



**forestry, fisheries
& the environment**

Department:
Forestry, Fisheries and the Environment
REPUBLIC OF SOUTH AFRICA

INVITATION TO BID

BID NUMBER: DFFE-SITA001 (26-27)

THE APPOINTMENT OF THE PROFESSIONAL SERVICE PROVIDER FOR THE RENEWAL OF CHECKPOINT INFINITY SERVICES FOR A PERIOD OF THREE (03) YEARS.

ENQUIRIES:

Name : SCM Officials
E-Mail : Tenders@dffe.gov.za

NATIONAL TREASURY CENTRAL SUPPLIER DATABASE (CSD) REGISTRATION INFORMATION

Company name	Supplier registration number	Unique reference number	
			Main contractor
			Sub-contracted/ joint venture comp 1
			Sub-contracted/ joint venture comp 2

THE CLOSING DATE OF THE BID: 05 JUNE 2026 AT 11:00 AM

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE DEPARTMENT OF FORESTRY, FISHERIES AND THE ENVIRONMENT.					
BID NUMBER:	DFFE-SITA001 (26-27)	CLOSING DATE:	05 JUNE 2026	CLOSING TIME:	11:00 AM
DESCRIPTION	THE APPOINTMENT OF THE PROFESSIONAL SERVICE PROVIDER FOR THE RENEWAL OF CHECKPOINT INFINITY SERVICES FOR A PERIOD OF THREE (03) YEARS.				
BID RESPONSE DOCUMENTS MUST BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
Department of Forestry, Fisheries and the Environment, The Environment House,					
473 Steve Biko Road, Cnr Soutpansberg and Steve Biko Road, Arcadia, Pretoria /Tshwane					
BIDDING PROCEDURE ENQUIRIES MUST BE DIRECTED TO:			TECHNICAL ENQUIRIES MUST BE DIRECTED TO:		
CONTACT PERSON	SCM Officials		CONTACT PERSON	SCM Officials	
TELEPHONE NUMBER			TELEPHONE NUMBER		
FACSIMILE NUMBER	N/A		FACSIMILE NUMBER	N/A	
E-MAIL ADDRESS	tenders@dffe.gov.za		E-MAIL ADDRESS	tenders@dffe.gov.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No	
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART B:3]	
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A BRANCH IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

**PART B
TERMS AND CONDITIONS FOR BIDDING**

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).

2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER’S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE.”

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:

PRICING SCHEDULE
(Professional Services)

NAME OF BIDDER:	BID NO: DFFE-SITA001 (26-27)
CLOSING TIME 11:00 AM	CLOSING DATE: 05 JUNE 2026

OFFER TO BE VALID FOR120.....DAYS FROM THE CLOSING DATE OF BID.

DESCRIPTION: THE APPOINTMENT OF THE PROFESSIONAL SERVICE PROVIDER FOR THE RENEWAL OF CHECKPOINT INFINITY SERVICES FOR A PERIOD OF THREE (03) YEARS.

**(ALL APPLICABLE TAXES INCLUDED)

1. The accompanying information must be used for the formulation of proposals.
2. Bidders are required to indicate a ceiling price based on the total estimated time for completion of all phases and including all expenses inclusive of all applicable taxes for the project.
3. PERSONS WHO WILL BE INVOLVED IN THE PROJECT AND RATES APPLICABLE (CERTIFIED INVOICES MUST BE RENDERED IN TERMS HEREOF)

R.....

4. PERSON AND POSITION

HOURLY RATE DAILY RATE

	R-----	-----
	R-----	-----
	R-----	-----
	R-----	-----
	R-----	-----

5. PHASES ACCORDING TO WHICH THE PROJECT WILL BE COMPLETED, COST PER PHASE AND MAN-DAYS TO BE SPENT

	R-----	----- days
	R-----	----- days
	R-----	----- days
	R-----	----- days

5.1 Travel expenses (specify, for example rate/km and total km, class of airtravel, etc). Only actual costs are recoverable. Proof of the expenses incurred must accompany certified invoices.

DESCRIPTION OF EXPENSE TO BE INCURRED	RATE	QUANTITY	AMOUNT
	R.....
	R.....
	R.....
	R.....

TOTAL: R.....

** "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance contributions and skills development levies.

Name of Bidder:

5.2 Other expenses, for example accommodation (specify, eg. Three star hotel, bed and breakfast, telephone cost, reproduction cost, etc.). On basis of these particulars, certified invoices will be checked for correctness. Proof of the expenses must accompany invoices.

DESCRIPTION OF EXPENSE TO BE INCURRED	RATE	QUANTITY	AMOUNT
.....	R.....
.....	R.....
.....	R.....
.....	R.....
TOTAL: R.....			

- 6. Period required for commencement with project after acceptance of bid
.....
- 7. Estimated man-days for completion of project
.....
- 8. Are the rates quoted firm for the full period of contract? *YES/NO
- 9. If not firm for the full period, provide details of the basis on which adjustments will be applied for, for example consumer price index.
.....
.....
.....

Any enquiries regarding bidding procedures must be directed to the –

Department of Forestry, Fisheries and the Environment

Contact Person: SCM Officials

E-mail: Tenders@dff.gov.za

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

1 the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name)in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

SBD4

combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL
PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

- a) The applicable preference point system for this tender is the **80/20** preference point system.
- b) The **80/20** preference point system will be applicable in this tender. The lowest/highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 + \frac{Pt - Pmax}{Pmax} \right)$$

Where

- Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation **4(2); 5(2); 6(2) and 7(2)** of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where the 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
More than 50% (fifty percent) ownership by Black people	20	
More than 50% (fifty percent) ownership by Women	20	
More than 50% (fifty percent) ownership by people with disabilities	20	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;

- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

<p>.....</p> <p>SIGNATURE(S) OF TENDERER(S)</p>
<p>SURNAME AND NAME:</p>
<p>DATE:</p>
<p>ADDRESS:</p> <p>.....</p> <p>.....</p> <p>.....</p>



forestry, fisheries & the environment

Department:
Forestry, Fisheries and the Environment
REPUBLIC OF SOUTH AFRICA

THE DEPARTMENT OF FORESTRY, FISHERIES AND THE ENVIRONMENT (DFFE) AS AN ORGAN OF THE STATE SUBSCRIBES TO AND PROPAGATES THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 (ACT NO. 5 OF 2000) AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022.

TERMS OF REFERENCE

FOR THE APPOINTMENT OF THE PROFESSIONAL SERVICE PROVIDER FOR THE RENEWAL OF CHECKPOINT INFINITY SERVICES FOR A PERIOD OF THREE (03) YEARS

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1. PURPOSE

- 1.1. For the appointment of the service provider for the renewal of Checkpoint Infinity Contract for a period of three (03) years.

2. INTRODUCTION AND BACKGROUND

2.1 The Department of Forestry, Fisheries and the Environment (DFFE) is committed to maintaining a secure and resilient ICT infrastructure to support its environmental governance mandate. The department currently utilizes the Check Point Infinity architecture to safeguard its network, endpoint, and cloud environments.

2.2 The objective is to maintain Comprehensive Coverage and ensure all existing gateways continue to receive full threat prevention capabilities, software updates, and technical support.

- **Preserve Licensing and Configuration:** Retain the current licensing structure and configurations to avoid disruption in operations.
- **Enable Scalability:** Allow for future expansion or upgrades as needed, including integration with cloud and mobile security solutions.
- **Support Compliance and Reporting:** Continue access to centralized management and reporting tools to meet internal and regulatory compliance requirements.

2.3 This renewal proposal outlines the continuation of services and support for the existing gateway infrastructure, ensuring uninterrupted protection and compliance with departmental security policies. Thus, the bid seeks to renew the existing contract and ensure continued support licensing, and scalability of the cybersecurity solution.

3. OBJECTIVES

- 3.1. The objective is to appoint a service provider for the renewal of Checkpoint Security Services for a period of three (03) years.

4. SCOPE AND EXTENT OF WORK

4.1. The following is expected from the Service Provider is the renewal of Checkpoint Infinity Services for a period of three (03) years, as per the below Bill of Materials, to all the National, provincial, and regional offices of the department:

Product Description	Item Type	SKU	Sub Pillar
Harmony			
	Annuity Blades	CP-HAR-BROWSE-REN-3Y	HARMONY BROWSE
	Annuity Blades	CP-HAR-RA-REN-3Y	HARMONY REMOTE ACCESS
DLP			
	Annuity Blades	CPSB-DLP-PLUS-3Y	QUANTUM SECURITY GATEWAYS
Quantum			
	Annuity Blades	CPSB-SNBT-3Y	QUANTUM SECURITY GATEWAYS
Security Management			
	Annuity Blades	CPSB-EVS-75-3Y	QUANTUM SOFTWARE MANAGEMENT
	Annuity Blades	CPSB-EVS-COMP-3Y	QUANTUM SOFTWARE MANAGEMENT
Infinity Services			
	Annuity Blades	CPSB-INFINITYSOC-ITP-REN-3Y	XDR/XPR
Support Description			
	Premium Pro Direct Support	CPES-SS-PREMIUMPRO - 3Y	QUANTUM SUPPORT
Infinity Global Services (IGS)			
	Flex Credits	CPTS-IGS-RET-180-3Y	PROFESSIONAL SERVICES

5 EXPECTED DELIVERABLES / OUTCOMES

5.1 Successful renewal of Checkpoint Security Services for a period of three (03) years.

6 PERIOD / DURATION OF PROJECT / ASSIGNMENT

6.1. The Checkpoint Security Services renewal must be completed within two (02) weeks of both parties signing the SLA and DFFE issuing an Official Order, for the duration of the contract for three (3) years.

7 COSTING / COMPREHENSIVE BUDGET

- 7.1. A comprehensive offer must be provided on **Pricing Schedule - SBD 3.3**, including all costs, expenses, and applicable taxes. Note: Travelling costs and time spent or incurred between home, the Service Provider office, and the DFFE office will not be for the DFFE's account.
- 7.2. A comprehensive offer must be provided in the same envelope as the technical proposal, including all disbursement costs, expenses, and VAT (Annexure A - Price Schedule /guidance: The service provider must quote for all activities as included in the Pricing Schedule unless indicated otherwise).
- 7.3. DFFE reserves the right to negotiate price with a recommended service provider identified in the evaluation process without offering the same opportunity to any other bidder (s) not recommended.
- 7.4. The validity period is 120 calendar days from the closing date of the bid. The department reserves the right to extend the validity of the bid, where a written letter will be sent to every bidder that responds to the bid. In terms of procedural fairness, the bidder will be allowed to respond, in writing, to the terms and conditions of the bid and the bid price. Accepting the terms and conditions of the bid and bid price becomes legally binding in the procurement process.

8. INFORMATION SESSION

- 8.1. Is the briefing session applicable?

NO

- 8.2. Is it a compulsory briefing session?

NO

- 8.3. Request for clarification of the tender document, questions, or queries, if necessary, must be submitted to the DFFE email as listed under technical enquiries at least seven (07) calendar days before the stipulated closing date and time of the tender in writing. However, DFFE shall not be liable nor assume liability for failure to respond to any questions and/or queries raised by the bidder.

8.

9. EVALUATION CRITERIA

- 9.1. The evaluation for this bid will be carried out in the following phases:
 - Phase 1: Pre-compliance.
 - Phase 2: Mandatory requirement
 - Phase 3: Price and Preference Points.

9.2. **PHASE 1: PRE-COMPLIANCE**

9.2.1. During this phase, bid documents will be reviewed to determine compliance with SCM returnable documents and tax matters and whether proof of registration on the Central Supplier Database (CSD) has been submitted with the bid documents at the closing date and time of the bid.

9.2.2. The bid proposal will be screened for compliance with administrative requirements as indicated below:

ITEM NO.	ADMINISTRATIVE REQUIREMENTS	CHECK/ COMPLIANCE
1	Master Bid Document	Provided and bound
2	Electronic Copy (USB)	Same as the master bid document
3	SCM - SBD 1 - Invitation to Bid	Completed and signed
4	Tax Compliance and CSD Registration	Attached CSD registration number/ Proof of CSD registration and/ or SARS Tax Pin
5	SBD 3.3 - Pricing Schedule (aligned to Annexure A)	Completed
6	SCM - SBD 4 – Bidders Disclosure	Completed and signed
7	SCM - SBD 6.1 - Preference Points Claim Form in terms of the Preferential Procurement Regulations 2022	Completed and signed,
8	B-BBEE	Submit a Valid B-BBEE Status Level Verification Certificate issued by SANAS, or Accredited Verification Agency, or B-BBEE Certificate issued by CIPC, or a Sworn Affidavit commissioned by the Commissioner of Oaths (CoO), together with their bids and CSD report
9	In case of bids where Consortia / Joint Ventures, Consortia/Joint Venture agreement signed by both parties must be submitted with the bid proposal	JV agreement completed and signed, if applicable
10	Letter of Authority to sign documents on behalf of the company.	Completed and signed

9.3. PHASE 2: MANDATORY REQUIREMENT

- 9.3.1. The mandatory requirements will apply, and bidders must submit all requirements indicated hereunder with the bid documents by the closing date and time of the bid. During this phase, the bidder's responses will be evaluated based on the documents submitted under mandatory requirements.
- 9.3.2. Bidders who fail to comply with or meet mandatory requirements will be disqualified and not evaluated further.
- 9.3.3. Bidders are required to complete the table below by answering **YES or NO** and attaching proof of the document listed in the table below:

REQUIREMENTS	PROOF ATTACHED:	
	YES	NO
The bidder must be either (Professional, Premium or Elite) Checkpoint certified partner. Bidders to submit a valid copy of the Original Equipment Manufacturer (OEM) signed letter/certificate.		

9.4 PHASE 3: PRICE AND PREFERENCE POINTS

- 9.4.1 The preference point system applicable for this bid is 80/20.
- 9.4.2 The following preference point system will be followed to advance the categories of persons:
 - a. For contracts with a Rand value up to R50 000 000, a maximum of 20 points may be allocated for specific goals as contemplated above, provided that the lowest acceptable tender scores 80 points for price.
 - i. The applicable formula is $Ps=80[1-(Pt-Pmin)/Pmin]$. Provided:
 - Ps = Points scored for the price of the tender under consideration.
 - Pt = Price of tender under consideration; and
 - Pmin = Price of the lowest applicable tender.
 - ii. A total of 20 points may be awarded to a tenderer as follows:

20 Points: if the Bidder has more than 50% (fifty percent) of ownership by Black people, Women, or people with disabilities

0 Points: for 50% or below ownership by stipulated categories of persons

9.4.3 The bid will be awarded to a bidder with the highest points on price and Preference Points on the condition that they have met all phases of the evaluation criteria and complied with the tender requirements in the tender document. However, a contract may be awarded to a tenderer that did not score the highest points by section 2(1) of the PPPFA.

9.4.4 A maximum of 20 Points will be allocated for one of the specific goals on the table below:

SPECIFIC GOALS	80/20
>50% ownership by Black people, or	20
>50% ownership by Women, or	20
>50% ownership by people with Disability	20

9.4.5 For service providers to claim preference points, the following must be adhered to:

- a) Submit a complete and signed SBD 6.1,
- b) Submit a valid B-BBEE Status Level Verification Certificate issued by SANAS, an Accredited Verification Agency, or a B-BBEE Certificate issued by CIPC, or a Sworn Affidavit commissioned by the Commissioner of Oaths, together with their bids.
- c) Submit CSD Registration Report or CSD Number (MAAA number).

NB: Failure on the part of a tenderer to submit proof or documentation stated above in terms of this tender to claim preference points for specific goals with the tender will be interpreted to mean that preference points for particular goals are not claimed.

10 BID SUBMISSION REQUIREMENTS

10.1 Bidders must ensure that the following submission requirements, which will be needed for evaluation purposes, are included in their bid proposal and are as follows:

10.1.1. The bidder must draft a table of contents indicating where each document is in the proposal.

10.1.2. The proposal shall consist of one (01) master original document and must indicate the prices on SBD 3.3 and Annexure A (where applicable) for a detailed price schedule.

10.1.3. Project reference specifying the role played by the service provider in the listed projects or assignments.

10.1.4. A detailed project plan with a clear indication of who will be responsible for the management of the assignment as well as its execution. The allocation of team members for the assignments should be based on their experience in delivering the scope of work as listed.

- 10.1.5. Standard bidding documents (SBD1, 3.3, 4 and 6.1).
- 10.1.6. A copy of the Central Supplier Database (CSD) report or tax pin certificate from SARS is required.
- 10.1.7. Letter of Authority to sign documents on behalf of the company.

11 LEGISLATIVE FRAMEWORK OF THE BID

11.1 Tax Legislation

- 11.1.1 Bidder must always comply with all applicable tax legislation when submitting a proposal to DFFE and remain compliant for the entire contract term, including but not limited to the Income Tax Act, 1962 (Act No. 58 of 1962) and the Value Added Tax Act, 1991 (Act No. 89 of 1991).
- 11.1.2 Bidders who make more than R1 million taxable supplies in any 12-month conservative period are liable for compulsory VAT registration. Still, a person may also choose to register voluntarily, provided that the minimum threshold of R50 000 has been exceeded in the past 12-month period.
- 11.1.3 Bidders who meet the above requirement must register as VAT vendors, if successful, within one month of award of the bid.
- 11.1.4 SARS Tax Status Pin requirements / or Central Supplier Database (CSD) number, or a report must be provided.

11.2 Procurement Legislation

- 11.2.1 Bidders must know the legislation and standards specifically applicable to the services.
- 11.2.2 Bidders are requested to submit a valid B-BBEE Status Level Verification Certificate issued by SANAS Accredited Verification Agency, or B-BBEE Certificate issued by CIPC, or a Sworn Affidavit commissioned by the Commissioner of Oaths, together with their bids. The sworn affidavit must be signed by the deponent (Bidder) in the presence of a Commissioner of Oaths, where the Commissioner of Oaths must affix their signature, together with the stamp of the office, and affix a date on which the signature was affixed. Furthermore, the dates of the deponent and the CoO must correspond.
- 11.2.3 If the application is made by a Joint Venture or Partnership, the B-BBEE accreditation credentials in the name of each entity in the Joint Venture or Partnership must be submitted. All members of the joint venture must meet the proposal's requirements.

11.3 Privacy and Protection of Personal Information Act 4 of 2013

- 11.3.1 Protecting personal information is essential to the Department of Forestry, Fisheries, and the Environment (DFFE). To do so, DFFE follows general principles outlined in applicable privacy laws and the Protection of Personal Information Act 4 of 2013 (POPIA).
- 11.3.2 DFFE's role as the responsible party includes processing personal information for the intended purpose for which it was obtained and by legal agreements with its respective/prospective service providers and third parties.
- 11.3.3 DFFE will process personal information only with the bidder/respondent's knowledge and authorisation. It will treat any personal information it becomes aware of as confidential and will not disclose it unless required by law or subject to the exception contained in the POPIA.
- 11.3.4 DFFE reserves all the rights afforded to it by the POPIA in processing any of its information contained in this bid, and the bidder/respondent must comply with all prescripts as detailed in the POPIA relating to all information concerning DFFE.
- 11.3.5 In responding to this bid, DFFE acknowledges that it will obtain and have access to the personal information of the bidder/ respondent. DFFE agrees that it shall only process the information disclosed by the bidder/ respondent in their response to this bid for evaluation and subsequent award of the tender, and by any applicable law.

12 SPECIAL CONDITIONS OF THE CONTRACT

- 12.1. Upon appointment, the DFFE will closely monitor the performance measures for the project's delivery.
- 12.2. The Project Manager shall manage the Service Level Agreement.
- 12.3. Appointed service providers may be subjected to security vetting and screening.
- 12.4. The service provider/s must guarantee the presence of the senior in charge of fieldwork throughout the contract.
- 12.5. All the conditions specified in the **General Conditions of Contract (GCC)** will apply. Where the conditions in the special conditions of the contract contradict those in the general conditions of the agreement, the special conditions will prevail.
- 12.6. If not specified in the bid, the service provider shall notify the DFFE in writing of all subcontracts awarded under this contract. Such notification, whether in the original bid or later, shall not relieve the service provider from any liability or obligation under the contract.
- 12.7. The proposals should be submitted with all required information, containing technical information.

- 12.8. DFFE reserves the right to reject proposals not submitted in the prescribed format or where the information presented is illegible or incomplete and will not be evaluated further.
- 12.9. DFFE reserves the right to request such information during the proposal evaluation process. The bidder must present the information within the stipulated timelines, and failure to do so may lead to forfeiting of points or disqualification.
- 12.10. A trust, consortium, or joint venture will qualify for Preference Points if their consolidated B-BBEE certificate combined ownership is more than fifty percent (50%) of ownership on specific goals (e.g., two or more companies claiming preference points). Bidders will forfeit preference points for non – submission of combined B-BBEE certificate.
- 12.11. DFFE reserves the right to request additional information to validate any information submitted by bidders, including preference points claimed.
- 12.12. If the DFFE is of the view that a Bidder submitted false information regarding a Specific Goal, the DFFE must inform the Bidder accordingly and allow the Bidder to make representations within 14 (fourteen) days as to why: -
 - 12.12.1. The Tender may not be disqualified, or,
 - 12.12.2. If the Tender has already been awarded to the Bidder, why the contract should not be cancelled.
- 12.13. After considering the representations, the DFFE may, if it concludes that the information relating to a Specific Goal is false, disqualify the Bidder or terminate the Contract in whole or in part and, if applicable, claim damages from the Bidder.
- 12.14. Failure by the bidder will result in the cancellation of contracts/orders.
- 12.15. Please note that DFFE is not bound to select any firms submitting proposals. DFFE reserves the right not to award any of the bids and not to award the contract to the lowest bidding price.
- 12.16. DFFE is not responsible for any costs incurred by the service providers in preparing, presenting, and submitting the proposal.
- 12.17. The Department will consider Company and Individual(s) (Personnel) experience and Qualifications obtained within and outside the Republic of South Africa (RSA). For evaluation purposes, qualifications obtained outside RSA must be accompanied by the SAQA Certificate of Evaluation (SCoE). The SCoE must indicate the decision taken by SAQA to recognise the foreign qualification and the comparability of that qualification with a South African qualification registered on the National Qualification Framework (NQF). Only qualifications accompanied by the SCoE will be evaluated in this contract.

12.18. The recognition of foreign qualifications is in terms of the South African National Qualifications Framework (NQF), conducted by SAQA. SAQA derives this mandate from the NQF Act, 67 of 2008 (as amended) and performs the function according to the Policy and Criteria for Evaluating Foreign Qualifications within the South African NQF (as amended, 2017). (www.saga.org.za)”

13. PAYMENT TERMS

13.1. The Service Provider shall provide the Department with a detailed tax invoice with supporting evidence and/or report for deliverables completed. The Department will have 30 (thirty) calendar days after receipt of the tax invoice and supporting evidence to make payment to the Service Provider. Upon receipt of the invoice, the Department will have 7 (seven) calendar days to approve such invoice and relevant evidence and/or report submitted. If the invoice, together with the supporting evidence and/or report, is approved, the Department shall make a direct payment to the Service Provider within the remaining 23 (twenty-three) calendar days of approval of such invoice and/or report, thus ensuring that payment of the invoice is made within the 30 (thirty) calendar days timeframe.

14. TECHNICAL ENQUIRIES

14.1. Should you require any further information in this regard, please do not hesitate to send written enquiries to: Tenders@dfef.gov.za

15. ANNEXURE A – PRICING SCHEDULE

NAME OF THE BIDDER.....

ITEM NO.	EXPECTED DELIVERABLES	YEAR 1	YEAR 2	YEAR 3
1	Harmony	R	R	R
2	Data Loss Prevention	R	R	R
3	Quantum	R	R	R
4	Security Management	R	R	R
5	Infinity Services	R	R	R
6.	Direct Support	R	R	R
7	Infinity Global Services	R	R	R
SUB TOTAL		R	R	R
VAT @ 15%		R	R	R
TOTAL COST: (Yearly) – Inclusive of VAT		R	R	R

TOTAL AMOUNT FOR FIVE YEARS – VAT INCLUSIVE

YEAR 1

R

YEAR 2

R

YEAR 3

R

TOTAL INCLUDING VAT

R

DRAFT