

"Bid no.: A014-2023/24- Framework Contract for Supply and Delivery of Traffic, Fire and Security Uniforms for a period of 36 months"



NEWCASTLE MUNICIPALITY

COMMUNITY SERVICE – COMMUNITY SAFETY

RE – ADVERTISEMENT OF BID NO.: A014-2023/24

**FRAMEWORK CONTRACT FOR SUPPLY, DELIVERY AND OFFLOADING OF TRAFFIC, FIRE AND SECURITY
UNIFORM FOR A PERIOD OF 36 MONTHS**

SUBMISSION OF BID DOCUMENT DEADLINE

Date: Wednesday, 13 August 2025

Time: 12h00

Venue: Municipal Civic Centre Offices (Rates Hall)
Tower Block Building, 37 Murchison Street, 1st Floor
Newcastle, 2940

Name of Bidder	
CSD Master Registration Number	
Physical Address	
Contact Person(s)	
Phone Number(s)	
E-Mail Address	

Sealed bid document must be deposited in the **Tender Box** provided at the Municipal Civic Centre (Rates Hall), 37 Murchison Street, Newcastle by no later than **12h00** on **13 August 2025** where bids will be opened in public. Please be advised that the name, address, and contact details should be written at the back of the envelope.

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PART A—ADMINISTRATIVE REQUIREMENTS IN TERMS OF THE SUPPLY CHAIN MANAGEMENT POLICY

1. CHECKLIST

PLEASE ENSURE THAT THE FOLLOWING FORMS HAVE BEEN DULY COMPLETED AND SIGNED AND THAT ALL DOCUMENTS AS REQUESTED, ARE ATTACHED TO THE BID DOCUMENT:

Description	Yes/No			
MBD 1 – Invitation to Bid Is the form duly completed and signed?	Yes		No	
Authority to Sign a Bid Is the form duly completed and is a certified copy of the resolution attached?	Yes		No	
MBD 3.1 - Pricing Schedule – Firm Prices (Purchases) Is the form duly completed and signed?	Yes		No	
MBD 3.2 - Pricing Schedule – Non-Firm Prices (Purchases) Is the form duly completed and signed?	Yes		No	
MBD 4 Declaration of Interest Is the form duly completed and signed?	Yes		No	
MBD 6.1 Preference Points Claim Form Is the form duly completed and signed?	Yes		No	
MBD 8 Declaration of Past Supply Chain Practices Is the form duly completed and signed?	Yes		No	
MBD 9 Certificate of Independent Bid Determination Is the form duly completed and signed?	Yes		No	
Certificate of Payment of Municipal Accounts Is a certified copy of the latest (i.e. not older than three months) Municipal Account Statement attached?	Yes		No	
Experience of Bidder Is the form duly completed with relevant experience detailed and signed?	Yes		No	
Pricing schedule Is the form duly completed and signed?	Yes		No	

Name of Bidder			
Signature		Name (print)	
Capacity		Date	



2. BID NOTICE & INVITATION TO BID

RE-ADVERTISEMENT OF BID NO: A014 - 2023/2024

FRAMEWORK CONTRACT FOR SUPPLY AND DELIVERY OF TRAFFIC, FIRE AND SECURITY UNIFORM FOR A PERIOD OF 36 MONTHS

In terms of section 110 of the municipal finance management act, 2003 (no. 56 of 2003), tenders are hereby invited by Newcastle Municipality for supply and delivery of traffic, fire and security uniform for a period of 36 months.

Bid documents are obtainable from **10 July 2025** at the office of the Strategic Executive Director: Budget and Treasury Office, Municipal Civic Centre Tower Block – Office B218 2nd Floor, 37 Murchison Street, Newcastle, 2940 during office hours between 08h00 to 15h00 upon a payment of a **non-refundable document fee of R 300.00. Alternatively, the document may be downloaded free of charge from the National Treasury website (www.efenders.gov.za).**

Banking Details - Banking Details - The Newcastle Municipality, Nedbank - Account No: 1162 6600 66, Br Code: 133 724 (the proof of payment must reflect the bid number and bidder's name as reference).

Procurement enquiries: Mrs D Marais

Telephone no.: 034 328 7769

Technical enquiries: Mr Stef Botha

Telephone no.: 034 312 4710/ 081 037 7988

OR

Technical enquiries: Mr Pieter Marais

Telephone no.: 034 312 4704

Bids will be adjudicated in terms of the Preferential Procurement Regulations, 2022 pertaining to Preferential Procurement Policy Framework Act, 5/2000 and other applicable legislations and will be based on 80/20 points system. Preference points will be awarded to service providers based on Reconstruction and Development Programme - Government Gazette: 16085 (1994) initiatives.

This bid will remain valid for 180 days. The Council reserves the right to accept all, some, or none of the bids submitted, either wholly or in part and it is not obliged to accept the lowest bid.

Completed bid documents complying with the conditions of bid must be sealed and endorsed "**Re-advertisement of Bid No: A014-2023/24 - Supply and delivery of traffic, fire and security uniform for a period of 36 months**" bearing the name and address of the bidder at the back of the envelope to be deposited in the official bid box provided in the foyer of Newcastle Municipality – Municipal Civic Offices (Rates Hall), 37 Murchison Street, 1st floor, Newcastle by no later than **12:00 on Wednesday, 13 August 2025** where bids will be opened in public. Late quotations or tenders received by way of facsimile or e-Mail will under no circumstances be considered.

Functional Evaluation

Only bids that comply with all administrative requirements (Acceptable Bids) will be considered during the functionality evaluation phase and the allocation of points will be based on functional criterions as indicated in the Terms of Reference.

Minimum functional requirement score: Service providers that score at least the minimum of **70%** on functionality will be enlisted in the framework contract, and the municipality may negotiate fixed/ standard market related rates with all providers recommended to the framework contract and bidders who does not accept negotiated rates will have their bids rejected by the municipality.

"RE: Bid no.: RE: A014-2023/24 Framework Contract for Supply and Delivery of Traffic, Fire and Security Uniform for a period of 36 months".

Minimum Local Content Requirements

Only locally produced goods, services or works or locally manufactured goods with a stipulated minimum threshold for local production and content will be considered.

Only prospective suppliers who are registered on the National Treasury Supplier database are legible to bid. To register on the CSD log onto www.csd.gov.za

**Mr. Z.W Mcineka
Municipal Manager
Newcastle Municipality
Municipal Civic Centre
37 Hardwick Street
Private Bag X6621
Newcastle
2940**

"RE: Bid no.: RE: A014-2023/24 Framework Contract for Supply and Delivery of Traffic, Fire and Security Uniform for a period of 36 months".

**MBD 1: INVITATION TO BID
PART A**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE NEWCASTLE MUNICIPALITY

Bid Number	RE: A014 - 2023/24	Closing Date	13 August 2025	Closing Time	12h00
Description	Re – advertisement of a Framework Contract for Supply and delivery of traffic, fire and security uniform for a period of 36 months				

THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN
THE BID BOX SITUATED AT

**FIRST (1st) FLOOR OF THE NEWCASTLE MUNICIPALITY
MUNICIPAL CIVIC CENTRE OFFICES (RATES HALL)
37 MURCHISON STREET
NEWCASTLE
2940**

SUPPLIER INFORMATION

Name of Bidder				
Postal Address				
Street Address				
Telephone Number	Code		Number	
Cellphone Number				
Facsimile Number	Code		Number	
E-Mail Address				
Vat Registration Number				
Tax Compliance Status	TCS PIN:		OR	CSD No:

Preferential points (80/20) or (90/10)	Price = 80 / 90	Preferent points = 20 / 10	Total = 100
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Specific Contract Participation Goals	20	10	Tick for claim
Black people (Equity HDI's)	8	4	
Black people with disability	2	2	
Black people who are youth	2	1	
Black people who are women	4	2	
Locality (within Amajuba district)	4	2	
TOTAL HDI SCORE	20	10	
POINTS WILL BE ALLOCATED AS PER INFORMATION ON THE ATTACHED CSD REPORT.			

Total Number of Items Offered		Total Bid Price:
Signature of Bidder		Date:

Capacity under which this bid is signed:

ENQUIRIES MAY BE DIRECTED TO:

Bidding Procedure Enquiries		Technical enquiries
Contact person	Mrs Dalene Marais	Mr Stef Botha or Mr Pieter Marais
Telephone number	034 328 7769	034 328 4710 / 4704
E-mail address	Dalene.Marais@newcastle.gov.za	Stef.Botha@newcastle.gov.za Pieter.Marais@newcastle.gov.za

Field Code Changed

PART B
Terms and Conditions for Bidding

1. BID SUBMISSION:

- 1.1. Bids must be delivered by the stipulated time to the correct address. Late bids will not be accepted for consideration.
- 1.2. **All bids must be submitted on the official forms provided–(not to be re-typed) or online**
- 1.3. This bid is subject to the Preferential Procurement Policy Framework Act and the Preferential Procurement Regulations, 2022, the General Conditions of Contract (GCC) and, if applicable, any other special conditions of contract.

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 Bidders must ensure compliance with their tax obligations.
- 2.2 Bidders are required to submit their unique Personal Identification Number (Pin) issued by SARS to enable the organ of state to view the taxpayer's profile and tax status.
- 2.3 Application for the Tax Compliance Status (TCS) certificate or Pin may also be made via e-filing. In order to use this provision, taxpayers will need to register with SARS as e-filers through the **website www.sars.gov.za**.
- 2.4 Foreign suppliers must complete the Pre-Award Questionnaire in part B:3.
- 2.5 Bidders may also submit a printed TCS certificate together with the bid.
- 2.6 In bids where consortia / joint ventures / sub-contractors are involved, each party must submit a separate TCS certificate / Pin / CSD number.
- 2.7 Where no TCS is available but the bidder is registered on the Central Supplier Database (CSD), a CSD number must be provided.

3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

- | | |
|--|--|
| 3.1. Is the entity a resident of the Republic of South Africa (RSA)? | ☐ Yes ☐ No |
| 3.2. Does the entity have a branch in the RSA? | ☐ Yes ☐ No |
| 3.3. Does the entity have a permanent establishment in the RSA? | ☐ Yes ☐ No |
| 3.4. Does the entity have any source of income in the RSA? | ☐ Yes ☐ No |
| 3.5. Is the entity liable in the RSA for any form of taxation? | ☐ Yes ☐ No |

If the answer is "no" to all of the above, then it is not a requirement to register for a Tax Compliance Status System Pin Code from the South African Revenue Service (SARS) and if not register as per 2.3 above.

NB: Failure to provide any of the above particulars may render the bid invalid.
No bids will be considered from persons in the service of the state.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

DATE:

3. GENERAL BIDDING CONDITIONS

1. General conditions of Contract

This Bid is subject to the General Conditions of Contract (GCC) 2010 and, if applicable, any other Special Conditions of Contract. Whenever there is a conflict between the GCC and SCC, the provisions in the SCC shall prevail.

2. Pricing

- 2.1. Rates and prices offered by the bidder must be written onto the pricing schedule or form of offer of this document by hand, completed in full and signed by the duly authorised signatory.
- 2.2. All prices shall be quoted in South African currency and be **INCLUSIVE of VAT**. Bid prices that do not include VAT shall not be considered.
- 2.3. Bid prices must include all expenses, disbursements and costs (e.g. transport, accommodation etc.) which may be required for the execution of the bidder's obligations in terms of the Contract. Bid prices shall cover the cost of all general risks, liabilities and obligations set forth or implied in the Contract, as well as overhead charges and profit (in the event that the bid is successful), unless otherwise specified.
- 2.4. All bid prices will be final and binding.
 - 2.4.1. A bid will not be invalidated if the amount in words and the amount in figures do not correspond,
 - 2.4.2. in which case the amount in words shall be read out at the bid opening and shall be deemed to be the bid amount; therefore, where there is a discrepancy between the amount in figures and the amount in words, the amount in words shall apply.

2.5 Bidders must complete and sign the MBD 1 (in full) on page 5 – 9 above, to validate the financial offer, and failure to comply as requested, will render your bid non – responsive.

3. Forward Exchange Rate Cover

- 3.1. In the event of price(s) based on the exchange rate, the successful bidder(s) will be required to obtain exchange rate cover in order to protect the Municipality against exchange rate variations.
- 3.2. The bidder must provide proof of forward exchange rate cover within 14 days after an order was placed.
- 3.3. If proof that forward exchange rate cover was taken out within 14 days after the order was placed but is not submitted to the Municipality along with the invoice, the contract price adjustment will not be accepted and the contract may be cancelled.

4. Submission of Bids

- 4.1. Sealed bids, with the **"Bid Number and Title"** clearly endorsed on the envelope and must be deposited in the bid box on or before the closing date and time of the bid.
- 4.2. The bid box is in Municipal Civic Offices, 37 Murchison Street, Rates Hall, 1st Floor, Newcastle.
- 4.3. All literature must be securely attached to the bid. The Council shall not be held liable for any loss or damages sustained due to the service provider's failure to comply with this condition.
- 4.4. If a courier service company is being used for delivery of the bid document, the bidder description must be endorsed on the delivery note/courier packaging and the courier must ensure that documents are placed / deposited into the bid box. The Newcastle Municipality will not be held responsible for any bid document which is not timeously delivered, mislaid or

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incorrectly delivered due to the negligence of the courier company or any other party involved in the delivery of the bid document.

Please note:

- Bids that are deposited in the incorrect box will not be considered.
- Mailed, telegraphic or faxed tenders will not be accepted.
- Documents may only be completed in **black ink**.
- The use of correction fluid/tape on the bid documents is not allowed. If there is an error, draw a line through it, initial next to it and make the correction directly above /below/next to it.
- All bids must be submitted in writing on the official forms supplied (not to be re-typed).

5. Opening, Recording and Publications of Bids Received

- 5.1. Bids will be opened on the closing date immediately after the closing time specified in the bid documents. If requested by any bidder present, the names of the bidders, and if practical, the total amount of each bid and of any alternative bids will be read out aloud.
- 5.2. Details of bids received in time will be recorded in a register which is open to public inspection.
- 5.3. Any bid received after the appointed time for the closing of bids **will not be considered** but shall be filed unopened with the other bids received, which bid(s) can be returned to the bidder at his request and cost.

6. Validity Period

Bids shall remain valid for **one hundred and eighty (180) days** after the tender closure date.

7. Incorrect Information

Where a contract has been awarded on the strength of the information furnished by the bidder which after the conclusion of the relevant agreement, is proven to have been incorrect, the municipality may, in addition to any other legal remedy it has or may have, recover from the contractor all costs, losses or damages incurred or sustained by the municipality as a result of the award of the contract.

8. Withdrawal of Bid during and After the SCM Process:

- 8.1. When a bidder withdraws his/her bid during the SCM bidding process, it must be in writing, prior to the award of the bid, of which Newcastle holds the right to accept or reject with or without a claim for any damages.
- 8.2. When a bidder withdraws or cancels the contract after award of the bid to the particular winner of the bid, the awarded bidder will be held responsible for any damages or administrative expenses incurred prior to the award of the bid.

9. Invoices

All invoices must be forwarded to the following address:

Newcastle Municipality
Private Bag x6621
Newcastle, 2940

9.1. Legal requirements for invoices

9.1.1. Please ensure that your tax invoices complies with the requirements as stipulated by SARS (VAT Act No 89 of 1991), i.e.:

9.1.1.1. Ordinary invoice (not VAT Registered)

"RE: Bid no.: RE: A014-2023/24 Framework Contract for Supply and Delivery of Traffic, Fire and Security Uniform for a period of 36 months".

- a) The word „**INVOICE**“ in a prominent place
- b) Official invoice number and date of transaction
- c) Trade name, legal name, registration number (if any) and address of supplier
- d) The Official order number of Newcastle Municipality is compulsory – non-compliance – no payment
- e) The Municipality's name and postal address (Private Bag X6621, Newcastle, 2940)
- f) Accurate description of goods and / or services supplied / provided.
- g) Unit of measurement of goods or services supplied
- h) Price

9.1.1.2. VAT/Tax invoice (VAT registered)

- a) Word „**TAX INVOICE**“ in a prominent place
- b) Trade, legal name and registration number (if any) of supplier
- c) Address and VAT number of supplier
- d) The official invoice number and date of invoice
- e) The Official order number of Newcastle Municipality is compulsory – non-compliance – no payment
- f) The Municipality's name and postal address (Private Bag X6621, Newcastle, 2940) and VAT registration number (4000791824)
- g) Accurate description of goods and / or services supplied / provided.
- h) Unit of measurement of goods or services supplied
- i) Price and VAT amount

10. Payment Terms

- 10.1. It is the policy of the Newcastle Municipality to pay all creditors by means of electronic bank transfers.
- 10.2. Creditors will be paid within 30 days after receipt of an invoice and statement for the month in question, detailing all invoices during that month and reflecting the total amount due by the Municipality. In exceptional circumstances, the Municipality may, at its discretion, deviate from the above.

11. Poor Performance

Where the supplier fails to render the services within the stipulated period, or should services rendered be deemed not to the satisfaction of the Newcastle Municipality, the tenderer will receive written notice of poor performance. Failure to address performance issues could result in the entire contract being reviewed or cancelled.

12. Central Supplier Database

No awards will be made to a tenderer who is not registered on the Central Supplier Database (CSD).

The CSD supplier number starting with (MAAA) number is automatically generated by the Central Database System after successful registration and validation of a prospective service provider.

This number is now a mandatory requirement, as referred to in regulation 14(1) (b) of the Municipal Supply Chain Management Regulations, as part of the listing criteria for accrediting a prospective service provider. Prospective suppliers should self – register on the CSD website at www.csd.gov.za . Registration on the CSD will be compulsory in order to conduct business with the NEWCASTLE MUNICIPALITY. Registration on CSD can be done by contacting 021 808 8594

Centralized Supplier Database No. MAAA.....

13. Disbursements, Travel and Subsistence

- 13.1. No bidder will be refunded any cost or disbursements incurred in respect of the project, save where the prior written approval of Newcastle Municipality has been obtained in respect of such expenditure.
- 13.2. Any authorized disbursements will be refunded at the reasonable and actual cost determined by Newcastle Municipality. Any expenditure incurred by the successful bidder in respect of authorized travel for the project will be refunded in accordance with the Newcastle Municipality travel policy as applicable from time to time. The rates payable for the use of private vehicles will be the prevailing rates quoted by the Automobile Association of South Africa.
- 13.3. All claims in respect of authorized disbursements (travel and subsistence costs) must be substantiated by documentary evidence such as receipts and logs of kilometres travelled.
- 13.4. All expenses incurred by the bidder for the proposal and presentations are the responsibility of the bidder and will not be reimbursed by Newcastle Municipality.

14. Joint Venture Agreement or Consortiums

Tenderers intending to tender in the form of joint venture or consortium must submit the following documentation together with the bid:-

- 1) A valid Tax Compliance Status verification Pins issued by SARS of all parties of the Joint Venture or Consortium, and
- 2) all parties of the Joint Venture or Consortium must submit signed copies of :-
 - a) The Declaration of Interest Form,
 - b) The Declaration of Bidder's Past Supply Chain Management Practices Form,
 - c) The Certificate of Independent Bid Determination Form, and
- 3) An undertaking duly signed by all parties of the Joint Venture or Consortium indicating their intention to enter into an agreement for the purposes of this contract, and
- 4) A consolidated valid and original or certified copy of their B-BBEE Status Level Verification Certificate.

Further to the above, the name of the Joint Venture or Consortium must appear on the relevant pages of the document. Failure to comply with these requirements shall lead to disqualification.

15. Samples for Quality Control

- 15.1 If the samples are required in terms of the specification, such samples shall be supplied by the service provider at his/her own cost.
- 15.2 All samples approved will be retained by the Newcastle Municipality as standards for the duration of the contract.

16. Tax Compliance Pin

- 16.1 The bidder must submit a valid Tax Compliance Pin with the bid. Bidders should note that their tax compliance status shall be verified through the Central Supplier Database and SARS.
- 16.2 Where a Tax Compliance Pin is not submitted with the bid, the municipality shall use the Central Supplier Database to verify the tax matters of the bidder.

4. GENERAL CONDITIONS OF CONTRACT

1. Definitions

1. The following terms shall be interpreted as indicated:
- 1.1 **"Closing time"** means the date and hour specified in the bidding documents for the receipt of bids.
- 1.2 **"Contract"** means the written agreement entered into between the purchaser and the vendor, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- 1.3 **"Contract price"** means the price payable to the Vendor under the contract for the full and proper performance of his contractual obligations.
- 1.4 **"Corrupt practice"** means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.
- 1.5 **"Countervailing duties"** are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
- 1.6 **"Country of origin"** means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 1.7 **"Day"** means calendar day.
- 1.8 **"Delivery"** means delivery in compliance of the conditions of the contract or order.
- 1.9 **"Delivery ex stock"** means immediate delivery directly from stock actually on hand.
- 1.10 **"Delivery into consignees store or to his site"** means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the vendor bearing all risks and charges involved until the goods are so delivered and a valid receipt is obtained.
- 1.11 **"Dumping"** occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.
- 1.12 **"Force majeure"** means an event beyond the control of the vendor and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.13 **"Fraudulent practice"** means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at

artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.

- 1.14 **"GCC"** means the General Conditions of Contract.
- 1.15 **"Goods"** means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16 **"Imported content"** means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the vendor or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the goods covered by the bid will be manufactured.
- 1.17 **"Local content"** means that portion of the bidding price, which is not included in the imported content provided that local manufacture does take place.
- 1.18 **"Manufacture"** means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19 **"Order"** means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 **"Project site"** where applicable, means the place indicated in bidding documents.
- 1.21 **"Purchaser"** means the Institution purchasing the goods/works and/or service.
- 1.22 **"Republic"** means the Republic of South Africa.
- 1.23 **"SCC"** means the Special Conditions of Contract.
- 1.24 **"Services"** means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the vendor covered under the contract.
- 1.25 **"Written"** or **"in writing"** means handwritten in ink or any form of electronic or mechanical writing.

2. Application

- 2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but **excluding immovable property**, unless otherwise indicated in the bidding documents.
- 2.2 Where applicable, Special Conditions of Contract are also laid down to cover specific vendors, services or works.
- 2.3 Where such Special Conditions of Contract are in conflict with these general conditions, the special conditions shall apply.

3. General

- 3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.
- 3.2 Invitations to bid are usually published in locally distributed news media and on the municipality/municipal entity website.

4. Standards

- 4.1 The goods/works and/or service supplied shall conform to the standards mentioned in the bidding documents and specifications.

5. Use of contract documents and information inspection

- 5.1 The vendor shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the vendor in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 5.2 The vendor shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.
- 5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.
- 5.4 The vendor shall permit the purchaser to inspect the vendor's records relating to the performance of the vendor and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.
- 5.5 The vendor shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

6. Patent Rights

- 6.1 The vendor shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

7. Performance security

- 7.1 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the vendor's failure to complete his obligations under the contract.

- 7.2 The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
- a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
 - b) a cashier's or certified cheque.
- 7.3 The performance security will be discharged by the purchaser and returned to the vendor not later than thirty (30) days following the date of completion of the vendor's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

8. Inspections, tests and analyses

- 8.1 All pre-bidding testing will be for the account of the bidder.
- 8.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Institution or an organization acting on behalf of the Institution.
- 8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5 Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the vendor.
- 8.6 Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7 Any contract supplies may on or after delivery be inspected, tested or analysed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the vendor who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the vendor's cost and risk. Should the vendor fail to provide the substitute supplies forthwith, the purchaser may, without giving the vendor further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the vendor.
- 8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

9. Packing

- 9.1 The vendor shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

10. Delivery and documents

- 10.1 Delivery of the goods shall be made by the vendor in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the vendor are specified in SCC.
- 10.2 Documents to be submitted by the vendor are specified in SCC.

11. Insurance

- 11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.

12. Transportation

- 12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.

13. Incidental Services

- 13.1 The vendor may be required to provide any or all of the following services, including additional services, if any, specified in SCC:
- a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
 - b) furnishing of tools required for assembly and/or maintenance of the supplied goods;
 - c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
 - d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the vendor of any warranty obligations under this contract;
 - e) training of the purchaser's personnel, at the vendor's plant and/or
 - f) on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.

- 13.2 Prices charged by the vendor for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the vendor for similar services.

14. Spare parts

- 14.1 Specified in SCC, the vendor may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the vendor:
- a) such spare parts as the purchaser may elect to purchase from the vendor, provided that this election shall not relieve the vendor of any warranty obligations under the contract; and
 - b) in the event of termination of production of the spare parts:
 - (i) advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
 - (ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

15. Warranty

- 15.1 The vendor warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The vendor further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the vendor, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.
- 15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.
- 15.3 The purchaser shall promptly notify the vendor in writing of any claims arising under this warranty.
- 15.4 Upon receipt of such notice, the vendor shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.
- 15.5 If the vendor, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the vendor's risk and expense and without prejudice to any other rights which the purchaser may have against the vendor under the contract.

16. Payment

- 16.1 The method and conditions of payment to be made to the vendor under this contract shall be specified in SCC.
- 16.2 The vendor shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfillment of other obligations stipulated in the contract.
- 16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the vendor.
- 16.4 Payment will be made in Rand unless otherwise stipulated in SCC.

17. Prices

- 17.1 Prices charged by the vendor for goods/works delivered and/or services performed under the contract shall not vary from the prices quoted by the vendor in this bid, with the exception of any price adjustments authorized in SCC or purchaser's request for bid validity extension, as the case may be.

18. Variation Orders

- 18.1 In cases where the estimated value of the envisaged changes in purchase does not vary more than 15% of the total value of the original contract, the contractor may be instructed to deliver the goods or render the services as such. In cases of measurable quantities, the contractor may be approached to reduce the unit price and such offers, may be accepted provided that there is no escalation in price.

19. Assignment

- 19.1 The vendor shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

20. Subcontractors

- 20.1 The vendor shall notify the purchaser in writing of all subcontractors awarded under this contract if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the vendor from any liability or obligation under the contract.

21. Delays in the vendor's performance

- 21.1 Delivery of the goods/works and/or performance of services shall be made by the vendor in accordance with the time schedule prescribed by the purchaser in the contract.
- 21.2 If at any time during performance of the contract, the vendor or its subcontractor(s) should encounter conditions impeding timely delivery of the goods/works and/or performance of services, the vendor shall promptly notify the purchaser in writing of the fact of the delay, it's likely duration and its cause(s). As soon as practicable after receipt of the vendor's notice, the

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purchaser shall evaluate the situation and may at his discretion extend the vendor's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.

- 21.3 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.
- 21.4 The right is reserved to procure outside of the contract small quantities or to have essential services executed if an emergency arises, the vendor's point of supply is not situated at or near the place the supplies are required or the vendor's supplies or goods are not readily available.
- 21.5 Except as provided under GCC Clause 25, a delay by the vendor in the performance of its delivery obligations shall render the vendor liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.
- 21.6 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without cancelling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the vendor's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the vendor.

22. Penalties

- 22.1 Subject to GCC Clause 25, if the vendor fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods/works and/or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

23. Termination for default

- 23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the vendor, may terminate this contract in whole or in part:
- a. if the vendor fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
 - b. if the vendor fails to perform any other obligation(s) under the contract; or
 - c. if the vendor, in the judgement of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner, as it deems appropriate, goods/works and/or services similar to those undelivered, and the vendor shall be liable to the purchaser for any excess costs for such similar goods/works and/or services. However, the vendor shall continue performance of the contract to the extent not terminated.

- 23.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the vendor by prohibiting such vendor from doing business with the public sector for a period not exceeding 10 years.
- 23.4 If a purchaser intends imposing a restriction on a vendor or any person associated with the vendor, the vendor will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the vendor fail to respond within the stipulated fourteen (14) days the purchaser may regard may regard the intended penalty as not objected against and may impose it on the vendor.
- 23.5 Any restriction imposed on any person by the Accounting Officer / Authority will, at the discretion of the Accounting Officer / Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Officer / Authority actively associated.
- 23.6 If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:
- i. the name and address of the vendor and / or person restricted by the purchaser;
 - ii. the date of commencement of the restriction
 - iii. the period of restriction; and
 - iv. the reasons for the restriction.
- These details will be loaded in the National Treasury's central database of vendor s or persons prohibited from doing business with the public sector.
- 23.7 If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website

24. Antidumping and countervailing duties and rights

- 24.1 When, after the date of bid, provisional payments are required, or antidumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him.

25. Force Majeure

- 25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the vendor shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract as a result of an event of Force Majeure.
- 25.2 If a force majeure situation arises, the Vendor shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Vendor shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

26. Termination on insolvency

- 26.1 The purchaser may at any time terminate the contract by giving written notice to the vendor if the vendor becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the vendor, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

27. Settlement of Disputes

- 27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the vendor in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the vendor may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.
- 27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.
- 27.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.
- 27.5 Notwithstanding any reference to mediation and/or court proceedings herein,
- a. the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
 - b. the purchaser shall pay the vendor any monies due the vendor.

28. Limitation of Liability

- 28.1 Except in cases of criminal negligence or wilful misconduct, and in the case of infringement pursuant to Clause 6;
- (a) the vendor shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or

interest costs, provided that this exclusion shall not apply to any obligation of the vendor to pay penalties and/or damages to the purchaser; and

- (b) the aggregate liability of the vendor to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

29. Governing language

- 29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.

30. Applicable law

- 30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise Specified in SCC.

31. Notices

- 31.1 Every written acceptance of a bid shall be posted to the vendor concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice.
- 31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

32. Taxes and duties

- 32.1 A foreign vendor shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.
- 32.2 A local vendor shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.
- 32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the purchaser must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.

33. Transfer of contracts

- 33.1 The contractor shall not abandon, transfer, cede, assign or sublet a contract or part thereof without the written permission of the purchaser.

34. Amendment of contracts

- 34.1** No agreement to amend or vary a contract or order or the conditions, stipulations or provisions thereof shall be valid and of any force unless such agreement to amend or vary is entered into in writing and signed by the contracting parties. Any waiver of the requirement that the agreement to amend or vary shall be in writing, shall also be in writing.

35. Prohibition of restrictive practices

- 35.1 In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder(s) is/are or a contractor(s) was/were involved in collusive bidding (or bid rigging).
- 35.2 If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998.
- 35.3 If a bidder(s) or contractor(s), has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.

5. SPECIAL CONDITIONS OF CONTRACT

1. I/We hereby bid to supply all or any of the supplies and/or to render all or any of the services described in the attached documents to the Newcastle Municipality on the terms and conditions and be in accordance with the specifications stipulated in the bid documents (and which shall be taken as part of and be incorporated into this bid) at the prices and on the terms regarding time for delivery and/or execution inserted therein.
2. I/we agree that:
 - a) the offer herein shall remain binding upon me and open for acceptance by the Newcastle Municipality during the validity period indicated and calculated from the closing time of the bid;
 - b) this bid and its acceptance shall be subject to Supply Chain Management Regulations, the Municipal Finance Management Act, No 56 of 2003, the Newcastle Municipality Supply Chain Management Policy and the General and Special Conditions of Contract, with which I/we am fully acquainted;
 - c) if I/we withdraw my bid within the period for which I/we have agreed that the bid shall remain open for acceptance, or fail to fulfill the contract when called upon to do so, the Municipality may, without prejudice to its other rights, agree to the withdrawal of my bid or cancel the contract that may have been entered into between the Municipality and myself. I/we will then pay to the Municipality any additional expenses incurred by the Municipality having either to accept any less favorable bid or, if fresh bids have to be invited, the additional expenditure incurred by the invitation of fresh bids and by the subsequent acceptance of any less favorable bid. The Municipality shall have the right to recover such additional expenditure by set-off against monies which may be due to me under this or any other bid or contract or against any guarantee or deposit that may have been furnished by me or on my behalf for the due fulfillment of this or any other bid or contract and pending the ascertainment of the amount of such additional expenditure to retain such monies, guarantee or deposit as security for any loss the Municipality may sustain by reason of my default;
 - d) if my bid is accepted, the acceptance may be communicated to me by registered post, and that the South African Post Office Limited shall be treated as delivery agent to me;
 - e) the law of the Republic of South Africa shall govern the contract created by the acceptance of my bid and I choose domicilium citandi et executandi in the Republic at (full physical address):

.....

.....

I/we furthermore confirm that I/we have satisfied myself/ourselves as to the correctness and validity of the bid: that the price(s), rate(s) and preference quoted cover all of the work / item(s) and my obligations under a resulting contract, and I accept that any mistakes regarding the price(s) and calculations will be at my risk.

3. I/we hereby accept full responsibility for the proper execution and fulfillment of all obligations and conditions devolving on me under this agreement, as the Principal(s) liable for the due fulfillment of this contract.

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4. I/we agree that any action arising from this contract may in all respects be instituted against me and I/we hereby undertake to satisfy fully any sentence or judgment which may be pronounced against me as a result of such action.

5. Are you duly authorized to sign the bid?* ☐ YES ☐ NO

6. I/we confirm that I/we have declared all and any interest that I or any persons related to my business has with regard to this bid or any related bids by completion of the Declaration of Interest Section.

7. Has the Declaration of Interest been duly completed and included with the bid forms?* ☐ YES ☐ NO

- Delete whichever is not applicable

8. CERTIFICATION OF CORRECTNESS OF INFORMATION SUPPLIED IN THIS DOCUMENT

9.1 I/we, THE UNDERSIGNED, WHO WARRANT THAT I AM DULY AUTHORIZED TO DO SO ON BEHALF OF THE BIDDER, CERTIFY THAT THE INFORMATION SUPPLIED IN TERMS OF THIS DOCUMENT IS CORRECT AND TRUE, THAT THE SIGNATORY TO THIS DOCUMENT IS DULY AUTHORIZED AND ACKNOWLEDGE THAT:

9.2 The bidder will furnish documentary proof regarding any bidding issue to the satisfaction of the Municipality, if requested to do so.

9.3 If the information supplied is found to be incorrect and/or false then the Municipality, in addition to any remedies it may have, may:-

- a) Recover from the contractor all costs, losses or damages incurred or sustained by the Municipality as a result of the award of the contract, and/or
- b) Cancel the contract and claim any damages which the Municipality may suffer by having to make less favorable arrangements after such cancellation.

BIDDER`S NAME: _____

BIDDER`S REPRESENTATIVE : _____

SIGNATURE : _____

DATE : _____

WITNESSES

1. Name : _____ **Signature:** _____

Date : _____

2. Name : _____ **Signature :** _____

Date : _____

NEWCASTLE MUNICIPALITY

CONTINUATION OF SPECIAL CONDITIONS OF CONTRACT

RULES IN RESPECT OF BID DOCUMENTS

'Council' shall mean the Newcastle Municipality

'Committee' shall mean that Committee of the Council whose responsibility it is to consider tenders and advise Council on acceptance or otherwise.

'Municipal Manager' shall mean the Municipal Manager of the Local Council of Newcastle or such person appointed by Council to act in that capacity.

'Head of Department' shall mean the head of the Council department concerned with the particular tender or such person appointed by Council to act in that capacity.

All bidders are hereby advised that in the event that the bid is accepted by the Council all conditions and stipulations set out this bid and in all forms, schedule and/or annexure hereto, will be the contract between the Bidder and the Municipality.

1. Bidders must acquaint themselves fully on the Rules, General Conditions and Special Conditions of bid documents.
2. Failure on the part of the Bidder to sign this bid form and thus to acknowledge and accept the conditions in writing or to complete the attached forms, questionnaires and specifications and proposals in all respects, may in the sole discretion of the Municipality invalidate the bid.
3. Failure to sign the **MBD 1** will invalidate the bid, provided that it is the only acceptable bid received, Council may recommend it be considered as an offer after signature by the bidder.

Bidders shall ensure that they have been provided with all the documents and drawings. Bidders must advise the Department concerned immediately if there is any duplication or obscure typing or if there is any doubt as to the meaning of any words, clause, sentence, paragraph, drawing or any other particulars and have the matter rectified, otherwise it will be assumed correct and no liabilities whatsoever will be admitted in respect of errors in the bid due to the foregoing.

4. Bidders shall quote delivery periods for the products specified and shall supply all the information called for on the attached data schedules.
5. **GUARANTEE**
Where applicable, Bidders shall provide at the time of bidding, details of the guarantee given with the products offered together with the period for which the guarantee is effective from date of delivery.
6. **No bid will be accepted unless made out on the forms provided.**
7. **A signed copy of these conditions and specifications must accompany the bid.**
8. Bids received after 12:00 on the closing date of this bid will not be accepted.
9. After the bids have been opened, a bid may not be withdrawn by the person or firm submitting it except with the concurrence of the Council.

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10. Council reserves the right to accept all or a portion only of any tender.
11. Should there be any difference between the prices or particulars contained in the official Form of bid and those contained in the covering letter from the bidder the prices and particulars contained in the official form of bid, in all circumstances, prevail.
12. If any of the conditions on this bid form are in conflict with any special conditions, stipulations or provisions incorporated in the bid, such special conditions, stipulations or provisions shall apply.
13. Bids must be submitted in sealed envelopes.
14. The bid number and title of the bid must appear on the front of the sealed envelope in which the bid is submitted.
15. The Municipality shall not be obliged to accept the lowest or any bid. It is important that only Bidders with the necessary experience, qualifications and technical ability to carry out the requirements of this bid submit bids in regard hereto. The Municipality will consider all prices and submissions made by the bidders. Should the Municipality require that a specific price and/or submission be reconsidered, it reserves the right to do so, subject to the Municipality requesting all Bidders to submit such a request or revision of the Bid Proposal.
16. The bidder undertakes that it will make itself and its members, officials and employees and agents aware of the appropriate legislation, regulations and by-laws of the Municipality that might have implications on the Bidder's activities in terms hereof.
17. Neither the Municipality nor any official of the Municipality will be held responsible for loss of a potential opportunity to bid due to the failure of the Bidder complying with any of the requirements of this bid.
18. The covering letter or other matter submitted with the official bid document may explain, amplify or illustrate, but not replace any part of the official bid document or the information furnished therein.
19. All data/information supplied by the Municipality will be received by the Bidder at his/her risk. It will be the responsibility of the Bidder to check and verify the accuracy of the data/information supplied by the Municipality. The Municipality will not be held responsible for any inaccurate or incomplete data/information.
20. **Two envelope system will not be applicable on this project.**
21. **PAYMENT OF MUNICIPAL SERVICES**
Proof must be produced, together with the bidding documents that the entity is not indebted to the Municipality or Municipal area in which they are staying, for a period of more than 30 days for services rendered / rate payable. Bidders residing on farms with no municipal services should submit a letter from their Induna / owner stating the above.
22. **INVITATION TO BID**
Bids shall be invited by the Municipal Manager in terms of the Supply Chain Management Policy of the Newcastle Municipality.

23. ACCEPTANCE OF BIDS

After the opening of bids, the official designated by the Municipal Manager shall forward such tender to the Head of Department for whom such tenders have been invited. The Head of Department concerned will then consider the tenders and submit them to the appropriate Committee with the written comments of the Chief Financial Officer and with details of any irregularity or defect in connection with the bid documents or matters relating to the calling of bids together with the recommendation for consideration by the Committee.

24. BID DOCUMENTS

- a. Where applicable all bid documents and drawings are to be returned at the time of bidding except that where an additional copy of the Schedule of Quantities is provided, a copy may be retained by the tender for his records.
The original Schedule of Quantities must be forwarded to the Newcastle Municipality
- b. After awarding the bid, no documents will be returned to any unsuccessful bidder, but will be retained by the Municipal Manager.
- c. All bid documents must be completed in black ink and should any alteration, omission, erasure or addition be made, it will not be recognised unless authenticated with the initials of the bidder and those of the witnesses of his signature. Bidders may, however, qualify their bid by a letter accompanying the bid documents.
 - i. Any irregularity, incompleteness or obscurity in a bid renders it liable for rejection.
 - ii. Failure to sign the bid document will invalidate the bid , provided that if it is the only acceptable bid received, the Head of Department may recommend that it be considered as an offer after signature by the bidder.
 - iii. Bidders shall check that they have been provided with all the documents and drawings. Bidders must advise the Department concerned immediately if there is any duplication or obscure typing or if there is any doubt as to the meaning of any words, clause, sentence, paragraph, drawing or any other particulars and have the matter rectified, otherwise it will be taken for granted that there are no doubts or errors, and no liabilities whatsoever will be admitted in respect of errors in the tender due to the foregoing.

25. DEPOSITS

- a. A sum as stated in the invitation to bid being a deposit for the supply of the bid documents. The bidder must obtain a receipt for the deposit amount from the office of the Chief Financial Officer prior to receiving the bid documents.
- b. A deposit in the sum stated in the bid documents is non-refundable.
- c. The Head of the Department concerned, in the event of receiving any deposits, shall forthwith hand to the Chief Financial Officer any deposits or security received.

26. LATE BIDS

- a. Any bid received after the closing date and time advertised for the receipt of bids shall not be considered, provided that a late bid may be admitted by the Council when :
 - I. in the case of a bid submitted through the post, there is proof that the bid was posted in sufficient time to reach the Municipal Manager before the closing date and time advertised for the receipt of bid and the bidder has taken reasonable steps against ordinary delays and was in no way to blame for the late receipt of his bid;
 - II. in the case of a bid delivered by hand, there is proof that the bidder had taken reasonable steps against ordinary delays and was in no way to blame for the late delivery.

- b. The Council may accept a bid which is received late and has for that reason been disallowed in terms of the provisions of this rule, provided it was the only acceptable bid received.

27. COMMUNICATION PROHIBITED

- a. Except where clarification of a bid is necessary or whenever it is necessary to approach a bidder for an extension of the binding period of a bid, no communication, without written authority of the Council, shall take place between the bidder and any member or officer of Council on a question affecting any matter which is the subject of a bid between the closing date and time of a bid and the acceptance by Council of the bid. When clarification is required or an extension of time, this may be requested by a Council Officer on the authority of his Head of Department.
- b. In no case shall bids be returned or referred to bidders for amendment or completion in any respect without the written authority of the Council.

28. COUNCIL NOT OBLIGED TO ACCEPT ANY BID

Council does not bind itself to accept the lowest or any bid and where the bid documents allow for such cases, reserves the right to accept a portion only of any bid.
Council will not compensate the bidder in the preparation and submission of his bid. Council reserves the right to purchase goods outside this contract if and when the need arise

29. DEVIATION FROM CONTRACT

Council reserves the right to deviate or procure goods or services outside of this contract if and when the need arises.

30. ALTERNATIVES

The bidder may submit alternatives which, in his/her opinion, are to the Council's advantage economically and technically.

31. CONTRACT DURATION

The contract will be valid for a period of 36 months from the date of appointment.

32. POST AWARD PRODUCT COMPLIANCE PROCEDURES

The following post award product compliance procedure will apply:

- i. In the case the equipment has been discontinued / replaced with a new model, the service provider(s) will be required to submit letters from the Manufacturer / Supplier stating the changes and the approval be obtained from the Accounting Officer prior to the executions of such changes.
- ii. Furthermore, service provider(s) are expected to disclose information on the following:
 - Financial Implications & Price Variances
 - Any potential risk
- iii. The new model should at least meet the minimum specification of the original model.
- iv. The delivery and installation of new equipment cannot be effected without the approval from the head of the department (Strategic Executive Director).

33. DEMONSTRATIONS AND INSPECTIONS

- i. All bidders must be prepared to demonstrate, where required, free of charge and obligation, at the Newcastle Municipality or any other area within the boundary of the Newcastle Municipality, any services offered in this bid.
- ii. Where officials are required to attend demonstrations or inspections outside the boundary of the Newcastle Area, all costs to attend such demonstration shall be borne by the bidder.

"RE: Bid no.: RE: A014-2023/24 Framework Contract for Supply and Delivery of Traffic, Fire and Security Uniform for a period of 36 months".

34. PRICE ADJUSTMENT

In the event of a total price increase exceeding the going inflation rate during the bid period, Council reserves the right to withdraw from the bid and call for fresh bids.
(Please see MBD 3.2 for price adjustment formula).

Prices for labour and materials submitted in the bid for the purpose of allowing for statutory increase must be ruling prices as at the date of bidding.

Should the Bidder wish to place the risk of rise or fall in certain items or factors of costs to the account of the Municipality, the Bidder shall state specifically under separate cover in respect of which items or factors he wishes to avoid the risk of rise or fall on what rate he has calculated the item or factor in his price offered.

It should be emphasized that price adjustments based on the Rate of Exchange (ROE) will be allowed only on the imported content of the commodity and it should only meet the provider's additional costs on the imported content. Price adjustments due to the fluctuation in the Rate of Exchange should indicate the dates and period of affect issued by the Reserve Bank of S.A. at 12:00 of the specified date.

Unless any item or factor is reserved in terms of this clause, the bid shall be considered to be a firm delivery price. (See MBD 3.2)

35. Where applicable, all redundant or unusable products, materials or equipment which are removed from site remains the property of the Municipality and shall be returned to the Municipality. The Service provider shall obtain a written acceptance of the goods unless the bid states otherwise.

36. All prospective bidders shall have to treat all available data provided by the Newcastle Municipality as strictly confidential and the copyrights of any document produced during the course of consultancy service must be vested with the Newcastle Municipality.
All copyrights and intellectual property rights that may result as consequences of the work to be performed will become the property of the Council.

37. JOINT VENTURES OR CONSORTIUMS

Respondents who would wish to respond to this bid as a Joint Venture [JV] or consortium with B-BBEE entities, must state their intention to do so in their bid submission. Such Respondents must also submit a signed JV or consortium agreement between the parties clearly stating the percentage [%] split of business and the associated responsibilities of each party. If at the time of the bid submission such a JV or consortium agreement has not been concluded, the partners must submit confirmation in writing of their intention to enter into a JV or consortium agreement should they be awarded business by Newcastle Municipality through this bid process. This written confirmation must clearly indicate the percentage [%] split of business and the responsibilities of each party. In such cases, award of business will only take place once a signed copy of a JV or consortium agreement is submitted to Newcastle Municipality.

A trust, consortium or joint venture (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE Status Level verification certificate for every separate bid.

38. Post Negotiations for a fair market related price

The award of the tender may be subject to price negotiation with the preferred tenderers.

39. Service Level Agreement

The award of the tender is subject to the signing of a Service Level Agreement (SLA) between the successful bidder and Newcastle Municipality.

"RE: Bid no.: RE: A014-2023/24 Framework Contract for Supply and Delivery of Traffic, Fire and Security Uniform for a period of 36 months".

NB: THE FOLLOWING CLAUSES HAVE BEEN REPEATED AS THESE WILL LEAD TO THE REJECTION OF THE BID

- All bid documents must be completed in black ink and should any alteration, omission, erasure or addition be made, it will not be recognised, unless authenticated with the initials of the bidder and those of the witnesses of his signature.
- Failure to sign the bid document will invalidate (Invitation to Bid) the bid, provided that it is the only acceptable bid received, Council may recommend that it be considered as an offer after signature by the bidder.
- NO correction fluid/tape may be used.
- Bidders shall ensure that they have been provided with all the documents and drawings. Bidders must advise the Department concerned immediately if there is any duplication or obscure typing or if there is any doubt as to the meaning of any words, clause, sentence, paragraph, drawing or any other particulars and have the matter rectified, otherwise it will be assumed correct and no liabilities whatsoever will be admitted in respect of errors in the bid due to the foregoing.
- Bids received after the official closing date and time of this bid, will not be accepted.
- Proof must be produced, together with the bidding document that the entity is not indebted to the Municipality or municipal area in which they are staying, for a period of more than 90 days for services rendered / rates payable. Bidders residing on farms with no municipal services should submit a letter from their Induna/owner stating the above. The Ward Councillor – Residential Confirmation Letters will be accepted for rural or farming areas where municipal property rates are not applicable.
- **TAX COMPLIANCE STATUS**
A valid Tax Compliance Status Pin or CSD Master Registration Number should be supplied on MBD 1 for verification.

NAME OF BIDDER

ADDRESS

TELEPHONE NUMBER

NAME OF THE OFFICIALPOSITION.....

SIGNATUREDATE.....

WITNESSES

NAME NAME

SIGNATURE SIGNATURE

ID NUMBER ID NUMBER

6. AUTHORITY OF SIGNATORY

Indicate the status of the Bidder by ticking the appropriate box hereunder. The Bidder must complete the certificate set out below for the relevant category.

A COMPANY	B PARTNERSHIP	C JOINT VENTURE	D SOLE PROPRIETOR	E CLOSE CORPORATION

A. Certificate for Company

I,, chairperson of the board of
....., hereby confirm that by resolution of the
board (copy attached) taken on 20.... ,
Mr/Ms.....acting in the capacity of , was authorised to
sign all documents in connection with this bid for **Bid no.: RE A014 - 2023/24** and any contract resulting
from it on behalf of the company.

As witnesses:

1.Chairman:

2. Date:

B. Certificate for Partnership

We, the undersigned, being the key partners in the business trading as
.....
....., hereby authorise Mr/Ms, acting in the capacity of
....., to sign all documents in connection with this bid for **Bid no.: RE**
A014- 2023/24 and any contract resulting from it on our behalf.

Name	Address	Signature	Date

Note: This certificate is to be completed and signed by all key partners upon whom rests the direction of the affairs of the Partnership as a whole.

"RE: Bid no.: RE: A014-2023/24 Framework Contract for Supply and Delivery of Traffic, Fire and Security Uniform for a period of 36 months".

C. Certificate for Joint Venture / Consortium

We, the undersigned, are submitting this tender offer in Joint Venture and hereby authorise Mr/Ms , authorised signatory of the company , acting in the capacity of lead partner, to sign all documents in connection with this bid for **Bid no.: RE A014 - 2023/24** and any contract resulting from it on our behalf.

This authorisation is evidenced by the attached power of attorney signed by legally authorised signatories of all the partners to the Joint Venture.

Name of Firm	Address	Authorising Name and Capacity	Authorising Signature
Lead Partner:			

NOTE: A copy of the Joint Venture Agreement indicating clearly the percentage contribution of each partner to the Joint Venture, is to be submitted with the bid. A board resolution, authorising each signatory who signed above to do so, is to be submitted with the bid.

D. Certificate for Sole Proprietor

I, , hereby confirm that I am the sole owner of the business trading as

As witnesses:

1. Sole Owner:
2. Date:

E. Certificate for Close Corporation

We, the undersigned, being the key members in the business trading as , hereby authorise Mr/Ms acting in the capacity of , to sign all to sign all documents in connection with this bid for **Bid no.: RE A014 - 2023/24** and any contract resulting from it on our behalf.

Name	Address	Signature	Date

Note: This certificate is to be completed and signed by all key partners upon whom rests the direction of the affairs of the Partnership as a whole.

7. RECORD OF ADDENDA

We confirm that the following communications received from the employer before the submission of this tender offer, amending the tender documents, have been taken into account in this tender offer.		
	Date	Title or Details
1.		
2.		
3.		
4.		

Attach additional pages if more space is required.

Failure to acknowledge any addendum released by Newcastle Municipality may result in your tender submission being declared non-responsive.

Name of Bidder			
Signature		Name (print)	
Capacity		Date	

08. PROOF OF MUNICIPAL GOOD STANDING

MUST BE COMPLETED FOR THIS BID

Declaration in terms of paragraph 38(1)(d)(i) of the Supply Chain Management Regulation, irrespective of the contract value of the bid:

NB: Please note that this declaration must be completed by ALL bidders

- i. I, the undersigned hereby declare that the signatory to this tender document; is duly authorised and further declare:
- ii. I acknowledge that according to SCM Regulation 38(1)(d)(i), the Municipality may reject the tender of the tenderer if any municipal rates and taxes or municipal service charges owed by the Bidder to Newcastle Municipality, or to any other municipality or municipal entity, are in arrears for more than 3 (three) months.
- iii. I acknowledge that should it be found that any municipal rates and taxes or municipal charges as set out in (ii) above are in arrears for more than three (3) months, the bid will be rejected and the Newcastle Municipality may take such remedial action as is required, including the rejection of the bid and/or termination of the contract; and
- iv. The following account/s of the bidding entity must be submitted to verify compliance with above-mentioned the SCM regulations:

Physical Business Address(es) of the Tenderer	Municipality	Municipal Account Number

"RE: Bid no.: RE: A014-2023/24 Framework Contract for Supply and Delivery of Traffic, Fire and Security Uniform for a period of 36 months".

PLEASE NOTE further that if no municipal rates and taxes or municipal charges are payable by the bidding entity, indicate the reason/s for that in the space below by means of a tick next in the relevant block,

Reason	Tick	Portfolio of evidence
Bidding entities who rent premises from a landlord		Signed copy of the lease agreement together with account statement or a letter from the landlord stating that no levies are in arrears.
Bidding entities who operate from a property owned by a director / member / partner		Municipal account statement/s of a director / member / partner.
Bidding entities who operate from farms / informal settlements		An original signed letter from their Induna. OR An original signed ward councillor letter confirming the location of business operations. The letters should not be older than 3 months from the closing date of the bid.
Bidding entities who operate from somebody else's property		Original Sworn Affidavit (by the property owner / municipal account holder) stating the relationship and whether the business owner is responsible for paying levies. If yes, stating whether any levies are in arrears.

Attach latest municipal account statement behind this page. The portfolio of evidence must not be older than three months from the close of this tender.

SIGNED AT.....THIS.....DAY OF..... 20.....

Name of Duly Authorised Signatory: (Please print).....

Authorised Signature:

As witness:

1.

2.....

9. BANKING DETAILS

It is the policy of the Newcastle Municipality to pay all creditors by means of direct bank transfers. Please complete this information and acquire your banker's confirmation.

ACCOUNT HOLDER	
NAME OF BANK	
ACCOUNT NUMBER	
ACCOUNT TYPE	
BRANCH NAME	
BRANCH CODE	
BRANCH CONTACT PERSON	
PHONE NUMBER	
FAX NUMBER	

I/we hereby request and authorise the Newcastle Municipality to pay any amounts that may accrue to me/us to the credit of my/our bank account.

I/we further undertake to inform the Newcastle Municipality in advance of any change in my/our bank details and accept that this authority may only be cancelled by me/us by giving thirty days' notice by prepaid registered post.

Alternatively, the tenderer may submit a letter/declaration from his bank worded as above, providing the required details and signed by an appropriate Bank Official (attached behind this page).

Name of Bidder			
Signature		Name (print)	
Capacity		Date	

10. CENTRAL SUPPLIER DATABASE REGISTRATION

No awards will be made to a tenderer who is not registered on the Central Supplier Database (CSD).

The establishment of a Central Supplier Database (CSD) will result in one single database to serve as the source of all supplier information for all spheres of government. The purpose of centralising government's supplier database is to reduce duplication of effort and cost for both supplier and government while enabling electronic procurement processes.

Registration on the Central Supplier Database must be done online via the website:

<https://secure.csd.gov.za/>

Name of Bidder			
Signature		Name (print)	
Capacity		Date	

"RE: Bid no.: RE: A014-2023/24 Framework Contract for Supply and Delivery of Traffic, Fire and Security Uniform for a period of 36 months".

**11. MBD 3.1 - PRICING SCHEDULE – FIRM PRICES
(PURCHASES)**

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

**IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A
SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT**

Name of Bidder..... Bid Number: RE A014 – 2023/24

Closing Time: 12h00

Closing Date: 13 August 2025

OFFER TO BE VALID FOR 180 DAYS FROM THE CLOSING DATE OF BID.

BID NO:	DESCRIPTION	BID PRICE IN RSA CURRENCY **(ALL APPLICABLE TAXES INCLUDED)
RE A014 – 2023/24	Framework contract for Supply of Traffic, Fire & Security Uniforms	R

- Required by : Community services
- At : Community Safety, Corner Albert Wessels and Allen Street, Newcastle, 2940
- Country of Origin
- Does the offer comply with the specification(s)? *YES/NO
- If not to specification, indicate deviation(s)
- Period required for delivery
*Delivery: Firm/Not firm
- Delivery basis

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.
** "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

*Delete if not applicable

Name of Bidder			
Signature		Name (print)	
Capacity		Date	

**12. MBD 3.2: PRICING SCHEDULE – NON-FIRM PRICES
(PURCHASES)**

NOTE: PRICE ADJUSTMENTS WILL BE ALLOWED AT THE PERIODS AND TIMES SPECIFIED IN THE BIDDING DOCUMENTS.

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of Bidder..... Bid number: RE A014 - 2023/24

Closing Time: 12h00 Closing Date: 13 August 2025

OFFER TO BE VALID FOR 180 DAYS FROM THE CLOSING DATE OF BID.

BID NO

QUANTITY

DESCRIPTION

RE A014-2023/24

BID PRICE IN RSA CURRENCY

****(ALL APPLICABLE TAXES INCLUDED)**

(see MBD 3.1)

-

Required by

:

Community services

-

At

:

Community Safety, Corner Albert Wessels and Allen Street, Newcastle, 2940

-

Brand and model

:

-

Country of origin

:

-

Does the offer comply with the specification(s)?

:

*YES/NO

-

If not to specification, indicate deviation(s)

:

-

Period required for delivery

:

-

Delivery:

:

*Firm/Not firm

** "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

*Delete if not applicable

MBD 3.2 - PRICE ADJUSTMENTS

A NON-FIRM PRICES SUBJECT TO ESCALATION

IN CASES OF PERIOD CONTRACTS, NON FIRM PRICES WILL BE ADJUSTED (LOADED) WITH THE ASSESSED CONTRACT PRICE ADJUSTMENTS IMPLICIT IN NON FIRM PRICES WHEN CALCULATING THE COMPARATIVE PRICES

S CATEGORY PRICE ESCALATIONS WILL ONLY BE CONSIDERED IN TERMS OF THE FOLLOWING FORMULA:

$$Pa = (1 - V)Pt \left(D1 \frac{R1t}{R1o} + D2 \frac{R2t}{R2o} + D3 \frac{R3t}{R3o} + D4 \frac{R4t}{R4o} \right) + VPt$$

Where:

- Pa = The new escalated price to be calculated.
- (1-V) Pt = 85% of the original bid price. **Note that Pt must always be the original bid price and not an escalated price.**
- D1, D2.. = Each factor of the bid price eg. labour, transport, clothing, footwear, etc. The total of the various factors D1,D2...etc. must add up to 100%.
- R1t, R2t..... = Index figure obtained from new index (depends on the number of factors used).
- R1o, R2o = Index figure at time of bidding.
- VPt = 15% of the original bid price. This portion of the bid price remains firm i.e. it is not subject to any price escalations.

The following index/indices must be used to calculate your bid price:

Index..... Dated..... Index..... Dated..... Index..... Dated.....

Index..... Dated..... Index..... Dated..... Index..... Dated.....

FURNISH A BREAKDOWN OF YOUR PRICE IN TERMS OF ABOVE-MENTIONED FORMULA. THE TOTAL OF THE VARIOUS FACTORS MUST ADD UP TO 100%.

FACTOR 1, D2 etc. e.g. Labour, transport etc.)	PERCENTAGE OF BID PRICE

MBD 3.2 - PRICES SUBJECT TO RATE OF EXCHANGE VARIATIONS

Please furnish full particulars of your financial institution, state the currencies used in the conversion of the prices of the items to South African currency, which portion of the price is subject to rate of exchange variations and the amounts remitted abroad.

PARTICULARS OF FINANCIAL INSTITUTION	ITEM NO	PRICE	CURRENCY	RATE	PORTION OF PRICE SUBJECT TO ROE	AMOUNT IN FOREIGN CURRENCY REMITTED ABROAD
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		

Adjustments for rate of exchange variations during the contract period will be calculated by using the average monthly exchange rates as issued by your commercial bank for the periods indicated hereunder: (Proof from bank required)

AVERAGE MONTHLY EXCHANGE RATES FOR THE PERIOD:	DATE DOCUMENTATION MUST BE SUBMITTED TO THIS OFFICE	DATE FROM WHICH NEW CALCULATED PRICES WILL BECOME EFFECTIVE	DATE UNTIL WHICH NEW CALCULATED PRICE WILL BE EFFECTIVE

Name of Bidder			
Signature		Name (print)	
Capacity		Date	

13. MBD 4: DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state¹.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1	Full Name of bidder/ Representative	
3.2	Identity Number	
3.3	Position occupied in the Company (director, trustee, shareholder²)	
3.4	Company Registration Number	
3.5	Tax Reference Number	
3.6	Vat Registration Number	

3.7. The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8	Are you presently in the service of the state*?	Yes	No
3.8.1	If yes, furnish particulars.		
3.9	Have you been in the service of the state for the past twelve months	Yes	No
3.9.1	If yes, furnish particulars.		

¹MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

²"Shareholder"" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

"RE: Bid no.: RE: A014-2023/24 Framework Contract for Supply and Delivery of Traffic, Fire and Security Uniform for a period of 36 months".

3.10	Do you, have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?	Yes	No
3.10.1	If yes, furnish particulars.		
3.11	Are you, aware of any relationship (family, friend, other) between a bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid?	Yes	No
3.11.1	If yes, furnish particulars.		
3.12	Are any of the company's directors, managers, principal shareholders or stakeholders in service of the state?	Yes	No
3.12.1	If yes, furnish particulars.		
3.13	Are any spouse, child or parent of the company's directors, managers, principal shareholders or stakeholders in service of the state?	Yes	No
3.13.1	If yes, furnish particulars.		
3.14	Do you or any of the directors, trustees, managers, principal shareholders or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract.	Yes	No
3.14.1	If yes, furnish particulars.		

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

Name of Bidder			
Signature		Name (print)	
Capacity		Date	

14. **MBD 6.1: PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022**

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Specific Goals

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS 2022.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.

Or

The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) Specific contract participation goals, as specified in the attached forms.

1.4 The maximum points for this bid/tender are allocated as follows:

		POINTS
1. Price		80
2. Specific Contract Participation Goals		20
2.1 Historically Disadvantaged Individuals		16
2.1.1 Who had no franchise in national elections before the 1983 and 1993 Constitution (black people)	8	
2.1.2 Who is female	4	
2.1.3 Who has a disability and / or Youth	2	
2.1.4 Who is Youth	2	
2.2 Other Specific goals (Local Economic Development goals of the RDP)		4
2.2.1 Business operations within Amajuba District – rural development initiatives	4	
2.2.2 Business operations within KwaZulu-Natal Province	2	
2.2.3 Business operations within Republic of South Africa	1	
Total points for Price and HDI principles must not exceed		100

To claim specific goals listed under 2.2 above the Municipal water and light account in the name of the company or individual in case of Sole proprietor must be submitted.

1.5 Failure on the part of a bidder to submit proof of claim together with the bid, will be interpreted to mean that preference points for advancement of past imbalances are not claimed.

"RE: Bid no.: RE: A014-2023/24 Framework Contract for Supply and Delivery of Traffic, Fire and Security Uniform for a period of 36 months".

1.6 The purchaser or organ of the state reserves the right to require of a bidder or tenderer, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **"tender for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1 POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/10

$$Ps = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right) \text{ or } Ps = 90 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmin = Price of lowest acceptable tender

3.2 FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ \\ \mathbf{Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)} & \mathbf{or} & \mathbf{Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)} \end{array}$$

Where

- Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1 In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2 In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of:
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Category 1: Ownership - Historically Disadvantage Individuals by unfair discrimination (No franchise in elections before 1983 & 1993 Constitution)		16		
➤ Race		8		
➤ Female		4		
➤ Disability		2		
➤ Youth		2		
Category 2: Reconciliation and Development Programme (Government Gazette no.: 16085 dated 23 November 1994)		4		
➤ Promotion of Local Enterprises (within Amajuba District: municipal & rural areas)		4		
TOTAL		20		

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3 Name of company/firm:.....

4.4 Company registration number:.....

4.5 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ Non-profit Company
- ☐ State Owned Company
- ☐ (Pty) Limited

[Tick applicable box]

4.6 I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that

The points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:
.....
.....

14. MBD 8: DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

1. This Municipal Bidding Document must form part of all bids invited.
2. It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are to combat the abuse of the supply chain management system.
3. **The bid of any bidder may be rejected if the bidder, or any of its directors have:**
 - a) Abused the Municipality's Supply Chain Management System or committed any improper conduct in relation to such system;
 - b) Been convicted for fraud or corruption during the past five years;
 - c) Wilfully neglected, reneged or failed to comply with any government, municipal or public sector contract during the past five years; or
 - d) Been listed in the Register for Bid Defaulters in terms of section 29 of the Prevention and Combating of Corruption Activities Act (No 12 of 2004).
4. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

ITEM	QUESTION	YES	NO
4.1	Is the bidder or any of its directors listed on the National Treasury's database as a company or person prohibited from doing business with the public sector? (Companies or persons who are listed on this database were informed in writing of this restriction by the Accounting Officer/ Authority of the institution that imposed the restriction after the audit alteram partem rule was applied). The database of Restricted Suppliers now resides on the National Treasury's website (www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.	Yes ☐	No ☐
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Bid Defaulters in terms of section 29 of the Prevention and Combating of Corruption Activities Act (No 12 of 2004)? (The Register for Bid Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.	Yes ☐	No ☐

"RE: Bid no.: RE: A014-2023/24 Framework Contract for Supply and Delivery of Traffic, Fire and Security Uniform for a period of 36 months".

4.2.1	If so, furnish particulars:		
ITEM	QUESTION	YES	NO
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes ☐	No ☐
4.3.1	If so, furnish particulars:		
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality/ municipal entity, or any other municipality/municipal entity, that is in arrears for more than three months?	Yes ☐	No ☐
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality/ municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes ☐	No ☐
4.5.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME) _____
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM TO BE TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

Name of Bidder			
Signature		Name (print)	
Capacity		Date	

16. MBD 9: CERTIFICATE OF INDEPENDENT BID DETERMINATION

1. This Municipal Bidding Document (MBD) must form part of all bids¹ invited.
2. Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
3. Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - a. take all reasonable steps to prevent such abuse;
 - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - a. has been requested to submit a bid in response to this bid invitation;
 - b. could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - c. provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - a) prices;
 - b) geographical area where product or service will be rendered (market allocation)
 - c) methods, factors or formulas used to calculate prices;
 - d) the intention or decision to submit or not to submit, a bid;
 - e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - f) bidding with the intention not to win the bid.

"RE: Bid no.: RE: A014-2023/24 Framework Contract for Supply and Delivery of Traffic, Fire and Security Uniform for a period of 36 months".

8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

Name of Bidder			
Signature		Name (print)	
Capacity		Date	

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.



PART B – SPECIFICATIONS, SCOPE OF WORKS AND PRICING SCHEDULE

17. SCOPE OF WORK AND SPECIFICATIONS

17.1 SCOPE OF WORK

The scope of the bid is for the supply and delivery of personal protective clothing for Traffic, Fire and Security Units, in line with legislative requirements associated with the profession (clearly be distinguish from the ordinary public) and for delivery point at: Newcastle Municipality's Community Safety Section, Corner intersection between Albert Wessels drive (Asiphephe Road) and Allen Street, Newcastle 2940.

17.2 GENERAL REQUIREMENTS

- a) Purchase Orders for personal protective clothing shall be issued as and when required for a period of THIRTY (36) months.
- b) The bidder shall clearly state the name of the manufacture, product specification and associated guarantee of each item.
- c) All prices quoted shall be inclusive of VAT, offers that are not VAT inclusive shall not be considered.
- d) All goods offered must comply with applicable South African Bureau Standards (SABS) requirements or Occupational Health & Safety Act (85 of 1993 as amended).
- e) Quantities of items to be ordered will vary from time to time during the contract period and will depend on the availability of the budget.
- f) Council reserve the right to exchange sizes of delivered items should the requested size not be suitable for the individual(s) as requested, at no additional cost to Council.
- g) Should there be a difference between the unit price and the total price in the pricing schedule, the unit price prevails.
- h) The Newcastle Municipality reserves the right to reject a tender should the certificate confirming that the items offered do not comply strictly with the product standards as recommended by recognized statutory body in South Africa or stating any material deviations from the product specifications.
- i) Bids are to remain firm for a period of twelve months (see MBD 3.1), and thereafter price adjustments will be allowed at every 12 months as per MBD 3.2.

17.3 SAMPLES OF GOODS

- ✓ Samples of protective clothing (for each component tendered for) must be forwarded to the **Office of the Strategic Executive Director: Budget & Treasury Office – Municipal Civic Centre, Supply Chain Management Unit, Office number B218 – 2nd Floor. 37 Murchison Street in Newcastle** for inspection/testing as part of the bid adjudication process *and samples must be submitted before the bid closing date & time.*
- ✓ The potential service providers should ensure that the samples are properly packed to avoid any material loss or damage during the transportation and safe keeping of goods received. Please be advised that the Council will not accept loose samples.
- ✓ All samples submitted shall be labelled and the label must have the following details: enterprise

"RE: Bid no.: RE: A014-2023/24 Framework Contract for Supply and Delivery of Traffic, Fire and Security Uniform for a period of 36 months".

name, address and contact details.

- ✓ Material samples be described in terms of cotton, polyester, other relevant material inputs and be delivered with the bid as indicated on the bid notice.
- ✓ Where possible the manufacturer's SABS certificate for manufacturers and/or the Memorandum of Understanding (Accredited Supplier Distribution Agreement) for Distributors.
- ✓ The unsuccessful bidders will be informed accordingly, to collect their samples at no extra charge to the Council and the samples of the successful bidder(s) shall be retained by the Council for reference purposes during the contract period at no extra charge.

NB:

- Each sample must be placed in a clear durable plastic or in a box and be clearly marked with the following details : **Name of bidder**
: **Please specify the type of Product Sample**
- Please cluster the sample of items in box or any form of container if more one item, being submitted and clearly state on cover the list of items in the box. Unmarked and loose sample will not be considered
- To avoid unnecessary disqualification, kindly adhere to the above requirements and read the entire tender document thoroughly

17.4 FRAMEWORK CONDITIONS

- 17.4.1 The pricing must be per unit of measure.
- 17.4.2 Newcastle municipality reserves the right to appoint more than one bidder per item.
- 17.4.3 Name of Manufacturer must be stated on the pricing schedule.
- 17.4.4 This bid is not limited to the below mentioned forms of uniforms, but other related uniforms (in nature) will be considered as part of the bid.
- 17.4.5 The product to be supplied must strictly comply with Sount African Bureau of Standards (SABS) or South African National Accreditation System (SANAS);
- 17.4.6 Delivery must be within seven (7) working days or as agreed with the client after placement of an order, to the offices as indicated on the printed order.
- 17.4.7 The adjudication of this bid will be based on per line item for a period of 3 years but the preferred bidder fails to execute the contract as agreed then the second preferred bidder may be approach to execute the contract.
- 17.4.8 This bid is subject to post award negotiation, in compliance with the Municipal Supply Chain Management Policy as amended (section 24 of the Supply Chain Management Regulations).
- 17.4.9 If the successful (preferred) bidder cannot deliver the goods within the delivery period as indicated, the bidder must inform the Municipality in writing of delays in delivery.
Should the bidder fail to inform the Municipality, and the goods are not delivered within the delivery period, the order will be cancelled, and the Municipality will automatically source the goods from the alternative bidder.
- 17.4.10 Appointment to this framework arrangement does not in any way guarantee that a bidder(s) will receive orders monthly or weekly and/or that it is due a portion of work allocation

or rotation of suppliers or base on request for quotations.

17.4.11 **Post award negotiations may be initiated on offer prices that are not market related.**

17.4.12 Newcastle Municipality reserves the right to apply objective evaluation criteria.

17.4.13 Newcastle Municipality reserves the right to procure through other procurement methods other than this method of appointment if an emergency arises, the service provider's point of supply is not situated at or near the place the supplies are required or the service provider's supplies or goods are not readily available.

Failure to comply with the conditions of tender will lead to the bidder being disqualified

17.5 QUANTITIES

Due to the uncertainty and fluctuation on the needs and budget constraints, no indication can be given as to the quantities of uniforms to be supplied at this stage, which will be required under this contract. The bidder/s will therefore be required to supply the unit prices for uniforms and quantities as may be required by the Council's from time to time in future. When supplies are required, the Council's will endeavour to place orders, on an as and when required basis, as far in advance as possible.

17.6 TECHNICAL ENQUIRIES

For enquiry purposes please contact:

Contact Person	:	Mr Stef Botha or Mr Pieter Marais
Telephone number	:	034 328 4710 / 4704
Email address	:	Stef.Botha@newcastle.gov.za or Pieter.Marais@newcastle.gov.za

17.7 PROCURMENT ENQUIRIES

Contact Person	:	Ms. D. Marais
Telephone number	:	034 328 7769
Email address	:	Dalene.Marais@newcastle.gov.za

"RE: Bid no.: RE: A014-2023/24 Framework Contract for Supply and Delivery of Traffic, Fire and Security Uniform for a period of 36 months".

17.8 COMPLIANCE WITH SPECIFICATIONS FOR THE SUPPLY AND DELIVERY OF TRAFFIC; FIRE AND SECURITY UNIFORMS:

The potential service providers must complete the below specification compliance schedule on areas of interest and provide the product samples thereof especially on the specific items mentioned under mandatory requirements on page 78 of this document.
Should the below specifications quote the brand name and the word "equivalent" will apply on such cases to avoid unfair competition or favouritism.

1. SHIRT: SHORT SLEEVE

Product Details	Yes	No	Alternative Offer
Fabric: 65/35 Polyester Cotton poplin			
Colour: Biscuit / White / Blue			
Glad neck collar			
Shoulder straps for epaulettes			
2 mitred edged pockets			
Velcro tipped flaps			
4 Hole buttons			
Pen hole slit on left pocket flap			

2. SHIRT: LONG SLEEVE

Product Details	Yes	No	Alternative Offer
Fabric: 65/35 Polyester Cotton poplin			
Colour: Biscuit / White / Blue			
Military style			
Shoulder straps for epaulettes			
2 Breast pockets			
Fused stiff collar			
Velcro tipped flaps			
4 Hole buttons			
Pen hole slit on left pocket flap			

3. SHIRT: SHORT SLEEVE (Heavy weight)

Product Details	Yes	No	Alternative Offer
Fabric 65/35 Polycotton heavy weight			
Colour: Biscuit; Black; Blue			
Short sleeve with cuff			
Pleated pockets with three-point flaps, pen hole and Velcro strips			
4 Hole buttons			
Glad neck collar			
Shoulder straps for epaulettes			
Permanent stitching down sleeve and front			

4. TROUSERS

Product Details	Yes	No	Alternative Offer
Fabric: 55/45 Trevira/Wool – Plain weave, 270gm/m²			
Colour: Traffic - Bronze / Black / Navy			

"RE: Bid no.: RE: A014-2023/24 Framework Contract for Supply and Delivery of Traffic, Fire and Security Uniform for a period of 36 months".

Plain waistband with 62mm belt loops			
Zip fly			
2 Slanted side pockets			
1 Jetted hip pocket button and buttonhole			
1 Fob pocket			
Bottom of trousers blind stitched			
Seat and side seams - Blind stitched			
All stress points bar tacked			
Non-slip, rubberized insert in inside waistband			
Woven polyester/cotton pocketing			

5. **HEAVY-DUTY TROUSERS**

Product Details	Yes	No	Alternative Offer
Fabric: 65/35 Poly/Viscose Twill			
Colour: Traffic – Bronze / Black / Navy			
Broad dual size belt loops			
Safety stitched side seams			
Poly/cotton pocketing and waistband			
Machine washable			
Zip fly			

6. **COMBAT TROUSERS**

Product Details	Yes	No	Alternative Offer
Fabric: 65/35 Polyester Cotton – Twill weave, 210gm/m²			
Colour: Bronze / Black / Navy			
Patch pocket on left leg with Velcro flap			
Fob pocket on right front			
75mm belt loops			
1 Hip pocket with Velcro closure			
2 Straight side pockets			
Self-material pocketing and waistband			
Permanent front and back seams			
Draw cords at bottom of leg			

7. **V-NECK JERSEY**

Product Details	Yes	No	Alternative Offer
Fabric: 100% High Bulk Acrylic			
Weight: 10 gauge knit			
Colour: Biscuit / Black / Navy			
V – Neck			
Set in style long sleeves			
Re-enforced elbow patches			
Shoulder straps with button and buttonholes			
Hems and cuffs blind stitched			

"RE: Bid no.: RE: A014-2023/24 Framework Contract for Supply and Delivery of Traffic, Fire and Security Uniform for a period of 36 months".

8. SHOES SABS

Product Details	Yes	No	Alternative Offer
Comply with SABS spec (equivalent to parabellum shoes)			
Brown/Black colour – lace up			
Normal round toe			
Genuine leather uppers			
Stitched through welted sole			
Inner soles made of Tuxon board			
Sole be equivalent to parabellum sole			

9. SHOES COMFORT

Product Details	Yes	No	Alternative Offer
Comply with SABS spec			
Brown/Black – lace up			
Square box toe			
Genuine leather uppers			
Stitched through welted sole			
Soft comfort inner soles			
Sole be equivalent to parabellum sole			

10. SAFETY SERVICE BOOTS

Product Details	Yes	No	Alternative Offer
Leather 1150 Denier nylon mesh upper			
Colour: Brown/Black			
Moisture- wicking taibrelle lining			
Eva midsole for comfort & shock absorption			
Steel shank for stability			
Heel stabilizer, channel stitched heel and toe			
Carbon rubber outsole for durability			

11. CHELSEA BOOTS

Product Details	Yes	No	Alternative Offer
Black/Brown leather			
Water proofing agent			
steel shank			
EVA cushioning			
Reground rubber outsoles			
midsole boards			

12. CANVAS COMBAT BOOTS

Product Details	Yes	No	Alternative Offer
Polyester Textile upper with Cotton lining			
Colour: Brown/Black			

"RE: Bid no.: RE: A014-2023/24 Framework Contract for Supply and Delivery of Traffic, Fire and Security Uniform for a period of 36 months".

17cm High			
10 Lace up painted brass eyelets			
Sole- direct injected polyurethane			
Polyurethane toe cap			

13. SHOES SABS-LADIES

Product Details	Yes	No	Alternative Offer
Colour: Brown/Black			
Comply with SABS specifications			
Lace up			
Genuine leather uppers			
Stitched through welted sole			
Leather lining PVC welt (full sock)			
Sole be equivalent to parabellum sole			

14. SOCKS (Long)

Product Details	Yes	No	Alternative Offer
Fabric: 70% Wool/ 30% Nylon			
Colour: Bronze; Black; Navy			
Bio guard treated			
Half-hose with reinforced heel and toe			
Standard size			

15. SOCKS (Short)

Product Description	Yes	No	Alternative Offer
Fabric: 70% wool 30% nylon			
Colour: bronze, black, navy			
Bio guard treated			
Reinforced heel and toe			
Standard size			

16. JACKET

Product Description	Yes	No	Alternative Offer
Fabric: 65/35 Polyester Cotton			
Colour: Bronze / Black / Navy			
Bunny Jacket type			
Shoulder straps for epaulettes			
2 hand warmer pockets			
2 top pockets with inverted pleats and envelope flaps			
Press stud closure leading double collar construction.			
Lined and padded throughout			
Elasticated cuffs and waist			
Zip – spiral nylon			

"RE: Bid no.: RE: A014-2023/24 Framework Contract for Supply and Delivery of Traffic, Fire and Security Uniform for a period of 36 months".

17. PATROLLER JACKET

Product Description	Yes	No	Alternative Offer
Fabric: 65/35 Poly/Cotton with water repellent finish.			
Colour: Bronze / Black / Navy			
Concealed zip front			
Lined jacket with button-out fur liner			
Two bottom patch hand warmer pockets with envelope flaps with button and button-hole closure			
Square patch for badge on left chest			
Shoulder straps for epaulettes			
Two inside pockets in lining			
Two side zips at bottom of side seams			
Adjustable, elasticated half belt at back with plastic buckles			
Adjustable Velcro storm cuffs on inside of sleeves			
Gussets on both sides of back from the shoulder to the bottom hem			

18. BREATHABLE – WATERPROOF JACKET

Product Description	Yes	No	Alternative Offer
Outer fabric: Breathable, waterproof K- TECH Ottoman			
Colour: Bronze / Black / Blue			
Zip-out fleece thermal waistcoat			
Fully seam sealed			
Double front flap over zip			
Synovil® sleeve			
Shoulder straps			
Two-way side zips			
Reflective piping around chest			
Adjustable cuffs			
Front pockets with hand warmer compartment			
Mobile phone pocket			

19. REFLECTIVE VEST - DOUBLE TAPE

Product Description	Yes	No	Alternative Offer
Fabric: 100% Polyester Mesh			
Colour: Lime			
Zip front – waist coat style			
Double 50mm Reflective tape around body and shoulders			
1 x Small reflective TRAFFIC badge on front			
1 x Large reflective TRAFFIC badge on back			

"RE: Bid no.: RE: A014-2023/24 Framework Contract for Supply and Delivery of Traffic, Fire and Security Uniform for a period of 36 months".

20. REFLECTIVE VEST - SINGLE TAPE

Product Description	Yes	No	Alternative Offer
Fabric: 100% Polyester mesh			
Colour: Lime			
Zip Front – waist coat style			
Single 50mm reflective tape around chest and over shoulders			

21. RAIN JACKET

Product Description	Yes	No	Alternative Offer
Fabric: K-Tech Oxford			
Colour: Bronze / Navy			
Breathable, hydrophilic PU coating			
Zip front with flap closure secured by press studs			
Hood with draw cord peak			
Adjustable Velcro cuffs			
Reflective, high-visibility strap to adjust the length of the hood			
Heavy duty molded front zip with non-corrosive slider			
Top quality non-corrosive press studs			
Seams sealed with hot melt seam tape.			
Weatherproof conducive for snow conditions			

22. RAIN TROUSERS

Product Description	Yes	No	Alternative Offer
Fabric: K-Tech Oxford			
Colour: Bronze / Navy			
Breathable, hydrophilic PU coating			
Elastic draw string waist			
Adjustment tab on leg			
Seams sealed with hot melt seam tape			
Weatherproof conducive for snow conditions			

23. GOLF SHIRTS

Product Description	Yes	No	Alternative Offer
Double needle stitching on the shoulders, armholes, sleeves and hem.			
Reinforced placket with three tonal buttons.			
Stylish finish, generous cut, and weight with two-ridge collar.			
260g Pique Knit Golfer			
60/40 Heavyweight cotton rich fabric			
Distinctive coarse pique knit construction fabric			

"RE: Bid no.: RE: A014-2023/24 Framework Contract for Supply and Delivery of Traffic, Fire and Security Uniform for a period of 36 months".

Fire or Traffic or Security badge to be embroidered on shirt			
Colour –Black/White/Khaki/Navy Blue			

24. LADIES SKIRTS

Product Description	Yes	No	Alternative Offer
Fabric: 55/45 Trevira/wool- Plain weave, 270gm/m²			
In accordance with SABS 985/1979 Type 33			
Colour: Bronze/Black/Navy Blue			
2 Panel skirt with 65mm belt loops and kick pleat			
Fully lined			
Zip closure and button on waistband			

25. LADIES SLACKS

Product Description	Yes	No	Alternative Offer
Fabric: 55/45 Trevira/Wool			
Colour: Traffic Bronze/Black/Navy Blue			
Plain waistband with 80 mm loops			
All stress points bar tacked			
High quality woven polyester/cotton pockets			
Zip fly			
Curved side pockets			

26. LEATHER BELT (BASKET WEAVE)

Product Description	Yes	No	Alternative Offer
Colour: Brown/Black			
Double leather 55mm Wide			
Dress type			
With ring and hook			
No holster			

27. WEB BELT

Product Description	Yes	No	Alternative Offer
Fabric: 100% Cotton Canvas web			
Colour: Khaki/Black			
60mm wide			
Fully adjustable			
Metal buckle			

28. DRESS CAP

Product Description	Yes	No	Alternative Offer
Fabric: 55/45 Trevira/Wool- Plain weave, 270gm/m²			
In accordance with SABS 985/1979 Type 33			

"RE: Bid no.: RE: A014-2023/24 Framework Contract for Supply and Delivery of Traffic, Fire and Security Uniform for a period of 36 months".

Colour: Bronze / Black / Blue			
Shiny peak with bronze oak leave			
Velvet comfort strip			
High crown			
Rolled construction			
Cemented foam top			
Sweat band			

29. SWAT CAP

Product Description	Yes	No	Alternative Offer
Fabric: 65/35 Polyester Cotton			
Colour: Bronze/Black/Blue			
Curved peak			
Velcro adjustment prevents strap showing			
Flat front to accommodate badge			
One size fits all			

30. ACRYLIC BEANY

Product Description	Yes	No	Alternative Offer
Colour: Blue/Black/Biscuit			
Embroidered Municipal badge in front			
One size fits all			

31. GLOVES (Leather)

Product Description	Yes	No	Alternative Offer
Black			
Fabric: genuine leather			
Size S to XXL			
Velcro adjustable wrist strap			

32. GLOVES

Product Description	Yes	No	Alternative Offer
Fabric: 100% Nylon			
Colour: White			

33. EPAULETTES

Product Description	Yes	No	Alternative Offer
Fabric: 100% Polyester Tetrex			
Colour: Royal Blue			
135mm- hard round inside capping			
Moulded epaulettes with rank insignia			

"RE: Bid no.: RE: A014-2023/24 Framework Contract for Supply and Delivery of Traffic, Fire and Security Uniform for a period of 36 months".

34. METALLETTE ID SHIELD

Product Description	Yes	No	Alternative Offer
Integrated badge to be manufactured from Metalette and plated in 24 carat gold (10 micron nickel and 1 micron gold)			
Between the base and the chest badge there must be a synthetic material in black			
The badge must be hot melted to the base to form an integrated chest badge			
The attachment method of the shield must be with 3 clutch pins			
A backing plate must be supplied to secure the chest badge tightly to a shirt or jacket			
Badge to be colour filled.			

35. RANK INSIGNIA'S FOR FIRE SERVICE

Product Description	Yes	No	Alternative Offer
Moulded shoulder Flashers			
Epaulettes with rubber moulded rank insignia			
Epaulettes with metallette rank insignia			

36. RANK INSIGNIA'S FOR TRAFFIC OFFICERS

Product Description	Yes	No	Alternative Offer
Moulded shoulder flashers			
Brass crested stars with 3 clutch pins			
Brass crested cap badges with screw fitting			
moulded cap badges (combat cap)			
4Wreaths			
2Wreaths			
2Wreaths+1Barx12			
1Wreath+2Bars x16			
1Wreath+3Bars x28			
1Wreath+1Bar x8			
2Barsx28			
1Barx8			
Metalette georgettes with button			

"RE: Bid no.: RE: A014-2023/24 Framework Contract for Supply and Delivery of Traffic, Fire and Security Uniform for a period of 36 months".

4 wreaths			
2 Wreaths			
Dress Cap Blue Band 9 leaf lurex rank			
Dress Cap Blue Band 7 leaf lurex rank			
Dress Cap Blue Band 5 leaf lurex rank			
Ready-made epaulettes with buttons to be provided as per above requirements.			
Samples to be provided.			

37. RANK INSIGNIA FOR SECURITY OFFICER: DESIGNATIONS

Product Description	Yes	No	Alternative Offer
Metalette type			
Moulded type			
Moulded upper arm/shoulder flashes as per sample			
Chief Security Officer			
Divisional Officer			
Security Supervisor			

38. DRESS CAP BRASS BADGE WITH SCREW FITTING

Product Description	Yes	No	Alternative Offer
Newcastle Municipality Emblem – Security Services			

39. NAME TAGS

Product Description	Yes	No	Alternative Offer
Iron on material			
Initials and Surname			
To fit on right hand upper pocket of jacket/shirt			

40. CHEST BADGE

Product Description	Yes	No	Alternative Offer
Iron on material			
Newcastle Municipality emblem			
Must read: NEWCASTLE MUNICIPALITY			

41. SECURITY SERVICES TAG

Product Description	Yes	No	Alternative Offer
Iron on material			

"RE: Bid no.: RE: A014-2023/24 Framework Contract for Supply and Delivery of Traffic, Fire and Security Uniform for a period of 36 months".

Must read: SECURITY SERVICES			
To fit on left hand side of left pocket of jacket/shirt			

42. UPPER ARM /SHOULDER FLASHER

Product Description	Yes	No	Alternative Offer
Moulded material iron on type for Senior Security Officer and Security Officer			

43. SUN BLOCK

Product Description	Yes	No	Alternative Offer
Sun Protection Factor 50			
Water Resistant			

44. *HANDHELD METAL SCANNERS

Product Description	Yes	No	Alternative Offer
Operating temperatures: 37C to 70C			
Humidity: To 95% non-condensing			
Audio Frequency: 2 kHz			
Tuning: Automatic			
Indicators: Speaker, Led alert lights (Green: power, Amber: battery low, Red: alarm condition)			
Controls: power switch (on/off), interference momentary switch			
Battery: Ni-MH rechargeable battery			
Charger: for Ni-MH rechargeable battery			

45. HAND CUFF POUCHES

Product Description	Yes	No	Alternative Offer
Fabric: Genuine leather			
Closable with press studs			
Double leather backing with 55mm opening. To fit double leather belt			

46. *PEPPER SPRAY & HOLDER

Product Description	Yes	No	Alternative Offer
100ml can			
10% ole capsium guaranteed			
Tactical pepper fog			
Direct stream			
Liquid bullet (oc) spray			
Long range with safety lid (liquid built in spray)			

"RE: Bid no.: RE: A014-2023/24 Framework Contract for Supply and Delivery of Traffic, Fire and Security Uniform for a period of 36 months".

47. EXTENDABLE BATON – SOLID WITH 60 mm BELT HOLDER

Product Description	Yes	No	Alternative Offer
Black/Silver			
SA11-21			
SA11-26			
Specifically designed for police and Para-military forces			
The tactical telescopic baton is manufactured from high quality Iscor steel, to ensure smooth expansion and contraction			
Weight : 500g			

48. *METAL HANDGUN SAFE: SABS APPROVED

Product Description	Yes	No	Alternative Offer
Dimensions External(mm): 200HX 275WX150D			
6mm door			
3mm reinforced wall			
7 lever lock			
Weight: 8.9kg			
Black finish			
2 keys included			
Must comply with SANS 751:2008 specification			

49. MALE TUNICS

Product Description	Yes	No	Alternative Offer
Officers step collar: fully lined including sleeves, open Military cuffs with two buttonholes on each sleeve; four buttonholes and eyelets on front, centre vent at the back.			
Two chest Military pockets with 50mm box pleat. Finished pocket to be 140mm wide, and 165mm deep, regardless of the flap. 20mm mitred bottom corners.			
The top edge of the pocket is bound, and the pocket is stitched down by 1mm edge stitching.			
Flap to be 140mm wide with 3-point scallop, 60mm at sides and centre of the scallop 10mm higher.			
The flap measure 65mm deep at sides and centre points.			
The flap is sewed onto the front, 40mm from the centre front line and corresponds with the first buttonhole.			

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Buttonhole in the flap and eyelet in the pocket for detachable button, press-stud on flap.			
Inside breast pocket on the right side, inside pen pocket on the left side to accommodate at least 2 pens.			
Shoulder straps of same material with buttonhole eyelets in shoulder for detachable button.			
All buttonholes to be of correct size to accommodate designated detachable metal fire button (16mm and 22mm), two chrome belt hooks to be located at waistline.			
Belt of same material with chrome buckle.			
Composition: 55% Trevira Wool/ 45% New Wool			
Weave: Plain			
Mass per metre : 300g			
Number of threads per cm: 20x17			
Yarn count: 242 x 242			
The fabric must conform to specification, SABS 985/1979 type 33			
Each tunic to be provided with one set of silver buttons and one set of gold buttons.			

50. **MALE TIE**

Product Description	Yes	No	Alternative Offer
The tie must be 80cm in length and 8cm at the widest point.			
Fabric: 100% polyester			
Colour: Royal Blue / Black / Navy			
Fully washable			
Crease resistant			
With Newcastle Municipality badge embroidered multiple			

51. **FEMALE TUNIC**

Product Description	Yes	No	Alternative Offer
The tunic must be single-breasted 4-button front with stitched eyelets in the left front and buttonholes in the right front.			
It shall be fully lined and shall have bust darts, which are topstitched down the panels.			
Each front panel shall have a triangular mock pocket flap top stitched in the bust dart with a stitched grommet hole approximately 1.5cm from the bottom corner of the pocket flap.			
The color and lapels shall be a single-breasted style with a row of topstitching.			

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The tunic will have rounded shoulder straps with buttonholes and stitched eyelets in the shoulder straps.			
The sleeves shall have a pointed military cuff with two stitched eyelets in the pocket slot to accommodate the button rings.			
The sleeve head shall have armhole wadding and shoulder pads.			
The back of the tunic shall have a centre back seam with a single vent.			
The lining shall be plain, without inside pockets.			
Labels stating the manufacture's name, tunic size and care instructions shall be sewn into the lining.			
A hanger loop shall be securely stitched into the back of the neck.			
Weave: Plain			
Mass per m2 : 300g			
Threads per cm: 20 x 17			
Yarn Count: 242 x 242			
Lining shall be made of 100% polyester.			
Each tunic to be provided with one set of silver buttons and one set of gold buttons.			

52. FEMALE HARD CAP

Product Description	Yes	No	Alternative Offer
The peak shall be a laminated peak and shall consist of the following:			
A top surface of the suede or a felted fabric evenly coated with two layers of PVC.			
The upper layer shall have a high gloss finish and shall be of an acceptable black colour.			
The coated material shall be flexible and of nominal thickness 1mm and shall show no sign of cracking when folded sharply on itself.			
A centre layer of a mixture of paperboard and shellac, so treated as to form a hard, flexible material. The thickness of the material shall be 1.5mm.			
An underservice of lightweight cotton or rayon fabric, evenly coated with a thin layer of PVC of an acceptable matching colour.			
The coated fabric shall be flexible, of thickness 1.5mm and shall have an embossed matt finish.			
The peak shall be bound along the outer edge with acceptable plastic binding of shade identical to that of top surface when finished and laid out flat, the width of the peak, measured at outer edges of the binding from point to point, shall be 05mm and the depth of the peak at the centre front, measured from			

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side of the peak to the outer edge of the binding, shall be 65mm.			
Foam rubber – a highly resilient foam rubber of nominal thickness 1mm			
Plastic stiffener – an acceptable firm plastic material of nominal thickness 1mm.			
Head leather – a black coloured PVC of nominal finished width 30mm.			
Sweatband – a black velveteen strip of nominal finished width 17mm and length (side to side) of 23 cm.			
Braid – Bow – a bow of 6mm wide braided rayon of colour that matches the head leather.			
The sewing thread shall comply with the relevant requirements SABS 1362 and the colour of each thread shall be an acceptable match to the colour of the material with which it is used.			
Caps to be supplied with Fire and Emergency Services cap badge – 2 tone (gold/silver)			
Officers Cap – the peak will be covered by black material matching the cap.			

53. C- BOW TIE

Product Description	Yes	No	Alternative Offer
Cross over design, with pearl coloured button and elastic adjustable back with metal fastener.			
Fabric: 100% Polyester Crepe			
Colour: Black			

54. LADIES FELT HAT

Product Description	Yes	No	Alternative Offer
100 % Wool felt			
Turn-up brim			
The hat shall have a high crown and a built-in band			
Hat to be supplied with Fire and Emergency cap badge – 2 tone (Gold/Silver)			

55. *FIREARM SAFETY HOLSTERS FOR 9X19MM PISTOL

Product Description	Yes	No	Alternative Offer
Equipped with a fully automatic, mechanical locking system			
Facilitate safe and rapid draw of the pistol			
Compatible to holster Glock 17 and/or Taurus PT 92 firearms			
Polymer material			

18. TECHNICAL EVALUATION

The bid shall be evaluated in stages as follows: -

- Stage 1: Administrative compliance
- Stage 2: Mandatory Requirements
- Stage 3: Functionality scores
- Stage 4: Price and Preference
- Stage 5: Objective criteria

Stage 1: Administrative compliance

The Municipality has prescribed minimum administrative requirements that must be met by the bidders, to determine if the bid qualifies to be recognized as an acceptable bid, for further evaluation. In this regard administrative compliance will be carried out to determine whether the bidder's bid comply with the set minimum requirements on administration.

- Water and lights account in the name of tendering entity
- Tax Status, CSD registration
- Verification if not listed under tender defaulters.
- Signing of MBD 1
- Declaration of interest – MBD 4
- All forms must be completed in full.

Stage 2: Mandatory evaluation

The following pre-qualification criterions will form part of bid evaluation process and the requirement is key component in determining the capacity and capabilities in executing a contract and failure to comply with this requirement will result in automatic disqualification of your bid.

Description	Please tick	
	Yes	No
Sample that meets the required specification and conform to SABS or SANAS standards must be submitted for each item listed below: (a) Shirt – short sleeve (heavy duty weight) (b) Heavy duty trouser (c) Jacket (d) Reflective vest – double tape Please be advised that samples are only required on the items mentioned above and on other items, there is no need. Therefore, this mandatory requirement applies only to the four mentioned items. Delivery of samples: must be at the physical address indicated and such should be performed before the bid closing date and time.		

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A product datasheet or specification sheet that summaries the characteristics of materials must be submitted for each item listed above

Failure to submit the samples (on the specific items) will render your bid non – responsive and it will be disqualified for further evaluation. This will be applicable to the four items mentioned above

Stage 3: Functionality Evaluation

Only bids that comply with all administrative requirements (Acceptable Bids) will be considered during this evaluation phase: Functionality and the allocation of points will be based on functional criterion as indicated on the below table. Service providers that score at least the minimum of **70%** on functionality will qualify to proceed to the next stage of bid evaluation.

Criterion Weighing	Weighting	Breakdown per criterion
Tenderer Experience (current or past projects of a similar in nature within public or private sector in the past 10 years)	90 points	Proven track record in successful supply and delivery of Traffic, Fire and Security Uniform 15 points for each successfully completed project up to maximum of six projects Proof of Evidence 1. A letter of appointment or the official purchase order form and 2. A reference letter indicating the successful delivery and offloading of Traffic, Security & Fire Uniforms (such should bear similar details as this bid and should be on the letter head of the client) It be noted the size of each project or transaction should be R 50 000.00 or more in rand value
TOTAL	100 POINTS	The minimum qualifying score is 70%, for further evaluation in terms of price and preferences

Stage 3: Price and Preferential Points

The bidders that have successfully progressed will be evaluated in accordance with the 80/20 Preferential Point System in accordance with the Preferential Procurement Regulations, 2022 issued in terms of section 5 of the Preferential Procurement Policy Framework Act, No 5 of 2000.
(Comparison of financial offers and taking into consideration the points claimed for Preference)

Please note that this bid is subject to price negotiation, in a fair and open manner which does not create an unfair advantage.

Stage 4: Objective criteria

The following are the objective criteria:

- The risk of fruitless and wasteful expenditure to Newcastle Local Municipality;
- The risk of Irregular expenditure to Newcastle Local Municipality;
- The risk of poor project and contract management on existing project with Newcastle Local Municipality.
- The risk of an abnormally low bid; and
- The risk of a material irregularity.
- In line with Section 24 of Municipal SCM Regulation, the municipality may negotiate a standard market related rates with the recommended bidder and if the bidder does not accept negotiated rates will have its bid rejected by the municipality.

The Municipality reserves a right to apply objective evaluation criteria should the recommended bidder pose any of the above-mentioned risks after assessment, Newcastle Local Municipality after ascertaining sufficient information will not make an award to the bidder exposing the Municipality to one or more of the above-mentioned risks.

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19. PRICING SCHEDULE

NOTE:

1. All delivery costs **MUST** be included in the bid price, for delivery at the prescribed destination.
2. Document **MUST** be completed in non-erasable black ink.
3. NO correction fluid/tape may be used. In the event of a mistake having been made, it shall be crossed out in ink and be accompanied by an initial at each and every alteration.
4. The Bidder **MUST** indicate whether he/she/the entity is a registered VAT Vendor or not.
 - In the case of the Bidder not being a registered VAT Vendor, both columns (amount/rate excluding AND including VAT) must reflect the same amount.

I / We _____

(full name of Bidder) the undersigned in my capacity as _____

of the firm _____

hereby offer to Newcastle Municipality to render the services as described, in accordance with the specification and conditions of contract to the entire satisfaction of the Newcastle Municipality and subject to the conditions of tender, for the amounts indicated hereunder:

	INDICATE WITH AN „X“									
Are you/is the firm a registered VAT Vendor	YES				NO					
If "YES", please provide VAT number										

Escalation of Offer Prices in percentage

(Prices will be fixed for first 12 months and thereafter subject to escalation)

Expected escalation of prices after 12 months %

Expected escalation of prices after 24 months %

Name of Bidder			
Signature		Name (print)	
Capacity		Date	

"Bid no.: A014-2023/24- Framework Contract for Supply and Delivery of Traffic, Fire and Security Uniforms for a period of 36 months"

PRICING SCHEDULE

TRAFFIC, FIRE AND SECURITY UNIFORMS				
ITEM	Brand name	UNIT PRICE (VAT INCL)		
		Size	R	C
1. Shirt: Short Sleeve		S-XL		
		2XL		
		3XL		
		4XL		
		5XL		
2. Shirt: Long Sleeve		36-44		
		46-48		
		49-51		
3. Shirt: Short Sleeve (Heavy weight)		S-XL		
		2XL		
		3XL		
		4XL		
		5XL		
4. Trousers		28-42		
		44		
		46		
		48		
		50		
5. Heavy-duty Trousers		28-42		
		44		
		46		
		48		
		50		
6. Combat Trousers		28-42		
		44		
		46		
		48		
		50		
7. V-neck Jersey		S-XL		
		2XL		
		3XL		
		4XL		
		5XL		
8. Shoes SABS				
9. Shoes Comfort				
10. Safety Service Boots				

"RE: Bid no.: RE: A014-2023/24 Framework Contract for Supply and Delivery of Traffic, Fire and Security Uniform for a period of 36 months".

11. Chelsea Boots				
12. Canvas Combat Boots				
13. Shoes SABS - Ladies				
14. Socks (Long)				
15. Socks (Short)				
16. Jacket		S-XL		
		2XL		
		3XL		
		4XL		
		5XL		
17. Patroller Jacket		S-XL		
		2XL		
		3XL		
		4XL		
		5XL		
18. Breathable – Waterproof Jacket		S-XL		
		2XL		
		3XL		
		4XL		
		5XL		
19. Reflective Vest – Double Tape		S-XL		
		2XL		
		3XL		
		4XL		
		5XL		
20. Reflective Vest – Single Tape		S-XL		
		2XL		
		3XL		
		4XL		
		5XL		
21. Rain Jacket		S-XL		
		2XL		
		3XL		
		4XL		
		5XL		
22. Rain Trousers		S-XL		
		2XL		

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		3XL		
		4XL		
		5XL		
23. Golf Shirts		S-XL		
		2XL		
		3XL		
		4XL		
		5XL		
24. Ladies Skirts		32-42		
		44		
		46		
		48		
		50		
		52		
25. Ladies Slacks		32-42		
		44		
		46		
		48		
		50		
		52		
26. Leather Belt (Basket Weave)		28-40		
		42-44		
		46-48		
		50		
27. Web Belt				
28. Dress Cap				
29. Swat Cap				
30. Acrylic Beanie				
31. Gloves (Leather)				
32. Gloves				
33. Epaulettes				
34. Metalette ID Shield				

"RE: Bid no.: RE: A014-2023/24 Framework Contract for Supply and Delivery of Traffic, Fire and Security Uniform for a period of 36 months".

35. Rank insignia's for Fire Service				
35.1 Molded Shoulder Flashers				
35.2 Epaulettes with rubber molded rank				
35.3 Epaulettes with metalette rank				
36. Rank insignia's for Traffic Officers				
36.1 Molded shoulder flashers				
36.2 Brass crested stars with 3 clutch pins				
36.3 Brass crested cap badges with screw fitting				
36.4 Molded cap badges (combat cap)				
4 Wreath				
2 Wreath				
2 Wreath 1 Bar				
1 Wreath 2 Bar				
1 Wreath 3 Bar				
1 Wreath 1 Bar				
36.5 Metalette Gorgette – 4 Wreath				
36.6 Metalette Gorgette – 2 Wreath				
36.7 Metalette Gorgette – Plain				
36.8 Peak Cap – 9 Leaf Lurex				
36.9 Peak Cap – 7 Leaf Lurex				
36.9 Peak Cap – 5 Leaf Lurex				
37. Rank insignia's for Security Officers				
37.1 Metalette type				
37.2 Molded type				
37.3 Molded upper arm/ shoulder flashers				
38. Dress Cap Brass Badge with screw fittings				

"RE: Bid no.: RE: A014-2023/24 Framework Contract for Supply and Delivery of Traffic, Fire and Security Uniform for a period of 36 months".

39. Name tags				
40. Chest Badge				
41. Security Services tag				
42. Upper arm/Shoulder Flashers				
43. Sunblock				
44. Handheld metal scanners				
45. Hand cuff pouches				
46. Pepper spray & holder				
47. Extendable baton – solid				
48. Metal handgun safe – SABS approved				
49. Male Tunics		34-40		
		42		
		44		
		46		
		48		
		50		
50. Male Tie				
51. Female Tunic		34-40		
		42		
		44		
		46		
		48		
		50		

"RE: Bid no.: RE: A014-2023/24 Framework Contract for Supply and Delivery of Traffic, Fire and Security Uniform for a period of 36 months".

52. Female Hard Cap with cap badge				
53. C- Bow Tie				
54. Ladies Felt Hat with cap badge				
55. Firearm Safety Holsters				

"RE: Bid no.: RE: A014-2023/24 Framework Contract for Supply and Delivery of Traffic, Fire and Security Uniform for a period of 36 months".

20. SCHEDULE OF SIMILAR WORK EXPERIENCE OF THE BIDDER

Employer (Name, Tel, Fax, Email)		Contact person (Name, Tel, Fax, Email)		Nature of Work	Value of Work (Incl. Vat)	Date Completed
Name		Name				
Tel		Tel				
Fax		Fax				
Email		Email				
Name		Name				
Tel		Tel				
Fax		Fax				
Email		Email				
Name		Name				
Tel		Tel				
Fax		Fax				
Email		Email				
Name		Name				
Tel		Tel				
Fax		Fax				
Email		Email				
Name		Name				
Tel		Tel				
Fax		Fax				
Email		Email				

Attach additional pages if mores space is required.

Number of sheets appended by the tenderer to this schedule (If nil, enter NIL)

Name of Bidder			
Signature		Name (print)	
Capacity		Date	

21. DECLARATION BY BIDDER

I / We acknowledge that I / we am / are fully acquainted with the contents of the conditions of tender of this tender document and that I / we accept the conditions in all respects.

I / We agree that the laws of the Republic of South Africa shall be applicable to the contract resulting from the acceptance of *my / our tender and that I / we elect domicilium citandi et executandi (physical address at which legal proceedings may be instituted) in the Republic at:

I / We accept full responsibility for the proper execution and fulfillment of all obligations and conditions devolving in me / us under this agreement as the principal liable for the due fulfillment of this contract.

I / We furthermore confirm I / we satisfied myself / ourselves as to the corrections and validity of my / our tender; that the price quoted cover all the work / items specified in the tender documents and that the price(s) cover all my / our obligations under a resulting contract and that I / we accept that any mistake(s) regarding price and calculations will be at my / our risk.

I / We furthermore confirm that my / our offer remains binding upon me / us and open for acceptance by the Purchases / Employer during the validity period indicated and calculated from the closing date of the bid.

Name of Bidder			
Signature		Name (print)	
Capacity		Date	
Witness 1		Witness 2	

SUMMARY OF KEY BID EVALUATION COMPONENTS

Bid offers may only be accepted if:

1. A valid Tax Compliance Status Pin or CSD Master Registration Number for verification;
2. The bidder or any of its directors/shareholders is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 person prohibited from doing business with the public sector;
3. The bidder has not:
 - a. abused the Employer's Supply Chain Management System; or
 - b. failed to perform on any previous contract and has been given a written notice to this effect;
4. The bidder has completed the Declaration of Interest and there are no conflicts of interest which may impact on the tenderer's ability to perform the contract in the best interests of the employer or potentially compromise the tender process and persons in the employ of the state are permitted to submit tenders or participate in the contract;
5. The bidder is registered on the **Central Supplier Database**;
6. The bidder is not in arrears for more than 3 months with municipal rates and taxes and municipal service charges. The latest municipal account is to be attached. The statement must not be older than three months from the closing date of this tender. Alternatively, if the tenderer is currently leasing premises and is not responsible for the payment of municipal services, a copy of the Lease Agreement must be attached;
7. A Joint-Venture Agreement or Consortium, where applicable, is submitted with bid;
8. Prospective bidders have complied with the requirements of the bid (Administrative requirements) and technical specifications – by completing the schedule of product requirements.
9. All returnable schedules are to be completed and all relevant certificates attached where indicated.
10. The bidders have complied with the bid evaluation requirements, namely:
 - (a) Mandatory Requirements – Submission of samples on items of interest.
 - (b) Functionality Evaluation – Firms experience in supplying the products.