

éDumbe Municipality

10 Hoog Street
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PAULPIETERSBURG 3180



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ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Service Providers are hereby invited to bid to EDumbe local municipality for the following bid:

Bid no:	Bid Description	Evaluation Criteria
EDUMPRO01/2025/ 2026 (RE- ADVERTISEMENT)	Appointment of A Panel of Civil Consultants & Project Management for The Provision of Infrastructure Services for a Period of 3 Years	• Administrative Compliance & mandatory returnables • Functionality

The EDumbe municipality wishes to engage Professional Civil Consultants for Provision of Infrastructure Services on an "as and when" required basis in accordance with:

The Engineering Council of South Africa – ECSA

The main activities in respect of the above request for bids are as follows:

Project feasibility study where necessary

Business Plans and writing of funding applications and,
Project Designs and,

Project Management and work supervision, amongst others as contained in the tender document.

ALL BIDS MUST COMPLY WITH THE FOLLOWING CONDITIONS:

1. Requirements for sealing, addressing, delivery, opening and assessment of bids are stated in the bid document;
2. No late bid will be accepted. Telefax or e-mail bids are not acceptable.
3. Bids may only be submitted on the bid documents as provided by EDumbe local municipality. The use of tip-ex is not allowed on the bid documents. Bids completed in pencil will be regarded as invalid bids. No page(s) may be removed from the original bid document. All forms must be completed and must not be amended. If any of the forms, or portion of any form, is not applicable please indicate it on the form by marking it N/A.

4. The following Municipal Documents are compulsory and must be returned with the bid document failure to return this will render the bid non-responsive

Administrative documents:

- Company Registration Documents
- Valid Tax Clearance Certificate with SARS pin code
- Original certified copy of Identity Document for Directors not older than 3 months.
- Completed and fully signed MBD1, MBD4, MBD 8 and MBD9 forms
(on tender document)

Eligibility/ Mandatory requirements:

- Statement of Municipal Rates not older than 3 months, proof of residence for those living in rural areas or Lease Agreements for both director/s of the company and the business.
- Letter of Good Standing (COIDA)
- Proof of registration with ECSA
- All attachments as required and indicated on the functionality pages.

Evaluation and adjudication of bids for admission to the panel

All tenders received will be evaluated for administrative compliance, eligibility or mandatory and functionality criteria at the time of establishment of a panel as per eDumbe local municipality's supply chain management policy. First stage will be the administrative compliance wherein initial screening of the completeness and submission of all municipal bidding documents will be evaluated. Second stage: bidders will be evaluated on compliance with mandatory / eligibility requirements. Third stage: Functionality criteria, Bidders will be evaluated on compliance where bidders will be required to obtain a minimum score of 70 points in order to be considered into the panel.

Allocation of work from the panel

Once the panel/list of service providers has been approved, only the successful applicants will be approached, depending on the circumstances, either by obtaining quotes on a rotation basis, or according to the bid procedure when services are required. Preferential Procurement Policy Framework Act No 5 of 2000 and its Preferential Procurement Regulations, 2022 will be applicable and that specific goals will be determined at the time of invitation of quotations/bids as per the strategic objectives of the Municipality.

For the purposes of comparison and in order to ensure a meaningful evaluation, bidders are requested to furnish detailed information in substantiation of compliance to the evaluation criteria mentioned in this bid document.

EDumbe local municipality is not obliged to accept the lowest of any quotation.

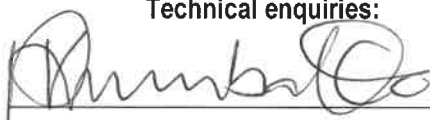
Bid documents are available at the EDumbe Municipal website and on eTenders for download. Completed bids in sealed envelopes bearing the **bid number** must be deposited in the Municipality's bid box at the municipal offices 10 Hoog Street, Paulpietersburg, 3180 **no later than 12:00 on Friday, 28 November 2025** where bids will be opened in public.

Procurement enquiries:

ZP Nkambule 034 995 1650

Technical enquiries:

M Madi 034 995 1873


Acting MUNICIPAL MANAGER