



# REQUEST FOR QUOTATION

Form No: RW SCM 00016 F

Revision No: 09

Effective Date: 31 Jan 2023

<b>BID NUMBER:</b>	RFQ 10404557 R	<b>CLOSING DATE:</b>	22 May 2023	<b>CLOSING TIME:</b>	23:59pm
<b>DESCRIPTION:</b>	Provide the service for removal, transportation, and disposal of biological waste at Rand Water head office and all its sites for the duration period of 6 months.				
<b>NON-COMPULSORY BRIEFING SESSION DATE AND TIME</b>	Clarification : 16 May 2023 at 10:00 am	<b>BRIEFING SESSION VENUE</b>	Online Clarification see the link below:  Microsoft Teams meeting Meeting ID: 351 978 225 794 Passcode: GWZhKs		
<b>ISSUE DATE</b>	11 May 2023				

## BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:

BUYER		SOURCING MANAGER	
<b>CONTACT PERSON</b>	Vongani Mageza	<b>CONTACT PERSON</b>	Jabulile Molema
<b>TELEPHONE NUMBER</b>	011 682 0675	<b>TELEPHONE NUMBER</b>	011 682 0393
<b>E-MAIL ADDRESS</b> (Submissions must be made to this address)	vmageza@randwater.co.za	<b>E-MAIL ADDRESS</b>	jmolema@randwater.co.za

## SUPPLIER INFORMATION

<b>NAME OF BIDDER</b>			
<b>POSTAL ADDRESS</b>			
<b>STREET ADDRESS</b>			
<b>TELEPHONE NUMBER</b>	<b>CODE</b>		<b>NUMBER</b>
<b>CELLPHONE NUMBER</b>			
<b>FACSIMILE NUMBER</b>	<b>CODE</b>		<b>NUMBER</b>
<b>E-MAIL ADDRESS 1</b>			
<b>E-MAIL ADDRESS 2</b>			
<b>VAT REGISTRATION NUMBER</b>			<b>CIDB GRADING</b>
<b>SUPPLIER COMPLIANCE STATUS</b>	<b>TAX COMPLIANCE SYSTEM PIN:</b>		<b>CENTRAL SUPPLIER DATABASE No:</b> MAAA
<b>B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE</b>	[TICK APPLICABLE BOX]  <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>B-BBEE STATUS LEVEL SWORN AFFIDAVIT (EMEs and QSEs)</b>	[TICK APPLICABLE BOX]  <input type="checkbox"/> Yes <input type="checkbox"/> No

**BID SUBMISSION:**

- Bids must be submitted by the stipulated time to the email address stipulated above. Late bids will not be accepted for consideration.
- **All bids must be submitted on the official forms provided (not to be re-typed) or in the manner prescribed in the bid document.**
- No bids will be considered from persons in the service of the state, companies with directors who are persons in the service of the state, or close corporations with members / persons in the service of the state.”
- *Rand Water will provide any clarifications / addenda / extension of closing date by no later than one (1) calendar day before the closing date.*

## 1. SCOPE OF WORK

### 1.1. DESCRIPTION

Rand Water requires the services of a biological waste management service providers to collect, transport and dispose of all its waste at its sites namely, Bulk Water Distribution (Central depot, Brakpan, Bloemendal, Esselen Park, Barrage, Krugersdorp), Zwartkopjes (Mapleton, Eikenhof and Palmiet), Vereeniging, Zuikerbosch, Rietvlei, Panfontein, EMS, Emhlangeni, Transport and Scientific Services.

1. Provide the service for removal, transportation and disposal of all hazardous and medical waste.
2. Ensure that the drums and sealed containers are constructed as per the National Norms and Standards for the storage of waste.
3. It advantageous for the service provider to be registered with SAWIS and have a valid certificate
4. Replacement of bins/containers/waste boxes to be provided on collection where applicable. waste containers must be cleaned and disinfected after each service or when necessary.
5. Rectify any mechanical faults due to normal wear and tear of the equipment with 24 hours of notification of any fault.
6. Be able to quantify waste collected at each site and send once off report to respective sites.
7. Respond within a maximum of two days when called for collection service.
8. The service provider shall also commit to the Waste Management Principles as prescribed by The Waste Act.
9. The service provider shall comply to all The Waste Management Act's requirements regarding collection, transportation, and disposal of waste.
10. The service provider shall ensure adequate steps are taken to minimize the effect that an accident or incident may have on the public and on the environment whilst transporting the waste.
11. Provide once off statistics of the waste collected and disposal.
12. Drivers should have valid PDP license.

## 2. AWARDING STRATEGY

The maximum number of suppliers to be awarded this RFQ is 01.

## 3. EVALUATION CRITERIA

The RFQ will be evaluated based on the criterion below:

### 3.1. Test for Responsiveness/ Pre- qualification

Waste Management License for waste storage facility, or letter of intent /Agreement/ Account with licensed waste facility

**Responses that fail to meet pre-qualifying criteria stipulated will not be further evaluated.**

### 3.2. FUNCTIONALITY CRITERIA

#### 3.2.1. The functionality evaluation criteria are as follows:

ADJUDICATION CRITERIA		WEIGHT
1.	<p><b>Previous Related Experience</b> (Similar to current RFQ Scope/Work)</p> <p>The rating of this item is based on a four-point scale:</p> <ul style="list-style-type: none"> <li>• None = 0 % - No submission</li> <li>• Weak = 33.3% - 1 Company reference</li> <li>• Moderate = 66.7% - 2 Company references</li> <li>• Good = 100% - 3 Company references</li> </ul>	25
2.	<p><b>Human Resource Capacity</b> Adjudicated based on Human Resource Capacity Schedule required for the execution of the scope of work. The purpose is to establish an overall picture of the company's human resource capacity and ability to undertake the work.</p> <p>The rating of this item is based on a four-point scale:</p> <ul style="list-style-type: none"> <li>• None = 0 % - No submission</li> <li>• Weak = 33.3% - Company organogram not reflecting the resource needs for the scope of work</li> <li>• Moderate = 66.7% - Company organogram partially addressing the resource needs for the scope of work</li> <li>• Good = 100% - Company organogram adequately addressing the resource needs for the scope of work</li> </ul>	25
3.	<p><b>Equipment Resource Capacity</b> <i>Adjudicated based on Equipment Resource Capacity (Plant, Equipment, vehicles, computers, software's etc.)</i> The purpose is to establish an overall picture of the company's equipment resource capacity and ability to undertake the work and will therefore be services/goods specific.</p> <p>The rating of this item is based on a four-point scale:</p> <ul style="list-style-type: none"> <li>• None = 0 % - No submission</li> <li>• Weak = 33.3% - Minimal capacity in relation to the scope</li> <li>• Moderate = 66.7% - Capacity meets the scope requirements with some gaps</li> <li>• Good = 100% - Capacity meets the scope requirements</li> </ul>	25
4.	<p><b>Work Breakdown / Schedule / Project Programme</b> Aligned with Contractual requirements, credible and acceptable</p> <p>The rating of this item is based on a four-point scale:</p> <ul style="list-style-type: none"> <li>• None = 0 % - No submission</li> <li>• Weak = 33.3% - The work breakdown/ schedule / project programme is submitted but is unclear.</li> <li>• Moderate = 66.7% - The work breakdown/ schedule / project programme is submitted and has some indication of the duration.</li> <li>• Good = 100% - The work breakdown/ schedule / project programme is submitted and has a clear indication of the duration and delivery date.</li> </ul>	25
<b>TOTAL</b>		<b>100</b>

Responses are required to meet a **minimum of 70 percent** to be further evaluated.

### 3.3. PREFERENTIAL POINT SYSTEM

*The (80/20) Preferential Point System will be used to evaluate price and specific goal on received written price quotations. Where 80 will be allocated for Price and 20 for the Specific goals.*

#### 3.3.1. PRICING SCHEDULE

The Supplier must complete the following pricing schedule:

	<b>MILESTONES / LINE ITEMS</b>	<b>Estimated delivery period (where applicable)</b>	<b>UNIT PRICE (where applicable)</b>	<b>QUANTITY (where applicable)</b>	<b>COSTING</b>
BULK WATER DISTRIBUTION SITE AND GPS COORDINATES: S26°20.770' E028°04.021'					
1.	Replacement, collection, and disposal of 1x5L medical sharps bucket.	Quarterly		1x5L sharps bucket	
2.	Replacement, collection, and disposal of 1x15kg biohazard waste box for medical waste.	Quarterly		1x15kg biohazard waste box for medical waste	
3.	Supply of 5 red liners	Quarterly		Supply of 5 red liners per collection	
4.	Replacement of the FT box, Collection, and disposal of 25 FT Fluorescent tubes boxes	Quarterly		25 FT Fluorescent tubes boxes	
EMS SITE: GPS COORDINATES: 526°20.698' E028°03.967'					
5.	Collection and disposal of empty chemical containers	Quarterly		1x6m3 skip	
6.	Collection and disposal of redundant (Fungicides)From Rand Water Farm (GPS coordinates Rand Water Farm: 26°22'19.74" S and 28°03'47.17"E)	Once off		20x50kg bags	
7.	Collection and disposal of contaminated oil from Zwartkopjes residential area.	Once off		15x210L drums	
RIETVLEI SITE AND GPS COORDINATES: S26°17.395' E028°02.134'					
8.	Replacement, collection, and disposal of biohazard medical waste	Quarterly		1x7.5 kg biohazard medical waste box	
9.	Replacement, collection, and disposal of 1x5L medical sharps bucket.	Quarterly		1x5L medical sharps bucket	
10.	Supplying of 5 red liners	Quarterly		Supply of 5 red liners per collection	
11.	Replacement, collection, and disposal of printing contaminated rags	Quarterly		1x210L printing contaminated rags drum	
12.	Replacement, collection, and disposal of FT fluorescent tubes	Quarterly		1 box of fluorescent tubes	
RIETVLEI (WQSS WWET LAB) S26°17.395' E028°02.134'					

	<b>MILESTONES / LINE ITEMS</b>	<b>Estimated delivery period (where applicable)</b>	<b>UNIT PRICE (where applicable)</b>	<b>QUANTITY (where applicable)</b>	<b>COSTING</b>
13.	Replacement, collection, and disposal of 1 x5l of Laboratory sharps/breakables container	Quarterly		1 x5l container of Laboratory sharps/breakables	
14.	Replacement, collection, and disposal of 1 x 25l box/container of expired Lab chemical waste	Quarterly		1 x 25l box/container of expired Lab chemical waste	
15.	Replacement, collection, and disposal of 1 x7.5kg Lab biohazardous waste	Quarterly		1 x7.5kg Lab biohazardous waste	
16.	Replacement, collection, and disposal of 1 x 25L Hazardous liquid waste	Quarterly		1 x 25L Hazardous liquid waste	
Rand Water Foundation within Rand Water Rietvlei site S26'17.395' E028'02.134'					
18.	Collection and disposal of 1 x7.5kg biohazardous waste (Expired First aid kit contents)	Once-off		1 x7.5kg biohazardous waste (Expired First aid kit contents)	
Maintenance department within Rietvlei site: S26'17.395' E028'02.134'					
19.	Collection and disposal of 212x2L of Bleach	Once off		212x2L bleaches	
20.	Collection and disposal of 258x1L of bleach	Once-off		258x1L bleaches	
21.	Collection and disposal of 6X25L Sanitizers	Once-off		6X25L Sanitizers	
22.	Collection and disposal of 3x25L of Rinse aid multipurpose cleaner	Once-off		3x25L of Rinse aid multipurpose cleaner	
23.	Collection and disposal of 4x25L of Kc sanidet RTU	Once-off		4x25L of Kc sanidet RTU	
24.	Collection and disposal of 3x5L Blast P drain cleaner.	Once-off		3x5L Blast P drain cleaner	
25.	Collection and disposal of 1757x 250 ml sanitizers	Once-off		1757x 250 ml sanitizers	
26.	Collection and disposal of 438x 500ml sanitiser.	Once-off		438x 500ml sanitiser.	
27.	Collection and disposal of 1x25L Terra bowl	Once-off		1x25L Terra bowl	
28.	Collection and disposal of 6x5L Eco zyme multipurpose cleaner	Once-off		6x5L Eco zyme multipurpose cleaner	
29.	Collection and disposal of 3x5L Oven cleaner	Once-off		3x5L Oven cleaner	
30.	Collection and disposal of 1x5L floor cleaner	Once-off		1x5L floor cleaner	

	<b>MILESTONES / LINE ITEMS</b>	<b>Estimated delivery period (where applicable)</b>	<b>UNIT PRICE (where applicable)</b>	<b>QUANTITY (where applicable)</b>	<b>COSTING</b>
31.	Collection and disposal of 84x400ml Spray refill toilet seat cleaner	Once-off		84x400ml Spray refill toilet seat cleaner	
32	Collection and disposal of 264x500 ml Germ-Pro sanitizer	Once-off		264x500 ml Germ-Pro sanitizer	
33	Collection and disposal of 250x500ml Fogger sanitizing.	Once-off		250x500ml Fogger sanitizing.	
ZWARTKOPJES AND GPS COORDINATES: 526'20.698' E028'03.967'					
34	Collection and disposal of lab chemicals	Quarterly		2x 1000L flow bins	
35	Collection and disposal of septic tanks from Mapleton site	Monthly		2x20000L tanks) and 1x10000L	
36	Collection and disposal of septic tanks from Eikenhof site (GPS coordinates: 26'18.591' E027'58.541')	Monthly		(3x20000L tanks and 2x10000L tanks	
37	Collection and disposal of septic tank from Zwartkopjes (526'20.698' E028'03.967' )	Monthly		Zwartkopjes (1x10000L tank	
38	Supply, Collection and disposal of oily rags	Quarterly		Oily rags (1x6m <sup>3</sup> lidded skip)	
39	Collection and disposal of fluorescent tube boxes	Quarterly		30x25FT for the first collection thereafter replacement and collection of 25ft Fluorescent tube boxes	
40	Collection, disposal and replacement of medical waste	quarterly		Collection, disposal and replacement of 1x5L sharps container	
41	Supply of 10 red liners	Quarterly		Supply of 10 red liners	
42	Once-off Collection and disposal of 36x300ml of expired hand sanitizers at Zwartkopjes clinic	Once-off		36x300ml of expired hand sanitizers at Zwartkopjes clinic	
43	Once-off collection and disposal of 1800x550ml of expired hand sanitizers at Zwartkopjes stores	Once-off		1800x550ml of expired hand sanitizers at Zwartkopjes stores	
44	Collection, disposal, and replacement 1x20L of pharmaceutical waste	Quarterly		1x20L of pharmaceutical waste	
45	Replacement, collection, and disposal of 3x140L bio-hazardous waste box)	Quarterly		3x140L bio-hazardous	

	<b>MILESTONES / LINE ITEMS</b>	<b>Estimated delivery period (where applicable)</b>	<b>UNIT PRICE (where applicable)</b>	<b>QUANTITY (where applicable)</b>	<b>COSTING</b>
46	Supply of 1x biohazardous tape	Quarterly		1x biohazardous tape	
47	Collection and disposal of 10X210L drums of used oil.	Quarterly		Replacement, collection and disposal of 10X210L drums of used oil.	
PANFONTEIN SITE AND GPS COORDINATE: 526'42.348' E028'01.929'					
48	Collection and disposal of 1x8000L of Septic tanks	Quarterly		1x8000L of Septic tank	
49	Collection, disposal, and replacement of 1x25ft box of fluorescent tube	Quarterly		1x25ft box of fluorescent tube	
ZUIKERBOSCH SITE AND GPS COORDINATES: 526'41.520' E028'00.061'					
50	Replacement, collection and disposal of 1x20L expired medication from the Clinic	Quarterly		1x20L expired medication from the Clinic	
51	Replacement, collection and disposal of 10 x 7.5kg medical waste boxes	Quarterly		10 x 7.5kg medical waste boxes	
52	Replacement, collection and disposal of 1 x 10L container for medical sharps	Quarterly		1 x 10L container for medical sharps	
53	Placement, Collection, and disposal of 2x240L lidded expired chemicals wheelie bins.	Quarterly		2x240L lidded wheelie bins for expired chemicals	
54	Replacement, collection, and disposal of 2x210L Silica gel drum	Quarterly		2x210L Silica gel drum	
55	Replacement, collection, and disposal of 2x30 boxes of fluorescent tubes	Quarterly		2x30 boxes of fluorescent tubes	
56	Replacement, collection, and disposal of 2x210L electrical globes drums.	Quarterly		2x210L electrical globes drums.	
57	Replacement, collection, and disposal of 6x210L used grease drums.	Quarterly		6x210L used grease drums	
58	Placement, collection and disposal of 1x240L oily contaminated saw dust wheelie bin	Quarterly		1x240L oily contaminated saw dust wheelie bin	
59	Placement, collection, and disposal of 1x6m3 lidded waste skip of oily contaminated rags.	Quarterly		1x6m3 lidded waste skip of oily contaminated rags	
60	Placement, collection, and disposal of 1x6m3 lidded waste skip of empty paint containers.	Quarterly		1x6m3 lidded waste skip of empty paint	

	<b>MILESTONES / LINE ITEMS</b>	<b>Estimated delivery period (where applicable)</b>	<b>UNIT PRICE (where applicable)</b>	<b>QUANTITY (where applicable)</b>	<b>COSTING</b>
				containers.	
61	Placement, collection, and disposal of 1x6m3 lidded waste skip of empty oil containers and filters.	Quarterly		1x6m3 lidded waste skip of empty oil containers and filters	
VEREENING SITE AND GPS COORINATES: 526'41.436' E027'55.078'					
62	Collection and disposal of 1x6m3 HTH empty containers	Quarterly		1x6m3 HTH empty containers	
63	Collection, disposal, and replacement of 1x6m3 lidded skip of oil contaminated waste.	Quarterly		1x6m3 lidded skip of oil contaminated waste	
64	Collection, disposal, and replacement of 6x210L used oil drums.	Quarterly		6x210L used oil drums	
65	Collection, disposal, and replacement of 1x6m3 empty Aerosol skip.	Quarterly		1x6m3 empty Aerosol skip	
66	Collection, disposal, and replacement of 3x8 FT Fluorescent tubes and light bulbs boxes.	Quarterly		3x8 FT Fluorescent tubes and light bulbs boxes	
67	Collection, disposal and placement medical waste 3x25L boxes of biohazard waste	Quarterly		3x25L boxes of biohazard waste	
68	Collection, disposal, and replacement of 1x7.6L sharps container.	Quarterly		1x7.5L sharps container.	
69	Collection, disposal and placement of 1x20L Pharmaceutical waste	Quarterly		1x20L Pharmaceutical waste	
70	Collection, disposal, and placement of 1x6m3 empty of Herbicides and Pesticides containers.	Quarterly		1x6m3 of empty Herbicides and Pesticides containers	
71	Collection, disposal and placement 1x6m3 Empty chemical containers	Quarterly		1x6m3 Empty chemical containers	
72	Collection, disposal, and placement of 1x210L bin of used batteries	Quarterly		1x210L bin of used batteries	
73	Collection, disposal, and replacement of 1x6m3 empty paint containers.	Quarterly		1x6m3 empty paint containers.	
57	Collection, disposal, and replacement of poly contaminated waste	Quarterly		(1x6m3) Poly	
58	Collection, disposal, and replacement of ferric contaminated waste	Quarterly		(1x6m3) Ferric	

	<b>MILESTONES / LINE ITEMS</b>	<b>Estimated delivery period (where applicable)</b>	<b>UNIT PRICE (where applicable)</b>	<b>QUANTITY (where applicable)</b>	<b>COSTING</b>
59	Collection, disposal, and replacement of Silica contaminated waste	Quarterly		(1X6m3) Silica	
60	Collection, disposal, and replacement of lime grit contaminated waste	Quarterly		4x6m3 Lime grit	
EMHLANGENI SITE AND GPS COORDINATES: 526'20.698' E028"03.9bl"					
61	Collection, disposal, and replacement 1x5L sharps	Quarterly		1x5L sharps	
62	Collection, disposal, and replacement of 20L green bucket for expired medicine	Quarterly		20L green bucket for expired medicine	
63	Collection, disposal and replacement of 4X7.5kg bio-hazard waste box for medical waste	Quarterly		4X7.5kg bio-hazard waste box for medical waste	
64	Supply of 10 red liners	Quarterly		Supply of 10 red liners	
65	Collection and disposal of 35 drums of hazardous waste	Quarterly		35 drums of hazardous waste	
SCIENTIFIC SERVICES AND GPS COORDINATES: 526'41.436' E027'55.078'					
66	Scientific Services: Collection and disposal of 40x25l hazardous liquid drums every 3 months	Quarterly		40x25l hazardous liquid drums every 3 months	
67	Scientific Services: Collection and disposal of 10x boxes COD vials and expired chemicals every 3 months	Quarterly		10x boxes COD vials and expired chemicals every 3 months	
68	Scientific Services: Weekly supplying of 4x210L red wheelie bins biological waste	Weekly		4x210L red wheelie bins biological waste	
69	Scientific Services: Weekly Collection and disposal of 4x210L red wheelie bins	Weekly		4x210L red wheelie bins	
70	Scientific Services: Weekly supplying of 100X 42L red liners.	Weekly		100X 42L red liners	
71	Scientific Services: Weekly supplying of 5x8L Yellow sharps container	Weekly		5x8L Yellow sharps container	
72	Scientific Services: Collection and disposal of 1 X FT box of fluorescent tubes	Once-off		1 X FT box of fluorescent tubes	
TRANSPORT SITE AND GPS COORDINATES: S26'20.770' E028'04.021'					
73	Collection, disposal, and replacement of 1x6m <sup>3</sup> lidded hazardous chemical skip	Quarterly		1X6m3 skip x 6months	
74	Collection, disposal, and replacement 1x6m <sup>3</sup> contaminated oily rags and boxes)	Quarterly		1x6m <sup>3</sup> contaminated oily rags and boxes)	
75	Collection, disposal, and replacement 1x10000L underground Grease and water sludge tank	Once-off		1x10000L underground Grease and water sludge tank	

	<b>MILESTONES / LINE ITEMS</b>	<b>Estimated delivery period (where applicable)</b>	<b>UNIT PRICE (where applicable)</b>	<b>QUANTITY (where applicable)</b>	<b>COSTING</b>
<b>PART B: SKIP RENTAL</b>					
76	EMS	Monthly		1x6m3 skips x 6months	
77	Zwartkopjes	Monthly		1x6m3 skips x 6months	
78	Zuikerbosch	Monthly		3x6m3 skips x 6months	
79	Vereeniging	Monthly		13x6m3 skips x 6months	
80	Transport	Monthly		2x6m3 skips x 6months	
<b>TOTAL</b>					
<b>VAT</b>					
<b>TOTAL [VAT INCLUDED]</b>					

### 3.3.1. SPECIFIC GOALS

Rand Water specific goals is to empower previously disadvantaged designated groups. This specific goal will be evaluated and measured by using the SANAS accredited B-BBEE certificate or sworn affidavit for QSE or EME or the dtic B-BBEE certificate.

Points will be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

<b>B-BBEE Status Level of Contributor</b>	<b>Number of points</b>
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

Bidders will not be disqualified from the bidding process for not submitting a SANAS accredited B-BBEE certificate or sworn affidavit for QSE or EME or the dtic B-BBEE certificate substantiating the B-BBEE status level of contribution or is a non-compliant contributor. Such a bidder will score zero (0) out of maximum of 20 for B-BBEE.

## 4. RETURNABLE DOCUMENTS

The following documents **must** be returned together with this RFQ:

### **Required for Evaluation**

- 4.1. Functionality evaluation supporting documents.
- 4.2. A B-BBEE Status Level Verification Certificate (SANAS Approved) / Sworn Affidavit (For EMEs& QSEs) / *the dtic B-BBEE certificate* must be submitted in order to obtain preferential points. must be submitted in order to obtain preferential points.
- 4.3. Completed and signed SBD 4 Form (Declaration of Interest)
- 4.4. Company Resolution Letter (proof of authority).

### **Required for before award**

- 4.5. Letter of good standing (COIDA)

**SBD 4**

## **BIDDER'S DISCLOSURE**

### **1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

**2. Bidder’s declaration**

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:  
 .....  
 .....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:  
 .....  
 .....

**3 DECLARATION**

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

..... Signature	..... Date
..... Position	..... Name of bidder

**5. GENERAL TERMS AND CONDITIONS**

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<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

The following terms and conditions shall apply to the award. The Supplier agrees to adhere to the terms and conditions.

#### 5.1. DEFINITIONS

5.1.1. In the General Conditions of Purchase, the terms below shall have the following meanings, unless it is inconsistent with the context of the Purchase Order:

"PURCHASE ORDER"	means the order between Rand Water and the Supplier;
"DELIVERY"	means delivery in accordance with the conditions of the Purchase Order at the stated delivery point;
"SUPPLIES"	means any services, equipment, goods, items or materials to be delivered by the Supplier in terms of the Purchase Order;
"SUPPLIER"	means the party appointed by Rand Water and with whom Rand Water places the Purchase Order.

#### 5.2. FIXED PRICE

The price stated in the Purchase Order shall be regarded as fixed and is invariable and not subject to adjustments unless otherwise agreed between the parties in writing.

#### 5.3. DELIVERY TIME OR DATE

The delivery time or date stated in the Purchase Order shall be regarded as fixed and the Supplier shall adhere strictly thereto. Rand Water reserves the right to cancel any order issued if delivery is not made as agreed and the Supplier will not be entitled to any cancellation fees.

#### 5.4. PURCHASE ORDER

5.4.1. In terms of this order Rand Water undertakes to procure, and the Supplier undertakes to supply the products and/or services as contained on the Purchase Order. This however, does not prohibit Rand Water to procure additional products/services, and or to procure the same/similar products/services, from any other Supplier.

5.4.2. The Purchase Order number stated in the Order shall be indicated clearly on all documentation to be issued by either party to the other.

#### 5.5. CANCELLATION OF ORDER

5.5.1. Should the Supplier fail to deliver the goods at the time agreed to, or should it not comply with any other essential condition of the Purchase Order, Rand Water shall be entitled in writing to cancel the Purchase Order, without any adverse cost implications for Rand Water.

5.5.2. The aforesaid cancellation shall not prevent Rand Water from exercising any of its rights available in terms of the Purchase Order.

#### 5.6. DISPATCH OF SUPPLIES

Rand Water shall not be responsible for any risk in and to the goods before delivery of such goods has taken place.

#### 5.7. SPECIFICATIONS

5.7.1. The Supplier shall ensure that the service to be rendered shall in all respects be in accordance with the requirements and stipulations set out in the Purchase Order. All materials and consumable items if applicable shall be new and unused, unless otherwise agreed to in writing.

5.7.2. Rand Water shall be entitled to return any goods with defects or deviations from the agreed specification within 7 days after date of delivery and will not be liable for any cost.

#### 5.8. GUARANTEE

Save for consumables, the Supplier guarantees the workmanship and materials and any components thereof will be free of any defects for a period of at least 12 (twelve) months after the acceptance thereof by Rand Water, reasonable wear and tear will be accepted.

#### 5.9. PAYMENT

**Rand Water does not allow advance payments to the Supplier.**

5.9.1. Payment of an invoice shall not prevent Rand Water from

#### 5.12. FORCE MAJEURE

Any Force Majeure event experienced by the Supplier that is likely to affect the timeous delivery of any items on the Purchase Order shall be communicated to Rand Water in writing within forty-eight (48) hours of the Supplier becoming aware of such circumstance. Force Majeure event means:

- natural disasters
- war, act of foreign enemies
- riot, civil commotion
- strike, lockout, other labour disturbance (including those involving the Supplier's employees) or any other circumstances beyond the control of the Supplier and which in the absence of this paragraph will operate to frustrate the timeous delivery of the item and/or service.

#### 5.13. WARRANTY

5.13.1. The Supplier warrants that all goods and Services supplied under this Purchase Order will be in accordance with all contract requirements and free from defects or inferior materials, equipment, and workmanship for twelve (12) months after final acceptance of the goods or Services.

5.13.2. If Rand Water finds the warranted goods or Services need to be repaired, changed or re-performed, Rand Water shall so inform the Supplier in writing and the Supplier shall promptly and without expense to Rand Water replace or satisfactorily correct the goods or Services.

5.13.3. Any goods, services or parts thereof so corrected, shall also be subject to the provisions of this Clause, and the warranties for such goods, Services or part thereof shall be for twelve (12) months from the date of Rand Water's final acceptance of such corrected goods or Services.

5.13.4. The Supplier further warrants the goods/services will meet and are suitable for the purpose intended. These warranties shall survive inspection, acceptance, and payment. Goods/services that do not conform to the above warranties may, at any time within 12 months after delivery to Rand Water, be rejected and returned to the Supplier, and if Rand Water has incurred any expenses as a result thereof, Rand Water will be entitled to recover same from the Supplier.

#### 5.14. TERMINATION FOR CONVENIENCE

Rand Water reserves the right, at any time, in its own best interest, and without liability, to terminate a Purchase Order in whole or in part, by written notice of termination for convenience to the Supplier. If the Purchase Order is so terminated, then, within thirty (30) days following the Supplier's receipt of the termination notice, the Supplier shall submit a claim for equitable adjustment. If the termination involves only services, Rand Water shall be obligated to pay only for services performed satisfactorily before the termination date.

#### 5.15. TERMINATION FOR DEFAULT

Rand Water may, without liability, and in addition to any other rights or remedies provided herein or by law, terminate a Purchase Order in whole or in part by written notice of default if the Supplier:

- fails to deliver in terms of the Purchase Order or perform the services within the time specified;
- fails to make sufficient progress with the work, thereby endangering completion of performance within the time specified; or
- fails to comply with any of the other instructions, terms, or conditions. Rand Water's right to terminate for default may be exercised if the Supplier does not cure the failure within ten (10) days after receiving the notice of such failure.

#### 5.16. AMENDMENT OF ORDER

5.16.1. No amendment or variations to the Purchase Order shall be permitted without the written approval of Rand Water.

5.16.2. No price adjustments shall be accepted unless stipulated in the quotation document received. The Supplier shall be obliged to supply the goods and services on the quoted prices, if the Purchase Order was placed within valid time of quotation.

#### 5.17. CESSION OF CONTRACTS

The Supplier may not, cede, delegate, relinquish or transfer to anyone his rights and/or obligations without the prior written consent of Rand Water.

#### 5.18. DISPUTE RESOLUTION

All disputes between the parties shall, when all efforts to resolve such dispute by negotiation have failed shall be resolved by way of arbitration under the auspices of the Arbitration Foundation of Southern Africa ("AFSA") as per AFSA's rules, in Sandton, Johannesburg. Either party shall however be entitled to proceed to the South Gauteng High Court (to which jurisdiction the parties hereby consent) for any urgent, interim or interdictory relief, as that party may deem necessary in the circumstances in order to protect its rights or interests under a Purchase Order or these terms and conditions.

subsequently disputing all or any of the fees in good faith whether during or after the term of the Purchase Order.

5.9.2. Payments shall be effected within 30 days after submission of monthly statement.

5.9.3. Rand Water shall endeavour to make payment within 30 days from date of monthly statement, date of the aforesaid monthly statement should reflect the last day of the month wherein the services being invoiced were rendered.

**5.10. LIABILITY FOR COSTS, DAMAGES OR EXPENSES**

Rand Water may deduct all costs, damages or expenses, or any other amount for which the Supplier is liable in terms of the Purchase Order, from moneys due to or becoming due to the Supplier in terms of any subsequent Purchase Orders or the contract between the Supplier and Rand Water. Rand Water is herewith irrevocably and *in rem suam* authorized.

**5.11. PENALTY AND PERFORMANCE CLAUSE**

5.11.1. Should the Supplier fail to perform and make delivery in terms of the Purchase Order, exception of Force Majeure specified in Clause 8.13, Rand Water shall be entitled to impose a penalty, which shall be deducted from the payment statement. The imposition of such penalty shall no relieve the Supplier from its obligation to complete the services or from any of its obligations and liabilities under the Purchase Order.

5.11.2. Every day, following the day on which a Failure arose ("day 1"), that a Failure persists without being rectified, shall be deemed a new incidence of a Failure for which the Supplier shall incur a penalty deduction.

**5.19. DOMICILIUM CITANDI ET EXECUTANDI AND NOTICES**

5.19.1. The Parties hereto respectively choose as their *domicilium citandi et executandi* for all purposes of, and in connection with this Agreement, the physical addresses as they appear on the Purchase Order.

5.19.2. Any notice to be given hereunder shall be given in writing and may be given either personally (i.e. per hand or courier) or may be sent by registered post and addressed to the relevant party at its domicile or to such other address as shall be notified in writing by either of the parties to the other from time to time. Any notice given by registered post shall be deemed to have been served on the expiry of 7 (seven) calendar days after same is posted. Any notice delivered personally shall be deemed to have been served at the time of delivery.

**5.20. LAW**

The Purchase Order shall be governed and interpreted in accordance with the law of the Republic of South Africa and shall be subject to the jurisdiction of the South African courts to which the Supplier hereby irrevocably submits but without prejudice to Rand Water's right to take proceedings against the Supplier in other jurisdictions.

SIGNED at \_\_\_\_\_ on \_\_\_\_\_

For and on behalf of Supplier

Who warrants being duly authorised

Name:

Designation: