



SITA SOC Ltd, 459 Tsitsa Street, Erasmuskloof, Pretoria, South Africa • PO Box 26100, Monument Park, 0105, South Africa  
Tel: +27 12 482 3000 • Fax +27 12 367 5151 • Reg. No 1999/001899/30 • [www.sita.co.za](http://www.sita.co.za)

Our Ref: RFA 2494-2021  
Enquiries: Nkamoheleng Thukhoe  
Tel: 012 482 2420  
Date: 24 November 2021

## PROSPECTIVE BIDDERS

**RFA 2494-2021: Request for Accreditation for Information security products and services to SITA for and on behalf of government for a period of five (05) years.**

Bidders are invited to submit tender for RFA 2494-2021: Request for Accreditation for Information security products and services to SITA for and on behalf of government for a period of five (05) years.

**Non-Compulsory Virtual Briefing session to be held as follows:**

**Date: 01 December 2021**

**Time: 10:00 AM**

**Location: Note: Non-Compulsory Briefing Session will be done virtually.**

**Kindly RSVP ([Nkamoheleng.Thukhoe@sita.co.za](mailto:Nkamoheleng.Thukhoe@sita.co.za)) before the 29 November 2021 at 12h00 PM via email for the link**

The **Closing Date** for bid submission is **15 December 2021**.

### Notes to the bidders:

- You must ensure that you are registered on the CSD and that all your company details have been updated on the CSD.
- Bidders needs to note that if there are any reference made to GCommerce in the Bid Document it needs to be ignored.
- The following will apply for this Bid:
  - **CLOSING OF BIDS**

Bidders must submit their Bid responses through the tender box at Erasmuskloof (459 Tsitsa Street) at 11h00 AM on the Bid Closing date.

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Mr MB Tsika: **Chairperson**; Mr L Keyise: **Interim Managing Director and Executive Director**; Ms JM Morwane; Mr AR Murray; Mr TF Phiri;  
Mr MK Kgauwe: **Chief Financial Officer and Executive Director (seconded)**,  
Mr A Pretorius: **Chief Financial Officer (Acting) and Executive Director**  
Ms SL Kgope: **Company Secretary (Acting)**

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- **ADMINISTRATIVE PRE-QUALIFICATION REQUIREMENTS**

Submission of bid response: The bidder must submit a bid response documentation pack–

- (i) delivered at the correct physical or postal address and within the stipulated date and time as specified in the “Invitation to Bid” cover page, and;
- (ii) in the correct format as one original document, two copies and a copy on memory stick.

- **BID PRICING SCHEDULE**

Bidders will complete the Rate Card schedule (**Annexure D Addendum 2**) in the Excel spreadsheet format provided, include this as part of the hard copy submission documents as well as a memory stick.

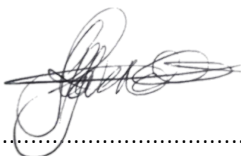
The published bid document is packaged as follows:

**Bidders must submit their bid response as follows and must tick in the box to confirm if the bid response is submitted as such:**

Manner of submission	Bidder to tick ✓ to indicate that the bid response has been submitted in this sequence
Responses through the tender box at Erasmuskloof (459 Tsitsa Street) at 11h00 AM on the Bid Closing date	

All queries to this bid must be submitted in writing to the following email address:  
**Nkamoheleng.Thukhoe@sita.co.za.**

Yours sincerely



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**Kevin Govender**  
**Senior Manager: Panels and Transversals**

24/11/2021