

RFQ Number	NO-270/2022
Issue Date	8 March 2023
Closing Date	14 March 2023, by no later than 23:30pm
Submission Instruction on or before the closing date and time	<p>Please forward your responses either via email or hand delivered on or before the closing date as follows:</p> <p><u>Via Email</u> - bmasingi@seda.org.za</p> <p>OR</p> <p><u>Hand delivered</u></p> <p>Small Enterprise Development Agency (Seda) The Fields Office Block A 1066 Burnett Street Hatfield 0833</p> <p>Contact Details Ms B Masingi at Tel: (012) 441-1000 or (012) 441-1226</p>

Number	* Detailed Specification of Goods Required /* Scope of Service ONLINE NEWSPAPERS SUBSCRIPTION WHICH WILL BE PUBLISHED ON THE SEDA INTRANET FOR SEDA EMPLOYEES USE/ OR BE LINKED TO SEDA IP ADDRESS 1 st April 2023 - 31 ST March 2024	Required: SEDA RESOURCE CENTRE
1.	BUSINESS DAY	
2.	PRETORIA NEWS	
3.	STAR	
4.	SOWETAN	
5.	THE MERCURY	
6.	FREE STATE NEWS	
7.	DIAMOND FIELDS ADVERTISER	
8.	DAILY DISPATCH	
9.	THE HERALD	
10.	CAPE ARGUS	
11.	NATAL WITNESS	
12.	NORTHERN REVIEW	
13.	MAIL & GUARDIAN	
14.	SUNDAY TIMES	
15.	SUNDAY WORLD	
16.	SUNDAY INDEPENDENT	
17.	CITY PRESS	
18.	CITIZEN	
19.	FINANCE WEEK	
20.	FINANCIAL MAIL	

Suppliers must provide a quotation that meets 80% of the exact requirements.

1. EVALUATION OF PRICE QUOTATIONS

1.1 Phase 1: SCM Document Assessment Criteria

The following assessment will form the basis of the evaluation all price quotations and failure to comply may result in the elimination of the price quotation for further evaluation:

- Submission of completed and signed SBD 4; and
- Submission of completed and signed SBD 6.1 documents.

1.2 Phase 2: Compliance to the *Specification of Goods Required /*Scope of Service Required

Only price quotations that met the document assessment criteria will be evaluated further on compliance to the exact requirements 80% of the *specification of goods required/*scope of services required. Failure to meet the exact requirements will result in the elimination of the price quotation for further evaluation on 80/20 preference points system.

1.3 Phase 3: Preference Points System

Only price quotations that met the pre-qualification criteria will be evaluated further on compliance of providing 80% or more of the *specification of goods required/*scope of services required. Failure to meet the exact requirements will result in the elimination of the price quotation for further evaluation on 80/20 preference points system as follows:

	Preference Point Criteria	Points Allocation
1.	Price	80
2.	Broad-Based Black Economic Empowerment Status Level of Contribution	20
Total Points		100

2. TERMS AND CONDITIONS

- 2.1 Price quotations submitted must be inclusive of all costs and applicable taxes (VAT) and be valid for a period of at least 30 days.
- 2.2 No late price quotations will be accepted under any circumstances.
- 2.3 Suppliers/service providers submitting price quotations must be registered on the National Treasury Central Supplier Database (CSD).
- 2.4 Failure to submit a valid Sworn Affidavit (EME) or an original/certified valid B-BBEE Status Level Verification Certificate (other than EME or QSE) will result in no preference points being awarded for B-BBEE.
- 2.5 Suppliers/service providers must complete and return all the required documents, failing which, the supplier/service provider's quotation will be declared invalid.
- 2.6 This RFQ is subject to the National Treasury's General Conditions of Contract (GCC) that can be accessed on the following link:

<http://www.treasury.gov.za/divisions/ocpo/sc/GeneralConditions/General%20Conditions%20of%20Contract-%20Inclusion%20of%20par%2034%20CIBD.pdf>

Seda wishes to thank you in advance for your price quotation.