



**TENDER NOTICE AND INVITATION TO TENDER**  
**BID NO: NLM/CS/RA-PSS/2026/2027**  
**RE-ADVERT FOR PROVISION OF SECURITY SERVICES FOR A PERIOD OF TWENTY-FOUR (24) MONTHS**

**PROPOSALS ARE HEREBY INVITED BY NTABANKULU LOCAL MUNICIPALITY FROM SERVICE PROVIDERS TO PROVIDE SECURITY SERVICES FOR A PERIOD OF TWENTY-FOUR (24) MONTHS.**

The minimum specifications are detailed in the Bid document. Punctuality will be adhered to. Briefing session will strictly be 30 minutes. The briefing session will be conducted at Ntabankulu Local Municipality Town Hall, within the municipal premises. A representative can only sign for one company.

**NB: DR08019** (Phuthi to Ntabankulu) is under construction and bidders should anticipate delays.

Bid documents may be obtained from Ntabankulu Local Municipality **Website** after compulsory briefing Session.

A compulsory briefing meeting/session has been scheduled for **15 of May 2026 at 11:00**, at Ntabankulu Local Municipality. Bids are to be completed in accordance with the conditions attached to the Bid document and must be sealed and endorsed with the relevant bid number and must be deposited in the official bid box clearly marked "**RE-ADVERT FOR PROVISION OF SECURITY SERVICES FOR A PERIOD OF TWENTY-FOUR (24) MONTHS BID NO: NLM/CS/RA-PSS/2026/2027**" in the main entrance of the Ntabankulu Local Municipality at ERF 85, Main Street, Ntabankulu, 5130 not later than 12h00 on **8th of June 2026**, at which time bids will be opened in public. Bids shall be valid for a period of 90 days after the closing date of the submission of bids. Under no circumstances will late tenders be accepted.

Service providers are requested to attach the following mandatory documents for their bids on the pages indicated in the bid document:

- Valid SARS Tax compliance pin
- MBD 3.1, 4, 5 (**bids above 10 million**), 6.1, 8 & 9 (**Signed after the date of the Advert**)
- Tenderers must provide past three (3) Years Audited Annual Financial statements signed by registered and accredited accountant. (bids above 10 million)
- Proof of company registration.
- Original Certified ID copies for the entity owner/s
- Valid Company registration certificate with **PSIRA**
- Valid **PSIRA** registration certificate of the Company Director.
- Letter of good standing from the Department of Labour in terms of Compensation for Occupational Injuries and Diseases Act 130 of 1993 (As amended).
- Occupational health and safety plan.
- Proof of municipal rates clearance for both the company and all Directors of the company or a signed lease agreement/s by both parties and confirmation that there is no billing where the entity is based including the directors.
- All prospective service providers are required to apply on Central Supplier Database in order to do business with all organs of the State in the Republic of South Africa at <https://secured.csd.gov.za>. Non-registration will be regarded as non-responsive and be disqualified from the bid. CSD Report to be attached

**NB: Tender documents must be filled/completed in their original format.**

**All certification must not be more than 3 months old and must be in its original format.**

**Failure to submit the mandatory documents will deem tender non-responsive and it will not be evaluated further.**

### Stage1 Evaluation Functionality

Functionality will be evaluated based on the following criteria and bidders who failed to score a minimum functionality assessment of 70 points will be considered non-responsive and will not be evaluated further:

NO	DESCRIPTION	WEIGHTS
1.	Valid <b>PSIRA</b> proof of registration Certificate for the company	10 Points
2.	<p><b>RELEVANT ENTITY EXPERIENCE :</b></p> <p>Similar projects implemented in the past (Provision of Security Services) by Service Provider for a period of 12 months or more. Appointment letters and reference letters to be attached.</p> <p>3 appointment letters and reference letters and above = 20 points</p> <p>2 appointment letters and reference letters = 10 points</p> <p>1 appointment letter and reference letter = 05 points</p>	20 Points
3.	<p><b>METHODOLOGY:</b></p> <p>- Indicate how project will be carried out showing understanding of:</p> <ul style="list-style-type: none"> <li>Detailed work plan with the following working tools: Security Registers, Garret, Communication Radios or Cell phone and Uniform with timeframes with duty roasters or shifts and financial projections = 30 Points</li> <li>Detailed work plan with the following tools: Security Registers, Communication Radio or Cell phone and Uniform with timeframes with duty roasters or shifts and financial projections) = 20 Points</li> <li>Detailed work plan with the following tools :Security Registers, Garret, Communication Radio or Cell phone and Uniform =10 Points</li> </ul>	30 Points
	<p><b>EXPERTISE :</b></p> <ul style="list-style-type: none"> <li>CV of Supervisor with Grade A Qualification (Attach PSIRA Certificate) = 20 points</li> <li>CV of Supervisor with Grade B Qualification (Attach PSIRA Certificate) = 10 Points</li> </ul>	20 points
	<p><b>EQUIPMENT:</b></p> <ul style="list-style-type: none"> <li>Proof of ownership of patrol Vehicle = 05 points</li> <li>Minimum of 25 Firearm Licences = 15 Points</li> </ul>	20 Points
	<b>TOTAL POINTS</b>	100 Points

### Stage 2: Price and Specific Goals

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

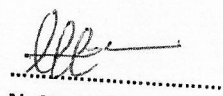
Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Business owned by ≥ 50% black people	4	
Business owned by 0% ≤ and < 50% black people	1	
Business owned by ≥ 50% women	3	
Business owned by 0% ≤ & < 50% women	1	
Business owned by ≥ 50% Youth (age ≤ 35 years on the closing date)	5	
Business owned by 0% ≤ and < 50% Youth (age >35 years on the closing date)	3	
Business owned by People with Disability / Military veteran	2	
Small Enterprise (SMME Category – QSE/EME)	2	
Promoting Locality - Business located within Ntabankulu	4	
Promoting Locality - Business located in Alfred Nzo District	3	
Promoting Locality - Business located in Eastern Cape	2	
Promoting Locality - Business located in South Africa	1	

The provisions of the Preferential Procurement Regulations 2022 and the Municipal SCM Policy will apply. NTABANKULU LOCAL MUNICIPALITY reserves the right not to accept the lowest tender or any tender. Late, telegraphic, facsimile, incomplete or unsigned tenders will not be considered. The Council is not bound to accept the lowest or any proposal and reserves the right to accept the whole or part of the proposal or any tender or to furnish reasons for its decisions

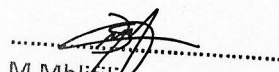
Further technical enquiries should be directed to: Mr M.G Fumba at [fumbamg@ntabankulu.gov.za](mailto:fumbamg@ntabankulu.gov.za) / cell no 071 3825 005 and procurement or SCM enquiries should be directed to Mr. N Dinwayo at [dinwayon@ntabankulu.gov.za](mailto:dinwayon@ntabankulu.gov.za) / Cell no. 082 788 9641 during office hours i.e 08h00 and 16h30

Requested by



N. Ntshobane  
Bid Specification Chairperson

Recommended by



M Mhlifili  
CFO

Approved by



I Sikhulu-Nqwena  
Municipal Manager