

Reg Name: Postbank (SOC) Ltd Registration number: 2017/177755/30 NPC Building, Jeff Masemola Street, Pretoria, 0002: PO Box 10 000, Pretoria, 0001

REQUEST FOR BIDS/PROPOSALS

RFB/P REF. NO:	03/14/25-26
DESCRIPTION	Appointment of a panel of Mobile Network Operators (MNOs) for Postbank's Card Replacement Project (CRP) Sites for a period of three (3) years
RFB/P ISSUING DATE	04 November 2025
COMPULSORY BRIEFING SESSION	Date: 19 November 2025 Time: 09h00 -10h00
	Microsoft Teams Join the meeting now Meeting ID: 355 640 442 189 3 Passcode: 8is2gk9M
RFB/P CLOSING DETAILS	Date: 12 December 2025 Time: 11:00am
RFB/P SUBMISSION ADDRESS	RFP@PostBank.co.za
RFB/P VALIDITY PERIOD	180 Days from the Closing Date
ENQUIRIES	Vusi Maditsi: Vusi.Maditsi@postbank.co.za

PART A INVITATION TO BID SBD1

YOU ARE HERE	BY IN	ALLED TO RID LO	JR REQUIREMENT	S OF THE (NAME OF DEF			CENTITY)
BID NUMBER:	03/14	/25-26	CLOSING DATE:	12 DECE	EMBER 2025		LOSING ME:	11:00 AM
	Appo	ointment of a	panel of Mobile	Network	Operators (I	MNO	s) for Post	bank's Card
DESCRIPTION	Repla	acement Projec	ct (CRP) Sites for	a period o	of three (3) ye	ars		
BID RESPONSE	DOCL	JMENTS MAY BE	DEPOSITED IN TI	HE BID BOX	(SITUATED A	T (ST	REET ADDRE	ESS)
SUBMISSION IS	то в	E SUBMITTED TO	O THE EMAIL ADD	RESS STIPI	JLATED ON T	HE CC	OVER PAGE	
BIDDING PROC	EDURI	E ENQUIRIES MA	AY BE DIRECTED T	го:				
CONTACT PERS	SON	VUSI MADITSI						
E-MAIL ADDRES			@POSTBANK.CO.Z	ZA .				
SUPPLIER INFO	RMAT	ION						
NAME OF BIDDI	ER							
POSTAL ADDRE	ESS							
STREET ADDRE	ESS			T-				
TELEPHONE NUMBER		CODE		NUMBER	₹			
CELLPHONE NUMBER				1				
FACSIMILE NUM	//BER	CODE		NUMBER	₹			
E-MAIL ADDRES	SS							
VAT REGISTRA NUMBER	TION							
SUPPLIER		TAX			CENTRAL			
COMPLIANCE STATUS		COMPLIANCE SYSTEM PIN:		OR	SUPPLIER DATABASE			
314103		STSTEWIFIN.			No:	MAA	λA	
1ARE YOU THE								
ACCREDITED					J A FOREIGN		□Yes	□No
REPRESENTAT		☐Yes	□No	GOODS /S	JPPLIER FOR TERVICES	IHE	TIE VES AN	ISWER THE
FOR THE GOOD				OFFERED			QUESTION	
/SERVICES OFFERED?		[IF YES ENCLO	SE PROOF]				BELOW]	
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS								
IS THE ENTITY	A RES	IDENT OF THE R	REPUBLIC OF SOU	TH AFRICA	(RSA)?		Y	ES NO
DOES THE ENTITY HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO								
DOES THE ENT	ITY HA	AVE A PERMANE	NT ESTABLISHMEI	NT IN THE F	RSA?			
DOES THE ENT	DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?			YES NO				
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?								
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 RELOW								

PART B

TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RETYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:
CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)
DATE:

CONTENTS

SECTION 1	5
BIDDER'S DETAILS	
SECTION 2	<u> </u>
BID TERMS OF REFERENCE	
SECTION 3	_
SPECIFICATION	
SECTION 4	_
PRICING SCHEDULE/COSTING MODEL	
SECTION 5	
STANDARD BID DOCUMENTS (SBDs)	
SECTION 6	
GOVERNMENT PROCUREMENT: GENERAL CONDITIONS OF CONTRACT – JULY 2	

SECTION 1 BIDDER'S DETAILS

1. Bidding structure

Indicate the type of bidding structure by marking with an 'X':

Individual bidder		
Joint Venture		
Consortium		
Subcontractors		
If the bid is submitted as a Consortium or Joint Venture or Sub Contracting, list the members		
of such Consortium or Joint Venture and Suk	o Contractor	s below:
1.		
2.		
3.		
4.		
1.2 Entity Directorship		
No. Director name		Identity number
1.		
2.		
3.		
4.		
1.3 Entity Ownership		
Ownership Category	%	of Ownership
Black or Historically Disadvantage Individual O	wned	
I certify that the information furnished on this	form is true	and correct
I further accept that, in addition to cancellation		
me should this declaration prove to be false.	ii oi a coiti	act, action may be taken against
mo onedia tino decidiation provo to so faico.		
Name of bidder (duly authorised)		
Signature of bidder	_	
Date		
Capacity under which this bid is signed		



SECTION 2 BID TERMS OF REFERENCE

2. General rules and instructions

2.1 Precedence of documents

- 2.1.1 This RFB/P consists of a number of sections (see list). Where there is a contradiction in terms between the clauses, phrases, words, stipulations or terms and herein referred to generally as stipulations in this RFB/P and the stipulations in any other document attached hereto, or the RFB/P submitted hereto, the relevant stipulations in this RFB/P shall take precedence.
- 2.1.2 Where this RFB/P is silent on any matter, the relevant stipulations addressing such matter and which appear in the PPPFA shall take precedence. Bidders shall refrain from incorporating any additional stipulations in its proposal submitted in terms hereof other than in the form of a clearly marked recommendation that POSTBANK may in its sole discretion elect to import or to ignore. Any such inclusion shall not be used for any purpose of interpretation unless it has been so imported or acknowledged by POSTBANK.
- 2.1.3 It is acknowledged that all stipulations in the PPPFA are not equally applicable to all matters addressed in this RFB/P. It, however, remains the exclusive domain and election of POSTBANK as to which of these stipulations are applicable and to what extent. Bidders are hereby acknowledging that the decision of POSTBANK in this regard is final and binding. The onus to enquire and obtain clarity in this regard rests with the Bidder(s). The Bidder(s) shall take care to restrict its enquiries in this regard to the most reasonable interpretations required to ensure the necessary consensus.

2.2 Preferential procurement reform

- 2.2.1 POSTBANK supports B-BBEE as an essential ingredient of its business. In accordance with government policy, POSTBANK insists that the private sector demonstrates its commitment and track record to B-BBEE in the areas of ownership (shareholding), skills transfer, employment equity and procurement practices (SMME Development) etc.
- 2.2.2 POSTBANK shall apply the principles of the Preferential Procurement Policy Framework Act, (Act No. 5 of 2000) to this proposal read together with the Preferential Regulations, 2022.

2.4 Objection to brand specific requirements

2.4.1 Any bidder who has reasons to believe that the RFB/P specification is based on a specific brand must inform POSTBANK within seven (7) days after the publication of the RFB/P.

2.5 Instructions for submitting bids

2.5.1 Bid responses must be submitted to the email address as stipulated on the cover page

SECTION 3

3. Special Conditions of the Bid

- 3.1 POSTBANK shall not make upfront payment.
- 3.2 The preparation of response shall be made without obligation to acquire any of the items included in any bidder's proposal or to select any proposal.
- 3.3 POSTBANK may request written clarification regarding any aspect of this proposal. The bidders must supply the requested information in writing within the specified time frames after the request has been made, otherwise the proposal shall be disqualified.
- 3.4 POSTBANK reserves the right to; cancel or reject any proposal and not to award the proposal to the lowest bidder or award parts of the proposal to different bidders, or not to award the proposal at all.
- 3.5 By submitting a proposal in response to this RFB/P, the bidders accept the evaluation criteria as it stands.
- 3.6 Where applicable, POSTBANK reserves the right to conduct benchmarks on product/services offered during and after the evaluation.
- 3.7 Failure or neglect by either party to (at any time) enforce any of the provisions of this proposal shall not, in any manner, be construed to be a waiver of any of that party's right in that regard and in terms of this proposal. Such failure or neglect shall not, in any manner, affect the continued, unaltered validity of this proposal, or prejudice the right of that party to institute subsequent action.
- 3.8 Should the bidder change any wording or phrase in this document, the RFB/P shall be evaluated as though no change has been affected and the original wording or phrasing shall be used.
- 3.9 This RFB/P is subject to Government Procurement: General Contract Conditions July 2011, Special Contract Conditions and any other contract conditions to be finalised during contracting.
- 3.10 Late bids shall not be accepted.

SECTION 4

SPECIFICATION

1. Purpose

The purpose of this submission is to procure and appoint a panel of Mobile Network Operators (MNOs) to ensure Postbank sites distributed throughout the many locations within the 9 Provinces have maximum network connectivity signal to ensure continuous availability of broadband connectivity services at those sites. Service providers will need to provide explicit proof of their signal strength at the identified sites so they can be allocated a site to provide connectivity for.

Postbank has established CRP sites in all nine provinces. However, some of these sites currently experience poor network connectivity and coverage. This has had a negative impact on service delivery on Postbank's business activities at the identified sites. The contract to be on a panel of MNOs for the provision of network connectivity at the site where the MNO concerned has the strongest network connectivity will be valid for a period of three (3) years or on termination or closure of the said site in line with changing business site requirements from time to time.

To address this, Postbank seeks to source a panel of Mobile Network Operator(s) to support the established sites providing Postbank business services to customers using those sites through assisted channels manned by Postbank's customer service clerks. The goal is to ensure stronger network coverage and more reliable connectivity at designated Postbank sites, thereby improving operational efficiency and customer service.

2. Background

Postbank has points of presence in many rural and urban areas, each providing different network connectivity experience to the CSCs. Postbank's current setup entails network connectivity through its domain, which includes various business systems. However, it has been identified that some areas lack adequate network connectivity and strong signal coverage.

3. Motivation

Postbank requires a panel of Mobile Network Operators (MNOs) to ensure stable and widespread connectivity to its chosen points of presence at the nationally distributed sites, most of which, if not all currently, located within the premised of the approved merchants or retailers.

Some sites do not have sufficient network coverage to enable seamless provision of services, especially remote regions, resulting in service major service disruptions, preventing Postbank from delivering good customer experience and aligning with regulatory and compliance requirements. Adding more MNOs through a panel of MNOs, rather than appointing a single MNO on a winner-takes-all basis, will improve network reach, provide

redundancy, and ensure reliable service delivery.

4. Objective

The objective of this bid is to appoint a panel of service providers who will:

- Provide mobile network connectivity at designated Postbank sites at the identified merchants (retailers), including Pretoria and Bloemfontein offices of Postbank, as requested.
- Ensure seamless integration with Postbank's existing infrastructure to support operational requirements.
- Improve the overall security posture of Postbank's network environment.
- Deliver robust and reliable wireless connectivity that meets the demands of critical banking operations.
- Ensure compliance with industry regulatory standards such as PCI DSS for secure handling of card data.
- Support secure Ethernet handover capabilities at any location identified by Postbank.
- Operate as part of a multi-MNO panel to ensure network resilience, redundancy, and improved national coverage.

5. Scope of Work/Services

The service provider from the appointed panel will have to deliver a wireless network connectivity solution which will have to meet the following functional and technical requirements:

4.1 SPECIFICATIONS

Subject to enforcement performed on Postbank routers and head-end, bidders must ensure SIM traffic cannot bypass the VPN, and as such:

- (a) The solution must expose per-SIM telemetry (usage, uptime, radio quality, location). Application/ URL visibility and policy enforcement will be performed on Postbank routers and at Postbank's head-end (DNS logging, firewall, DLP).
- (b) The solution must have QoS (Quality of Service) which needs to prioritize traffic types (for example: Voice, Data, Videos) and ensure consistent user experience
- (c) The solution must have Mobility Management capability to support features like tracking user location
- (d) The solution must not exceed the allocated data threshold unless authorized by the CIO or any person with similar or higher delegation of authority person within Postbank
- (e) Grace data bands must be configurable to allow uninterrupted service while administrative intervention is pending.
- (f) Auto-top-up functionality must be available with CIO or delegated approval to reduce disruption

4.1.1 Required Connectivity Architecture

The panel service provider must offer a secure, PCI-DSS compliant connectivity solution using one or more of the following:

- Multi-Carrier SIM Cards: SIMs that automatically connect to the strongest available mobile network even if that network is of a competitor service provider without manual intervention or network switching.
- Multi-IMSI SIMs or eSIM Profiles: Smart SIM technologies that support over-theair switching between multiple IMSIs or profiles from different networks.

5.1.2 Service Capabilities and Features

The solution must:

- Operate independently of merchant-provided internet and avoid use of their local network infrastructure.
- Include centralized, cloud-hosted or on-premise management tools with realtime dashboards.
- Offer end-to-end VPN encryption between devices and Postbank's backend. No operator-managed APN or carrier-managed tunnels.
- Provide automated network failover when coverage is lost on one carrier.

5.1.3 **Deployment and Scalability**

- The solution must be plug-and-play for agent terminals or laptops used at retailer premises.
- Equipment must support remote provisioning and device management.
- The panel collectively must ensure national coverage. Each bidder must demonstrate strong coverage at the sites they bid for (via Coverage Proofs).
- Solution must be scalable to support 1,000+ concurrent deployments.

5.1.4 Compliance and Security

- Full compliance with POPIA, PCI-DSS, and Cybercrimes Act.
- Vendor must offer audit logs, session records, and device-level usage insights.
- Device and SIM data must be stored within South Africa unless otherwise authorized by CIO or a person assigned by the CIO.

5.1.5 Secure Connectivity Requirement (APN-Free Design)

The proposed solution must deliver secure, encrypted, end-to-end IP connectivity between all Postbank remote sites (including branches, ATMs, DR sites, and mobile/temporary sites) and Postbank's central data center using standard public mobile data SIMs. The solution must not rely on a mobile network operator's private APN service.

All site-to-core traffic must be encapsulated within an encrypted VPN tunnel (IPsec, OpenVPN, WireGuard, or equivalent) initiated from the site's equipment and terminated at Postbank's central VPN infrastructure. The VPN must meet or exceed PCI DSS encryption requirements and use strong authentication and key management.

The solution must enforce firewall rules that block all non-tunneled traffic and prevent any direct access to the public internet. The solution must support centralised configuration,

monitoring, and management of all devices and VPN connections. High availability and automatic failover (e.g., dual-SIM or wired + cellular) must be supported where applicable.

5.1.6 **Reporting and Support**

- Daily, Weekly and Monthly reports detailing:
 - Data usage per SIM
 - o Uptime, failover events, and connection quality
 - Unauthorized site access attempts
 - The service provider must implement configurable data thresholds on each SIM to allow controlled usage monitoring and alerting prior to full data cap depletion.
 - o Tiered alerting must be activated (e.g., 70%, 85%, 95%) with real-time notification to Postbank's IT team.
- 24/7 technical support with a defined escalation matrix and response SLA.
- Provide initial configuration and ongoing knowledge transfer to Postbank IT.

5.1.7 Optional Enhancements

- Compatibility with Postbank's (digital) front-ends.
- Support for integration into future Mobile Branch or Off-Grid Banking Units.

5.1.8 Functional Requirements

Category	Requirements
Coverage Reach	Offer nationwide service reach with reliable access to core systems and applications.
Service Support	• Provide a solution that supports Postbank's operations 24/7, 365 days a year, without service interruption.
	Provide local support teams or partners in each region for faster issue resolution and onsite support if needed.
	Support secure onboarding of end-user devices and terminals connected via wireless network.
Management Tool & Reporting	 Enable Postbank to access and utilize a user-friendly management and reporting platform to: Monitor data usage Track service performance Identify and manage potential abuse or misuse
	The connection management tool must include dashboards and alerts for: Data usage trends and spikes
	The Connection management tool must include dashboards and alerts for:

	 Real-time SIM activity and location (application/ URL visibility is enforced by Postbank's routers/ head-end) The Connection management tool must include dashboards and alerts for: 10 Category Requirement Session logs, policy violations, and access denial attempts
	 The Connection management tool must include dashboards and alerts for: Data cap thresholds, auto-top-ups, and grace-band activations
Scalability	 Offer scalable service capabilities to support future growth and site expansion.
	Ensure multi-site deployment capability, including rapid rollout to new or ad hoc locations.
Specifications And Capacity Management	Service Provider confirms full unreserved acceptance of and confirms compliance with the requirements outlined in section and its related subsections under, "6.1 SPECIFICATIONS" above
Contractual Safeguards	 Include penalties or service credits for downtime, recurring data control failures, or lack of compliance.
Documentation	Service provider must provide technical/solution implementation documentation and any implementation documentation requested as part of the project delivery of this solution

5.1.9 Technical Requirements

Category	Requirements
Connectivity	Minimum network coverage must be 4G/LTE or 5G where available.
Bandwidth & QoS	Expected minimum guarantee Bandwidth per SIM of between 1 and 5 Mbps LTE
	Total Concurrent Connections of at least 1,500
	Target LTE RTT < 100ms (typical at bid sites) and bidders to declare expected median/ 95 th percentile.
Performance Requirements	System uptime: 99.95% and this SLA applies at the Postbank site level with multi-MNO failover, not per individual operator.
	The network infrastructure must deliver strong signal

	strength and sufficient bandwidth to support busines	ss-
	critical applications.	
Security Requirements	 Firewall Filtering: Only allow whitelisted IPs or FQD (Enforced by Postbank routers/head-end and not MNO function) 	
	 Device-initiated VPN (IPsec/IKEv2, OpenVPN, WireGuard) from Postbank-approved routers Postbank's VPN head-end. No operator-manag APN or carrier-managed tunnels. 	to
	 The solution must be 2FA/MFA compliant 	
	 Postbank will enforce strict URL/ IP filtering a default-deny policies on Postbank routers a firewalls. Bidders must ensure SIM connectiv does not bypass these controls (i.e., all traffic mu traverse the VPN tunnel). 	nd ity
	 All unauthorised site attempts must be: Blocked in real-time Logged and flagged in the daily usage report Escalated within 24 hours to Postbank's IT Secur 	rity
	Team	
Deployment and Hosting	 The solution must be seamlessly integrated w Postbank's internal infrastructure and domain. 	/ith
Data Protection & Compliance	Full POPIA compliance.	
	 MNOs provide per-SIM/ session usage logs, when Postbank's head-end generates full VPN audit logand these logs must be retained securely for at least the duration of the contract, and a minimum of three years where required by regulation. 	gs ast
	 The service must be secure and comply with relevant industry standards, particularly PCI DSS, to ensure to secure handling of card and customer data. 	
Volumes and scale	 Can handle load and volumes of simultaneon Transactions 	us
Technical support	 24/7 technical support and escalation matrix. 	
	Dedicated account and technical manager.	
	 Daily, weekly and monthly service reports: uptin transaction volume, failure rate. 	ne,
	Incident response time (critical): < 1 hour.	
Redundancy/ High Availability	 Vendor should be equipped to deal with failures with interrupting the end-user experience or violati compliance requirements, through roaming etc. 	
Data Privacy & Ownership	Customer data remains the property of Postbank.	
	 Data must be stored in South Africa unless otherwise approved 	ise

Additional	Network diagram
	VPN configuration template
	 Use case scenarios (e.g., ATM data, IoT sensor telemetry)
	IP plan
Regulatory compliance	Compliance with all the following regulations/ Acts:
	 Protection of Personal Information Act (PoPIA): Ensuring biometric data processing, storage, and access comply with South African data protection laws. Consumer Protection Act (CPA): The contract must clarify Postbank's liability in case of customer disputes related to identity verification.
	 Cybercrimes Act: The system has strong cybersecurity controls to prevent unauthorised access, fraud, and data breaches. Financial Intelligence Centre Act (FICA): Meets FICA requirements for customer identity verification.

5.2 Additional Information

CATEGORY	REQUIREMENT
Connectivity	The solution must be able to connect 4G/LTE
	The solution should have 24/7 uptime
Security	The solution must be integrated with AD
	 The Solution should be able to only allow the required platforms
	 The solution must have the ability to restrict connection periods
Reporting	 The solution must have reports (Usage, Visited domains (from Postbank DNS logs), identifiable active connections, alarms on unauthorised site connectivity attempts)
Application	 The solution must have an application that Postbank can use to manage the connectivity (training to be provided) as part of the solution
Coverage Proofs	 Bidders must provide per-site RF evidence (RSRP/ RSRQ/SINR) or drive-test reports. Postbank will allocate each site to the panel member demonstrating the strongest measured signal and stable throughput. Postbank may reassign sites over time based on performance.
Multi-IMSI/MVNO Options	 Bidders may propose multi-IMSI/ multi-network SIMs via MVNO/ aggregator models. Such SIMs must operate in APN- free, device-initiated VPN mode and provide standard per- SIM telemetry.

Data Residency	•	SIM inventory/ telemetry data should be stored/ processed in South Africa where commercially feasible; cross-border
		processing must comply with POPIA s72 with appropriate safeguards.

6. Special Conditions

- Postbank reserves the right to award the bid to more than one service provider at its discretion.
- Postbank reserves the right to select services it may subscribe to and not take on all of the supplier's services listed.
- Postbank reserves the right to assign specific sites to specific service provider.
- Postbank will pay and must be billed only for items it has subscribed for and for the sites it has allocated to the service provider.
- Postbank reserves the right to not award or cancel this bid.
- Postbank reserves the right to augment the supplier's services with its preferred services even if the service provider provides same services
- Failure to deliver within the agreed timeframe will be considered a material breach of the agreement.
- The service provider must use their internal processes to mitigate against dropped service areas where they don't have a reach
- Postbank must be billed in ZAR (South African currency)
- Pricing Clarity: Rate card must include: per-SIM monthly fee, in-bundle data price per GB, out-of-bundle price, pooled data options, throttling vs hard-cap options, and per-site minimum throughput commitments (where applicable).
- Postbank may cancel this solution by giving two months' notice if it no longer requires the service
- Postbank reserves the right to:
 - Suspend or withhold payment for non-compliant usage
 - Terminate the agreement if recurring issues persist
 - Demand penalties or service credits in proportion to downtime or unresolved escalations

7. Bid Evaluation Process

The bid will be evaluated in three (3) phases, namely:

- Phase 1: Mandatory Requirements Criteria Only bidders that have complied with the Mandatory criteria will be evaluated on Price and Specific Goals
- Phase 2: Price and Specific Goals (80/20)

7.1 MANDATORY REQUIREMENT CRITERIA

Bidders must indicate Yes/No indicating that they Comply or Do Not Comply. Failure to comply with the following will result in disqualification of the bid.

7.1.1 MANDATORY FUNCTIONAL REQUIREMENTS

Category	Requirement	Comply [Yes/ No]
Coverage Reach	 Offer nationwide service reach with reliable access to core systems and applications, and the service provider to provide a complete list of sites nationally where their signal is strongest to provide a minimum of 4G/ LTE. 	
Service Support	 Provide a solution that supports Postbank's operations 24/7, 365. 	
	 Provide local support teams or partners in each region for faster issue resolution and onsite support if needed. 	
	 Support secure onboarding of end-user devices and terminals connected via wireless network. 	
Management Tool & Reporting	 Enable Postbank to access and utilise a user-friendly management and reporting platform to: Monitor data usage Track service performance Identify and manage potential abuse or misuse. 	
	 The connectivity management tool must include dashboards and alerts for: Data cap thresholds, top-ups. Real-time SIM activity and location(application/URL visibility is enforced by Postbank's routers/head-end) 	
Scalability	Offer scalable service capabilities to support future growth and site expansion.	
	 Ensure multi-site deployment capability, including rapid rollout to new or ad hoc locations. 	
Specifications And Capacity Management	 Service Provider confirms full unreserved acceptance of and confirms compliance with the requirements outlined in section and its related subsections under, "6.1 SPECIFICATIONS" above 	
Contractual Safeguards	Include penalties or service credits for downtime, recurring data control failures, or lack of compliance.	
Documentation	Service provider must provide technical/ solution implementation documentation requested	

7.1.2 Mandatory Technical Requirements

Category	Requirement	Comply [Yes/ No]
Connectivity	 Network coverage at the sites the service provider bids for must be minimum of 4G/LTE or 5G where available. 	
	 System uptime: 99.95%, measured as end-to-end site availability with dual-SIM failover (multi-MNO). Where a single MNO is used at a site, availability obligations apply on a best-effort basis with service credits for chronic outages. 	
	The network infrastructure must deliver strong signal strength and sufficient bandwidth to support business-critical applications.	
Coverage Proofs	Will provide per-site RF evidence (RSRP/ RSRQ/ SINR) or drive- test reports. Postbank will allocate each site to the panel member demonstrating the strongest measured signal and stable throughput. Postbank may reassign sites over time based on performance.	
Security Requirements	 Firewall Filtering: Only allow whitelisted IPs or FQDNs (Enforced by Postbank routers/ head-end and not an MNO function). 	
	 Postbank will enforce filtering and bidders must ensure SIM connectivity does not bypass the VPN tunnel. 	
Deployment and Hosting	Postbank's internal infrastructure and domain.	
Data Protection & Compliance	Full POPIA compliance.	
	 MNOs provide per-SIM/ session usage logs, while Postbank's head-end generates full VPN audit logs and logs must be retained securely for at least the duration of the contract, and a minimum of three years where required by regulation. 	
	The service must be secure and comply with relevant industry standards, particularly PCI DSS, to ensure the secure handling of card and customer data.	
Volumes and scale	Can handle load and volumes ofsimultaneous transactions	
Technical support	Dedicated account manager who will support Postbank as a client with all the service request speedily resolved, advise on cost saving measures,	

	ensure Postbank receives their monthly invoices and all the necessary support between the service provider and Postbank.	
	 Daily, weekly and monthly service reports: uptime, transaction volume, failure rate. 	
Data Privacy & Ownership	Customer data remains the property of Postbank.	
	Data must be stored in South Africa unless otherwise approved by Postbank CIO or a person of similar or higher delegation of authority.	
Additional	Network diagram.	
	VPN configuration.	
	IP plan.	

7.1.3 Additional Information (Non-mandatory) – An advantage

CATEGORY	REQUIREMENT	Can Provide: (YES/NO)
Connectivity	The solution must be able to connect 4G/ LTE	
	The solution should have 24/7 uptime	
Security	The solution must be integrated with AD	
	 The Solution should be able to only allow the required platforms The solution must be 2FA/ MFA compliant 	
	 The solution must have the ability to restrict connection periods 	
Reporting	 The solution must have reports (Usage, Visited domains (from Postbank DNS logs), identifiable active connections, alarms on unauthorized site connectivity attempts) 	
Application	The solution must have an application that Postbank can use to manage the connectivity (training to be provided) as part of the solution	
Support	Clear abilities of the management tool must be made known, and the supplier must guide the process to enable the service to function optimally and, in a cost- effective manner	
Regulatory compliance	 Compliance with all the following regulations/ Acts: Protection of Personal Information Act (PoPIA): Ensuring biometric data processing, storage, and access comply with South African data protection laws. Consumer Protection Act (CPA): The contract must 	

	clarify Postbank's liability in case of customer disputes related to identity verification. • Cybercrimes Act: The system has strong cybersecurity controls to prevent unauthorized access, fraud, and data breaches. • Financial Intelligence Centre Act (FICA): FICA requirements for customer identity verification.	
Relational database	Data accessible by other external systems through relational database access	

8.2 Price & Specific Goals

Commercial – Price and Specific goals

	POINTS		
8.2.1	PRICE	80	
3.2.2 SPECIFIC GOALS		20	
	Specific Goals points allocation:		
	Historically Disadvantaged Individuals/Company (51% and above)	8	
	Women (above 51% and above)	7	
	Disability (above 51% and above)	5	

SECTION 5 PRICING SCHEDULE/COSTING MODEL

- 1. The service provider/supplier is required to provide a full cost breakdown for each item required on an official company letterhead.
- 2. The service provider/supplier is required to list all additional costs associated with the services listed above, with the conditions of when such costs will apply.
- 3. All prices must be VAT inclusive (if VAT registered) and must be quoted in South African Rand (ZAR);
- 4. No price changes will be accepted after official Purchase Order (PO) is issued.
- 5. The rate card must include: per-SIM monthly fee, in-bundle data price per GB, outof- bundle price, pooled data options, throttling vs hard-cap options, and per-site minimum throughput commitments (where applicable

Item	Description		Year -3 Cost (Vat Excl.)
Costs			
1	Once off costs (Implementation)	R	
2	Support and Maintenance	R	
3	Monthly service cost (rate card) ¹	R	
	Sub Total	R	
	VAT AMOUNT	R	
	Annual Cost (Incl. VAT)	R	
	Total Cost over 3 Year Cost (Inc. VAT)	R	

The service provider warrants that the pricing quoted above is in line with the Specification and is free of any errors and omissions and that he/she is able to deliver the service on the quoted price.

NAME OF DELEGATED SIGNATORY:
(PRINT) in his capacity of
DESIGNATION OF SIGNATORY:
(PRINT) who warrants his authority to sign on behalf of
SIGNATURE:
NAME OF BIDDER (COMPANY) :
DATE:
DECLARATION
I,, hereby declare that the information provided above is correct and
that there is no misrepresentation of facts

SECTION 6

STANDARD BID DOCUMENTS (SBDs)

SBD 4

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest1 in the enterprise, employed by the state?

 YES/NO
- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name institution	of	State

2.2	Do you, or any person conne	cted with the bidder,	have a relationship wit	h any person who
	is employed by the procuring	institution?		YES/NO

\sim	_		- 4
-	_		
w.)	ட	ப	-

2.2.1 If so, furnish particulars:

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise

2.3	Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES/NO
2.3.1	If so, furnish particulars:
3 D	ECLARATION
	I, the undersigned, (name)
3.1 3.2	I have read and I understand the contents of this disclosure; I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
3.3	The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium2 will not be construed as collusive bidding.
3.4	In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid

- invitation relates.

 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and

SBD 4

Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature	Date
Position	Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
 - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

- a) The applicable preference point system for this tender is the 80/20 or 90/10 preference point system.
- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
 - (a) Price; and
 - (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. **DEFINITIONS**

- (a) "tender" means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) "price" means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;

- (c) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) "tender for income-generating contracts" means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) "the Act" means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULA FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20or90/10

$$Ps = 80\left(1 - \frac{Pt - Pmin}{Pmin}\right)$$
 or $Ps = 90\left(1 - \frac{Pt - Pmin}{Pmin}\right)$

Where

Ps=Points scored for price of tender under consideration

Pt=Price of tender under consideration

Pmin=Price of lowest acceptable tender

3.2. FORMULA FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80\left(1 + \frac{Pt - Pmax}{Pmax}\right)$$
 or $Ps = 90\left(1 + \frac{Pt - Pmax}{Pmax}\right)$

Where

Ps=Points scored for price of tender under consideration

Pt=Price of tender under consideration

Pmax=Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point

- system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below. (Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Historically Disadvantaged individuals (51% and above)	8	
Women (51% and above)	7	
Disabled (51% and above)	5	

DECLARATION WITH REGARD TO COMPANY/FIRM

	4.3.	Name of company/firm:	
	4.4.	Company registration number:	
	4.5.	TYPE OF COMPANY/ FIRM	
	Partnership	/Joint Venture / Consortium	
	One-persor	business/sole propriety	
	Close corporation		
	Public Com	pany	
	Personal Liability Company		
	(Pty) Limite	d	
	Non-Profit (Company	
	State Owne	d Company	
[Ticl	k applicable	box]	

- 4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:
- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation:
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

SIGNATURE(S) OF TENDERER(S)				
SURNAME AND NAME: DATE:				
ADDRESS:				

SECTION 7

GOVERNMENT PROCUREMENT: GENERAL CONDITIONS OF CONTRACT – JULY 2011

NOTES

The purpose of this document is to:

- (i) Draw special attention to certain general conditions applicable to government Bids, contracts and orders; and
- (ii) To ensure that clients be familiar with regard to the rights and obligations of all parties involved in doing business with government.

In this document words in the singular also mean in the plural and vice versa and words in the masculine also mean in the feminine and neuter.

☐ The GCC will form part of all bid documents and may not be amended.

□ Special Conditions of Contract (SCC) relevant to a specific bid, should be compiled separately for every bid (if (applicable) and will supplement the GCC. Whenever there is a conflict, the provisions in the SCC shall prevail.

TABLE OF CLAUSES

- 1. Definitions
- 2. Application
- 3. General
- 4. Standards
- 5. Use of contract documents and information; inspection
- 6. Patent rights
- 7. Performance security
- 8. Inspections, tests and analysis
- 9. Packing
- 10. Delivery and documents
- 11. Insurance
- 12. Transportation
- 13. Incidental services
- 14. Spare parts
- 15. Warranty
- 16. Payment

- 17. Prices
- 18. Contract amendments
- 19. Assignment
- 20. Subcontracts
- 21. Delays in the supplier's performance
- 22. Penalties
- 23. Termination for default
- 24. Dumping and countervailing duties
- 25. Force Majeure
- 26. Termination for insolvency
- 27. Settlement of disputes
- 28. Limitation of liability
- 29. Governing language
- 30. Applicable law
- 31. Notices
- 32. Taxes and duties
- 33. National Industrial Participation Programme (NIPP)
- 34. Prohibition of restrictive practices

General conditions of contract

1. Definitions

- 1 The following terms shall be interpreted as indicated:
- 1.1 "Closing time" means the date and hour specified in the bidding documents for the receipt of Bids.
- 1.2 "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- 1.3 "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
- 1.4 "Corrupt practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.
- 1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
- 1.6 "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing,

processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.

- 1.7 "Day" means calendar day.
- 1.8 "Delivery" means delivery in compliance of the conditions of the contract or order.
- 1.9 "Delivery ex stock" means immediate delivery directly from stock actually on hand.
- 1.10 "Delivery into consignees store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
- 1.11 "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.
- 1.12 "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14 "GCC" means the General Conditions of Contract.
- 1.15 "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- 1.17 "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
- 1.18 "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19 "Order" means an official written order issued for the supply of goods or works or the

- rendering of a service.
- 1.20 "Project site," where applicable, means the place indicated in bidding documents.
- 1.21 "Purchaser" means the organisation purchasing the goods.
- 1.22 "Republic" means the RSA.
- 1.23 "SCC" means the Special Conditions of Contract.
- 1.24 "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.
- 1.25 "Written" or "in writing" means handwritten in ink or any form of electronic or mechanical writing.

2 Application

- 2.1 These general conditions are applicable to all Bids, contracts and orders including Bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- 2.2 Where applicable, SCC are also laid down to cover specific supplies, services or works.
- 2.3 Where such SCC are in conflict with these general conditions, the special conditions shall apply.

3 General

- 3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.
- 3.2 With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from www.treasury.gov.za

4 Standards

4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

1 Use of contract documents and information; inspection

5.1 The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or

information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.

- 5.2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.
- 5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.
- 5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

6 Patent rights

6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

7 Performance security

- 7.1 Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.
- 7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3 The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
- 7.3.1 a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
- 7.3.2 a cashier's or certified cheque
- 7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless

otherwise specified in SCC.

8. Inspections, tests and analyses

- 8.1 All pre-bidding testing will be for the account of the bidder.
- 8.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Department or an organisation acting on behalf of the Department.
- 8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5 Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6 Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7 Any contract supplies may on or after delivery be inspected, tested or analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.
- 8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

9 Packing

- 9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

10 Delivery and documents

- 10.1 Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.
- 10.2 Documents to be submitted by the supplier are specified in SCC.

11 Insurance

11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.

12 Transportation

12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.

13 Incidental services

- 13.1 The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:
- 13.1.1 performance or supervision of on-site assembly and/or commissioning of the supplied goods;
- 13.1.2 furnishing of tools required for assembly and/or maintenance of the supplied goods;
- 13.1.3 furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
- 13.1.4 performance or supervision or maintenance and/or repair of the supplied goods, for

- a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
- training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.
- 13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

14 Spare parts

- 14.1 As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:
- 14.1.1 such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
- 14.1.2 in the event of termination of production of the spare parts:
- 14.1.2.1 Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
- 14.1.2.2 following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

15 Warranty

- 15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.
- 15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.
- 15.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this

warranty.

- 15.4 Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.
- 15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

16 Payment

- 16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.
- 16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfilment of other obligations stipulated in the contract.
- 16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.
- 16.4 Payment will be made in rand unless otherwise stipulated in SCC.

17 Prices

17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorised in SCC or in the purchaser's request for bid validity extension, as the case may be.

18 Contract amendments

18.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.

19 Assignment

19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

20 Subcontracts

20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contract if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

21 Delays in the supplier's performance

- 21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.
- 21.2 If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.
- 21.3 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.
- 21.4 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.
- 21.5 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.
- 21.6 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without cancelling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22 Penalties

22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the

23 Termination for default

- 23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
- 23.1.2 if the Supplier fails to perform any other obligation(s) under the contract; or
- 23.1.3 if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.
- 23.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
- 23.4 If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier.
- 23.5 Any restriction imposed on any person by the Accounting Officer / Authority will, at the discretion of the Accounting Officer / Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Officer / Authority actively associated.
- 23.6 If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:
- 23.6.1 the name and address of the supplier and / or person restricted by the purchaser;
- 23.6.2 the date of commencement of the restriction
- 23.6.3 the period of restriction; and
- 23.6.4 the reasons for the restriction.

- 23.7 These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.
- If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

24 Anti-dumping and countervailing duties and rights

When, after the date of bid, provisional payments are required, or anti-dumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him.

25 Force majeure

- 25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.
- 25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means

for performance not prevented by the force majeure event.

26 Termination for insolvency

26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

27 Settlement of disputes

- 27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.
- 27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.
- 27.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.
- 27.5 Notwithstanding any reference to mediation and/or court proceedings herein,
- 27.5.1 the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
- 27.5.2 the purchaser shall pay the supplier any monies due the supplier.

28 Limitation of liability

- 28.1 Except in cases of criminal negligence or wilful misconduct, and in the case of infringement pursuant to Clause 6;
- 28.1.1 the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and
- 28.1.2 the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this

limitation shall not apply to the cost of repairing or replacing defective equipment.

29 Governing language

29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.

30 Applicable law

30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.

31 Notices

- 31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice
- The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

32 Taxes and duties

- 32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.
- 32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.
- 32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the SARSs.

33 National Industrial Participation (NIP) Programme

The NIP Programme administered by the DTI shall be applicable to all contracts that are subject to the NIP obligation.

34 Prohibition of restrictive practices

34.1 In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is / are or a contractor(s) was / were involved in collusive bidding (or bid rigging).

- 34.2 If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998.
- 34.3 If a bidder(s) or contractor(s), has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned

The above General Conditions of Contract (GCC) are accepted by:

Name:	
Designation:	
Bidder:	
Signature:	
Date:	