safety File Assessor and Date:

#	Requirement(s)	Compliance Status (Yes / No)	Comment(s)
1	Scope of works and Project Duration		
2	Notification to DOL (If applicable and as defined in the 2014 Construction Regulations)		
3	Registration of the project with DOL for the construction permit if the total project value is more than R45 Million (If applicable and as defined in the 2014 Construction Regulations)		
4	Valid Letter of Good Standing		
5	Employee List and Certified Copies of their Identity Documents (RSA Citizens) or Passports or Work Permits for foreign Nationals (Employee register); Home address; Contact Numbers; Residential Address; Name of Next of kin with Contacts (Very critical issue for contact tracing)		
6	Approved Organizational Structure		
7	Approved S/HE Policy		
8	Approved COVID 19 Policy / Declaration		
9	Approved S/HE Plan		
10	Risk Assessments for the projects as per project scope approved by the Risk Assessor and they should cover COVID 19 related risk and mitigation measures.		
11	Proof of medical fitness of employees who will be working on the project and they		

#	Requirement(s)	Compliance Status (Yes / No)	Comment(s)
	<p>should be from the Occupational Health Practitioner not a General Practitioner.</p> <ul style="list-style-type: none"> • Protocols for dealing with COVID 19 positive cases. • Screening of contractors employees including sub-contractor • The type of thermometer that will be utilised and its calibration status. 		
12	<p>Statutory Appointments including competency certificates and CVs e.g. COVID 19 Compliance Officer; First Aider and etc</p> <p>(Signed by the appointer and accepted by appointee's include CV's and competency certificates)</p>		
13	Tool inspections Checklists and Register		
14	PPE Matrix and Records include COVID 19 PPE Requirements and list of the PPE to be provided.		
15	<p>Safe Working Procedures or Method Statements Including COVID-19 control measures. A list of the documents required here is identified as a minimum</p> <ul style="list-style-type: none"> - Waste management protocol on how COVID 19 related waste will be managed. - Incident reporting procedure. 		

#	Requirement(s)	Compliance Status (Yes / No)	Comment(s)
	<ul style="list-style-type: none"> - Emergency procedure. - COVID 19 case handling. 		
16	Tool box Talks Templates to include COVID 19 information for awareness purposes. Include induction material covering COVID 19		
17	Equipment Maintenance (Calibrations, Safe Working load certificates and Decontamination or Sanitation Records etc) if applicable		
18	Chemicals substances list; MSDSs for chemicals to be used (14 point format) including Proof of training on MSDS if applicable.		
19	Excavation plan (when applicable)		
20	Scaffolding plan (when applicable)		
21	Declaration of Sub-contractors (when applicable)		
22	Proof of Third Party Liability Cover		
	Conclusion / Statement of Compliance		