

Transnet National Port Authority

an Operating Division of **TRANSNET SOC LTD**

[hereinafter referred to as **Transnet**]

[Registration No. 1990/000900/30]

REQUEST FOR PROPOSAL [RFP] [GOODS]

FOR THE SUPPLY AND DELIVERY OF ELECTRICAL MATERIALS AND SPARES FOR A PERIOD OF 3 YEARS AS AND WHEN REQUIRED IN THE PORT OF NGQURA.

RFP NUMBER:	TNPA/2023/07/0022/36250/RFP
ISSUE DATE:	24 November 2023
NON-COMPULSORY BRIEFING SESSION:	30 November 2023
TIME:	10h00 AM
VENUE:	eMendi Administration Building, Off Neptune Road, Port of Ngqura
CLOSING DATE:	11 December 2023
CLOSING TIME:	16h00
BID VALIDITY PERIOD:	90 Business Days from Closing Date

Note to the bidders:

Bidders are required to ensure that electronic bid submissions are done at least a day before the closing date to prevent issues which they may encounter due to their internet speed, bandwidth or the size of the number of uploads they are submitting. Transnet will not be held liable for any challenges experienced by bidders as a result of the technical challenges. Please do not wait for the last hour to submit. A Bidder can upload 30mb per upload and multiple uploads are permitted.

TECHNICAL PREQUALIFICATION CRITERIA

- **ISO 9001 Certificate from Supplier**
- **Letter of commitment from the OEM indicating that the supplier will be providing OEM approved critical Spares.**

SCHEDULE OF BID DOCUMENTS

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RFP FOR THE SUPPLY AND DELIVERY OF ELECTRICAL MATERIALS AND SPARES FOR A PERIOD OF 3 YEARS AS AND WHEN REQUIRED IN THE PORT OF NGQURA.

SECTION 1: SBD1 FORM

PART A

INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE RFP FOR THE SUPPLY AND DELIVERY OF ELECTRICAL MATERIALS AND SPARES FOR A PERIOD OF 3 YEARS AS AND WHEN REQUIRED IN THE PORT OF NGQURA, A DIVISION TRANSNET SOC LTD							
BID NUMBER:	TNPA/2023/07/0022/36250/RFP	ISSUE DATE:	24/11/2023	CLOSING DATE:	11/12/2023	CLOSING TIME:	16:00
DESCRIPTION	FOR THE SUPPLY AND DELIVERY OF ELECTRICAL MATERIALS AND SPARES FOR A PERIOD OF 3 YEARS AS AND WHEN REQUIRED IN THE PORT OF NGQURA.						
BID RESPONSE DOCUMENTS SUBMISSION							
RESPONDENTS ARE TO UPLOAD THEIR BID RESPONSE PROPOSALS ONTO THE TRANSNET SYSTEM AGAINST EACH TENDER SELECTED (please refer to section 2, paragraph 3 for a detailed process on how to upload submissions): https://transnetetenders.azurewebsites.net							
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO				TECHNICAL ENQUIRIES MAY BE DIRECTED TO:			
CONTACT PERSON	Thembelani Mangwana			CONTACT PERSON	Zoliwe Beja		
E-MAIL ADDRESS	Thembelani.Mangwana@Transenet.net			E-MAIL ADDRESS	Zoliwe.Beja@transnet.net		
SUPPLIER INFORMATION							
NAME OF BIDDER							
POSTAL ADDRESS							
STREET ADDRESS							
TELEPHONE NUMBER	CODE			NUMBER			
CELLPHONE NUMBER							
FACSIMILE NUMBER	CODE			NUMBER			
E-MAIL ADDRESS							
VAT REGISTRATION NUMBER							
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:			OR	CENTRAL SUPPLIER DATABASE	UNIQUE REGISTRATION REFERENCE NUMBER: MAAA	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No			B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No	

Respondent's Signature

Date & Company Stamp

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED FOR PURPOSES OF COMPLIANCE WITH THE B-BBEE ACT]			
1 ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	2 ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS			
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 1.3 BELOW.			

PART B

TERMS AND CONDITIONS FOR BIDDING

1. TAX COMPLIANCE REQUIREMENTS
1.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS. 1.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS. 1.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA. 1.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID. 1.5 IN BIDS WHERE UNINCORPORATED CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER. 1.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g., company resolution)

DATE: _____

Respondent's Signature

Date & Company Stamp

SECTION 2: NOTICE TO BIDDERS**1 INVITATION TO BID**

Responses to this RFP [hereinafter referred to as a **Bid** or a **Proposal**] are requested from persons, companies, close corporations or enterprises [hereinafter referred to as an **entity, Respondent** or **Bidder**].

DESCRIPTION	For The Supply and Delivery of Electrical Materials and Spares for a Period of 3 Years as and When Required In The Port Of Ngqura.
TENDER ADVERT	All Transnet tenders are advertised on the National Treasury's e-Tender Publication Portal and the Transnet website. Should one of these media (i.e. National Treasury's e-Tender Publication Portal or Transnet website) not be available, bidders are advised to check on the other media for advertised tenders.
RFP DOWNLOADING	<p>This RFP may be downloaded directly from National Treasury's e-Tender Publication Portal at www.etenders.gov.za free of charge.</p> <p>To download RFP and Annexures:</p> <ul style="list-style-type: none"> Click on "Tender Opportunities"; Select "Advertised Tenders"; In the "Department" box, select Transnet SOC Ltd. <p>Once the tender has been in the list, click on the "Tender documents" tab and process to download all uploaded documents.</p> <p>The RFP may also be downloaded from the Transnet Portal at https://transnetetenders.azurewebsites.net (please use Google Chrome to access Transnet link/site) free of charge (refer to section 2, paragraph 3 below for detailed steps)</p>
COMMUNICATION	<p>Transnet will publish the outcome of this RFP on the National Treasury e-tender portal and Transnet website within 10 days after the award has been finalised. All unsuccessful bidders have a right to request for reasons for their bid not being successful. This requested must be directed to the contact person stated in the SBD 1 form</p> <p>Any addenda to the RFP or clarifications will be published on the e-tender portal and Transnet website. Bidders are required to check the e-tender portal or Transnet website prior to finalising their bid submissions for any changes or clarifications to the RFP.</p> <p>Transnet will not be held liable if Bidders do not receive the latest information regarding this RFP with the possible consequence of either being disadvantaged or disqualified as a result thereof.</p>
BRIEFING SESSION	To be conducted eMendi Administration Building, Off Neptune Road, Port of Ngqura on the 30 November 2023, at 10:00 AM
CLOSING DATE	<p>16h00 pm on Monday 11 December 2023</p> <p>Bidders must ensure that bids are uploaded timeously onto the system. Generally, if a bid is late, it will not be accepted for consideration.</p> <p><i>Bidders are required to ensure that electronic bid submissions are done at least a day before the closing date to prevent issues which they may encounter due to their internet speed, bandwidth or the size of the number of uploads they are submitting. Transnet will not be held liable for any challenges experienced by bidders as a result of the technical challenges. Please do not wait for the last hour to submit. A Bidder can upload 30mb per upload and multiple uploads are permitted.</i></p>
VALIDITY PERIOD	90 Business Days from Closing Date

	<p>Bidders are to note that they may be requested to extend the validity period of their bid, at the same terms and conditions, if the internal evaluation process has not been finalised within the validity period. However, once the adjudication body has approved the process and award of the business to the successful bidder(s), the validity of the successful bidder(s)' bid will be deemed to remain valid until a final contract has been concluded.</p> <p>Should a bidder fail to respond to a request for extension of the validity period before it expires, that bidder will be excluded from tender process.</p> <p>With regard to the validity period of next highest ranked bidders, please refer to Section 2, paragraph 10.12</p>
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Any additional information or clarification will be published on the e-Tender portal and Transnet website, if necessary.

2 FORMAL BRIEFING

A non-compulsory pre-proposal RFP briefing will be conducted at **eMendi Administration Building, Off Neptune Road, Port of Ngqura** on the **30 November 2023**, at **10:00 AM** for a period of \pm 2 hours. [Respondents to provide own transportation and accommodation]. The briefing session will start punctually, and information will not be repeated for the benefit of Respondents arriving late.

3 PROPOSAL SUBMISSION

Transnet has implemented a new electronic tender submission system, the e-Tender Submission Portal, in line with the overall Transnet digitalization strategy where suppliers can view advertised tenders, register their information, log their intent to respond to bids and upload their bid proposals/responses on to the system.

3.1 The Transnet e-Tender Submission Portal can be accessed as follows:

- 3.1.1 Log on to the Transnet eTenders management platform website/ Portal (transnetetenders.azurewebsites.net) Please use **Google Chrome** to access Transnet link/site);
- 3.1.2 Click on "ADVERTISED TENDERS" to view advertised tenders;
- 3.1.3 Click on "SIGN IN/REGISTER – for bidder to register their information (must fill in all mandatory information);
- 3.1.4 Click on "SIGN IN/REGISTER" - to sign in if already registered;
- 3.1.5 Toggle (click to switch) the "Log an Intent" button to submit a bid;
- 3.1.6 Submit bid documents by uploading them into the system against each tender selected.
- 3.1.7 No late submissions will be accepted. The bidder guide can be found on the Transnet Portal transnetetenders.azurewebsites.net or refer to **Annexure F** user guide.

4 RFP INSTRUCTIONS

- 4.1 Please sign documents [sign, stamp and date the bottom of each page] before uploading them on the system. The person or persons signing the submission must be legally authorised by the respondent to do so.
- 4.2 **All returnable documents tabled in the Proposal Form [Section 5] must be returned with proposals.**
- 4.3 Unless otherwise expressly stated, all Proposals furnished pursuant to this RFP shall be deemed to be offers. Any exceptions to this statement must be clearly and specifically indicated.

- 4.4 Any additional conditions must be embodied in an accompanying letter. Subject only to clause 15 [Alterations made by the Respondent to Bid Prices] of the General Bid Conditions, paragraph 12 below (Legal Review) and Section 6 of the RFP, alterations, additions or deletions must not be made by the Respondent to the actual RFP documents.

5 JOINT VENTURES OR CONSORTIUMS

Respondents who would wish to respond to this RFP as a Joint Venture [**JV**] or consortium with B-BBEE entities, must state their intention to do so in their RFP submission. Such Respondents must also submit a signed JV or consortium agreement between the parties clearly stating the percentage [%] split of business and the associated responsibilities of each party. If at the time of the bid submission such a JV or consortium agreement has not been concluded, the partners must submit confirmation in writing of their intention to enter into a JV or consortium agreement should they be awarded business by Transnet through this RFP process. This written confirmation must clearly indicate the percentage [%] split of business and the responsibilities of each party. In such cases, award of business will only take place once a signed copy of a JV or consortium agreement is submitted to Transnet.

Respondents are to note that for the purpose of Evaluation, a JV will be evaluated based on one consolidated B-BBEE score card (a consolidated B-BBEE Status Level verification certificate) Preference points will be awarded to a bidder for attaining the specific goals requirements in accordance with the table indicated in Section 4.1 of the specific goals Claim Form.

6 COMMUNICATION

- 6.1 For specific queries relating to this RFP, an RFP Clarification Request Form should be submitted onto the system and to Thembelani Mangwana [Thembelani.Mangwana@transnet.net] before **12:00 pm on 04 December 2023**, substantially in the form set out in Section 8 hereto. In the interest of fairness and transparency, Transnet's response to such a query will be published on the e-tender portal and Transnet website.
- 6.2 Respondents are to note that changes to its submission will not be considered after the closing date.
- 6.3 It is prohibited for Respondents to attempt, either directly or indirectly, to canvass any officer or employee of Transnet in respect of this RFP between the closing date and the date of the award of the business.
- 6.4 Respondents found to be in collusion with one another will be automatically disqualified and restricted from doing business with organs of state for a specified period.
- 6.5 Transnet will publish the outcome of this RFP in the National Treasury e-tender portal and Transnet website with 10 days after the award has been finalised. Respondents are required to check the National Treasury e-tender Portal and Transnet website for the results of the tender process. All unsuccessful bidders have a right to request Transnet to furnish individual reasons for their bid not being successful. This requested must be directed to the contact person stated in the SBD 1 form

7 CONFIDENTIALITY

All information related to this RFP is to be treated with strict confidence. In this regard Respondents are required to certify that they have acquainted themselves with the Non-Disclosure Agreement. All information related to a subsequent contract, both during and after completion thereof, will be treated with strict confidence. Should the need however arise to divulge any information related to this RFP or the subsequent contract, written approval must be obtained from Transnet.

8 COMPLIANCE

The successful Respondent [hereinafter referred to as the **[Supplier]**] shall be in full and complete compliance with any and all applicable laws and regulations.

9 EMPLOYMENT EQUITY ACT

Respondents must comply with the requirements of the Employment Equity Act 55 of 1998 applicable to it including (but not limited to) Section 53 of the Employment Equity Act.

10 DISCLAIMERS

Respondents are hereby advised that Transnet is not committed to any course of action as a result of its issuance of this RFP and/or its receipt of Proposals. In particular, please note that Transnet reserves the right to:

- 10.1 modify the RFP's Goods/Services and request Respondents to re-bid on any such changes;
- 10.2 reject any Proposal which does not conform to instructions and specifications which are detailed herein;
- 10.3 disqualify Proposals submitted after the stated submission deadline [closing date];
- 10.4 award a contract in connection with this Proposal at any time after the RFP's closing date;
- 10.5 award a contract for only a portion of the proposed Goods/Services which are reflected in the scope of this RFP;
- 10.6 split the award of the contract between more than one Supplier/Supplier, should it at Transnet's discretion be more advantageous in terms of, amongst others, cost or developmental considerations;
- 10.7 cancel the bid process;
- 10.8 validate any information submitted by Respondents in response to this bid. This would include, but is not limited to, requesting the Respondents to provide supporting evidence. By submitting a bid, Respondents hereby irrevocably grant the necessary consent to Transnet to do so;
- 10.9 request audited financial statements or other documentation for the purposes of a due diligence exercise;
- 10.10 not accept any changes or purported changes by the Respondent to the bid rates after the closing date and/or after the award of the business, unless the contract specifically provided for it;
- 10.11 to cancel the contract and/request that National Treasury place the Respondent on its Database of Restricted Suppliers for a period not exceeding 10 years, on the basis that a contract was awarded on the strength of incorrect information furnished by the Respondent or on any other basis recognised in law;
- 10.12 to award the business to the next ranked bidder, provided that he/she is still prepared to provide the required Goods at the quoted price, should the preferred bidder fail to sign or commence with the contract within a reasonable period after being requested to do so. Under such circumstances, the validity of the bids of the next ranked bidder(s) will be deemed to remain valid, irrespective of whether the outcome of the tender has been published the outcome of the bid process on the National Treasury e-tender Portal and Transnet website. Bidders may therefore be requested to advise whether they would still be prepared to provide the required Goods at their quoted price.

10.13 Transnet reserves the right to perform a risk analysis on the preferred tenderer to ascertain if any of the following might present an unacceptable commercial risk to the employer:

10.13.1 unduly high or unduly low tendered rates or amounts in the tender offer;

10.13.2 contract data/master agreement/special conditions of contract provided by the tenderer; or

10.13.3 the contents of the tender returnables which are to be included in the contract.

Note that Transnet will not reimburse any Respondent for any preparatory costs or other work performed in connection with its Proposal, whether or not the Respondent is awarded a contract.

11 LEGAL REVIEW

A Proposal submitted by a Respondent will be subjected to review and acceptance or rejection of its proposed contractual terms and conditions by Transnet's Legal Counsel, prior to consideration for an award of business. A material deviation from the Standard terms or conditions could result in disqualification.

12 SECURITY CLEARANCE

Acceptance of this bid could be subject to the condition that the Successful Respondent, its personnel providing the Goods/Services and its subcontractor(s) must obtain security clearance from the appropriate authorities to the level of **CONFIDENTIAL/ SECRET/TOP SECRET**. Obtaining the required clearance is the responsibility of the Successful Respondent. Acceptance of the bid is also subject to the condition that the Successful Respondent will implement all such security measures as the safe performance of the contract may require.

13 NATIONAL TREASURY'S CENTRAL SUPPLIER DATABASE

Respondents are required to self-register on National Treasury's Central Supplier Database (CSD) which has been established to centrally administer supplier information for all organs of state and facilitate the verification of certain key supplier information. Respondents must register on the CSD prior to submitting their bids. Business may not be awarded to a Respondent who has failed to register on the CSD. Only foreign suppliers with no local registered entity need not register on the CSD.

For this purpose, the attached SBD 1 form must be completed and submitted as an essential returnable document by the closing date and time of the bid.

14 TAX COMPLIANCE


Respondents must be compliant when submitting a proposal to Transnet and remain compliant for the entire contract term with all applicable tax legislation, including but not limited to the Income Tax Act, 1962 (Act No. 58 of 1962) and Value Added Tax Act, 1991 (Act No. 89 of 1991).

It is a condition of this bid that the tax matters of the successful Respondents be in order, or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the Respondents tax obligations.










The Tax Compliance status requirements are also applicable to foreign Respondents/ individuals who wish to submit bids.

Where Consortia / Joint Ventures / Sub-contractors are involved, each party must be registered on the Central Supplier Database and their tax compliance status will be verified through the Central Supplier Database.

Transnet urges its clients, suppliers and the general public to report any fraud or corruption to
TIP-OFFS ANONYMOUS:

 **Ethics Helpdesk** (pty) LTD.
 Ethics Management System™

You can choose to be Anonymous or Non-Anonymous on ANY of the platforms
PLEASE RETAIN YOUR REFERENCE NUMBER

				
	<p>AI Voice BoT "Jack" Speak to our AI Voice Chat Bot "JACK", you converse with him like chatting to a human, with the option to record a message and speak to an agent at anytime.</p>	<p>What's App Speak to an Agent via What's App.</p>	<p>Speak to an Agent Speak to an Agent via the platform with no call or data charge</p>	<p>Telegram Speak to an Agent via Telegram</p>
 0800 003 056	 086 551 4153	 reportit@ethicshelpdesk.com	 *120*0785980808#	

SECTION 3: BACKGROUND, OVERVIEW AND SCOPE OF REQUIREMENTS

1 BACKGROUND

The purpose of this project is to supply and deliver electrical materials for a period of 5 years as and when required at Port of Ngqura and Port Elizabeth.

2 SCOPE OF REQUIREMENTS

- 2.1 The technical details of the spares will be as specified in the Technical Specification.
- 2.2 The supplier of spares must ensure that the spare supplied as a component of an equipment must be that of original equipment Manufacturer (OEM).
- 2.3 All the instrumentation and automation spares must be suitable for the process or environment they will be installed. All instruments to be installed in close proximity or at sea must be able to work in corrosive environments without any degradation in performance.
- 2.4 Where part numbers are supplied for the spares, supplier must supply an exact match unless that equipment or component is no longer in production and in that case TNPA should be consulted for an alternative offer.
- 2.5 The supplier shall ensure that all spares and materials supplied bears the South African Bureau of Standards (SABS) certification.
- 2.6 Special attention should be taken for operating ranges for equipment as any deviation may compromise the safety of equipment and personnel.
- 2.7 The equipment should be transported and delivered in OEM supplied packaging to minimize damage.
- 2.8 Where a complete piece of equipment is being supplied the supplier of spares must first check the obsolescence of equipment and avoid supplying equipment in the obsolescence stage.
- 2.9 The supplier(s) to quote on all items.

Please refer to Annexure A for a more detailed technical specification

3 GREEN ECONOMY / CARBON FOOTPRINT

Transnet wishes to have an understanding of your company's position with regard to environmental commitments, including key environmental characteristics such as waste disposal, recycling and energy conservation. *Please submit details of your entity's policies in this regard.*

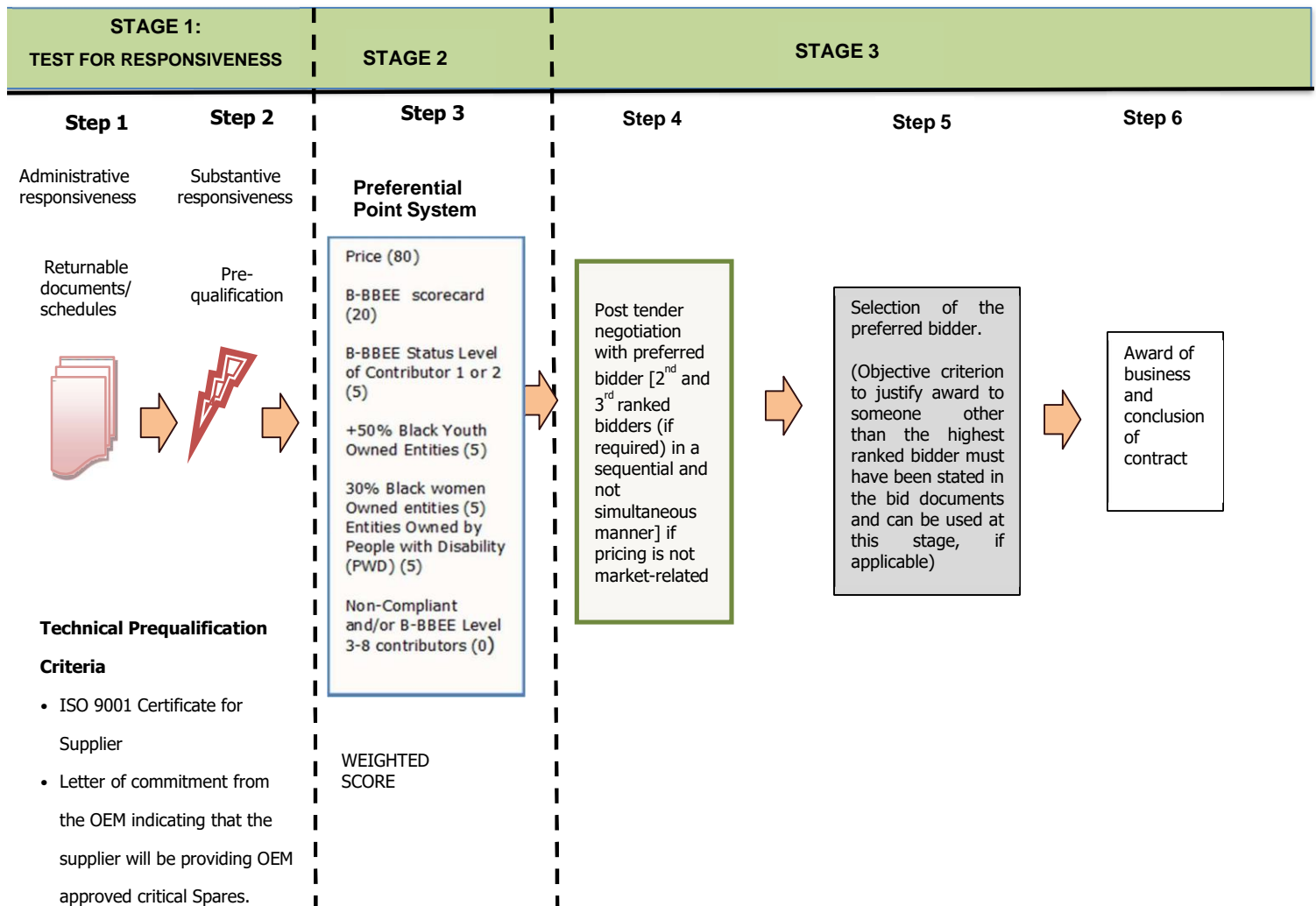
4 GENERAL SUPPLIER OBLIGATIONS

- 4.1 The Supplier(s) shall be fully responsible to Transnet for the acts and omissions of persons directly or indirectly employed by them.
- 4.2 The Supplier(s) must comply with the requirements stated in this RFP.

5 EVALUATION METHODOLOGY

Transnet will utilise the following methodology and criteria in selecting a preferred Supplier:

I have given you feedback previously on the headings of this evaluation methodology, please fix the headings



NB: Evaluation of the various stages will normally take place in a sequential manner. However, in order to expedite the process, Transnet reserves the right to conduct the different steps of the evaluation process in parallel. In such instances the evaluation of bidders at any given stage must not be interpreted to mean that bidders have necessarily passed any previous stage(s).

5.1 STEP ONE: Test for Administrative Responsiveness

The test for administrative responsiveness will include the following:

Administrative responsiveness check	RFP Reference
• Whether the Bid has been lodged on time	<i>Section 1 paragraph 3</i>
• Whether all Returnable Documents and/or schedules [where applicable] were completed and returned by the closing date and time	<i>Section 5</i>
• Verify the validity of all returnable documents	<i>Section 5</i>
• Verify if the Bid document has been duly signed by the authorised respondent	<i>All sections</i>

The test for administrative responsiveness [Step One] must be passed for a Respondent's Proposal to progress to Step Two for further pre-qualification

5.2 STEP TWO: Test for Substantive Responsiveness to RFP

The test for substantive responsiveness to this RFP will include the following:

Check for substantive responsiveness	RFP Reference
• Whether any general and legislation qualification criteria set by Transnet, have been met	<i>All sections including: Section 2 paragraphs, 2.2, 6, 11.2, General Bid Conditions clause 20</i>
• Whether the Bid contains a priced offer as prescribed in the pricing and delivery schedule	<i>Section 4 - Pricing Schedule</i>
• Whether the Bid materially complies with the technical specification given	<i>All Sections</i>
• Whether any Technical pre-qualification/eligibility criteria set by Transnet have been met as follows: - ISO 9001 Certificate - Letter indicating the supplier that will be used will be providing OEM approved materials and spares.	<i>Section 3 – Technical Specification Annexure A</i>

The test for substantive responsiveness [Step Two] must be passed for a Respondent's proposal to progress to Step Three for further evaluation

5.3 STEP THREE: Evaluation and Final Weighted Scoring

a) **Price Criteria** [Weighted score 80 points]:

Evaluation Criteria	RFP Reference
• Commercial offer	<i>Section 4</i>
• Commercial discounts ¹	<i>Section 4</i>
• Price adjustment conditions / factors	

¹ Only unconditional discounts will be taken into account during evaluation. A discount which has been offered conditionally will, despite not being taken into account for evaluation purposes, be implemented when payment is effected

<ul style="list-style-type: none"> • Exchange rate exposure • Disbursements 	
---	--

Transnet will utilise the following formula in its evaluation of Price:

$$PS = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where:

Ps = Score for the Bid under consideration
Pt = Price of Bid under consideration
Pmin = Price of lowest acceptable Bid

- b) **Specific Goals** Weighted score 20 point]
- Specific goals preference points claim form
 - Preference points will be awarded to a bidder for attaining the specific goals requirements in accordance with the table indicated in Section 4.1 of the specific goals Claim Form.

5.4 SUMMARY: Applicable Thresholds and Final Evaluated Weightings

Evaluation Criteria	Final Weighted Scores
Price	80
Specific goals - Scorecard	20
TOTAL SCORE:	100

5.5 STEP FOUR: Post Tender Negotiations (PTN) (if applicable)

- 5.5.1 Respondents are to note that Transnet may not award a contract if the price offered is not market related. In this regard, Transnet reserves the right to engage in PTN with the view to achieving a market-related price or to cancel the tender. Negotiations will be done in a sequential manner i.e.:
- 5.5.1.1 first negotiate with the highest ranked bidder or cancel the bid, should such negotiations fail,
- 5.5.1.2 negotiate with the 2nd and 3rd ranked bidders (if required) in a sequential manner.
- 5.5.2 In the event of any Respondent being notified of such short-listed/preferred bidder status, his/her bid, as well as any subsequent negotiated best and final offers (BAFO), will automatically be deemed to remain valid during the negotiation period and until the ultimate award of business.
- 5.5.3 Should Transnet conduct post tender negotiations, Respondents will be requested to provide their best and final offers to Transnet based on such negotiations. Where a market related price has been achieved through negotiation, the contract will be awarded to the successful Respondent(s).

5.6 STEP FIVE: Objective Criteria

Transnet reserves the right to award the business to the highest scoring bidder/s unless objective criteria justify the award to another bidder. The objective criteria Transnet may apply in this bid process include:

- 5.6.1 Skills Transfer and Capacity Building for Transnet;

- 5.6.2 Impact on Transnet's Return On Investment;
- 5.6.3 Rotation of Suppliers to promote opportunities for other suppliers, by overlooking a supplier that has been awarded business repeatedly overtime in order to benefit other suppliers in the market;
the tenderer:
- 5.6.4 is not under restrictions, or has principals who are under restrictions, preventing participating in the employer's procurement,
- 5.6.5 is not undergoing a process of being restricted by Transnet or other state institution that Transnet may be aware of,
- 5.6.6 can, as necessary and in relation to the proposed contract, demonstrate that he or she possesses the professional and technical qualifications, professional and technical competence, financial resources, equipment and other physical facilities, managerial capability, reliability, experience and reputation, expertise and the personnel, to perform the contract,
- 5.6.7 has the legal capacity to enter into the contract
- 5.6.8 is not insolvent, in receivership, under Business Rescue as provided for in chapter 6 of the Companies Act, 2008, bankrupt or being wound up, has his affairs administered by a court or a judicial officer, has suspended his business activities, or is subject to legal proceedings in respect of any of the foregoing,
- 5.6.8 complies with the legal requirements, if any, stated in the tender data and
- 5.6.9 is able, in the option of the employer to perform the contract free of conflicts of interest.
- 5.6.10 should there not be a single supplier to provide the goods required by TNPA or if it is cost beneficial to TNPA then TNPA reserves the right to split the award between more than one supplier

5.7 STEP SIX Award of business and conclusion of contract

- 5.7.1 Immediately after approval to award the contract has been received, the successful bidder(s) will be informed of the acceptance of his/their Bid by way of a Letter of Award. Thereafter the final contract will be concluded with the successful Respondent(s).
- 5.7.2 A final contract will be concluded and entered into with the successful Bidder at the acceptance of a letter of award by the Respondent.

SECTION 4: PRICING AND DELIVERY SCHEDULE

	DESCRIPTION	Unit	Quantity	Year 1 Rate
1	A1- LAMPS			
1.1	2d lamps 16w	each	1	
1.2	e40 65w energy saver lamp c/white radiant	each	1	
1.3	pigmy lamps 11w	each	1	
1.4	e27 45w 4u c/white radiant	each	1	
1.5	75w sodium	each	1	
1.6	magic eye 18a spectrum	each	1	
1.7	Recessed 600X600 luminaire 93% efficiency, complete with Miro 8 double parabolic louvre and back reflector, 2X24W/840 T5 Lamps, DALI Dimmable control gear.	each	1	
1.8	220v 16 w colour white, down lights	each	1	
1.9	2d lamp fittings (dual) purpose	each	1	
1.1	Decorative die -cast aluminium track mounted spot light, complete with 1x21W LED Light Source(4000K) @ 36 degree beam angle and electronic control gear. Colour = White	each	1	
1.11	Surface mounted die-cast aluminium floodlight complete with 1x 36W Cool White LED Light Source (5000K) with asymmetrical light distribution and electronic control gear.	each	1	
1.12	Wall mounted die-cast aluminium up/down lighter complete with 2x 18W Cool White LED Light Source (5000K) and electronic control gear. Colour = Matt Silver	each	1	
1.13	Wall mounted die-cast aluminium down lighter complete with 1x 18W Cool White LED Light Source (5000K) and electronic control gear. Colour = Matt Silver	each	1	
1.14	Decorative die-cast aluminium, post-top, streetlight complete with 1x 27W LED Light Source (4000K) and electronic control gear (IP65) and mounted on a rectangular vertical post (mounting height = 5000mm). Colour = Matt Silver	each	1	
1.15	Decorative die-cast aluminium, post-top, streetlight complete with 2x 27W LED Light Source (4000K) and electronic control gear (IP65) and mounted on a rectangular vertical post (mounting height = 4000mm). Colour = Matt Silver	each	1	
1.16	load - 360 degree - PIR	each	1	
2	CIRCUIT BREAKERS			
2.1	c/breaker,10 A , single pole,3 KA	each	1	
2.2	c/breaker,15 A ,single pole,6 KA	each	1	
2.3	c/breaker,15 A ,4 pole,4,5 KA	each	1	
2.4	c/breaker,20 A ,double pole, 6 KA	each	1	
2.5	c/breaker,20 A ,4 pole ,4,5 KA	each	1	
2.6	c/breaker,20 A ,single pole(slow curve) ,6 KA	each	1	
2.7	c/breaker,30 A, double pole ,3 KA	each	1	
2.8	c/breaker,30 A ,4 pole, 4,5 KA	each	1	

	DESCRIPTION	Unit	Quantity	Year 1 Rate
2.9	c/breaker,30 A ,single pole,3 KA	each	1	
2.10	c/breaker,40 A, double pole ,6 KA	each	1	
2.11	c/breaker,40 A, single pole,3 KA	each	1	
2.12	c/breaker,5 A, single pole, 4,5 KA	each	1	
2.13	c/breaker,60 A, single pole, 6 KA	each	1	
2.14	c/breaker,60 A ,double pole ,3 KA	each	1	
2.15	c/breaker,60 A ,double pole, 3 KA	each	1	
2.16	30 A , earth leakage unit double pole,3 KA	each	1	
2.17	30 A , earth leakage unit 4 pole,3 KA	each	1	
2.18	63 A , earth leakage unit double pole,3 KA	each	1	
2.19	c/b,,63 A ,sp&n,3ka,samite,o/load.	each	1	
3	CABLES			
3.1	twin & earth, 1.5mm,white.	m	1	
3.2	twin & earth,2.5mm,white.	m	1	
3.3	twin & earth, 4 mm, 2 core plus earth.	m	1	
3.4	earth wire green lyellow 4mm	m	1	
3.5	earth wire yellow green 10mm	m	1	
3.6	earth wire yellow green 6mm	m	1	
3.7	earth wire green lyellow 2,5mm	m	1	
3.8	house wire,10mm,red.	m	1	
3.9	house wire,10mm,black.	m	1	
3.10	house wire,6mm,red.	m	1	
3.11	house wire,6mm,black.	m	1	
3.12	bare copper,4mm.	m	1	
3.13	bare copper,6mm.	m	1	
3.14	cabtyre flex cable,3 core,black,1.5mm.	m	1	
3.15	cabtyre flex cable,3 core,black,2.5mm.	m	1	
3.16	surfex cable,3 core + bare earth, 1.5mm.	m	1	
3.17	surfex cable,3 core + bare earth, 2.5mm.	m	1	
3.18	bare copper wire,16mm.	m	1	
3.19	4 mm red house wire	m	1	
3.20	4 mm blue house wire	m	1	
3.21	4 mm white house wire	m	1	

	DESCRIPTION	Unit	Quantity	Year 1 Rate
3.22	4 mm green, house wire	m	1	
3.23	2,5 mm red panel wire	m	1	
3.24	2,5 mm blue panel wire	m	1	
3.25	2,5 mm white panel wire	m	1	
3.26	2,5 mm black panel wire	m	1	
3.27	16 mm red panel wire	m	1	
3.28	16 mm blue panel wire	m	1	
3.29	16 mm white panel wire	m	1	
3.30	16 mm black panel wire	m	1	
3.31	25 mm red panel wire	m	1	
3.32	25 mm blue panel wire	m	1	
3.33	25 mm white panel wire	m	1	
3.34	25 mm black panel wire	m	1	
3.35	35mm ² x 4 swa cable length =500m	each	1	
3.36	95mm ² x 4 swa cable length =300m	each	1	
3.37	35mm ² bare copper cable length =800m	each	1	
3.38	95mm ² bare copper cable length =350m	each	1	
3.39	16 mm 4 core swa ecc cable	m	1	
3.40	10 mm 4 core swa ecc cable	m	1	
3.41	duracast p1/s Powertech joint kit	each	1	
3.42	duracast p2/s Powertech joint kit	each	1	
4	PVC CONDUIT AND ACCESSORIES			
4.1	20mm pvc end adaptors	m	1	
4.2	25mm pvc end adaptors	m	1	
4.3	20mm pvc conduit white	m	1	
4.4	25mm pvc conduit white	m	1	
4.5	20mm pvc Sprague white	m	1	
4.6	25mm pvc Sprague white	m	1	
4.7	20mm pvc saddles h/d	each	1	
4.8	25mm pvc saddles h/d	each	1	
4.9	4 x 4 pvc surface mount wonder box	each	1	
4.10	pvc glands no.0	each	1	
4.11	pvc glands no.1	each	1	
4.12	16mm pvc trunking	m	1	

	DESCRIPTION	Unit	Quantity	Year 1 Rate
4.13	pvc end adaptors	each	1	
5	CONNECTORS			
5.1	16-amp pvc electrical connector strip	each	1	
5.2	32-amp pvc electrical connector strip	each	1	
5.3	Line connectors 32 amp	each	1	

	DESCRIPTION	Unit	Quantity	Year 1 Rate
6	SWITCHING MECHANISMS			
6.1	c22-pvs45p-ms2-k02 emergency stop eaton	each	1	
6.2	m22-pv/kc11/i/y comp dev .emergency .stop /em switch off but end eaton or similar	each	1	
6.3	IP65 control switch for emerg 16a 2p GEWISS or similar	each	1	
6.4	watertight control switch for emerg 32a 3p GEWISS or similar	each	1	
7	PLUG TOPS			
7.1	Plug Top Heavy Duty 230v 16A PVC Cover	each	1	
7.2	16A Red Dedicated Plug Top	each	1	
7.3	3m scotch 23 rubber tape	each	1	
7.4	masking tape	each	1	
7.5	4 mm brass nuts	each	1	
7.6	5 mm brass nuts	each	1	
7.7	6 mm brass nuts	each	1	
7.8	4 mm brass washers	each	1	
7.9	5 mm brass washers	each	1	
7.10	6 mm brass washers	each	1	
7.11	6 mm x 45mm s/steel anchor nails	each	1	
7.12	6 mm s/steel express anchors	each	1	
7.13	8 mm s/steel express anchors	each	1	
7.14	125 amp female insert a0705	each	1	
7.15	63 amp female insert a0711	each	1	
7.16	switch socket outlet ampc0 125 amp a1416	each	1	
7.17	switch socket outlet ampc0 63 amp a1415	each	1	
7.18	cable ties t30r black	each	1	
7.19	cable ties t18r black	each	1	
7.20	cable ties t120s black	each	1	
7.21	cable ties t50i black	each	1	
7.22	cable ties t50l black	each	1	
7.23	cable ties t120r black	each	1	
7.24	cable ties t50l	bag	1	
7.25	cable ties t120r	bag	1	
7.26	cable ties t18r	bag	1	
7.27	cable ties t30r	bag	1	
8	ENERGY METERS			

	DESCRIPTION	Unit	Quantity	Year 1 Rate
8.1	1ph 230v m/r (meter)	each	1	
8.2	3ph 230 230v din (meter)	each	1	

	DESCRIPTION	Unit	Quantity	Year 1 Rate
9	CONTACTORS AND MOTOR PROTECTION UNITS			
9.1	Four-pole contactor, iec operating current ith (ac1) = 25a, ac coil 50/60hz,230vac	each	1	
9.2	Three-pole contactor, iec operating current ie (ac3) = 25a, ac coil 50/60hz, 230vac, 1no auxiliary contact	each	1	
9.3	Bf18 10 a024 contactor	each	1	
9.4	Bf25 10 a024 contactor	each	1	
9.5	11bf65 00 230 contactor	each	1	
9.6	Bfx10 11 auxiliary contacts 1no + 1nc	each	1	
9.7	Bfx10 22 auxiliary contacts 2no + 2nc	each	1	
9.8	11g480 20 instantaneous auxiliary contacts	each	1	
9.9	8lm2t contact element	each	1	
9.10	Rf38 2300 thermal overload relay	each	1	
9.11	11rf25 2v3 thermal overload	each	1	
9.12	8lp2t b6344 mushroom head push button	each	1	
9.13	11lms25 16t manual motor protection	each	1	
10	SWITCHES AND COVERS			
10.1	60a triple pole stove isolator to fit 100mm x50mm	each	1	
10.2	60a triple pole stove isolator to fit 100mm x100mm	each	1	
10.3	30a double pole stove isolator to fit 100mm x100mm	each	1	
10.4	2lever 20a switch 2 x1way flush	each	1	
10.5	Flush switch 20a 1lever 1way to fit 100mm x50mm	each	1	
10.6	Double switch outlet 16a	each	1	
10.7	Dedicated horizontal 16a single poleswitch red	each	1	
10.8	Steel cover plate 16a single pole switch horizontal to fit 100mm x50mm red	each	1	
10.9	Steel cover plate stove isolator to fit 100mm x50mm white	each	1	
10.10	Steel cover plate blank to fit 100mm x50mm white	each	1	
10.11	Steel cover plate 16a single poleswitch horizontal to fit 100mm x50mm	each	1	
10.12	Double switch outlet 16a to fit 100mm x100mm flush wall box	each	1	
10.13	Steel cover plate blank to fit 100mm x100mm white	each	1	
10.14	Switch socket 16a single pole horizontal to fit 100mm x50mm white	each	1	
10.15	Hydroboil thermostats	each	1	
10.16	Hydroboil elements	each	1	
11	COMPRESSION GLANDS			
11.1	M20 for swa cable	each	1	
11.2	Ccg1 a2 gland m20 for flexible cable	each	1	

	DESCRIPTION	Unit	Quantity	Year 1 Rate
11.3	Ccg1 possi grip gland for flexible cable	each	1	
11.4	Ccg4 bw gland 40 bs	each	1	
11.5	A2 compression gland no.2	each	1	
11.6	Enviro gland ex d/e no.2	each	1	
11.7	No 2-gland compression ccg posi flex2-25	each	1	
12 SELF TAPPERS				
12.1	N0 5 x 12mm self-tappers galvanised	each	1	
12.2	N0 6 x 25 mm self-tappers galvanised	each	1	
12.3	N0 8 x 20 mm self-tappers galvanised	each	1	
12.4	N0 10 x 25mm self-tappers galvanised	each	1	
12.5	N0 10 x 35mm self-tappers galvanised	each	1	
12.6	Coach screw 6mm x 50mm galvanised	each	1	
12.7	Coach screw 8mm x 50mm galvanised	each	1	
12.8	Coach screw 10mm x 50mm galvanised	each	1	
12.9	Brass screw c/head no4 x 12mm	each	1	
12.10	Brass screw c/head no4 x 25 mm	each	1	
12.11	Brass screw c/head no 5x 25mm	each	1	
12.12	Brass screw c/head no6 x 12mm	each	1	
12.13	Brass screw c/head no6 x 20mm	each	1	
12.14	Brass screw c/head no6 x 25mm	each	1	
12.15	Brass screw c/head no6 x 40mm	each	1	
12.16	Brass screw c/head no8 x 20mm	each	1	
12.17	Brass screw c/head no8 x 25mm	each	1	
12.18	Brass screw c/head no8 x 40mm	each	1	
12.19	Brass c/sunk bolts 5mm x 12mm	each	1	
12.20	Brass c/sunk bolts 5mm x 50 mm	each	1	
12.21	Rollbots 8mm	each	1	
13 ENCLOSURES				
13.1	York box rl-2hp allbro	each	1	
13.2	RI-2 device plate item dev-d allbro	each	1	
13.3	York box enl201209c allbro	each	1	
13.4	York box ut7 inner dimension 310x210x125 allbro	each	1	
14 ELECTRICAL SMALL APPLIANCES				
14.1	9 fin oil heaters	each	1	

	DESCRIPTION	Unit	Quantity	Year 1 Rate
14.2	Extractor fans hcm-225n 40w	each	1	
14.3	0.8kw portable submersible pump	each	1	
14.4	Drill bit cobalt 3,7mm code:1770370	each	1	
14.5	Drill bit cobalt 4.0mm code:1770400	each	1	
14.6	Drill bit sds 13mm x 160mm masonry	each	1	
14.7	Drill bit sds 14mm x 210mm masonry	each	1	
14.8	Duct tape silver 48mm x 25meter	each	1	
14.9	Edge trim pvc white 9mmx2,5m	each	1	
14.10	Double sided adhesive tape 22mmx1mm x5m	each	1	
14.11	Double sided adhesive tape 24mmx1mm x10	each	1	
14.12	Broom gutter sweeper 300mm nylon bristle	each	1	
14.13	Broom soft bristle 300mm with handle	each	1	
14.14	Butt hinge phosphor bronze washered100mm	each	1	
14.15	Cabinet push lock c.p.21,5mm x 24,5mm	each	1	
14.16	Cabinet pushlock evergood 105cp 19x23mm	each	1	
14.17	Carpet tile adhesive genkem bonditqar190 20litre	each	1	
14.18	Crayons red general purpose 12 p/box	each	1	
14.19	Crayons yellow general purpose 12 p/box	each	1	
14.20	Cupboard locks c.p. 19 x 22mm bbl138cp	each	1	
14.21	Cut and supply night latch keys	each	1	
14.22	Danger (hazard) tape 50mm x 500 meter	each	1	
14.23	Den braven silicone applicator mk5 h310	each	1	
14.24	Diamond cut-off blade masonry 115mm	each	1	
14.25	Diamond cut-off blade masonry 230mm	each	1	
14.26	Donn flat skirting n/a 75mm x 3,6meter	each	1	
14.27	Donn ribbed skirting 75mm x 3,6m wide n/a	each	1	
14.28	drop in anchor hkd-d m12 x 50	each	1	
14.29	sds drill bit 12mm x 350mm 206499	each	1	
14.30	sds drill bit 14mm x 350mm 206502	each	1	
14.31	sds drill bit 15mm x 350mm 206504	each	1	
14.32	sds drill bit 16mm x 350mm 206506	each	1	
14.33	sds drill bit 20mm x 320mm 293141	each	1	
14.34	stud anchor hsa m12 x 100/5/25	each	1	

	DESCRIPTION	Unit	Quantity	Year 1 Rate
14.35	Hinge but brass bronze washers 100mmx64	each	1	
14.36	Hinge butt brass light duty 100mm x 64mm	each	1	
14.37	Hinges concealed straight ferrule	each	1	
14.38	Zip hydro boil 5l	each	1	
14.39	Zip hydro boil 7.5l	each	1	
14.40	Zip hydro boil 10l	each	1	
15	CUTTING DISCS.			
15.1	230mm steel cutting discs.	each	1	
15.2	230mm masonry cutting discs.	each	1	
15.3	230mm grinding discs.	each	1	
15.4	115mm steel cutting discs.	each	1	

	DESCRIPTION	Unit	Quantity	Year 1 Rate
15.5	115mm masonry cutting discs.	each	1	
15.6	115mm grinding discs.	each	1	
16	SILICON.			
16.1	White silicon 310ml.	each	1	
16.2	Clear silicon 310ml.	each	1	
16.3	Black silicon 310ml.	each	1	
16.4	Grey silicon 310ml.	each	1	
17	Screws/bolts/nails.			
17.1	Screw set hex 16x65 e/g.	each	1	
17.2	Screw set hex 16x75 e/g.	each	1	
17.3	Nut hex e/g 16mm.	each	1	
17.4	Washer flat 17x30x2.0 e/g.	each	1	
17.5	Washer spring 16mm e/g.	each	1	
17.6	Wire nails 100mm.	each	1	
17.7	Wire nails 50mm.	each	1	
17.8	Steel nails 125mm.	each	1	
17.9	Panel pins.	each	1	
17.10	5x20mm brass screws.	each	1	
17.11	5x38mm brass screws.	each	1	
17.12	4.8x15mm pop rivets.	each	1	
17.13	4.8x15mm counter sunk pop rivets.	each	1	
17.14	4.8x10mm pop rivets.	each	1	
17.15	4.8x10mm counter sunk pop rivets.	each	1	
17.16	4x12mm pop rivets.	each	1	
17.17	4x12mm counter sunk pop rivets.	each	1	
17.18	3.2x10mm counter sunk pop rivets.	each	1	
18	STAINLESS STEEL CLAMP.			
18.1	23mm-25mm stainless steel clamp.	each	1	
18.2	29mm-31mm stainless steel clamp.	each	1	
18.3	43mm-47mm stainless steel clamp.	each	1	
18.4	55mm-59mm stainless steel clamp.	each	1	
18.5	Fisher plugs m8	each	1	
18.6	Shackles 20 mm galvanised commercial (pin size = 18 mm)	each	1	
18.7	Shackles 30 mm galvanised commercial (pin size = 26 mm)	each	1	

	DESCRIPTION	Unit	Quantity	Year 1 Rate
18.8	Shackles b split pin 9.50 t fed	each	1	
18.9	20 mm masking tape	each	1	
18.10	Stainless steel coach screws m10 x 50 mm	each	1	
18.11	Stainless steel bolts m8 x 75mm	each	1	
18.12	Stainless steel bolts m6 x 75mm	each	1	
18.13	Stainless steel fenner washers m8 x od = +- 35mm	each	1	
18.14	Stainless steel fenner washers m6 x od = +- 35mm	each	1	
18.15	Stainless steel nylock nut m6	each	1	
18.16	Stainless steel nylock nut m8	each	1	
18.17	Nyloc nuts 6mm zinc plated	each	1	
18.18	Nyloc nuts 8mm zinc plated	each	1	
18.19	Nyloc nuts 10mm zinc plated	each	1	
18.20	Nyloc nuts 12mm zinc plated	each	1	
18.21	Washers flat galvanised 6mm	each	1	
18.22	Nyloc nuts 6mm zinc plated	each	1	
18.23	Nyloc nuts 8mm zinc plated	each	1	
18.24	Nyloc nuts 10mm zinc plated	each	1	
18.25	Nyloc nuts 12mm zinc plated	each	1	
18.26	Nyloc nuts 16mm zinc plated	each	1	
18.27	Washers flat galvanised 6mm	each	1	
18.28	Washers flat galvanised 8mm	each	1	
18.29	Washers flat galvanised 10mm	each	1	
18.30	Washers flat galvanised 12mm	each	1	
18.31	Washers flat galvanised 16mm	each	1	
18.32	Setscrew ms hx galvanised 6mm x 25mm	each	1	
18.33	Setscrew ms hx galvanised 6mm x 35mm	each	1	
18.34	Setscrew ms hx galvanised 6mm x 45mm	each	1	
18.35	Setscrew ms hx galvanised 6mm x 55mm	each	1	
18.36	Setscrew ms hx galvanised 6mm x 65mm	each	1	
18.37	Setscrew ms hx galvanised 6mm x 75mm	each	1	
18.38	Setscrew ms hx galvanised 8mm x 20mm	each	1	
18.39	Setscrew ms hx galvanised 8mm x 30mm	each	1	
18.40	Setscrew ms hx galvanised 8mm x 40mm	each	1	

	DESCRIPTION	Unit	Quantity	Year 1 Rate
18.41	Setscrew ms hx galvanised 8mm x 50mm	each	1	
18.42	Setscrew ms hx galvanised 8mm x 60mm	each	1	
18.43	Setscrew ms hx galvanised 8mm x 70mm	each	1	
18.44	Setscrew ms hx galvanised 10mm x 20mm	each	1	
18.45	Setscrew ms hx galvanised 10mm x 25mm	each	1	
18.46	Setscrew ms hx galvanised 10mm x 35mm	each	1	
18.47	Setscrew ms hx galvanised 10mm x 45mm	each	1	
18.48	Setscrew ms hx galvanised 10mm x 55mm	each	1	

	DESCRIPTION	Unit	Quantity	Year 1 Rate
18.49	Setscrew ms hx galvanised 12mm x 20mm	each	1	
18.50	Setscrew ms hx galvanised 12mm x 30mm	each	1	
18.51	Setscrew ms hx galvanised 12mm x 40mm	each	1	
18.52	Setscrew ms hx galvanised 12mm x 50mm	each	1	
18.53	Setscrew ms hx galvanised 12mm x 60mm	each	1	
18.54	Setscrew ms hx galvanised 12mm x 70mm	each	1	
18.55	Setscrew ms hx galvanised 16mm x 25mm	each	1	
18.56	Setscrew ms hx galvanised 16mm x 30mm	each	1	
18.57	Setscrew ms hx galvanised 16mm x 40mm	each	1	
18.58	Setscrew ms hx galvanised 16mm x 50mm	each	1	
18.59	Setscrew ms hx galvanised 16mm x 60mm	each	1	
18.60	Setscrew ms hx galvanised 16mm x 70mm	each	1	
18.61	Cutting disc 350 x 3.0 x25 x 40 box of 10	each	1	
18.62	Welding rod mc5mm 6kg box	each	1	
18.63	Welding electrode 350 5mm 6kg box	each	1	
18.64	Stainless steel 317 3.25mm 5kg	each	1	
18.65	Oerlikon supranox 317 3.25mm 5kg	each	1	
18.66	Flap disc az60 180 x 22.23mm (7" x 7/8")	each	1	
18.67	Trans arc 350 3.15mm welding rods diameter 4kg box	each	1	
18.65	Abrasive grind stone 250 x 32 x 25.4mm mc2 machine	each	1	
18.66	Abrasive grind cup stone square end 150 x 75 x 5/8 mp12 machine	each	1	
18.67	Angle grinder abrasive cutting disc steel 230 x 3 x 22mm.	each	1	
18.68	Disc cutter baldes 350 x 4.2 x 25.4mm.	each	1	
19 Critical spares				
19.1	Transducer 0-400 bar 1/4" M12 4-20mA IP67 IFM, Part Number SM0-CH01808-3	each	1	
19.2	Temperature sensor TM4431 - 40°+150°C, Part Number SM0-CH07018-0	each	1	
19.3	Temperature sensor TN2531 - 40°+150°C, Part Number SM2-CH08817-0	each	1	
19.4	AB M12 Inductive Proximit PNP. NO, shielded, Part Number SM0-CEABS-001	each	1	
19.5	Selector 3 position keyed, Part Number S91-PBA22-H013	each	1	
19.6	Selector 2 position keyed spingreturn IP66, Part Number S91-PBA22-H016	each	1	
19.7	Vacuum pump with SS cover MM1142BV Aqua inox 415V, Part Number SM2-AM02329-0	each	1	
19.8	SM0-CH07019-0 Level sensor LR30000 L40 L60	each	1	
	TOTAL YEAR 1			

	DESCRIPTION	Unit	Quantity	Year 1 Rate
	CONTRACT PRICE ADJUSTMENT	CPI		TOTAL
	TOTAL COSTS YEAR 1 = (YR1 Total costs)	0		
	TOTAL COSTS YEAR 2 = (YR1 total cost X CPI adjustment)	5.22%		
	TOTAL COSTS YEAR 3 = (YR2 total cost XCPI adjustment)	4.50%		
	TOTAL CONTRACT VALUE = Y1+Y2+Y3(36 months) EXCL VAT			
	VAT @ 15%			
	TOTAL INCL. VAT			
	NB: Please note that the total prices will be adjusted in terms of the priing notes below.The CPI in the table above are estimate and will replaced by the actual CPI published by states SA. Tenderers are advised that 15% of Year 1 offer will not be adjustable in terms of the formula.			

Respondents are to note that Transnet will round off final pricing scores to the nearest 2 (two) decimal places

Notes to Pricing:

- a) Respondents are to note that if the price offered by the highest scoring bidder is not market-related, Transnet may not award the contract to that Respondent. Transnet may-
- (i) negotiate a market-related price with the Respondent scoring the highest points or cancel the RFP;
 - (ii) if that Respondent does not agree to a market-related price, negotiate a market-related price with the Respondent scoring the second highest points or cancel the RFP;
 - (iii) if the Respondent scoring the second highest points does not agree to a market-related price, negotiate a market-related price with the Respondent scoring the third highest points or cancel the RFP.
- If a market-related price is not agreed with the Respondent scoring the third highest points, Transnet must cancel the RFP.
- b) Prices must be quoted in South African Rand inclusive of VAT.
- c) Prices quoted by the Supplier that have been agreed upon by Transnet will be kept fixed for a duration of 12 months intervals in the duration of the contract.
- d) Price escalation will be done annually using the Consumer Price Index Published by Stats SA – Publication P0141, and the formula set out below.
- e) Any disbursement not specifically priced for will not be considered/accepted by Transnet.
- f) To facilitate like-for-like comparison bidders must submit pricing strictly in accordance with this pricing schedule and not utilise a different format. Deviation from this pricing schedule could result in a bid being declared non-responsive.
- g) Quantities given are estimates only. Any orders resulting from this RFP will be on an “as and when required” basis.
- h) Prices are to be quoted on a delivered basis to Transnet will only consider such price discount(s) in the final evaluation stage if offered on an unconditional basis.
- i) Please note that should you have offered a discounted price(s), Transnet will only consider such price discount(s) in the final evaluation stage if offered on an unconditional basis.
- j) Where a Respondent’s price(s) includes imported goods/items, the rate of exchange to be used must be in South African Rands for purposes of determining whether the price is market related or not and must be the currency’s rate published by the South African Reserve Bank on the date of the advertisement of the bid:
- Currency rate of exchange utilised: _____
- k) In respect of incoterms conditions, if applicable, please refer to paragraph 25 of the General Bid Conditions which is attached to the RFP as Annexure D .
- e) Tenderers, if awarded the contract, are required to indicate that their prices quoted will be kept firm and fixed for a period of 12 months, subject thereafter to adjustment (i.e. after the initial period of 12 months), utilizing the Consumer Price Index (CPI) as per below:

YES	
------------	--

CONTRACT PRICE ADJUSTMENTS**Formula**

- f) Prices submitted for this bid will be regarded as non-firm and subject to adjustment(s) in terms of the formula set out below,
- g) Applications for price adjustments must be accompanied by documentary evidence in support of any adjustment claim.
- h) The following price adjustment formula will be applicable for calculating Contract price adjustments (CPA).

$$Pa = (1-V) Pt (D1 (R1t/R1o)) + VPt \text{ where:}$$

<i>Pa</i>	=	The new adjusted price to be calculated
<i>V</i>	=	Fixed Portion of the fixed prices (15% or 0.15)
<i>Pt</i>	=	Original bid price. Note that Pt must <u>always</u> be the original bid price and not an adjusted price.
<i>(1-V)Pt</i>	=	Adjustable portion of the bid price (85% or 0.85)
<i>D1 to Dn</i>	=	Each factor (or percentage) of the bid price, e.g., material, labour, transport, overheads, etc. The total of the various factors (or percentages) D1-Dn must add up to 1 or 100%. <i>In this tender Transnet will only use the Consumer Price Index (CPI) as a single factor.</i>
<i>R1t to Rnt</i>	=	End Index. Index figure obtained from the index at the end of each adjustment period.
<i>R1o to Rno</i>	=	Base Index. Index figure at the time of the bidding. <i>In this tender the Statistical Release "P0141" – Consumer Price Index, published by the Department of Statistics, South Africa will apply.</i>
<i>VPt</i>	=	15% (or 0.15) of the original bid price. This portion of the bid price remains fixed, i.e. it is not subject to price adjustment.

Formula component definitions**Adjustable amount: (1-V) Pt**

- i) The adjustable amount is the portion of the bid price, which is subject to adjustment. In this contract, the adjustable amount is 85% of the original bid price. For example, if the bid price is R1000, then only R850 will be subject to adjustment.

Fixed portion: VPt

Cost component	Index Publication	Index Reference
D1- Consumer Price Index	Stats SA, Statistical Release P0141	P0141

- j) The fixed portion represents those costs that will not change over the adjustment period and DOES NOT represent the profit margin. In this bid, the fixed portion is 15% of the original bid price. Using the same example as above, it would amount to R150 which will remain fixed over the contract period.

Cost components and proportions: D1

- k) The cost components of the Contract price usually constitute the cost of materials (raw material or finished product), cost of direct labour, cost of transport and those other costs that are inclined to change. The proportions are the contribution to the contract price of each of these cost components. In this bid, the Consumer Price Index (CPI) Statistical release P0141 will be used to adjust the price adjustments.

Cost Component	% Contribution
D1 – Consumer Price Index	100%
TOTAL (Cost components must add up to 100%)	100 %

Applicable indices / references:

- l) The applicable index refers to the relevant market index, which is a true reflection of price movement(s) in the cost over time. In this bid the following indices or reference will be applicable:

Base Index Date

- m) The base index date applicable to the formula is defined as the date of advertisement of the bid. The P0141 Stats SA Statistical release in the month of the tender will be used as the base index. If a Stats SA Statistical release P0141 is not published in the month in which the tender is advertised, the first Statistical Release P0141 in the month immediately prior to the month of the tender being advertised shall be used.

End Index Date

- n) The end index dates are the dates at predetermined points in time during the Contract period. In this bid the end indices are the indices published in the month immediately following the annual anniversary of the month in which the tender is advertised. In other words, months 13, 26, 39 etc.

Price Adjustment Periods

- o) Adjustment to contract prices will be applied for on an annual basis.

1. DISCLOSURE OF CONTRACT INFORMATION**PRICES TENDERED**

Respondents are to note that, on award of business, Transnet is required to publish the tendered prices of the successful and unsuccessful Respondents *inter alia* on the National Treasury e-Tender Publication Portal, (www.etenders.gov.za), as required per National Treasury Instruction Note 01 of 2015/2016.

JOHANNESBURG STOCK EXCHANGE DEBT LISTING REQUIREMENTS

Transnet may also be required to disclose information relating to the subsequent contract i.e. the name of the company, goods/services provided by the company, the value and duration of the contract, etc. in compliance with the Johannesburg Stock Exchange (JSE) Debt Listing Requirements.

DOMESTIC PROMINENT INFLUENTIAL PERSONS (DPIP) OR FOREIGN PROMINENT PUBLIC OFFICIALS (FPPO)

Transnet is free to procure the services of any person within or outside the Republic of South Africa in accordance with applicable legislation. Transnet shall not conduct or conclude business transactions, with any Respondents without having:

- Considered relevant governance protocols;
- Determined the DPIP or FPPO status of that counterparty; and
- Conducted a risk assessment and due diligence to assess the potential risks that may be posed by the business relationship.

As per the Transnet Domestic Prominent Influential Persons (DPIP) and Foreign Prominent Public Officials (FPPO) and Related Individuals Policy available on Transnet website <https://www.transnet.net/search/pages/results.aspx?k=FPIDP#k=DPIP>, Respondents are required to disclose any commercial relationship with a DPIP or FPPO (as defined in the Policy) by completing the following section:

The below form contains personal information as defined in the Protection of Personal Information Act, 2013 (the "Act"). By completing the form, the signatory consents to the processing of her/his personal information in accordance with the requirements of the Act. Consent cannot unreasonably be withheld.						
Is the Respondent (Complete with a "Yes" or "No")						
A DPIP/FPPO		Closely Related to a DPIP/FPPO		Closely Associated to a DPIP/FPPO		
List all known business interests, in which a DPIP/FPPO may have a direct/indirect interest or significant participation or involvement.						
No	Name of Entity / Business	Role in the Entity / Business (Nature of interest/ Participation)	Shareholding %	Registration Number	Status (Mark the applicable option with an X)	
					Active	Non-Active
1						
2						
3						

Respondents declaring a commercial relationship with a DPIIP or FPPO are to note that Transnet is required to annually publish on its website a list of all business contracts entered into with DPIIP or FPPO. This list will include successful Respondents, if applicable.

2. PRICE REVIEW

The successful Respondent(s) [the Supplier] will be obliged to submit to an annual price review. Transnet will be benchmarking this price offering(s) against the lowest price received as per a benchmarking exercise. If the Supplier price(s) is/are found to be higher than the benchmarked price(s), then the Supplier shall match or better such price(s) within 30 [thirty] calendar days, failing which the contract may be terminated at Transnet's discretion or the particular item(s) or service(s) purchased outside the contract.

3. "AS AND WHEN REQUIRED" CONTRACTS

- 3.1 Purchase orders will be placed on the Supplier from time to time as and when Goods/Services are required.
- 3.2 Transnet reserves the right to place purchase orders until the last day of the contract for deliveries to be effected, within the delivery period / lead time specified, beyond the expiry date of the contract under the same terms and conditions as agreed upon.
- 3.3 Delivery requirements may be stipulated in purchase orders and scheduled deliveries may be called for. However, delivery periods and maximum monthly rates of delivery offered by the Respondents will be used as guidelines in establishing lead times and monthly delivery requirements with the Supplier.
- 3.4 Where scheduled deliveries are required, the delivery period(s) specified must be strictly complied with, unless otherwise requested by Transnet. Material supplied earlier than specified may not be paid for or may be returned by Transnet, with the Supplier being held liable for all expenses so incurred, e.g. handling and transport charges.
- 3.5 If the delivery period offered by the Respondents is subject to a maximum monthly production capacity, full particulars must be indicated in Section 4 [*Pricing and Delivery Schedule*]
- 3.6 The Respondent must state hereunder its annual holiday closedown period [if applicable] and whether this period has been included in the delivery lead time offered:

-
- 3.7 Respondents are required to indicate below the action that the Respondent proposes to take to ensure continuity of supply during non-working days or holidays.
-

4. RETURN OF SURPLUS GOODS

Respondents are required to indicate whether they have a return policy in place (if so attach a copy):

YES		NO	
------------	--	-----------	--

Respondents are required to indicate a reasonable timeframe during which Transnet may return any surplus goods: _____

5. INSPECTION DETAILS

The Respondents must state the actual name(s) and address/addresses of the suppliers of the Goods for inspection purposes only:

5.1 Local Manufacturer(s)

RFP ITEM NO.	NAME	BUSINESS ADDRESS

5.2 Foreign Manufacturer(s):

RFP ITEM NO.	NAME	BUSINESS ADDRESS

6. IMPORTED CONTENT

The Respondents must state hereunder the value and percentage of the imported content as well as the country of origin in respect of each item tendered for:

RFP ITEM NO / DESCRIPTION.	VALUE	% COST	COUNTRY OF ORIGIN

Note: Where more than one country is applicable to one item, the Respondents must furnish this information separately.

7. EXCHANGE AND REMITTANCE

The attention of the Respondents is directed to clause 17 [*Exchange and Remittance*] of the General Bid Conditions. If Transnet is requested by the Respondent to effect payment overseas direct to the Respondent's principal or supplier, which is not a registered South African Company please complete the details below, using the rate of exchange published by the South African Reserve Bank 7 [seven] calendar days before the closing date of this RFP:

7.1 ZAR 1.00 [South African currency] being equal to _____ [*foreign currency*]

7.2 _____ % in relation to tendered price(s) to be remitted overseas by Transnet

7.3 _____ [Name of country to which payment is to be made]

7.4 Beneficiary details:

Name [Account holder] _____

Bank [Name and branch code] _____

Swift code _____

Country _____

7.5 _____ [Applicable base date of Exchange Rate used]

Respondents are advised that should a contract be awarded for deliveries on an "as and when required" basis, any future remittance(s) to overseas principals/suppliers, as instructed above, will be based on an agreed rate of exchange related to the contractual price of the Goods/Services at that time.

Respondent's Signature

Date & Company Stamp

Respondents should note that Transnet would prefer to receive fixed price offers expressed in South African Rand [ZAR].

Respondent's Signature

Date & Company Stamp

SECTION 5: PROPOSAL FORM AND LIST OF RETURNABLE DOCUMENTS

I/We _____
 [name of entity, company, close corporation or partnership] of [full address]

carrying on business trading/operating as

represented by _____

in my capacity as _____

being duly authorised thereto by a Resolution of the Board of Directors or Members or Certificate of Partners, dated _____ to enter into, sign execute and complete any documents relating to this proposal and any subsequent Agreement. The following list of persons are hereby authorised to negotiate on behalf of the abovementioned entity, should Transnet decide to enter into Post Tender Negotiations with highest ranked bidder(s).

FULL NAME(S)	CAPACITY	SIGNATURE
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

I/We hereby offer to supply/provide the abovementioned Goods/Services at the prices quoted in the schedule of prices in accordance with the terms set forth in the documents listed in the accompanying schedule of RFP documents.

I/We agree to be bound by those conditions in Transnet's:

- (i) Master Agreement (which may be subject to amendment at Transnet's discretion if applicable);
- (ii) General Bid Conditions; and
- (iii) any other standard or special conditions mentioned and/or embodied in this Request for Proposal.

I/We accept that unless Transnet should otherwise decide and so inform me/us in the letter of award, this Proposal [and, if any, its covering letter and any subsequent exchange of correspondence], together with Transnet's acceptance thereof shall constitute a binding contract between Transnet and me/us.

Should Transnet decide that a formal contract should be signed and so inform me/us in a letter of award [the **Letter of Award**], this Proposal [and, if any, its covering letter and any subsequent exchange of correspondence] together with Transnet's Letter of Award, shall constitute a binding contract between Transnet and me/us until the formal contract is signed.

I/We further agree that if, after I/we have been notified of the acceptance of my/our Proposal, I/we fail to enter into a formal contract if called upon to do so, or fail to commence the supply/provision of Services within 1 [one] week thereafter, Transnet may, without prejudice to any other legal remedy which it may have, recover from me/us any

 Respondent's Signature

 Date & Company Stamp

expense to which it may have been put in calling for Proposals afresh and/or having to accept any less favourable Proposal.

Furthermore, I/we agree to a penalty clause/s which will allow Transnet to invoke a penalty against us for non-compliance with material terms of this RFP including the delayed delivery of the Goods/Services due to non-performance by ourselves, , etc.

I/we agree that non-compliance with any of the material terms of this RFP, including those mentioned above, will constitute a material breach of contract and provide Transnet with cause for cancellation.

ADDRESS FOR NOTICES

The law of the Republic of South Africa shall govern any contract created by the acceptance of this RFP. The *domicilium citandi et executandi* shall be a place in the Republic of South Africa to be specified by the Respondent hereunder, at which all legal documents may be served on the Respondent who shall agree to submit to the jurisdiction of the courts of the Republic of South Africa. Foreign Respondents shall, therefore, state hereunder the name of their authorised representative in the Republic of South Africa who has the power of attorney to sign any contract which may have to be entered into in the event of their Proposal being accepted and to act on their behalf in all matters relating to such contract.

Respondent to indicate the details of its *domicilium citandi et executandi* hereunder:

Name of Entity: _____

Facsimile: _____

Address: _____

NOTIFICATION OF AWARD OF RFP

As soon as possible after approval to award the contract(s), the successful Respondent [**the Supplier/Supplier**] will be informed of the acceptance of its Proposal. Transnet will also publish the outcome of the tender, including successful and unsuccessful bidders, in the National Treasury e-tender portal. Any unsuccessful bidder has a right to request reasons for the bid not to be successful and Transnet has a duty to provide those reasons on receipt of the request from the bidder.

VALIDITY PERIOD

Transnet requires a validity period of 90 Business Days [from closing date] against this RFP, excluding the first day and including the last day.

NAME(S) AND ADDRESS / ADDRESSES OF DIRECTOR(S) OR MEMBER(S)

The Respondent must disclose hereunder the full name(s) and address(s) of the director(s) or members of the company or close corporation [**C.C.**] on whose behalf the RFP is submitted.

(i) Registration number of company / C.C. _____

(ii) Registered name of company / C.C. _____

(iii) Full name(s) of director/member(s)	Address/Addresses	ID Number(s)
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Respondent's Signature

Date & Company Stamp

RETURNABLE DOCUMENTS

Returnable Documents means all the documents, Sections and Annexures, as listed in the tables below. There are three types of returnable documents as indicated below and Respondents are urged to ensure that these documents are returned with their bids based on the consequences of non-submission as indicated below:

Mandatory Returnable Documents	<i>Failure to provide all these Mandatory Returnable Documents at the Closing Date and time of this RFP <u>will</u> result in a Respondent's disqualification.</i>
Returnable Documents Used for Scoring	<i>Failure to provide all Returnable Documents used for purposes of scoring a bid, by the closing date and time of this bid will not result in a Respondent's disqualification. However, Bidders will receive an automatic score of zero for the applicable evaluation criterion.</i>
Essential Returnable Documents	<i>Failure to provide essential Returnable Documents <u>will</u> result in Transnet affording Respondents a further opportunity to submit by a set deadline. Should a Respondent thereafter fail to submit the requested documents, this may result in a Respondent's disqualification.</i>

All Returnable Sections, as indicated in the header and footer of the relevant pages, must be signed, stamped and dated by the Respondent.

a) Mandatory Returnable Documents

Respondents are required to submit with their bid submissions the following **Mandatory Returnable Documents**, and also to confirm submission of these documents by so indicating [Yes or No] in the tables below:

MANDATORY RETURNABLE DOCUMENTS	SUBMITTED [Yes/No]
Section 4: Pricing and Delivery Schedule	
ISO 9001 Certificate from Supplier	
Letter of commitment from the OEM indicating that the supplier will be providing OEM approved critical Spares	

b) Returnable Documents Used for Scoring

In addition to the requirements of section (a) above, Respondents are further required to submit with their Proposals the following **Returnable Documents Used for Scoring** and also to confirm submission of these documents by so indicating [Yes or No] in the table below:

RETURNABLE DOCUMENTS USED FOR SCORING	SUBMITTED [Yes or No]
Valid proof of Respondent's compliance to B-BBEE requirements stipulated in Section 9 of this RFP (Valid B-BBEE certificate or Sworn Affidavit)	

c) Essential Returnable Documents:

Over and the above the requirements of section (a) and (b) mentioned above, Respondents are further required to submit with their Proposals the following **Essential Returnable Documents** and also to confirm submission of these documents by so indicating [Yes or No] in the table below:

ESSENTIAL RETURNABLE DOCUMENTS & SCHEDULES	SUBMITTED [Yes or No]
In the case of Joint Ventures, a copy of the Joint Venture Agreement or written confirmation of the intention to enter into a Joint Venture Agreement	
SECTION 1: SBD1 Form	
SECTION 5: Proposal Form and List of Returnable documents	
SECTION 6: Certificate of Acquaintance with RFP, Terms & Conditions & Applicable Documents	
SECTION 7: RFP Declaration and Breach of Law Form	
SECTION 9: Specific Goals Points Claim Form	
SECTION 10: Protection of Personal Information	

CONTINUED VALIDITY OF RETURNABLE DOCUMENTS

The successful Respondent will be required to ensure the validity of all returnable documents, including but not limited to its valid proof of B-BBEE status, for the duration of any contract emanating from this RFP. Should the Respondent be awarded the contract [**the Agreement**] and fail to present Transnet with such renewals as and when they become due, Transnet shall be entitled, in addition to any other rights and remedies that it may have in terms of the eventual Agreement, to terminate such Agreement immediately without any liability and without prejudice to any claims which Transnet may have for damages against the Respondent.

SIGNED at _____ on this _____ day of _____ 20____

SIGNATURE OF WITNESSES

ADDRESS OF WITNESSES

1 _____

Name _____

2 _____

Name _____

SIGNATURE OF RESPONDENT'S AUTHORISED REPRESENTATIVE: _____

NAME: _____

DESIGNATION: _____

Respondent's Signature_____
Date & Company Stamp

SECTION 6: CERTIFICATE OF ACQUAINTANCE WITH RFP, MASTER AGREEMENT & APPLICABLE DOCUMENTS

By signing this certificate the Respondent is deemed to acknowledge that he/she has made himself/herself thoroughly familiar with, and agrees with all the conditions governing this RFP. This includes those terms and conditions contained in any printed form stated to form part hereof, including but not limited to the documents stated below. As such, Transnet SOC Ltd will recognise no claim for relief based on an allegation that the Respondent overlooked any such term or condition or failed properly to take it into account for the purpose of calculating tendered prices or any other purpose:

1	Transnet's General Bid Conditions (Annexure C)
2	Master Agreement (Annexure B)
3	Transnet's Supplier Integrity Pact (Annexure D)
4	Non-disclosure Agreement (Annexure E)
5	Specifications and drawings attached to this RFP (Annexure A)

Note: Should a Respondent be successful and awarded the bid, they will be required to complete a Supplier Declaration Form for registration as a vendor onto the Transnet vendor master database.

Should the Bidder find any terms or conditions stipulated in any of the relevant documents quoted in the RFP unacceptable, it should indicate which conditions are unacceptable and offer alternatives by written submission on its company letterhead, attached to its submitted Bid. Any such submission shall be subject to review by Transnet's Legal Counsel who shall determine whether the proposed alternative(s) are acceptable or otherwise, as the case may be. A material deviation from any term or condition may result in disqualification.

Bidders accept that an obligation rests on them to clarify any uncertainties regarding any bid to which they intend to respond on, before submitting the bid. **The Bidder agrees that he/she will have no claim or cause of action based on an allegation that any aspect of this RFP was unclear but in respect of which he/she failed to obtain clarity.**

The bidder understands that his/her Bid will be disqualified if the Certificate of Acquaintance with RFP documents included in the RFP as a returnable document, is found not to be true and complete in every respect.

SIGNED at _____ on this _____ day of _____ 20____

SIGNATURE OF WITNESSES

ADDRESS OF WITNESSES

1 _____

Name _____

2 _____

Name _____

SIGNATURE OF RESPONDENT'S AUTHORISED REPRESENTATIVE: _____

NAME: _____

DESIGNATION: _____

Respondent's Signature

Date & Company Stamp

SECTION 7: RFP DECLARATION AND BREACH OF LAW FORM

NAME OF ENTITY: _____

We _____ do hereby certify that:

1. Transnet has supplied and we have received appropriate responses to any/all questions [as applicable] which were submitted by ourselves for RFP Clarification purposes;
2. We have received all information we deemed necessary for the completion of this Request for Proposal [**RFP**];
3. We have been provided with sufficient access to the existing Transnet facilities/sites and any and all relevant information relevant to the Goods/Services as well as Transnet information and Employees, and have had sufficient time in which to conduct and perform a thorough due diligence of Transnet's operations and business requirements and assets used by Transnet. Transnet will therefore not consider or permit any pre- or post-contract verification or any related adjustment to pricing, service levels or any other provisions/conditions based on any incorrect assumptions made by the Respondent in arriving at his Bid Price.
4. At no stage have we received additional information relating to the subject matter of this RFP from Transnet sources, other than information formally received from the designated Transnet contact(s) as nominated in the RFP documents;
5. We are satisfied, insofar as our entity is concerned, that the processes and procedures adopted by Transnet in issuing this RFP and the requirements requested from Bidders in responding to this RFP have been conducted in a fair and transparent manner;
6. We have complied with all obligations of the Bidder/Supplier as indicated in the Transnet Supplier Integrity which includes but are not limited to ensuring that we take all measures necessary to prevent corrupt practices, unfairness and illegal activities in order to secure or in furtherance to secure a contract with Transnet;
7. We declare that a family, business and/or social relationship **exists / does not exist** [delete as applicable] between an owner / member / director / partner / shareholder of our entity and an employee or board member of the Transnet Group including any person who may be involved in the evaluation and/or adjudication of this Bid;
8. We declare that an owner / member / director / partner / shareholder of our entity **is / is not** [delete as applicable] an employee or board member of Transnet;
9. In addition, we declare that an owner / member / director / partner / shareholder/employee of our entity **has / has not been** [delete as applicable] a former employee or board member of Transnet in the past 10 years. I further declare that if they were a former employee or board member of Transnet in the past 10 years that they **were/were not** involved in the bid preparation or had access to the information related to this RFP; and
10. If such a relationship as indicated in paragraph 7, 8 and/or 9 exists, the Respondent is to complete the following section:

Respondent's Signature_____
Date & Company Stamp

FULL NAME OF OWNER/MEMBER/DIRECTOR/
PARTNER/SHAREHOLDER/EMPLOYEE:

ADDRESS:

Indicate nature of relationship with Transnet:

[Failure to furnish complete and accurate information in this regard will lead to the disqualification of a response and may preclude a Respondent from doing future business with Transnet. Information provided in the declarations may be used by Transnet and/or its affiliates to verify the correctness of the information provided]

11. We declare, to the extent that we are aware or become aware of any relationship between ourselves and Transnet [other than any existing and appropriate business relationship with Transnet] which could unfairly advantage our entity in the forthcoming adjudication process, we shall notify Transnet immediately in writing of such circumstances.

BIDDER'S DISCLOSURE (SBD4)

12 PURPOSE OF THE FORM

12.1 Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

12.2 Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

13 Bidder's declaration

13.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest² in the enterprise, employed by the state?

YES/NO

13.1.1. If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

² the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

13.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?

YES/NO

13.2.1. If so, furnish particulars:

.....
.....

13.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

13.3.1. If so, furnish particulars:

.....
.....

14 DECLARATION

I, the undersigned, (name)in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

14.1 I have read and I understand the contents of this disclosure;

14.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

14.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.

14.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid,

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

14.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

14.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

14.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 12, 13 and 14 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

BREACH OF LAW

We further hereby certify that *I/we* (the bidding entity and/or any of its directors, members or partners) **have/have not been** [delete as applicable] found guilty during the preceding 5 [five] years of a serious breach of law, including but not limited to a breach of the Competition Act, 89 of 1998, by a court of law, tribunal or other administrative body. The type of breach that the Respondent is required to disclose excludes relatively minor offences or misdemeanours, e.g. traffic offences. This includes the imposition of an administrative fine or penalty.

Where found guilty of such a serious breach, please disclose:

NATURE OF BREACH:

DATE OF BREACH: _____

Furthermore, I/we acknowledge that Transnet SOC Ltd reserves the right to exclude any Respondent from the bidding process, should that person or entity have been found guilty of a serious breach of law, tribunal or regulatory obligation.

SIGNED at _____ on this _____ day of _____ 20__

For and on behalf of _____ duly authorised hereto	AS WITNESS:
Name:	Name:
Position:	Position:
Signature:	Signature:
Date:	Registration No of Company/CC
Place:	Registration Name of Company/CC

Respondent's Signature_____
Date & Company Stamp

Date & Company Stamp

SECTION 9: SPECIFIC GOALS POINTS CLAIM FORM

This preference form must form part of all bids invited. It contains general information and serves as a claim for preference points for specific goals Contribution. Transnet will award preference points to companies who provide valid proof of evidence of as per the table below.

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF SPECIFIC GOALS, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable. Despite the stipulated preference point system, Transnet shall use the lowest acceptable bid to determine the applicable preference point system in a situation where all received acceptable bids are received outside the stated preference point system.

1.3 Preference points for this bid shall be awarded for:

- (a) Price;
- (b) B-BBEE Status Level of Contribution; and
- (c) Any other specific goal determined in Transnet preferential procurement policy.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTION	20
B-BBEE Status Level of Contributor 1 or 2 (5)	(5)
+50% Black Youth Owned Entities (5)	(5)
30% Black women Owned entities (5)	(5)
Entities Owned by People with Disability (PWD) (5)	(5)
Non-Compliant and/or B-BBEE Level 3-8 contributors (0)	(0)
Total points for Price and Specific Goals must not exceed	100

1.5 Failure on the part of a bidder to submit proof of evidence for any of the specific goals together with the bid will be interpreted to mean that preference points are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"all applicable taxes"** includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;
- (b) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (c) **"B-BBEE status level of contributor"** means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (d) **"Ownership"** means 51% black ownership
- (e) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the supply/provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;
- (f) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (g) **"EME"** means an Exempted Micro Enterprise as defines by Codes of Good Practice under section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (h) **"functionality"** means the ability of a bidder to provide goods or services in accordance with specification as set out in the bid documents
- (i) **"Price"** includes all applicable taxes less all unconditional discounts.
- (j) **"Proof of B-BBEE Status Level of Contributor"**
 - i) the B-BBEE status level certificate issued by an authorised body or person;
 - ii) a sworn affidavit as prescribed by the B-BBEE Codes of Good Practice; or
 - iii) any other requirement prescribed in terms of the B-BBEE Act.
- (k) **"QSE"** means a Qualifying Small Enterprise as defines by Codes of Good Practice under section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (l) **"rand value"** means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties.
- (m) **"Specific goals"** means targeted advancement areas or categories of persons or groups either previously disadvantaged or falling within the scope of the Reconstruction and Development Programme identified by Transnet to be given preference in allocation of procurement contracts in line with section 2(1) of the PPPFA.

3. POINTS AWARDED FOR PRICE**3.1 THE 80/20 PREFERENCE POINT SYSTEMS**

A maximum of 80 points is allocated for price on the following basis:

80/20

$$P_s = 80 \times \frac{P_t - P_{\min}}{P_{\min} - P_{\max}}$$

Where

- P_s = Points scored for comparative price of bid under consideration
- P_t = Comparative price of bid under consideration
- P_{\min} = Comparative price of lowest acceptable bid

Selected Specific Goal	Number of points allocated (80/20)
B-BBEE Level of contributor (1 or 2)	5.00
+50% Black Youth Owned Entities	5.00
30% Black women Owned entities	5.00
Entities Owned by People with Disability (PWD)	5.00
Non-Compliant and/or B-BBEE Level 3-8 contributors	0

4. EVIDENCE REQUIRED FOR CLAIMING SPECIFIC GOALS

4.1 In terms of Transnet Preferential Procurement Policy (TPPP) and Procurement Manuals, preference points must be awarded to a bidder for providing evidence in accordance with the table below:

Specific Goals	Acceptable Evidence
B-BBEE	B-BBEE Certificate / Sworn- Affidavit / B-BBEE CIPC Certificate (in case of JV, a consolidated scorecard will be accepted) as per DTIC guideline
30% Black Women Owned Entities	B-BBEE Certificate / Sworn- Affidavit / B-BBEE CIPC Certificate (in case of JV, a consolidated scorecard will be accepted) as per DTIC guideline
+50% Black Youth Owned Entities	Certified copy of ID Documents of the Owners and B-BBEE Certificate / Sworn- Affidavit / B-BBEE CIPC Certificate (in case of JV, a consolidated scorecard will be accepted) as per DTIC guideline
Entities Owned by People with Disability (PWD)	Certified copy of ID Documents of the Owners / Doctor's note and /or EEA1 form confirming the disability
Entities/Black People living in rural areas	Entity's Municipal/ESKOM bill or letter from Induna/chief confirming residential address not older than 3 months.
South African Enterprises	CIPC Certificate
EME or QSE 51% Black Owned	B-BBEE Certificate / Sworn-Affidavit / CIPC Certificate
Entities that are 51 % Black Owned	CI B-BBEE Certificate / Sworn- Affidavit / B-BBEE CIPC Certificate (in case of JV, a consolidated scorecard will be accepted) as per DTIC guideline
Promoting exports Orientated for Job creation	Section Job Creation Schedule Returnable documents
Local Content and Local Production	Returnable Local Content and production Annexures
NIPP	NIPP Returnable documents
Creation of new jobs and labour intensification	Section Job Creation Schedule Returnable documents
The promotion of supplier development through sub-contracting or JV for a minimum of 30% of the value of a contract to South African Companies which are: I. 30% Black Women owned, 51% Black Youth and 51% Black people with disabilities II. Entities with a specified minimum B-BBEE level (1 and 2) III. EMEs and/or QSEs who are 51% black-owned	Sub-contracting agreements and Declaration / Joint Venture Agreement and CIPC – B-BBEE Certificate / Sworn- Affidavit / B-BBEE CIPC Certificate as per DTIC guideline
The promotion of enterprises located in a specific province/region/municipal area for work to be done or services to be rendered in that province/region/municipal area	CIPC – B-BBEE Certificate / Sworn- Affidavit / B-BBEE CIPC Certificate (in case of JV, a consolidated scorecard will be accepted) as per DTIC guidelines and Proof Registered address of entity

- 4.2 The table below indicates the required proof of B-BBEE status depending on the category of enterprises:

Enterprise	B-BBEE Certificate & Sworn Affidavit
Large	Certificate issued by SANAS accredited verification agency
QSE	Certificate issued by SANAS accredited verification agency Sworn Affidavit signed by the authorised QSE representative and attested by a Commissioner of Oaths confirming annual turnover and black ownership (only black-owned QSEs - 51% to 100% Black owned) [Sworn affidavits must substantially comply with the format that can be obtained on the DTI's website at www.dti.gov.za/economic_empowerment/bee_codes.jsp .]
EME⁴	Sworn Affidavit signed by the authorised EME representative and attested by a Commissioner of Oaths confirming annual turnover and black ownership Certificate issued by CIPC (formerly CIPRO) confirming annual turnover and black ownership Certificate issued by SANAS accredited verification agency only if the EME is being measured on the QSE scorecard

- 4.3 A trust, consortium or joint venture (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE Status Level verification certificate for every separate bid.
- 4.4 Tertiary Institutions and Public Entities will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.
- 4.5 A person will not be awarded points for B-BBEE status level if it is indicated in the bid documents that such a bidder intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a bidder qualifies for, unless the intended sub-contractor is an EME that has the capability and ability to execute the sub-contract.
- 4.6 A person awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.
- 4.7 Bidders are to note that the rules pertaining to B-BBEE verification and other B-BBEE requirements may be changed from time to time by Transnet or regulatory bodies such as National Treasury or the DTI. It is the Bidder's responsibility to ensure that his/her bid complies fully with all B-BBEE requirements at the time of the submission of the bid.

5. BID DECLARATION

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTION CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 6.1

- 6.1 B-BBEE Status Level of Contribution: . =(maximum of 20 points)

(Points claimed in respect of paragraph 6.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

- 7.1 Will any portion of the contract be sub-contracted?

(***Tick applicable box***)

YES		NO	
-----	--	----	--

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted %
 ii) The name of the sub-contractor.....
 iii) The B-BBEE status level of the sub-contractor.....
 iv) Whether the sub-contractor is an EME or QSE.

(Tick applicable box)

YES		NO	
-----	--	----	--

- v) Specify, by ticking the appropriate box, if subcontracting with any of the following enterprises:

Designated Group: An EME or QSE which is at least 51% owned by:	EME ✓	QSE ✓
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration number:.....

8.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
☐ One person business/sole propriety
☐ Close corporation
☐ Company
☐ (Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

8.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
☐ Supplier
☐ Professional Supplier
☐ Other Suppliers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBEE status level of contribution indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;

Respondent's Signature

Date & Company Stamp

- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If a bidder submitted false information regarding its B-BBEE status level of contributor or any other matter required in terms of the Preferential Procurement Regulations, 2022 which will affect or has affected the evaluation of a bid the purchaser may, in addition to any other remedy it may have
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) if the successful bidder subcontracted a portion of the bid to another person without disclosing it, Transnet reserves the right to penalise the bidder up to 10 percent of the value of the contract;
 - (e) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
 - (f) forward the matter for criminal prosecution.

WITNESSES

1.
2.

.....

SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS.....

SECTION 10: PROTECTION OF PERSONAL INFORMATION

1. The following terms shall bear the same meaning as contemplated in Section 1 of the Protection of Person information act, No.4 of 2013.(“POPIA”):

consent; data subject; electronic communication; information officer; operator; person; personal information; processing; record; Regulator; responsible party; special information; as well as any terms derived from these terms.
2. Transnet will process all information by the Respondent in terms of the requirements contemplated in Section 4(1) of the POPIA:

Accountability; Processing limitation; Purpose specification; Further processing limitation; Information quality; Openness; Security safeguards and Data subject participation.
3. The Parties acknowledge and agree that, in relation to personal information that will be processed pursuant to this RFP, the Responsible party is “Transnet” and the Data subject is the “Respondent”. Transnet will process personal information only with the knowledge and authorisation of the Respondent and will treat personal information which comes to its knowledge as confidential and will not disclose it, unless so required by law or subject to the exceptions contained in the POPIA.
4. Transnet reserves all the rights afforded to it by the POPIA in the processing of any of its information as contained in this RFP and the Respondent is required to comply with all prescripts as detailed in the POPIA relating to all information concerning Transnet.
5. In responding to this bid, Transnet acknowledges that it will obtain and have access to personal information of the Respondent. Transnet agrees that it shall only process the information disclosed by Respondent in their response to this bid for the purpose of evaluating and subsequent award of business and in accordance with any applicable law.
6. Transnet further agrees that in submitting any information or documentation requested in this RFP, the Respondent is consenting to the further processing of their personal information for the purpose of, but not limited to, risk assessment, assurances, contract award, contract management, auditing, legal opinions/litigations, investigations (if applicable), document storage for the legislatively required period, destruction, de-identification and publishing of personal information by Transnet and/or its authorised appointed third parties.
7. Furthermore, Transnet will not otherwise modify, amend or alter any personal data submitted by the Respondent or disclose or permit the disclosure of any personal data to any third party without the prior written consent from the Respondent. Similarly, Transnet requires the Respondent to process any personal information disclosed by Transnet in the bidding process in the same manner.
8. Transnet shall, at all times, ensure compliance with any applicable laws put in place and maintain sufficient measures, policies and systems to manage and secure against all forms of risks to any information that may be shared or accessed pursuant to this RFP (physically, through a computer or any other form of electronic communication).
9. Transnet shall notify the Respondent in writing of any unauthorised access to information, cybercrimes or suspected cybercrimes, in its knowledge and report such crimes or suspected crimes to the relevant authorities in accordance with applicable laws, after becoming aware of such crimes or suspected crime. The Respondent must

take all necessary remedial steps to mitigate the extent of the loss or compromise of personal information and to restore the integrity of the affected personal information as quickly as is possible.

10. The Respondent may, in writing, request Transnet to confirm and/or make available any personal information in its possession in relation to the Respondent and if such personal information has been accessed by third parties and the identity thereof in terms of the POPIA. The Respondent may further request that Transnet correct (excluding critical/mandatory or evaluation information), delete, destroy, withdraw consent or object to the processing of any personal information relating to the Respondent in Transnet's possession in terms of the provision of the POPIA and utilizing Form 2 of the POPIA Regulations.
11. In submitting any information or documentation requested in this RFP, the Respondent is hereby consenting to the processing of their personal information for the purpose of this RFP and further confirming that they are aware of their rights in terms of Section 5 of POPIA

Respondents are required to provide consent below:

YES		NO	
-----	--	----	--

12. Further, the Respondent declares that they have obtained all consents pertaining to other data subject's personal information included in its submission and thereby indemnifying Transnet against any civil or criminal action, administrative fines or other penalty or loss that may arise as a result of the processing of any personal information that the Respondent submitted.
13. The Respondent declares that the personal information submitted for the purpose of this RFP is complete, accurate, not misleading, is up to date and may be updated where applicable.

Signature of Respondent's authorised representative: _____

Should a Respondent have any complaints or objections to processing of its personal information, by Transnet, the Respondent can submit a complaint to the Information Regulator on <https://www.justice.gov.za/inforeg/>, click on contact us, click on complaints.IR@justice.gov.za.