

SECTION 2.2 EVALUATION CRITERIA

Bids shall be evaluated for Compliance with Specifications, Functionality, Price and B-BBEE.

Responses will be evaluated using a predetermined set of evaluation criteria. The evaluation criteria is designed to reflect the HM's requirements in terms of identifying a suitable service provider and ensure the selection process is transparent and afford all the bidders a fair opportunity for evaluation and selection.

During the evaluation process, the HM may require a bidder's representative to answer questions with regard to the proposal and/or require certain bidders to make a formal presentation to the evaluation team.

2.2.1 Functionality Evaluation

The evaluation will be based on functionality, which will be evaluated using the following criteria and points:

- 2.2.1.1 The tender submission will be technically evaluated out of a maximum of 100
- 2.2.1.2 A threshold of 70 out of the 100 has been set
- 2.2.1.3 All bidders achieving less than the set threshold will not be evaluated further and will be deemed non-responsive

2.2.2 Functionality Criteria:

POINTS ARE EARNED BY SUBMITTING PROOF AS GUIDED IN THE DESCRIPTION CRITERIA

Evaluation Area	Description Criteria	Max. Points
Insurance approved	<p>The bidder's vehicle-tracking unit must have Vehicle Security Association of South Africa (VESA) fleet management certificate or other industry acceptable certificate.</p> <p>Points allocated criteria</p> <ul style="list-style-type: none"> • Attach proof of certified copy of VESA Certificate = 30 points • Attach proof of certified copy of other industry acceptable certificate = 25 points 	30
Warranty and Guarantee	<p>Provide warranty and Guarantee of the unit including the wiring of the vehicle.</p> <p>Points allocated criteria</p> <ul style="list-style-type: none"> • 1-3 years' warranty = 10 Points • 4-5 years' warranty = 15 Points 	15

Locality	<p>Bidder must provide details of its;</p> <ul style="list-style-type: none"> • Either business address as follows: • Or Closet fitment centre with proximity of 50km: • Or Call Centre <p>Points allocated criteria</p> <ul style="list-style-type: none"> • Other Provinces = 8 points • Western Cape area = 10 points • Garden Route Area = 15 points 	15
Company contactable references	<p>Bidder to provide written valid reference letters from current and previous clients.</p> <p>VALID REFERENCE LETTERS TO BE CONSIDERED MUST MEET THE FOLLOWING:</p> <ul style="list-style-type: none"> • Must be on a client's business letterhead, • Must indicate contract duration in years OR start and end date, • Must indicate relevant experience in vehicle tracking system • Must indicate the number (quantity) of vehicles fitted with a tracking unit • Must have contact details (Email or Telephone) • Must be duly signed by client authorised person • Must not be older than five years. <p>Points allocated criteria</p> <p>Valid Reference letters:</p> <ul style="list-style-type: none"> • Less than 3 valid reference letters submitted = 8 point • 3 – 5 valid reference letters submitted = 10 points • Greater than 5 valid reference letters submitted = 15 points <p>Years of Experience:</p> <ul style="list-style-type: none"> • Less than 1 year of experience = 8 points • 1-3 years of experience = 10 points • Greater than 3 years of experience = 15 points 	30

Track record	<p>Number (quantity) of Vehicles Fitted with tracking unit:</p> <ul style="list-style-type: none"> • Less than 100 vehicles fitted = 0 points • 100 to 350 vehicles fitted with tracking unit = 6 points • More than 350 to 500 vehicles fitted with tracking units = 8 points • Greater than 500 vehicles fitted with tracking unit = 10 points 	10
Total		100

Threshold:

The points obtained for functionality must be at least 70 out of a maximum of 100. Bidders who obtain less than 70 points will be declared non-responsive.

FAILURE TO PROVIDE THE INFORMATION AS STATED ABOVE, WILL RESULT IN NO POINTS BEING AWARDED TO THE TENDERER.

DECLARATION,

I, THE UNDERSIGNED (NAME)
 CERTIFY THAT THE INFORMATION FURNISHED ABOVE IS CORRECT. I ACCEPT THAT THE MUNICIPALITY MAY ACT
 AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

AUTHORISED SIGNATURE:

NAME:

CAPACITY: DATE:

Initials of Service Provider's Authority: