



**SOUTH AFRICA**

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**Electoral Commission**

**Bid Specifications**

**Auction 0010555773**

**HIGH SPEED HEAVY DUTY WIDE-FORMAT (A0) PRINTING SYSTEMS**

**OUTRIGHT PURCHASE WITH OPTIONAL TRADE-IN**

**IMPORTANT NOTICE**

**Failure to comply with the completion of the auction conditions and the required information or submission of the required stipulated documents shall invalidate a bid.**

# 1 Introduction

- 1.1 The Electoral Commission seeks to replace the two current A0 printers with two (2) new high-speed heavy-duty wide-format (A0) printing systems.
- 1.2 This auction requires and all-inclusive five (5) year SLA which should include all consumables, components and service of the printing system.
- 1.3 This auction is advertised as one action with an option for a trade-in of the current 2 HP page-wide XL 4500 A0 printers.

**Suppliers must place a bid on the Votaquotes (e-Procurement) system and then provide all the required documentation before the due dates as specified in this document and on the Votaquotes web site. Suppliers must be registered and approved on Votaquotes to bid on this auction.**

# 2 Background Information

- 2.1 The Electoral Commission uses two (2) HP page-wide XL 4500 printing systems purchased in 2018/2019. The page-wide XL 4500 printing systems in use are:
  - 2.1.1 Printer one (1) Serial number: MY7BF8Q00J
  - 2.1.2 Printer two (2) Serial number: MY8399Q00P
- 2.2 The page-wide XL 4500 printing systems have reached its end of life and acquiring consumables, parts and support and maintenance has become problematic.
- 2.3 It is estimated that the Electoral Commission will print 10 000 A0/A1 maps during a major election year event:
  - 2.3.1 Year one (1) will include the Local Government Election 2026 event.
  - 2.3.2 Year four (4) will include the National Government Election 2029 event.

### 3 Bid Requirements

It must be noted that the technical specifications below are the minimum requirements; the only exception that may be accepted will be in case where the bidder's specification is better. Anything below specification will be disqualified. The purpose of this document is to invite bidders to submit bids for:

- 3.1 The supply, delivery and installation of two (2) new high speed heavy duty wide-format (A0) printing systems for the Electoral Commission with the following features:
  - 3.1.1 A0 Optical scanner resolution at 1200x1200 dpi.
  - 3.1.2 Network printing through a network solution.
  - 3.1.3 Paper load of 2x A0 rolls of 941mm x 100 each.
  - 3.1.4 Finished prints splash proof, dry and UV resistant.
  - 3.1.5 Paper stacking tray for upright position.
- 3.2 The printers must be supplied with a 5 years' Maintenance/Warranty.
- 3.3 The successful bidder will be required to enter into a Service level Agreement with the Electoral Commission. The (SLA) that includes all parts, ink, onsite service, preventative maintenance and travelling costs, with an optional 2-year extension.
- 3.4 The printers must be delivered with the option of a replacement printer when a printer is broken free of charge or a printing facility (on or offsite) with same technical capability or better.
- 3.5 The printers must be delivered, installed and people trained within two (2) months of order issued.
- 3.6 The printer must be an Established local brand not less than 10 years old in South Africa (this is not for the model but the brand). The bidder is to provide proof that the brand has been in South Africa for over 10 years.

- 3.7 A comprehensive five (5) year “print click charge” / per sqm must be include for maintenance, supplies (like toner), and other associated services. A "print click charge", or cost-per-click (CPC), is a fee for each print or copy made, typically used in business printer service agreements where the provider charges a monthly fee based on the number of copies generated. This cost covers maintenance, supplies (like toner), and other associated services, excluding paper.
- 3.8 As part of the submission, the bidders are required to submit the following:
- 3.8.1 Original Equipment Manufacturer (OEM) brochure or brochures of the printing solution offered; and
  - 3.8.2 OEM Warranty Statement.
- 3.9 A print speed of no less than 12 x A1 pages per minute in both monochrome and color with a print resolution of 1200 x 1200 dpi, A0 optical scanner / copier of 1200 dpi.
- 3.10 The printers must be able to receive prints through a network interface and finished prints are required to be splash proof, dry and UV resistant (meaning able to withstand exposure to ultraviolet (UV) light without significant degradation, such as fading, cracking, or becoming brittle).
- 3.11 The printers are required to have paper-stacking trays for finished prints and a minimum of two A0 paper loads.
- 3.12 The printers are required to print in full color.

## **4 Bid Assumptions**

The Electoral Commission has made the following assumptions:

- 4.1 The Electoral Commission will provide technical resources for all Electoral Commission’s designated work including setup and configuration of own systems and databases;
- 4.2 The bidder shall supply the Electoral Commission with fully functional printers.

- 4.3 The bidder's change management process must comply with the Electoral Commission's management process.
- 4.4 The recommended service provider shall provide all relevant details needed to ensure successful operations capability within the organization.

## **5 General Auction Conditions**

The following Comprehensive auction conditions must be adhered to and complied with, failing of which the bid may be disqualified.

- 5.1 Bidders must place bids online on the Electoral Commission's eProcurement website by not later than the stipulated closing date and time on the auction.
- 5.2 Bidders must complete and submit Appendix A: Technical Bid Response Sheet to show compliance with the technical bid requirements
- 5.3 Bidders must provide proof of available local (South African) support for the proposed equipment.
- 5.4 Bidders must provide local company experience of similar systems which should include number similar printers sold as well as number similar printers supported.
- 5.5 Delivery of the required product shall only be accepted by the Electoral Commission based on presentation of the service provider's own delivery note. Such notes shall not be substituted by another service provider's delivery notes.
- 5.6 Delivery of all the products to be made no later than one (1) month after the issuing of the purchase order.
- 5.7 Awarding of the auction to any successful service provider shall be subject to the Electoral Commission's due diligence audit requirements, where applicable.
- 5.8 No payment shall be made until full and final delivery has taken place and the product has been confirmed and delivered in accordance with the specifications, thereafter monthly click charge cost to commence.

- 5.9 The bidder must be authorized to sell and maintain the product supplied.
- 5.10 An OEM letter of proof of authorized reseller and accredited maintenance agreement/authorization must accompany the written documentation for this bid.
- 5.11 Should the reseller authorization be from a distributor, then a proof of authorization authorizing the distributor to resell and maintain and/or to authorize others by the OEM must be submitted together with the reseller authorization from the distributor.
- 5.12 The bidder must submit a company profile indicating market penetration with total of clients supported in the last two (2) years.
- 5.13 Upon a successful bid being accepted, the Electoral Commission reserves the right to request an inspection of the preferred service provider's facilities.
- 5.14 The bidder is to provide three (3) reference letters from companies where similar systems have been implemented over the last five (5) years. Bidder can use Appendix C as a guideline.
- 5.15 Preference will be given to solutions that are based on a Comprehensive existing product in the market and not products specifically designed and/or cloned for this bid. The bidder must supply data sheets for the printers proposed. The Electoral Commission may also require market penetration indicators and references.

## **6 Quality Control**

The following quality control conditions must be adhered to and complied with, failing of which the bid may be disqualified.

- 6.1 The successful service provider will have the primary responsibility of ensuring that the proposed product complies with the required specifications in terms functionality and of technical specification including quantity and quality.

- 6.2 The proposed product must be complete, fully functional and ready for deployment without dependencies on additional equipment, software or components that may be required to make it work.
- 6.3 The successful service provider has the primary responsibility to ensure that quantity and quality are in accordance with the bid specifications.
- 6.4 In addition, the Electoral Commission may also call on service providers to make further submissions and/or presentations in order for the Electoral Commission to ensure full compliance with all its requirements and as part of the bid evaluation process prior to the conclusion of the adjudication of the auction.

## **7 Pricing Requirements**

When pricing bid proposals, bidders are advised to take into account that the following issues are factored into the price. The Electoral Commission will not entertain additional charges on these items.

- 7.1 Total bid price must be submitted online on the eProcurement (Votaquotes) portal.
- 7.2 Completion of the detailed pricing schedule, Appendix B: Pricing Schedule, by responding to each item is compulsory. Failure to complete and submit this detailed pricing schedule as part of the bid submission shall lead to disqualification.
- 7.3 Payment of the printing system will be made on delivery of the printers, thereafter monthly as per “click charge” cost.
- 7.4 It must be noted that the buyback option of the two HP page-wide XL 4500 A0 printers is optional and the proposed pricing of the buyback of the current printing systems needs to be deducted from the total bid price.
- 7.5 The total bid price must be firm for 180 days from the closing date and time of this bid and must be in South African Rand inclusive of VAT. Once awarded the prices will remain firm for the duration of the contract.

- 7.6 Click charge increase from year two (2) must be in line with CPIX.
- 7.7 The total bid price must be inclusive of all factors which may contribute the cost of fulfilling the bid, factors such as:
  - 7.7.1 Purchase price for two (2) A0 printers.
  - 7.7.2 Software costs for two (2) A0 printer scanning components.
  - 7.7.3 Finishing and accessories for two (2) A0 printers.
  - 7.7.4 Delivery installation and training costs for two (2) A0 printers.
  - 7.7.5 A comprehensive five (5) year warranty for two (2) A0 printers.
  - 7.7.6 Click charge per square meter.
  - 7.7.7 Training or skills transfer costs
  - 7.7.8 Buy back of two (2) HP page-wide XL 4500 printing systems (optional).
- 7.8 Pricing must be firm for a minimum of one hundred and eighty days (180) days from close of auction.
- 7.9 It must be noted that the Electoral Commission seeks to gain the best product technically, functionally and financially, and will select the product that it deems to give the best investment.
- 7.10 The Electoral Commission reserves the right to adjust costs by excluding some cost factors.
- 7.11 All costs associated with the proposed solution must be captured on the pricing schedule. No additional costs will be entertained.

## **8 Adjudication and Award of Auction**

The bid adjudication process may include short-listing, presentation and demonstration of the solution and services by the short-listed finalists.

- 8.1 The order will be awarded to a bidder whose solution successfully conforms to specifications and is able to deliver and support the product, and in terms of the provisions of the Preferential Procurement Policy Framework Act, 2022.
- 8.2 The successful bidder will also be required to enter into a service level agreement (SLA/contract) with the Electoral Commission in order to formalize and confirm the exact solutions to be delivered.
- 8.3 The Electoral Commission will enter into a formal contract or issue a formal purchase order before any services or equipment can be delivered.
- 8.4 It should be noted that the Electoral Commission seeks to gain the best product technically and financially.

## **9 Delivery and Implementation Timeframe**

- 9.1 The successful service provider will be required to complete delivery within two (2) months from receipt of an order for these services.
- 9.2 If that is not possible, the service provider must state in the bid conditions and in its written submission the reasons and the earliest date that implementation may start and be completed.

## **10 Enquiries**

All enquiries regarding this bid must be submitted exclusively through the VotaQuotes platform. This requirement supports the principles of fairness, openness, and transparency in the procurement process.

All questions and the official responses will be published on the public VotaQuotes website ([www.votaquotes.elections.org.za](http://www.votaquotes.elections.org.za)) where the bid is advertised.

Bidders are responsible for regularly monitoring the platform for any updates, clarifications, or additional information published during the bidding period.

No telephonic, email, or other forms of communication regarding bid enquiries will be accepted or responded to.

An enquiry cut-off date applies to all bids. The final date and time for submitting enquiries is published on the VotaQuotes platform under the specific bid listing.

## **11 Briefing Session**

11.1 There will be no briefing for this requirement.

## **12 Written Proposals/Submissions**

12.1 All submissions must be received before the closing date and time of auction, as stipulated on the e-Procurement website <https://votaquotes.elections.org.za>.

12.2 Submissions received after the final date and time may lead to bids being disqualified and not considered. Written submissions must be delivered to the Electoral Commission's Procurement & Asset Management Department.

12.3 Delivery can be through any of the following means:

- Uploading to the auction website
- Place in the Electoral Commission tender box situated in the foyer of the Electoral Commission national office in Pretoria at the following address before the closing date and time of this auction:

**Election House  
Riverside Office Park,  
1303 Heuwel Avenue,  
Centurion,  
0157**

**Note: Clearly mark your submission: For the attention of Procurement and Asset Management Department – Auction 0010555773**

Failure to submit all of the required documentation before the closing date and time will invalidate the bid. It remains the responsibility of the bidder to confirm receipt of the required documentation with the Electoral Commission Procurement department.

## 12.4 Required Documentation (Written Proposal/Submission)

- 12.4.1 OEM brochure with technical specification.
- 12.4.2 Detailed technical response in accordance with the technical requirements to demonstrate compliance.
- 12.4.3 Detailed pricing schedule (Appendix B) indication the proposed solution to the Electoral Commission.
- 12.4.4 Comprehensive maintenance agreement that clearly states and confirms the following minimum requirements:
  - 12.4.4.1 The maintenance agreement shall be for a period of five (5) years.
  - 12.4.4.2 The “print click-charge” shall include all parts, consumables and travelling costs.
  - 12.4.4.3 That in the event that any of the two A0 printers are broken down and require repairs, the bidder will, free of charge, provide a printing facility (on or offsite) with same technical capability or better.
  - 12.4.4.4 Annual price escalation (%) as a percentage of CPI (as determined by STATSSA) may be applicable on “click charge”, parts and consumables in line with CPI on the anniversary of the contract. Bidder to state how they will escalate pricing in line with CPI.

## 13 Closing Date

The closing date and time of this auction is specified on the eProcurement (Votaquotes) website in accordance with the bidding requirements. The closing date and time is determined by the clock on the Electoral Commission’s servers and is not negotiable. Bidders must also take note that supporting documentation must be delivered **before the cut off time.**

## 14 Appendix A: Technical Bid Response Sheet

**Appendix A – Technical Bid Response Sheet**  
**Completion and submission of this pricing schedule is compulsory.**

	Description	Specification	Bidder must indicate whichever is applicable		Bidder's response/technical specification for proposed solution – to substantiate their compliance indicator. Provide detail if higher specification
			Yes	No	
1	Original Equipment Manufacturer (OEM) brochure with technical specification	OEM brochure with technical specification			
2	Print Speed	No less than 12 x A1 pages per minute at resolution of 1200x1200 dpi			
3	Print Resolution	1200x1200 dpi			
4	A0 Optical scanner resolution	1200x1200 dpi			
5	Network printing	Through a network solution			
6	Paper load	2x A0 rolls of 941mm x 100 each			

**Appendix A – Technical Bid Response Sheet**  
**Completion and submission of this pricing schedule is compulsory.**

	Description	Specification	Bidder must indicate whichever is applicable		Bidder's response/technical specification for proposed solution – to substantiate their compliance indicator. Provide detail if higher specification
			Yes	No	
7	Finished prints	Splash proof, Dry and UV resistant			
8	Paper stacking	Paper stacking tray for upright position			
9	Established brand	Established brand not less than 10 years old (this is not for the model but the brand).			
10	All inclusive "Click-charge"	All inclusive "Print click-charge".			
11	Maintenance/Warranty document	Submitted a Maintenance/Warranty document for 5 years.			
12	SLA (Service level agreement)	Service level agreement (SLA) that includes all parts, ink, onsite service, preventative maintenance and travelling costs.			

**Appendix A – Technical Bid Response Sheet**  
**Completion and submission of this pricing schedule is compulsory.**

	Description	Specification	Bidder must indicate whichever is applicable		Bidder's response/technical specification for proposed solution – to substantiate their compliance indicator. Provide detail if higher specification
			Yes	No	
13	Replacement printer	When a printer is broken, the bidder will provide, free of charge, a printing facility (on or offsite) with same technical capability or better.			
14	Delivery, installation and training	Delivery, installation and training within two (2) months of order issued.			

## 15 Appendix B: Pricing Schedule

**Appendix B –Bid Price Schedule**  
**Completion and submission of this pricing schedule is compulsory.**  
**Bidder must indicate the durations of each**  
**Failure to complete and submit shall lead to disqualification.**

	Description of Services		Quantity	Total Cost including VAT
A	Purchase price of equipment		2	R.....
B	Software costs		2	R.....
C	Scanning Components		2	R.....
D	Finishing and accessories		2	R.....
E	Delivery installation and training costs		2	R.....
F	Five (5) Year Warranty		2	R.....
O	<b>Sub-Total BID PRICE [A+B+C+D+E+F]:</b>			R.....
P	Buy back of current printers (optional)	HP page-wide XL 4500 printers (2.1.1 and 2.1.2)	2	R.....
	<b>TOTAL BID PRICE [O - P]:</b>			R.....

\* Quantities are estimated based on 10 000 AO/A1 prints in year 1.

**Appendix B1 –Bid Price Schedule**

Completion and submission of this pricing schedule is compulsory.  
 Bidder must indicate the durations of each  
 Failure to complete and submit shall lead to disqualification.

	Description of Services	Quantities Estimation	Annual escalation in %	Total Cost including VAT
1	Click Charge per square meter inclusive for year 1	10 000	NA	R.....
2	Click Charge per square meter inclusive for year 2	2 000	.....	R.....
3	Click Charge per square meter inclusive for year 3	12 000	.....	R.....
4	Click Charge per square meter inclusive for year 4	2 000	.....	R.....
5	Click Charge per square meter inclusive for year 5	12 000	.....	R.....

\* Quantities are estimated and may vary year to year

# 16 Appendix C: References Guideline

Reference #1

<u>Guideline Reference Table</u>		
EACH REFERENCE MUST CONTAIN THE FOLLOWING DETAILS		
<b>Customer name</b>		
<b>Contact Person</b>		
<b>Contact Details</b>	<b>Email</b>	
	<b>Telephone</b>	
<b>Service Description</b>	<b>Product</b>	
	<b>Years providing service and support</b>	
	<b>Number of A0 printers provided to clients in the last 10 years</b>	

Reference #2

<u>Guideline Reference Table</u>		
EACH REFERENCE MUST CONTAIN THE FOLLOWING DETAILS		
<b>Customer name</b>		
<b>Contact Person</b>		
<b>Contact Details</b>	<b>Email</b>	
	<b>Telephone</b>	
<b>Service Description</b>	<b>Product</b>	
	<b>Years providing service and support</b>	
	<b>Number of A0 printers provided to clients in the last 10 years</b>	

Reference #3

<u>Guideline Reference Table</u>		
EACH REFERENCE MUST CONTAIN THE FOLLOWING DETAILS		
<b>Customer name</b>		
<b>Contact Person</b>		
<b>Contact Details</b>	<b>Email</b>	
	<b>Telephone</b>	
<b>Service Description</b>	<b>Product</b>	
	<b>Years providing service and support</b>	
	<b>Number of A0 printers provided to clients in the last 10 years</b>	
<u>Guideline Reference Table</u>		
Total number of clients supported for the last 10 years		
<b>Client Support</b>	<b>Total: .....</b>	

## **17 Appendix D: Bid Evaluation**

### **17.1 Stage 1: Assessment of Bidder's Disclosure**

Bidders are advised to refer to Appendix D to ensure that they have addressed all critical bid requirements which will be used for assessing the bids. Bidders are NOT expected to complete and submit this section.

### **17.2 Stage 1: Assessment of Bidder's Disclosure**

All bids received will be evaluated and assessed in respect of the mandatory information provided in the Bidder's Disclosure (SBD4) as well as the register for restricted suppliers and tender defaulters.

Any potential issues that may arise or transgressions that may identified will be pursued in accordance with statutory obligations and requirements.

In this regard, the following must be noted:

17.2.1 The Electoral Commission must, as part of its supply chain management (SCM) processes, identify and manage all potential conflicts of interest and other disclosures made by a person participating in procurement process to enable the accounting officer or delegated authority to make informed decisions about the person participating in the SCM process.

17.2.2 As such, the Bidders Disclosure form, issued as Standard Bidding Document (SBD) 4, is attached herewith for all entities who participate in the bid process.

17.2.3 As part of the evaluation of the procurement process, the information provided by a person on the SBD4 form must be evaluated.

17.2.4 In so doing, it must be noted that if the bid evaluation establishes that:

(a) a person within the bidding entity is an employee of the State, the Electoral Commission's CEO must request the relevant

accounting officer/accounting authority whether the person-

- (i) Is prohibited from conducting business with the State in terms of Section 8 of the Public Administration Management Act, 2014; or
- (ii) has permission to perform other remunerative work outside of their employment, where the PAMA does not apply to such employee;
- (b) the conduct of a person constitutes a transgression of the Prevention and Combating of Corrupt Activities Act, 2004;
- (c) the conduct of a person constitutes a transgression of the Competition Act, 1998, the conduct must be reported to the Competition Commission; and
- (d) the conduct of a person must be dealt with in terms of the prescripts applicable to the Electoral Commission.

17.2.5 If it is established that a person has committed a transgression in terms of the above, or any other transgression of SCM prescripts, the bid may be rejected and the person may be restricted.

17.2.6 The Electoral Commission's CEO must inform National Treasury of any action taken against a person within 30 days of implementing the action.

17.2.7 During the bid evaluation process, the Electoral Commission must in addition to other due diligence measures, establish if a person is not listed in-

- (a) the Register of Tender Defaulters; and
- (b) the list of restricted suppliers.

17.2.8 A bid related to a restricted bidder or tender defaulter shall be rejected.

17.2.9 The under-mentioned assessment criteria will be used to evaluate the elements relating to SBD4, CSD registration, tax compliance, restricted suppliers and tender defaulters:

	<b>Assessment Criteria</b>	<b>Bidder Requirement (YES/NO)</b>	<b>Comments</b>
1.	Bidder is registered on the National Treasury Central Supplier Database (CSD). *		
2.	Bidder is tax compliant. **		
3.	The bidder is not an employee of the state.		
4.	Having certified the SBD4, it is accepted that the bidder's conduct does not constitute a transgression of the Prevention and Combating of Corrupt Activities Act.		
5.	Having certified to the SBD4, it is accepted that the bidder's conduct does not constitute a transgression of the Competition Act.		
6.	The bidder is not a tender defaulter as per the register published on the National Treasury website.		
7.	The bidder is not a restricted supplier as per the register published on the National Treasury website.		

\* No bid shall be accepted if a supplier is not registered on the National Treasury Central Supplier Database (CSD).

\*\* A bidder must be tax compliant before a contract is awarded. A bid will be disqualified if the bidder's tax affairs remains non-compliant as per the provisions of National Treasury Instruction No 09 of 2017/2018 Tax Compliance Status Verification

# 18 Appendix C: Bid Adjudication

Stage 1 – Bid Qualifying Criteria				
Failure to comply with any of the requirements below will result in the bid being disqualified				
No.	Description	Yes	No	Comments
1	Bidder has submitted the bid online as per 7.1			
2	Bidder completed and submitted technical specification – Appendix A as per 5.2			
3	The bidder has completed and submitted Appendix B: Pricing Schedule as per 7.2			
4	Did the bidder submit three (3) contactable references as per 5.14?			
5	Did the bidder provide an OEM letter or Distributor and OEM letter as per 5.9, 5.10 and 5.11?			
Overall Stage 1 Outcomes:	<b><u>Assessment Comments:</u></b>			
	<b>Bid qualifies for further consideration: (YES/NO):</b>			

**Stage 3 – Technical Evaluation**

**Failure to comply with any of the requirements below will result in the bid being disqualified**

No.	Description	Bidder must indicate whichever is applicable		Comments
		YES	NO	
1	Original Equipment Manufacturer (OEM) brochure with technical specification			
2	Print Speed			
3	Print Resolution			
4	A0 Optical scanner resolution			
5	Network printing			
6	Paper load			
7	Finished prints			
8	Paper stacking			
9	Established brand			

**Stage 3 – Technical Evaluation**

**Failure to comply with any of the requirements below will result in the bid being disqualified**

No.	Description	Bidder must indicate whichever is applicable		Comments
		YES	NO	
10	All inclusive "Click-charge"			
11	Maintenance/Warranty document			
12	SLA (Service level agreement)			
13	Replacement printer			
14	Delivery, installation and training			
Overall Stage 3 Outcomes:		<b><u>Assessment Comments:</u></b>		
		<b>Bid qualifies for further consideration: (YES/NO):</b>		

### Stage 4 – Technical Scoring

**To qualify to the next phase of adjudication a bidder must score a minimum of 75% (30/40)**

	Product Description	Available Score	Points Allocation	Actual Score	Comments
1	Relevant Reference	14	References: a) Customer name = 1 point b) Contact Person = 1 point c) Email = 1 point d) Telephone = 1 point e) Product/Solution = 2 points f) Years providing service and support. • < 5 years = 1 point • 5 – 10 years = 2 points • > 10 years = 3 points g) Number of A0 printers provided to client over the last 5 years • < 4 A0 printers = 3 points • 4 – 8 A0 printers = 4 points • > 8 A0 printers = 5 points		
2	Established brand	5	h) Established brand not less than 10 years old (this is not for the model but the brand). • 10 – 15 years = 3 points		

### Stage 4 – Technical Scoring

**To qualify to the next phase of adjudication a bidder must score a minimum of 75% (30/40)**

	Product Description	Available Score	Points Allocation	Actual Score	Comments
			<ul style="list-style-type: none"> <li>• 15 – 20 years = 4 points</li> <li>• &gt; 20 years = 5 points</li> </ul>		
3	Client Support	5	i) Number of clients supported in the last 5 years <ul style="list-style-type: none"> <li>• 5 – 10 clients = 2 points</li> <li>• 11 – 20 clients = 3 points</li> <li>• &gt; 21 clients = 5 points</li> </ul>		
4	Print Speed	10	j) No less than 12 x A1 pages per minute at resolution of 1200x1200 dpi <ul style="list-style-type: none"> <li>• 12 A1 pages per minute = 3 points</li> <li>• 13 A1 pages per minute = 5 points</li> <li>• &gt; 14 A1 pages per minute = 10 points</li> </ul>		
5	Print Resolution	3	k) No less than 1200x1200 dpi <ul style="list-style-type: none"> <li>• 1200x1200 dpi = 3 points</li> </ul>		
6	A0 Optical scanner resolution	3	l) Optical scanner resolution 1200x1200 dpi <ul style="list-style-type: none"> <li>• 1200x1200 dpi = 3 points</li> </ul>		
	<b>TOTAL:</b>	<b>40</b>			

**Bid Evaluation Committee**

	<b>Evaluation Committee Team's Name</b>	<b>Signature</b>
1		
2		
3		
4		
5		

**Overall Adjudication Outcomes:**

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